

Dear Resident of Arkansas:

Thank you for participating in **GREEN-FED II**, a “no cost” electronics recycling program providing services to both urban and rural areas within the State of Arkansas. This project is sponsored by Federal Prison Industries, (UNICOR), and the Arkansas Department of Environmental Quality (ADEQ), along with numerous private sector partners.

GREEN-FED II Packaging Information:

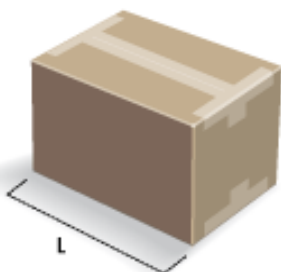
- ✓ Use a rigid box with flaps intact. If you are reusing a box, completely cover or remove all the previous labels and markings.
- ✓ Place cushioning around the items, and fill all remaining space with crumpled newspaper or other filler to prevent shifting and breakage.
- ✓ We recommend that 2" packing tape designed for shipping be used to seal box and reinforce the seams if necessary.
- ✓ DO NOT use string or paper over-wrap on box because those items get caught in the processing equipment.
- ✓ Place the pre-paid UPS label on the exterior of the each box. (You will need a label for each box/container you send.)
- ✓ Take your box to the nearest United Parcel Service (UPS) store or UPS drop-off location. (www.ups.com/dropoff?loc=en_US)

IMPORTANT: (GREEN-FED II containers/boxes can not be left at UPS Drop Box locations)

GREEN-FED II has established specific weight and size limits for the packages that you send. The restrictions below only pertain to individual packages. There are no limits to the total number of packages you send.

- ✓ Packages can be no more than 70lbs
- ✓ Packages can be up to 165 inches in length and girth combined
- ✓ Packages can be no longer than 108 inches.

Step 1: Measure Length



Length is the longest side of a package or object.

Girth is defined as $(2 \times \text{Width}) + (2 \times \text{Height})$

Step 2: Measure Girth

