

The law requires nearly all non-U.S. Citizens<sup>1</sup> to report a change of address within 10 days of moving by completing a Form AR-11, Change of Address Form.

Abiding by these legal requirements and completing the necessary forms does not update an address on any applications or petitions pending with USCIS.

Customers can now complete the Form AR-11 and notify USCIS to change their address on most pending applications and petitions electronically on our website at **www.uscis.gov**. Below, we describe how and when customers should report a change of address to USCIS.

# **U.S. CITIZENS**

#### If You are a U.S. Citizen and You Have a Case Pending with USCIS

If you have filed an application or petition with us, and it is still pending a decision, you will want to keep us informed of any change of address so you will receive any notices or decisions from us. You can now do this electronically on our website for most applications and petitions. We will be asking you for some information about your pending case. Please have the following information available:

- Your receipt notice or other notice we sent you showing your receipt number.
- Your new address
- Your old address
- The names and biographical information for the person or persons for whom you have filed

# General Information... G3



How Do I...Change My Address With USCIS?



U.S. Citizenship and Immigration Services

M-588 (02/07)

It is important to note that change of address online cannot be used to change your address in the following circumstances:

#### If You are a U.S. Citizen and You Have an Approved Relative Petition

If you or the person you are sponsoring move after the relative petition has been approved, you should follow the instructions on the approval notice concerning who to notify about the change of address and how to do it.

#### If You are a U.S. Citizen and You Have Financially Sponsored Someone Who Has Immigrated

As a United States (U.S.) citizen, you are only legally required to update your address with USCIS if you have ever submitted a Form **I-864**, *Affidavit of Support*, to be the financial sponsor of someone so they can immigrate. You are required by law to tell us of any change of address within 30 days of your move by filing a Form I-865, Sponsor's Notice of Change of Address. You can download the Form I-865 and instructions from our website.

#### If You Have an Appeal Pending with the Board of **Immigration Appeals**

If you move and you have an appeal pending with the Board of Immigration Appeals (BIA), you must notify the BIA within 5 days of your move by completing Form EOIR 33/BIA. You cannot notify the BIA of a change of address on our website. The Form EOIR33/BIA is available on the Department of Justice website at **www.usdoj.** gov/eoir/formslist.

<sup>1</sup> The only persons exempt from this requirement are nonimmigrants currently in A or G status (e.g. foreign government officials and international organization aliens) and certain nonimmigrants who do not possess a visa and whose current stay in the U.S. has not exceeded or will not exceed 29 days.



# PERMANENT RESIDENTS

If you are a permanent resident, you are required by law to notify us of your change of address within 10 days after moving to a new address. To notify us of your change of address, you must submit a Form AR-11. You can now do this electronically on our website.

# If You are a Permanent Resident and You Have a Case Pending with USCIS

If you have filed any application or petition with us, and it is still pending a decision, you will want to keep us informed of any change of address so you can get any notices or decisions from us. You can now do this electronically on our website for most applications and petitions at the same time you complete your Form AR-11 electronically. Filling out the electronic Form AR-11 is only the first step. We will be asking you for some information about your pending case. Please have the following information available:

- Your receipt notice or other notice we sent you showing your receipt number.
- Your new address
- Your old address
- The names and biographical information for the person or persons for whom you have filed
- When you last entered the United States (if you cannot remember this information please fill in an approximate date
- Where you last entered the United States (through what port of entry you entered land, sea or air)

#### It is important to note that change of address online cannot be used to change your address in the following circumstances:

#### If You are a Permanent Resident and You Have a Pending Form N-400, *Application for Naturalization*

Currently, we cannot complete a change of address on pending Forms N-400 electronically. If you have a pending Form N-400, you'll still need to call customer service at 1-800-375-5283 to notify USCIS to change your address on that case. Please remember, you must complete the Form AR-11. You can complete the Form AR-11 electronically on our website.

#### If You are a Permanent Resident and You Have Financially Sponsored Someone Who Has Immigrated

In addition to the Form AR-11, if you have ever submitted a Form I-864, to be the financial sponsor of someone who became a permanent resident as a result of that sponsorship, you are also required by law to inform us of any change of address within 30 days after your move by filing a Form I-865. You can download the Form I-865 and instructions from our website.

# If You are a Permanent Resident and You Have an Approved Relative Petition

If you or the person you are sponsoring move after the relative petition has been approved, you should follow the instructions on the approval notice concerning who to notify about the change of address and how to do it.

#### If You Have Been Placed in Immigration Court Proceedings or You Have an Appeal Pending with the Board of Immigration Appeals

If you move and you have been placed in Immigration Court proceedings (such as deportation, removal, etc.) or you have an appeal pending with the Board of Immigration Appeals (BIA), you must notify the Court or BIA within 5 days of your move by completing Form EOIR 33/IC (for cases pending before Immigration Judges) or Form EOIR 33/BIA (for cases pending with the BIA). You cannot notify the BIA/Court of a change of address on our website. The Form EOIR33/BIA or IC is available on the Department of Justice website at **www.usdoj.gov/eoir/formslist**.

You must still also file a Form AR-11 **<u>separately</u>**. You can complete the Form AR-11 electronically, on our website.

### ALL OTHER CUSTOMERS WHO ARE NOT U.S. CITIZENS OR LEGAL PERMANENT RESIDENTS OF THE U.S.

#### If You Have a Case Pending with USCIS

If you have filed any application or petition with us, and it is still pending a decision, you will want to keep us informed of any change of address so you can get any notices or decisions from us. You can now do this electronically on our website for most applications and petitions at the same time you complete your Form AR-11 electronically. Filling out the electronic Form AR-11 is only the first step. We will be asking you for some information about your pending case. Please have the following information available:

- Your receipt notice or other notice we sent you showing your receipt number.
- Your new address
- Your old address
- The names and biographical information for the person or persons for whom you have filed
- When you last entered the United States (if you cannot remember this information please fill in an approximate date
- Where you last entered the United States (through what port of entry you entered land, sea or air)

#### If You Have Been Placed in Immigration Court Proceedings or You Have an Appeal Pending with the Board of Immigration Appeals

If you move and you have been placed in Immigration Court proceedings (such as deportation, removal, etc.) or you have an appeal pending with the Board of Immigration Appeals (BIA), you must notify the Court or BIA within 5 days of your move by completing Form EOIR 33/IC (for cases pending before Immigration Judges) or Form EOIR 33/BIA (for cases pending with the BIA). You cannot notify the BIA/Court of a change of address here on our website. The Forms EOIR 33/BIA or IC are available on the Department of Justice website at **www.usdoj.gov/eoir/formslist.** 

You must still also file a Form AR-11\_**separately**. You can complete the Form AR-11 electronically on our website.



# **Key Information**

Any notices or documents USCIS may send you are considered official government mail. If your name is not on the mailbox and/or registered with the local U.S. Postal Service Office, the Postal Service may not deliver official government mail to you. Please remember to register your name and address with the local post office and to put your name on your mailbox.

Key forms referenced in this Fact Sheet	Form #
Affidavit of Support	I-864
Sponsor's Notice of Change of Address	I-865
Petition for Alien Relative	I-130
Change of Address	AR-11

#### USCIS

### • On the Internet at: WWW.USCIS.gov

For more copies of this Fact Sheet, or information about other citizenship and immigration services, visit our website. You can also download forms, e-file some applications, check the status of an application, and more. It's a great place to start! If you don't have Internet access at home or work, try your library. If you can't find what you need, call customer service.

### • Customer Service: 1-800-375-5283

• Hearing Impaired TDD Customer Service: 1-800-767-1833

**Disclaimer:** This Fact Sheet is a basic guide to help you become generally familiar with our rules and procedures. For more information, or the law and regulations, see our website. Immigration law can be complex, and it is impossible to describe every aspect of every process. You may wish to be represented by a licensed attorney or by anonprofit agency accredited by the Board of Immigration Appeals.

Other U.S. Government Services–click or call		
In general	www.firstgov.gov	1-800-333-4636
U.S. Department of State	www.state.gov	1-202-647-6575

