

STANDARD FORM 122  
 JUNE 1974  
 GENERAL SERVICES  
 ADMINISTRATION  
 FPMR (41 CFR) 101-32.306  
 FPMR (41 CFR) 101-43.315

**TRANSFER ORDER  
 EXCESS PERSONAL PROPERTY**

1. ORDER NO.

2. DATE

3. TO: General Services Administration\*

4. ORDERING AGENCY (Full name and address)\*

5. HOLDING AGENCY (Name and address)\*

6. SHIP TO (Consignee and destination)\*

7. LOCATION OF PROPERTY

8. SHIPPING INSTRUCTIONS

9. ORDERING AGENCY APPROVAL

10. APPROPRIATION SYMBOL AND TITLE

a. SIGNATURE

b. DATE

c. TITLE

11. ALLOTMENT

12. GOVERNMENT B/L NO.

**13. PROPERTY ORDERED**

GSA AND HOLDING AGENCY NOS. (a)	ITEM NO. (b)	DESCRIPTION (Include noun name FSC Group and Class, Condition code and, if available, National Stock Number) (c)	UNIT (d)	QUANTITY (e)	ACQUISITION COST	
					UNIT (f)	TOTAL (g)

14. GSA  
APPROVAL

a. SIGNATURE

b. TITLE

c. DATE

FOR GSA USE ONLY	AGENCY AND LOCATION				FSC	CONDITION	SOURCE CODE
	AGENCY	STATE					

\*Include ZIP Code