
From: Trager, Erin
Sent: Tuesday, October 04, 2005 5:35 PM
Subject: Reminder: ENERGY STAR Imaging Equipment Stakeholder Meeting, October 14, 2005
Attachments: October 14 Logistics.pdf; Oct Imaging Draft Agenda_Updated.pdf

This message is being sent to you on behalf of EPA and DOE's ENERGY STAR® program.

Dear ENERGY STAR Imaging Equipment Stakeholder:

You are receiving this message as a reminder of the upcoming ENERGY STAR Imaging Equipment stakeholder meeting scheduled for October 14, 2005 in Washington, DC. Please find attached an updated meeting agenda for your review. In addition, please also find attached the originally distributed meeting logistics summary, which outlines the meeting time and location, as well as area hotels, airports, and train stations.

At the end of this week, EPA will send you additional documents, which summarize stakeholder comments on the Draft 1 specification and further outline the topics to be discussed during the meeting. It is hoped that these materials will help all stakeholders follow the revision process, whether or not you are able to participate in the meeting.

Parties who are interested in attending the October 14 meeting either in person or by Web conference are asked to contact Erin Trager, ICF Consulting, at etrager@icfconsulting.com or at +1-(202)-862-1168 **no later than Tuesday October 11th**, to RSVP. Those stakeholders who indicate that they will attend via the Web will then be sent the necessary instructions detailing how to register for the meeting. Stakeholders who have already confirmed their attendance do not need to take further action.

Thank you!

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