

3.6.1-11 Mentor Requirements and Evaluation (February 2003)

- (a) The purpose of the TSA Mentor-Protégé Program is for a TSA prime contractor to provide developmental assistance to qualifying eligible protégés include Historically Black Colleges and Universities, Minority Institutions, Small Socially and Economically Disadvantaged Business concerns including women-owned small businesses, as those terms are defined herein.
- (b) Performance Evaluation Process. The TSA will evaluate the contractor's performance through the source evaluation process. The source evaluation will consider the following:
- (1) Specific actions taken by the contractor, during the evaluation period , to increase the participation of protégés as suppliers to the Federal Government;
 - (2) Specific actions taken by the contractor, during the evaluation period, to develop the technical and corporate administrative expertise of a protégé as defined in the agreement;
 - (3) To what extent the protégé has met the developmental objectives in the agreement; and
 - (4) To what extent the mentor-firm's participation in the Mentor-Protégé Program resulted in the protégé's receiving competitive contract(s) and subcontract(s) from private firms and agencies other than the TSA.
- (c) Semi-annual reports shall be submitted by the mentor to the TSA Mentor-Protégé Program.
- (d) The mentor shall notify the TSA OSDBU, in writing, at least 30 days in advance of the mentor-firm's intent to voluntarily withdraw from the program or upon receipt of a protégé's notice to withdraw from the Program.
- (e) Mentor- and protégé-firms shall submit a "lessons learned" evaluation to the TSA OSDBU at the conclusion of the program period or the conclusion of their efforts whichever comes first. At the conclusion of each year in the mentor-protégé program, the prime contractor and protégé, as appropriate, will formally brief the TSA Mentor-Protégé Program Manager, the technical Program Manager, and the Contracting Officer during the formal program review regarding program accomplishments as pertains to the approved agreement.
- (f) TSA may terminate Mentor-Protégé agreements and exclude mentor or protégé-firms from participating in the TSA program if TSA determines that such actions are in TSA's best interest. TSA will terminate an agreement by delivering to the contractor a notice specifying the reason for termination and the effective date. Termination of an agreement does not constitute a termination of the subcontract between the mentor and the protégé. A plan for accomplishing the subcontract effort, should the agreement be terminated, shall be submitted with the agreement.

(End of clause)

PRESCRIPTION

Shall be used in contracts with contractors that may participate in the TSA Mentor-Protégé Program.