

1.13-4 Cost/Schedule Status Report (July 2003)

(a) The Contractor shall use management procedures in the performance of this contract that provide for-

- (1) Planning and control of costs;
- (2) Measurement of performance (value for completed tasks); and
- (3) Generation of timely and reliable information for the cost/schedule status report (C/SSR).

(b) At a minimum, these procedures must provide for--

- (1) Establishing the time-phased budgeted cost of work scheduled (including work authorization, budgeting, and scheduling), the budgeted cost for work performed, the actual cost of work performed, the budget at completion, the estimate at completion, and provisions for subcontractor performance measurement and reporting;

- (2) Applying all direct and indirect costs and provisions for use and control of management reserve and undistributed budget.

- (3) Incorporating changes to the contract budget base for both Government directed changes and internal re-planning.

- (4) Establishing constraints that preclude subjective adjustments of data to ensure performance measurement remains realistic. Unless the Contracting Officer provides prior written approval, in no case shall the total allocated budget exceed the contract budget base. For cost-reimbursement contracts, the contract budget base shall exclude changes for cost growth increases, other than for authorized changes to the contract scope; and

- (5) Establishing the capability to accurately identify and explain significant cost and schedule variances, both on a cumulative basis and projected at completion basis.

(c) The Contractor may use a cost/schedule control system that has been recognized by a TSA contracting officer (CO) or by a CO from another federal agency as complying with the 32 EVMS criteria from the American National Standards Institute (ANSI)/Electronic Industries Alliance (EIA) Standard – 748-1998, *Earned Value Management Systems*.

(d) The TSA may require an integrated baseline review within 180 calendar days after

- (1) contract award,
- (2) the exercise of significant contract options, or
- (3) the incorporation of major modifications.

The purpose of the integrated baseline review is for the TSA and the Contractor to jointly evaluate the adequacy of the Contractor's planning efforts in meeting baseline goals in areas such as the complete coverage of the statement of work, logical

scheduling of the work activities, adequate allocation of resources, and risk management. The Contractor shall provide necessary documents and data that describe the methods of planning, control and data generation in actual operation to satisfy the requirement of paragraph (a) of this clause.

(e) The Contractor shall provide access to all pertinent records, company procedures, and data requested by the CO, or authorized representative, to --

(1) Show proper implementation of the procedures generating the cost and schedule information being used to satisfy the C/SSR contractual data requirements to the Government; and

(2) Ensure continuing application of the accepted company procedures in satisfying the C/SSR data item.

(f) The Contractor shall submit any substantive changes to the procedures and their impact to the CO for review.

(g) The Contractor shall require a subcontractor to furnish a C/SSR in each case where the subcontractor will perform critical or significant tasks related to the prime contract. The TSA and the prime Contractor shall mutually identify which subcontracts are critical or significant to the achievement of baseline goals, and each identified subcontractor's reported cost and schedule information shall be incorporated in the Contractor's C/SSR.

(h) The Contractor shall submit a C/SSR report prepared in accordance with [Contracting Officer to insert information to describe reporting requirements] by [Contracting Officer to insert due date].

(End of clause)