



Homeland  
Security

**Detailed Instructor to the  
*Federal Law Enforcement Training Center***

The Inspector General Criminal Investigator Academy is seeking nominations from criminal investigators of PCIE and ECIE member organizations for an opportunity to serve as a detailed instructor to the Federal Law Enforcement Training Center (FLETC), Glynco, Georgia. Per the 1994 Memorandum of Understanding between the FLETC and the PCIE, the Inspector General community agrees to provide their pro-rata share of detailed instructors to the FLETC.

It is the intent of the FLETC and the IG Academy to provide the best qualified instructors. With this in mind, the ideal detailed instructor candidate should possess a four-year college degree, have teaching or training experience, and have a minimum of five years of progressively responsible law enforcement experience. Lesser levels of formal education and a lack of teaching experience may be acceptable if there are significant levels of practical experience in the law enforcement field to demonstrate significant credibility as a subject-matter expert.

In order to be considered for this position, applicants should already have been granted, by their parent agency, a favorably adjudicated Minimum Background Investigation (MBI), as defined in DHS MD 11050.2, Personnel Security and Suitability Program, which is at least equivalent to a National Agency Check with Inquiries (NACI) or greater, commensurate with the employee's position sensitivity as described in the Office of Personnel Management (OPM) Position Sensitivity Designation Guidance.

Instructors detailed to the FLETC from an Office of Inspector General (OIG) will receive supervision and administrative orders from their respective FLETC supervisor. The supervisors will have full authority to adjust the work assignments and hours of the detailed instructors. Every effort will be made to ensure equity between those assigned, whether agency detailed instructors or permanent FLETC staff. When required, overtime will be paid in accordance with and at rates applicable under law.

The FLETC agrees to pay reasonable personnel relocation expenses associated with the detailed instructor's transfer to the FLETC, including subsistence expenses while occupying temporary quarters for a period of not more than 60 consecutive days. The FLETC as a matter of routine will not include residence buy-back provisions. The employing OIG will accept all costs associated with the return of the detailed instructor to the employing agency. The IG Academy will provide partial salary reimbursement to the selected detailed instructor's employing OIG at the current rehired annuitant rate (\$88,000 in FY08).

This assignment is a three-year tour of duty with limited extensions of up to two years with the concurrence of the FLETC.

It is critical to have quality personnel representing your agency and the OIG community at FLETC. If you have an interested, qualified candidate, this detail assignment represents an excellent opportunity for your agency to make a contribution to the entire federal law enforcement community. I also believe the return on your agency's investment will be significant, as this is an extraordinary developmental assignment. I encourage you to give this memorandum the widest possible distribution in your organization, and if an outstanding employee expresses an interest in being considered, that you encourage and support his or her application. Please send your nominations, with resumes and a copy of the employee's most current NACI, to:

Angela Hrdlicka  
Executive Director  
IG Academy at FLETC  
384 Marana Circle  
Glynco, GA 31524

You may also send your nominations by email to [angela.hrdlicka@associates.dhs.gov](mailto:angela.hrdlicka@associates.dhs.gov). The Executive Director, IGCIA, will forward nominations to FLETC's Training Directorate. We hope to have the selection made and the detailee in place at the FLETC as early as possible in FY08.

If you have any questions, please do not hesitate to contact me at 912-267-3801.