National Security and Records Verification Directorate

Verification Division

Katherine Lotspeich is the Acting Chief of the Verification Division within the National Security and Records Verification Directorate. Goals for the Verification Division include increased growth of the E-Verify program and enhancing both the E-Verify and Systematic Alien for Verification Entitlements (SAVE) programs.

The USCIS Verification Division was created in March 2006 to provide automated status information to federal, state and local benefit-issuing agencies and employment eligibility information to participating employers for newly-hired employees. The Verification Division includes two programs: the Systematic Alien for Verification Entitlements (SAVE) program, which provides immigration status to benefit-issuing agencies, and E-Verify, a free and voluntary program allowing participating employers to verify the employment eligibility of all newly hired employees. During FY2007, the Verification Division experienced enormous growth and currently includes nearly 200 employees.

E-Verify employer participants include employers from a variety of industries, federal government users and state and local users. The SAVE program currently includes approximately 250 agency users, including the Social Security Administration, Housing and Urban Development, the California Department of Motor Vehicles and 27 state department of motor vehicle users.

Currently, the Verification Division includes ten branches.

E-Verify Operations and Programs is responsible for the day-to-day operations and policy development for E-Verify.

Systematic Alien for Verification Entitlements Operations and Programs is responsible for the day-to-day operations and policy development for Systematic Alien for Verification Entitlements program.

Status Verification is responsible for the management of the Secondary Verification process for both E-Verify and SAVE, and includes the Immigration Status Verification team.

Monitoring and Compliance is responsible for establishing Monitoring and Compliance processes and procedures for both the E-Verify and SAVE programs.

Strategic Planning and Accountability is responsible for reporting, strategic guidance and management for the division.

Privacy Office is responsible for the processes and procedures related to program and division privacy issues.

Education is responsible for conducting outreach on both the E-Verify and SAVE programs, managing E-Verify marketing, internal training for the division, internal and external web content management for the division and maintaining a customer contact center for employers.

IT Strategic Planning and Operations is responsible for oversight of the Verification Information System and coordination with the Office of Information Technology.
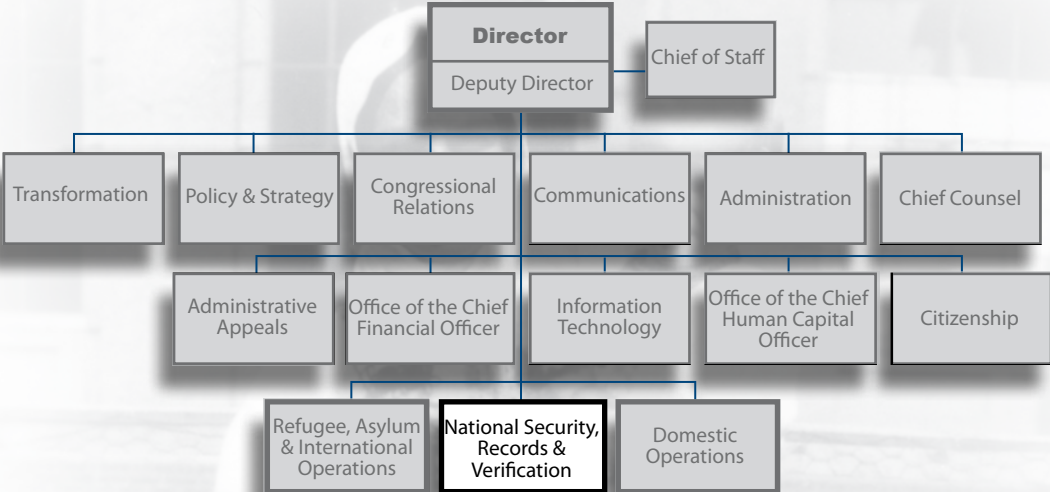
Special Projects is responsible for the analysis and potential creation of new functionality and processes within the division.

Mission Support is responsible for budget execution, hiring, personnel, contract management and facilities.

E-Verify Website

USCIS Organizational Chart

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                        Director
                                        Chief of Staff
                     Deputy Director

Transformation  Policy & Strategy  Congressional   Communications  Administration  Chief Counsel
                                    Relations

        Administrative   Office of the Chief   Information   Office of the Chief   Citizenship
        Appeals          Financial Officer     Technology    Human Capital
                                                             Officer

            Refugee, Asylum    National Security,    Domestic
            & International    Records &             Operations
            Operations         Verification
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Verification Division

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                          Division
                          Chief
        Chief of                              Mission
        Staff                                 Support

                        Human      Procurement   Facilities   Logistics   Budget
                        Resources                                         Execution

        Deputy                                              Associate
        Chief                                               Chief

Privacy &   E-Verify    Save        Strategy &    Education   IT Planning &   Special    Status          Monitoring &
Employee    Operations  Program     Performance               Management      Projects   Verification    Compliance
Rights                                                                                   Operations
            E-Verify    SAVE Policy   Strategy      Outreach    IT Policy                  Production       E-Verify
            Programs    & Guidance                                                                         Compliance
                                      Reporting     Staff        IT                        Case            E-Verify
            E-Verify    SAVE                        Training     Operations                Resolution      Monitoring
            Policy &    Liaison       Program
            Guidance                  Management    Customer                               Quality         SAVE
                                      Offices       Support                                Assurance       Monitoring
                                      Budget                                                               &
                                      Formulation                                                          Compliance
                                      Performance
                                      Measurement
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