



Training Services and Devices: Instructor-Led Training, Course Development and Test Administration



U.S. GENERAL SERVICES ADMINISTRATION
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Schedule 69



Training Services and Devices

Whatever your training needs ... wherever and whenever you need it, turn to GSA to make it happen! With GSA's Training Services and Devices Schedule 69 you can count on convenient, one-stop shopping for all your training-related needs. It's the ideal route for identification, selection and acquisition of smart solutions for instructor-led training, course development, test administration, and so much more!

No matter how complex or simple your training mission is, GSA's Schedule 69 promises an extensive selection of highly qualified contractors who will work closely with you to develop courses and perfect training solutions. Whether you need training aids, materials or devices, or assistance, instructor-led training and/or customized training services, it's the best avenue for resources and services — provided at your location, off-site, or online 24/7.

Equally important, finding exactly what training resources you are looking for is so easy and convenient with GSA's training Schedule 69. Need to learn a foreign language? Improve your communication or supervisory skills? Do people in your organization need computer, medical, HAZMAT, CPR or mandated defibrillator (AED) training? From classroom training, video- and distance-learning training, online training and college degree programs, to training for employee development, leadership and management development skills, Schedule 69 has it all!

There are also degree and certification programs, personal enrichment courses and vocational training, as well as "train the trainer" and hands-on training through the use of simulators.

Areas of training include, but are not limited to:

- Law Enforcement
- Security
- Military
- Engineering
- Medical
- Science
- Computer Technologies
- Foreign Languages
- Business
- Financial Management
- 1102 Contracting Curriculum Core Training

Disaster Recovery Purchasing

(Section 833) 

Disaster Recovery Purchasing makes all GSA Multiple Award Schedules available to all state and local governments to enable them to respond and assist in the recovery from a disaster.

State and local governmental entities may use GSA Schedule contracts to purchase products and services in advance of a major disaster declared by the president, as well as in the aftermath of an emergency event. State and local governmental entities are responsible for ensuring that the products or services purchased are to be used to facilitate recovery.

This is a voluntary program for Schedule contract holders and state and local governments.

All GSA Multiple Award Schedule contracts are open to state and local government agencies for the specific purpose of disaster recovery only.

For more information visit:
www.gsa.gov/disasterrecovery

To assist you in easily locating exactly what you need, the many solutions offered on this GSA Schedule are categorized in the following Special Item Number (SIN) descriptions:

Special Item Number (SIN) Descriptions

Training Aids & Devices

(SIN 27 100)

- Medical Models & Simulators
- Hands-On Training Devices
- Computer Training Devices
- And Much More!

The following are just a few examples of how these offerings can be utilized to fulfill agency goals.

Military and law enforcement customers can acquire firing range devices to sharpen the techniques needed for personal protection, responses to terrorist attacks, and emergency defense situations. Emergency rescue training with atmospheric monitors is also available for customers engaged in construction or facilities management as part of the Confined Space Safety training.

Prepared Printed Instructional Materials

(SIN 27 200)

Featuring high-quality printed training and instructional materials for:

- General Education
- Computer
- Vocational / Trade
- Health & Safety
- Business Instruction
- Workplace Training

Reference guides are available for any kind of teaching or training, even your most complicated processes! They are available for such diverse areas as team building, coaching tactics, facilitator guides, effective people skills, and so much more.

Prepared Audio & Visual Instructional Materials

(SIN 27 300)

Includes General Education, Computer, Vocational/Trade, Health/Safety, and Business Instruction and Training Tools and Materials.

This SIN provides professionally prepared, user-friendly audio & visual instructional materials, multi-media program kits, and computer-based training programs. Such as CD-ROM-based training, which brings the classroom to you and, most important, allows employees to proceed with training at their own pace, to fit within any schedule. It covers such areas as:

- Security Management Practices
- Access Control
- Security Models & Architecture
- Physical Security
- Telecommunications & Network Security
- Cryptography
- Legal & Ethic Issues
- Applications & Systems
- Operations Security Development Security
- Business Continuity & Disaster Recovery Planning
- Disaster Preparedness

Instructor-Led Training

(SIN 27 400)

Covers training for a broad spectrum of areas, including, but not limited to:

- General Education
- Computer
- Vocational / Trade
- Health & Safety
- Business Instruction
- Workplace Training

Types of instructor-led training curriculum available are those designed for on-site DOT HAZMAT transportation, federal accounting standards, cost and recovery auditing, management skills, violence in the workplace, basic cargo operations and damage control, and strategic sealift communications, to name just a few. "Train the Trainer" courses for both managers and employees are also available.

Note: Excludes procurement training courses developed by the Federal Acquisition Institute (FAI) and the Defense Acquisition University (DAU) for GS-1102 job series.

Course Development and Test Administration

(SIN 27 500)

The SIN features an endless variety of custom software development and custom assessment development that can be perfectly tailored to meet your specific needs to satisfy all of your agency's course development, administration and testing requirements. For example, Change Management, and Leadership Development programs are available and can be tailored to the core competencies, values and needs of your organization.

Contracting Curriculum Core GS1102

(SIN 27 600)

The many available core acquisition training courses for GS1102s include:

- Acquisition Planning I & II
- Federal Contract Negotiation Techniques
- Contract Formation I & II
- Contract Administration I & II
- Price Analysis
- Cost Analysis
- Intermediate Contract Pricing
- Contract Law
- Architect-Engineer Services Contracting
- Construction Contracting

How To Place An Order

Point, click and shop at the **GSA Advantage®** Web site (www.gsaadvantage.gov) using your GSA SmartPay® credit card, or place an order directly with a vendor.

Points of Contact for Schedule 69

For questions concerning ordering procedures and/or products or services under Schedule 69, contact the SmartShop customer service team at (212) 264-0868, or via e-mail at smartshop@gsa.gov.

For additional information on Schedule 69 and a listing of vendors on contract, visit GSA Schedules e-Library at www.gsa.gov/elibrary.