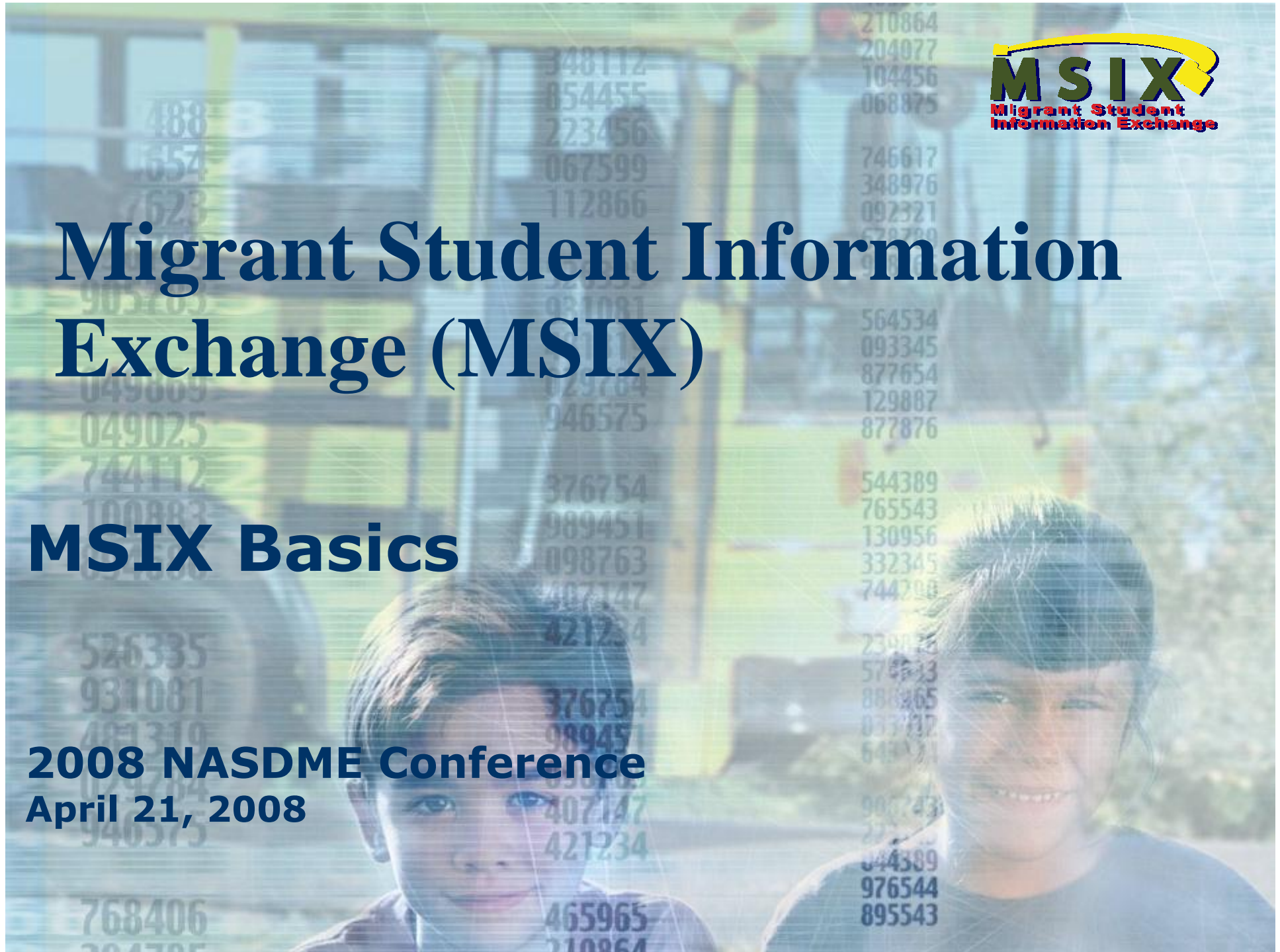




Migrant Student Information Exchange (MSIX)

MSIX Basics

2008 NASDME Conference
April 21, 2008





Agenda

- Welcome and Introductions
Jennifer Dozier
- The History of MSIX
Jennifer Dozier
- MSIX Overview
John Carden
- MSIX Functionality
Charlie Inman, Keith Scott
- Available MSIX Support and Resources
John Carden
- Questions and Answers

MSIX Pop Quiz

Jennifer Dozier



A close-up photograph of a person's hands with light-colored nail polish flipping through the pages of an old, thick book. The pages are yellowed with age and contain dense, handwritten text. The lighting is soft and warm, creating a sense of history and discovery. The book is held open, and the hands are positioned to turn the pages, suggesting a careful examination of the text.

The History of MSIX

Jennifer Dozier



The Need for Records Exchange

- **High Movement** - Highly mobile migrant student population
- **Short Notice** - Students move from state-to-state, often without notice
- **Lack of Data** - Timely and accurate educational and health information not always available
- **Placement Errors** - Students placed in incorrect courses or grades
- **Loss of MEP Services** - Students not provided most beneficial MEP services



The Records Exchange History

- | | |
|-----------|--|
| 1966 | MEP legislation authorizes the transmittal of school records |
| 1969-1995 | Arkansas Dept of ED operated the “MSRTS” |
| 1995 | Congress terminates the MSRTS |
| 2000 | ED convenes the Common Data Elements Committee |
| 2001 | NCLB requires ED to: <ol style="list-style-type: none">1. Assist States in developing methods for electronic transfer of records2. Ensure the linkage of migrant student record systems3. Utilize existing migrant student systems4. Establish the minimum data elements (MDE) States must collect and maintain |



Migrant Records Exchange Today

- **Disparate Databases** - States use disparate migrant student databases to maintain information on migrant students.
- **Limited Ability to Exchange** - Some States that use the same migrant student database have a limited ability to electronically exchange records among each other.
- **Slower Manual Methods** - Many States still exchange records via fax or regular mail.
- **National Exchange Need** - States need an electronic system to exchange migrant student records on a national basis.



The Records Exchange Initiative Goals

- **Goal 1** Create an **electronic exchange** for the transfer of migrant student education and health data amongst the States.
- **Goal 2** Promote the **use** of the Migrant Student Information Exchange (MSIX).
- **Goal 3** Ensure the use of the consolidated migrant student record for the purposes of **enrollment, placement and accrual of credits** of migrant students.
- **Goal 4** Produce **national data** on the migrant population.

MSIX Overview

John Carden





What is MSIX?

MSIX is a web-based portal that **links States' migrant student record databases to facilitate the national exchange of migrant students' educational and health information among the States.**





MSIX Overview

What MSIX does...

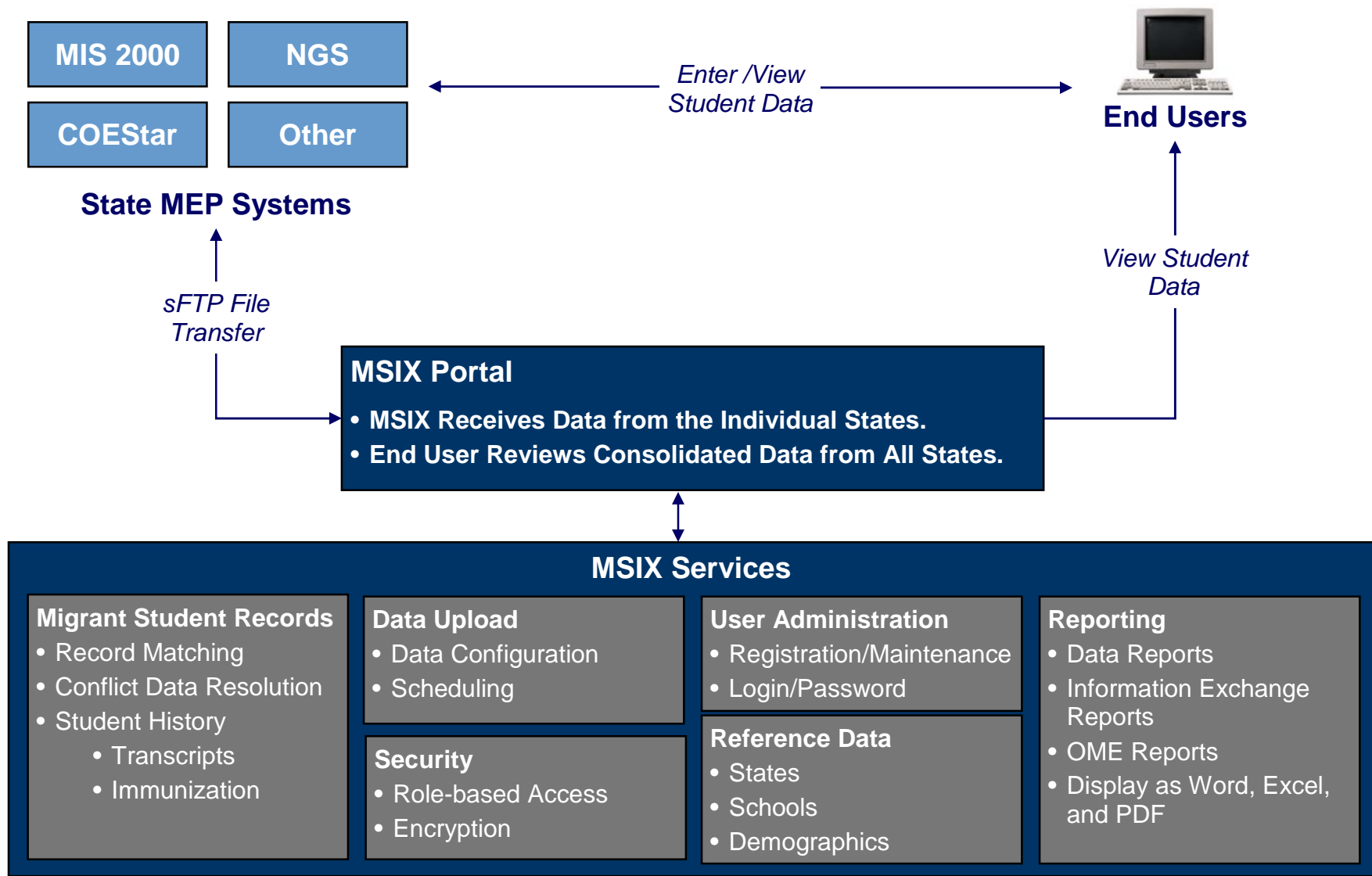
- MSIX produces a single **"consolidated record"** for each migrant child that contains information from each state in which the child was ever enrolled.
- MSIX contains the **minimum data elements** necessary for the proper enrollment, grade and course placement, and accrual of credits for migrant children.

What MSIX does not do...

- MSIX **does not replace** existing migrant student information systems.



Consolidating to Provide Migrant Student Records from State Systems





Key MSIX Features

- **Information** — Retrieve and view student information
 - Search, view, and print consolidated student records
 - Multiple search parameters
 - Accessible online
 - Printed reports available
- **Record Conflicts** — Identify and resolve student record conflicts
 - Student Merge workflow
 - Student Split workflow
- **Notification** — Alert other jurisdictions of planned student moves
- **Role-based** — Create users based on ‘MSIX roles’ to allow appropriate access to MSIX functions and student data
- **Structure** — Create regions within a state to manage MSIX activities and workflow



State Responsibilities

- **Data Elements** - Collect and maintain the minimum data elements
- **Transmitting** - Transmit data to MSIX in a timely manner
- **Access** - Determine who will have access to MSIX in your state
- **Support** - Assign staff who will resolve questions about students from your state
- **Communication** - Instruct state and local staff on the proper use of the MSIX consolidated record for enrollment, placement and accrual of credits for migrant students
- **Security** - Ensure proper and secure use of MSIX by state and local staff

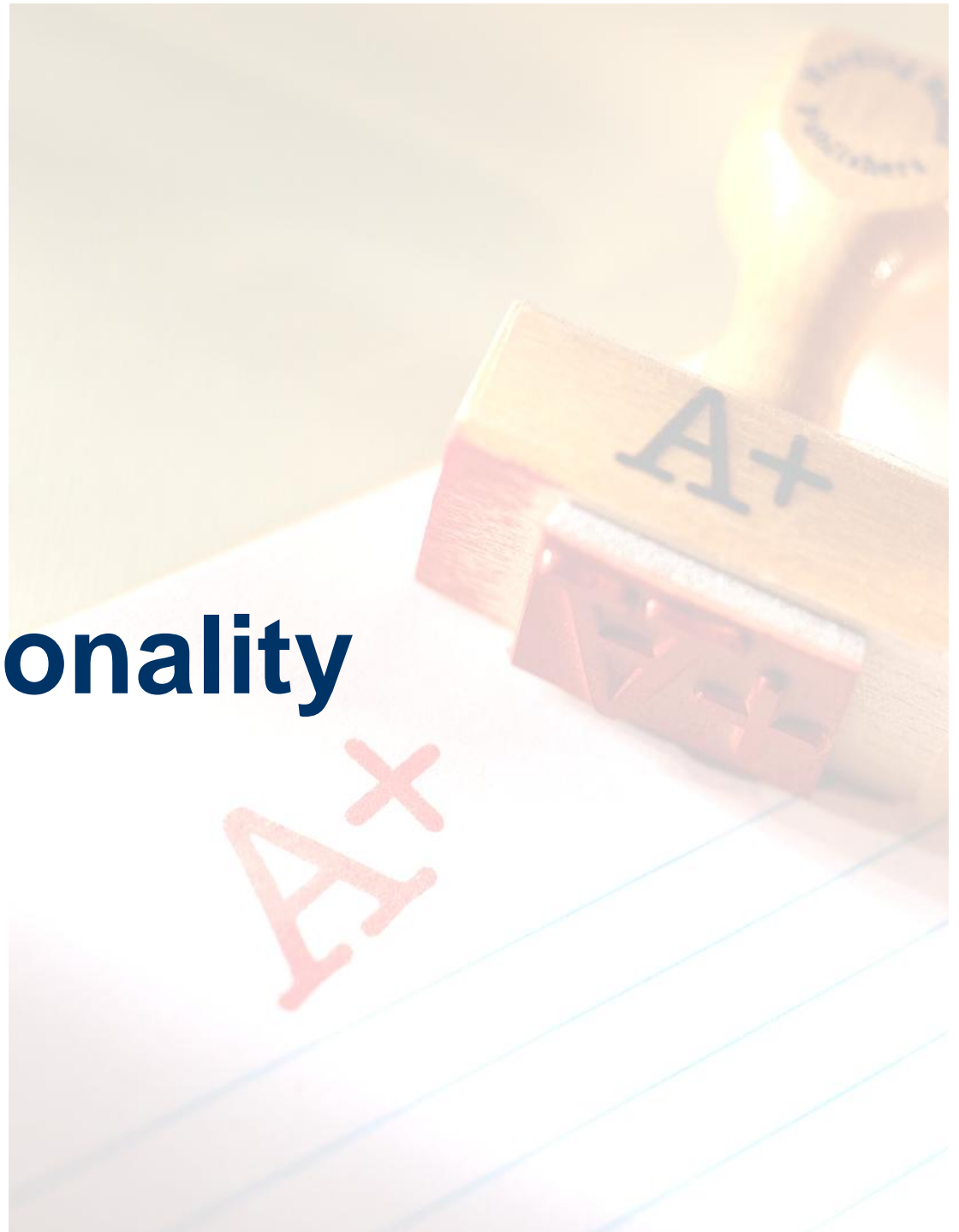


MSIX Functions by User Role

	Primary User	Secondary User	District Data Admin	Regional Data Admin	State Data Admin	State Region Admin	Regional User Admin	State User Admin
My Account	X	X	X	X	X	X	X	X
Search, Display & Print Student Records	X	X	X	X	X			
Send Student Move Notices	X	X	X	X	X			
Download Individual Student Records	X		X	X	X			
Initiate Student Merges and Splits	X		X	X	X			
Validate / Reject Student Merges and Splits			X	X	X			
Access District Worklist Items			X					
Access Region Worklist Items				X				
Access State Worklist Items					X			
Generate Reports			X	X	X		X	X
Create / Modify State User Level Accounts								X
Create / Modify Regional Level User Accounts							X	X
Create / Modify School or District Level User Accounts							X	X
Reset Passwords							X	X
Enable Regional Functionality						X		
Create / Modify Regions						X		

MSIX Functionality

Charlie Inman
Keith Scott





MSIX Functions – Primary & Secondary Users

	Primary User	Secondary User	District Data Admin	Regional Data Admin	State Data Admin	State Region Admin	Regional User Admin	State User Admin
My Account	X	X	X	X	X	X	X	X
Search, Display & Print Student Records	X	X	X	X	X			
Send Student Move Notices	X	X	X	X	X			
Download Individual Student Records	X		X	X	X			
Initiate Student Merges and Splits	X							
Validate / Reject Student Merges and Splits								
Access District Worklist Items								
Access Region Worklist Items								
Access State Worklist Items								
Generate Reports								
Create / Modify State User Level Accounts								
Create / Modify Regional Level User Accounts								
Create / Modify School or District Level User Accounts							X	X
Reset Passwords							X	X
Enable Regional Functionality						X		
Create / Modify Regions						X		

	Primary User	Secondary User
My Account	X	X
Search, Display & Print Student Records	X	X
Send Student Move Notices	X	X
Download Individual Student Records	X	
Initiate Student Merges and Splits	X	




Primary & Secondary User Roles Overview



- **Most common MSIX User Roles**
- **Potential Users**
 - Guidance Counselor
 - MEP Data Entry Staff
 - Registrar
 - Teachers
- **Primary & Secondary User Key Functions**
 - Search, display, and print student records
 - Email notification of an arrival or departure of a student
- **Primary User (only) Key Functions**
 - Initiate merge and split of student records
 - Export student records to a file for upload into their State's system (States to determine how to use this function)



Welcome to MSIX



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- Reports
- Regional Administration
- Worklist
- Potential Merge List
- Potential Split List
- User Administration
- Records Exchange Initiative

External Links:

- Course Catalog
- Standardized Tests
- MERC
- NCES
- State MEP Directors




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Pat Washington, Welcome to MSIX

The MSIX site and all its components are designed to facilitate the exchange of migrant student records for the purposes of school enrollment, placement, and accrual of credit in school.






Basic Student Search



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Basic Student Search

Please enter your search criteria below. Ensure that your search contains at least one of the following elements:

1. Student MSIX ID.
2. State Student ID.
3. Student First, Middle, or Last Name.

Partial searches are allowed by entering at least one character and selecting the "Partial" search option. Use "Exact" to search for an exact match on the information that you entered in a given field.

Please click [Advanced Search](#) for a more in-depth search capability.


Last Name:	<input type="text"/>	<input type="radio"/> Exact	<input checked="" type="radio"/> Partial
First Name:	<input type="text"/>	<input type="radio"/> Exact	<input checked="" type="radio"/> Partial
Middle Name:	<input type="text"/>	<input type="radio"/> Exact	<input checked="" type="radio"/> Partial
Student Gender:	<input type="text" value="Select Gender"/> ▼		
Student DOB:	<input type="text" value=""/> / <input type="text" value=""/> / <input type="text" value=""/> (MM/DD/YYYY)		
MSIX ID:	<input type="text" value="129261277693"/>	<input type="radio"/> Exact	<input checked="" type="radio"/> Partial
Student State ID:	<input type="text"/>	<input type="radio"/> Exact	<input checked="" type="radio"/> Partial
State:	<input type="text" value="Select a State"/> ▼		

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Search Results



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Search Results for Student:

[Refine Search](#)


To view student record details, please click on the MSIX ID or the Student State ID.

MSIX ID	Student State ID	State	Student Name	Date of Birth	Gender	Multiple Birth
129261277693	77830696STZ	WA	ALVARADO, MARIO ALBERTO	05/28/1985	Male	
129261277693	PAWA01NM004	PA	Alvado, Marios Alberto	05/26/1985	Male	


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Consolidated View



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Consolidated Student Record View

[Back To Search Results](#)

Search Results for MSIX ID: 129261277693

Student Name: MARIO ALBERTO ALVARADO **State ID:** PAWA01NM004 **State:** PA

[Historical Student Record View](#)

Demographics

Enrollments

Course History

Assessments

Printing Options:

Student Information			
Name:	MARIO ALBERTO ALVARADO	Gender:	Male
Birth Date:	05/28/1985	Multiple Births:	
Birth Location:	RIO GRANDE CITY, Texas, United States	Birth Date Verification:	Birth Certificate
Male Parent:	CESARIO ALVARADO	Male Parent Type:	Undisclosed
Female Parent:	MARIA ELENA ALVARADO	Female Parent Type:	Undisclosed

Qualifying Arrival Information (most recent)			
Qualifying Arrival Date:	09/17/1993	Qualifying Move From Location:	RIO GRANDE CITY, TX, US
		Qualifying Move To Location:	BAY, AR

Eligibility Information			
Expiration Date:	07/30/2004	Expiration Reason:	Unknown / Invalid
MEP Enrollment Date:	11/26/2001		

[Flag Record for Merge](#) [Flag Record for Split](#)


Send an MSIX user an email notification indicating that a student has arrived in your area or has moved to their area
[Send Notification](#)

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Historical View



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MSIX
Migrant Student
Information Exchange

Historical Student Record View

[Back To Search Results](#)

Student Name: Marios Alberto Alvado
Search Results for MSIX ID: 129261277693

[Consolidated Student View](#)

Printing Options:   

[-] PAWA01NM004 (Pennsylvania)

[-] Demographics

Student Name:	Marios Alberto Alvado	Gender:	Male
Birth Date:	05/26/1985	Multiple Births:	
Birth Location:	Rio Grande City, TX, US	Birth Date Verification:	Hospital Certificate
Male Parent:	Cesario Alvarado	Male Parent Type:	Birth
Female Parent:	Maria Alvarado	Female Parent Type:	Birth
Eligibility Expiration Date:		Eligibility Expiration Reason:	Unknown / Invalid
MEP Enrollment Date:	12/03/2005		

[+] Qualifying Moves

[+] Enrollments

[-] 77830696STZ (Washington)

[-] Demographics

Student Name:	MARIO ALBERTO ALVARADO	Gender:	Male
Birth Date:	05/28/1985	Multiple Births:	
Birth Location:	RIO GRANDE CITY, TX, US	Birth Date Verification:	Birth Certificate
Male Parent:	CESARIO ALVARADO	Male Parent Type:	Undisclosed
Female Parent:	MARIA ELENA ALVARADO	Female Parent Type:	Undisclosed
Eligibility Expiration Date:	07/30/2004	Eligibility Expiration Reason:	Unknown / Invalid
MEP Enrollment Date:	11/26/2001		

[+] Qualifying Moves


[+] Enrollments

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Email Notification

From

Name: Pat Washington
Phone Number: 2343522435
Email Address: pWASHINGTON@ma.state.us
State: Massachusetts
User Role: State Regional Administrator , State User Administrator , State Data Administrator

To

State:

District:

School:

Notification

MSIX ID: 242175651176
Student Name: Carmen Gutierrez
State ID: XX12200-2
State: NJ

Message:

Comments:


To protect the student's privacy, do not include any sensitive information such as Social Security Numbers or other Personally Identifiable Information in Comments fields. Comments entered below will be shared unedited and in their entirety with other MSIX Users.

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Email Notification Confirmation




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Email Notification Confirmation

From: Name: Pat Washington
Phone Number: 2343522435
Email Address: pwashington@ma.state.us
State: Massachusetts
User Role: State Regional Administrator , State User Administrator , State Data Administrator

To: Texas StateDataAdmin (msix.sda.tx@gmail.com)
State: Texas
District: WESLACO ISD
School:

Notification: This student has moved to our State.
MSIX ID: 242175651176
Student Name: Carmen Gutierrez
State ID: XX12200-2
State: NJ

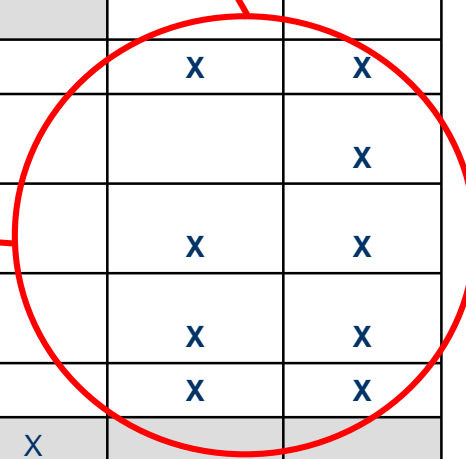
Comments: Carmen Gutierrez enrolled in the Springfield, MA School District on 4/15/08. Please forward her immunization records.

Are you sure you want to send this email notification?



MSIX Functions – User Administrator

	Primary User	Secondary User	District Data Admin	Regional Data Admin	State Data Admin	State Region Admin	Regional User Admin	State User Admin
My Account	X	X	X	X	X	X	X	X
Search, Display Records			Regional User Admin	State User Admin				
Send Student								
Download Individual Records	Generate Reports		X	X				
Initiate Student	Create / Modify State User Level Accounts				X			
Validate / Reconcile and Splits	Create / Modify Regional Level User Accounts		X	X				
Access District	Create / Modify School or District Level User Accounts		X	X				
Access Regional	Reset Passwords		X	X			X	X
Access State								X
Generate Reports							X	X
Create / Modify State Level Accounts								X
Create / Modify Regional Level User Accounts							X	X
Create / Modify School or District Level User Accounts							X	X
Reset Passwords							X	X
Enable Regional Functionality						X		
Create / Modify Regions						X		






User Administrator Role Overview


- **3 User Administrator Levels**
 - OME User Administrator – Creates 1 State User Administrator for each State
 - State User Administrator – Minimum of 1 per state required
 - Regional User Administrator – State Option
- **Potential Users**
 - State MEP Administrators
- **Key Functions**
 - Create user accounts
 - Assign user role(s)
 - Update user account information
 - Deactivate user accounts
 - Reset passwords (*MSIX Help Desk does not reset passwords*)



User Search



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User Administration

To create a new user please click the [Create New User](#) link.

To modify an existing user please enter the username or the user's first and last name. One of the search parameters (full name or username) is required in order to return valid results. You can only search for users in your state.

First Name:

Last Name:

Username:

Search Results

User Name	Email Address	User ID	Status
Garza, Mary	mgarza@jacksonk-12.ms.state.us	mgarza23	Enabled
Gonda, Matthew	mgonda@jacksonk12.ms.state.us	mgonda	Enabled
Grady, Mario	ExtraID@msix.com136	mgrady23	Enabled

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Create or Update MSIX User

To create a new MSIX user, please enter all the required information. Required fields are identified with an asterisk (*).

State is a required field for State Data Administrators and State User Administrators; it is not required for other user roles. *Region* is required field for Regional Data Administrator and Regional User Administrators; it is not required for other roles. Adding of the regions is completed after the Save button has been pressed. *District* is a required field for District Data Administrators; it is not required for other user roles. Adding of the districts is completed after the Save button has been pressed. After successfully creating a new user, MSIX will generate an email to the mail account specified for the new user. The email will contain the new MSIX User Name. A copy of this email will also be sent to the email account of the user administrator that created the new user account. MSIX will send a second message to the new user's email account that contains the corresponding password. The User Administrator will not be copied on the email containing the new password.

To modify an existing MSIX user account, update the appropriate field with new information and press the Save button. Updating the regions and districts are completed after the Save button has been pressed.

If user's password is reset, MSIX will generate an email to user's email account that contains the new password.

Username:	<input type="text" value="mgonda"/>
First Name:	* <input type="text" value="Matthew"/>
Last Name:	* <input type="text" value="Gonda"/>
Work Address Line 1:	<input type="text" value="5555 Market St"/>
Work Address Line 2:	<input type="text"/>
Work City:	<input type="text" value="Jackson"/>
Work Zip Code:	<input type="text" value="23451"/>
Work Telephone Number:	* <input type="text" value="434"/> - <input type="text" value="535"/> - <input type="text" value="2352"/> Ext. <input type="text"/>
Work Email Address:	* <input type="text" value="mgonda@jackson12.n"/>
Work State:	Mississippi
User Role:	* <input type="text" value="District Data Administrator"/> <small>To select or unselect multiple roles, please hold the Ctrl (control) key and click each role with your mouse.</small> <input type="text" value="MSIX Primary"/> <input type="text" value="MSIX Secondary"/> <input type="text" value="State Data Administrator"/> <input type="text" value="State Regional Administrator"/> <input type="text" value="State User Administrator"/>
Account Activation Date:	<input type="text" value=""/> (MM/DD/YYYY) 
Account Expiration Date:	<input type="text" value="06/11/2008"/> (MM/DD/YYYY) 
Account Status:	<input checked="" type="radio"/> Enabled <input type="radio"/> Disabled
Password Reset:	<input type="checkbox"/> Reset the user's password.
Rules of Behavior:	Not accepted yet
Account Creation Date:	11/01/2007 10:08:28
First Login Date:	
Last Login Date:	
Deactivate Account:	<input type="checkbox"/> Permanently deactivate the user's account.

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MSIX Functions – Data Administrator

	Primary User	Secondary User	District Data Admin	Regional Data Admin	State Data Admin	State Region Admin	Regional User Admin	State User Admin
My Account	X	X	X	X	X	X	X	X
Search, Display & Print Records			District Data Admin	Regional Data Admin	State Data Admin			
Send Student Move Notices								
Download Individual Student Records	My Account		X	X	X			
Generate Reports	Search, Display & Print Student Records		X	X	X			
Initiate Student Merges and Splits	Send Student Move Notices		X	X	X			
Validate / Reject Student Merges and Splits	Download Individual Student Records		X	X	X			
Access District Worklist Items	Generate Reports		X	X	X			
Access Region Worklist Items	Initiate Student Merges and Splits		X	X	X			
Access State Worklist Items	Validate / Reject Student Merges and Splits		X	X	X			X
Create / Modify State User Accounts	Access District Worklist Items		X					
Create / Modify Regional User Accounts	Access Region Worklist Items			X			X	X
Create / Modify School Level User Accounts	Access State Worklist Items					X	X	X
Reset Passwords							X	X
Enable Regional Functionality						X		
Create / Modify Regions						X		



Data Administrator Role Overview

- **3 Data Administrator Levels**
 - State Data Administrator – Minimum 1 per State required
 - Regional Data Administrator – State Option
 - District Data Administrator – State Option
- **Potential Users**
 - State MEP Administrators
 - MEP Data entry staff
- **Key Functions**
 - Search, display, and print student records
 - Generate data and Information Exchange Reports
 - Initiate merge and split of student records
 - Validate or reject record near matches, merges, and splits
 - Resolve data quality issues
 - Email notification of an arrival or departure of a student
 - Export student records to a file for upload into their State's system



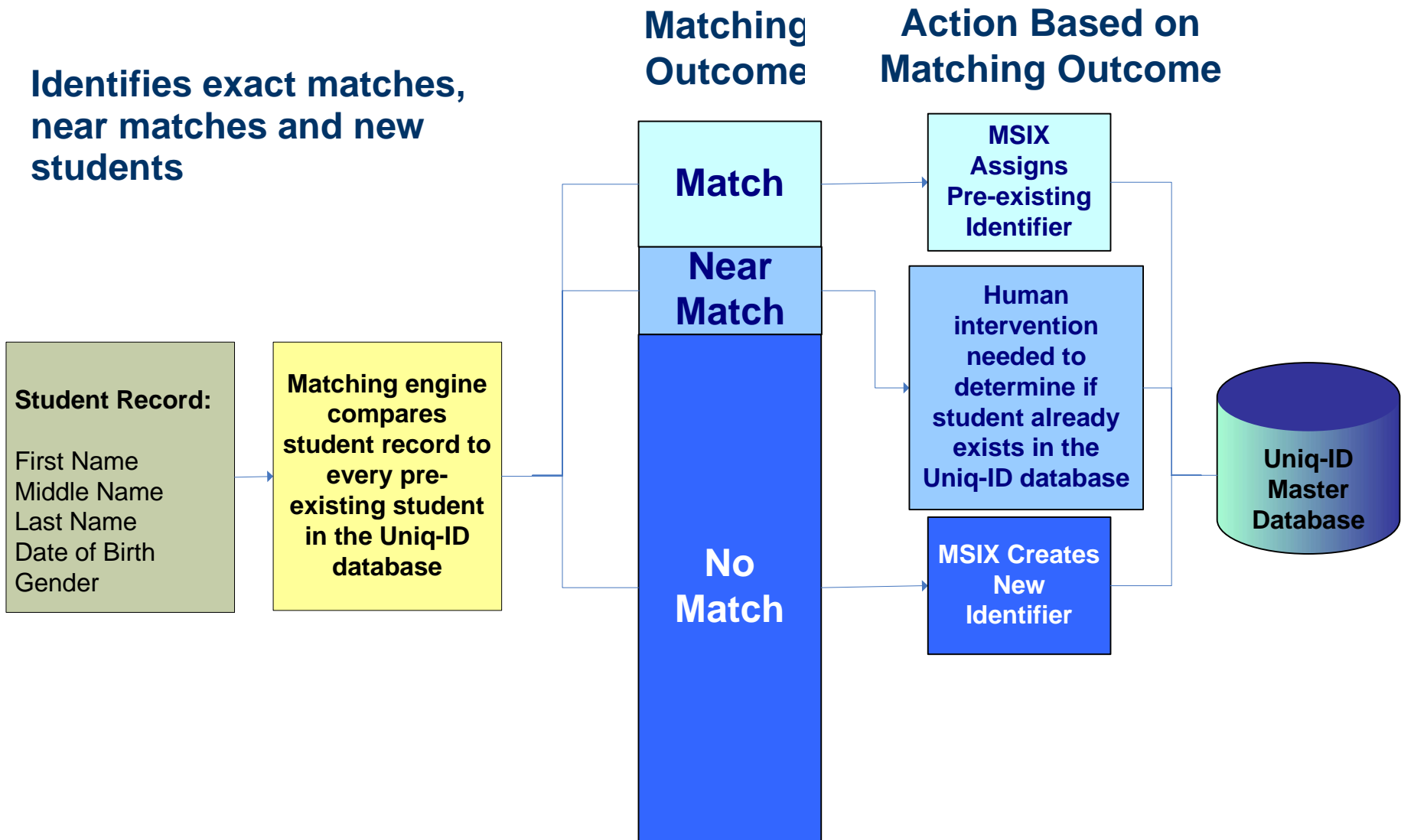
MSIX – User Initiated Merge and Split

- Student ‘Merge’ — Combine multiple records for the same student
 - Resolve MSIX-identified potential merges (‘near matches’)
 - User-Initiated merge, to manually combine student records
 - *Validate through a review and approval workflow (facilitated by user worklists, action escalations, and email notifications)*

- Student ‘Split’ — Separate erroneously combined students
 - User-Initiated split, to manually separate a merged student record
 - *Validate through a review and approval workflow (facilitated by user worklists and email notifications)*

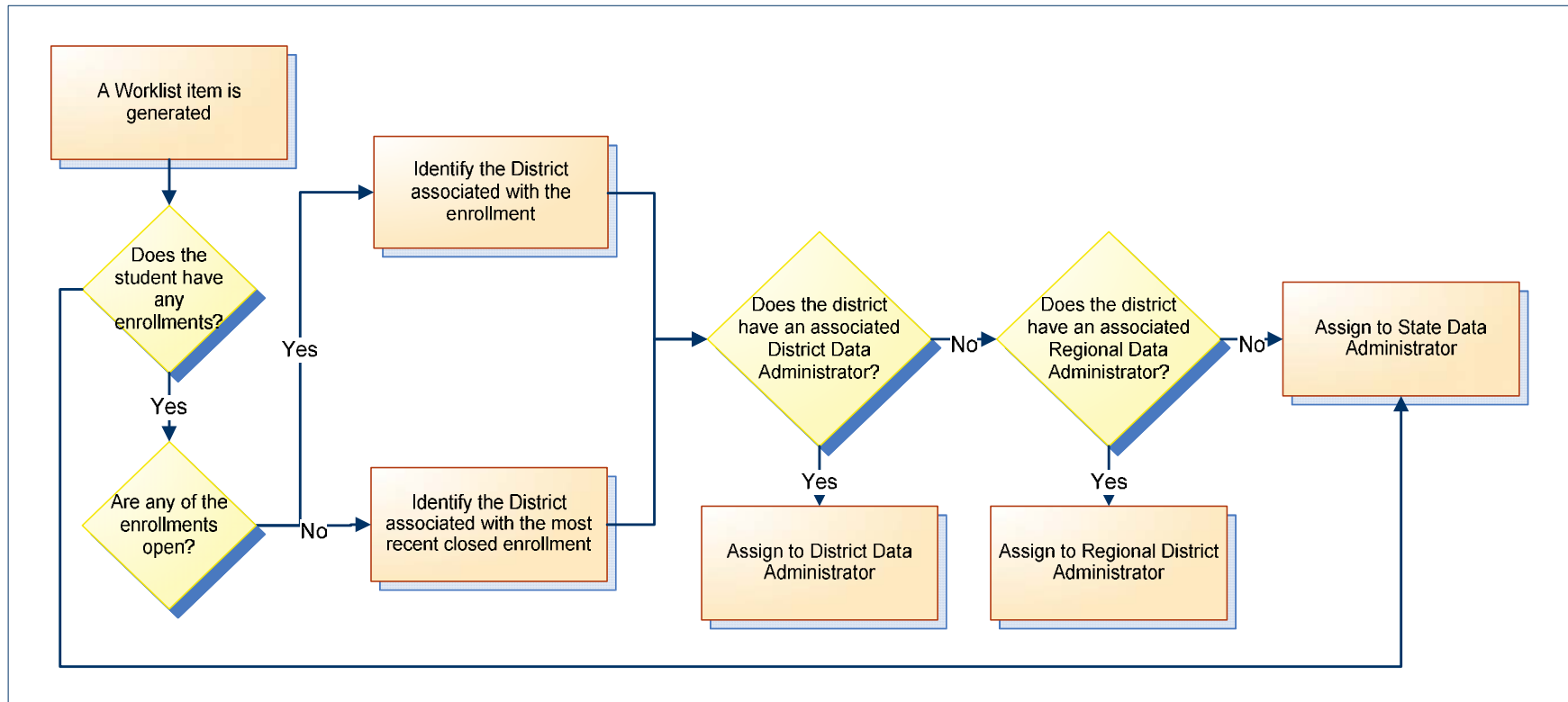


Uniq-ID Student Record-Matching Process






Worklist Assignment and Escalation






Worklist Dashboard



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Worklist for DistDataAdmin Pennsylvania

These are worklist items that have been identified and require an action to resolve or validate student records.

To view student record details, please click on any of the records below.

Near Matches

Last Name	First Name	Middle Name	Suffix	Birth Date	Gender	Date Created
Alvado	Marios	Alberto		05/26/1985	Male	2007-09-10 14:08:27.0
Cabrales	Blanca	Denise		06/09/1994	Female	2007-09-10 14:08:27.0

Validate Merge


You have no worklist items assigned.

Validate User Initiated Merge

You have no worklist items assigned.

Validate Split

You have no worklist items assigned.

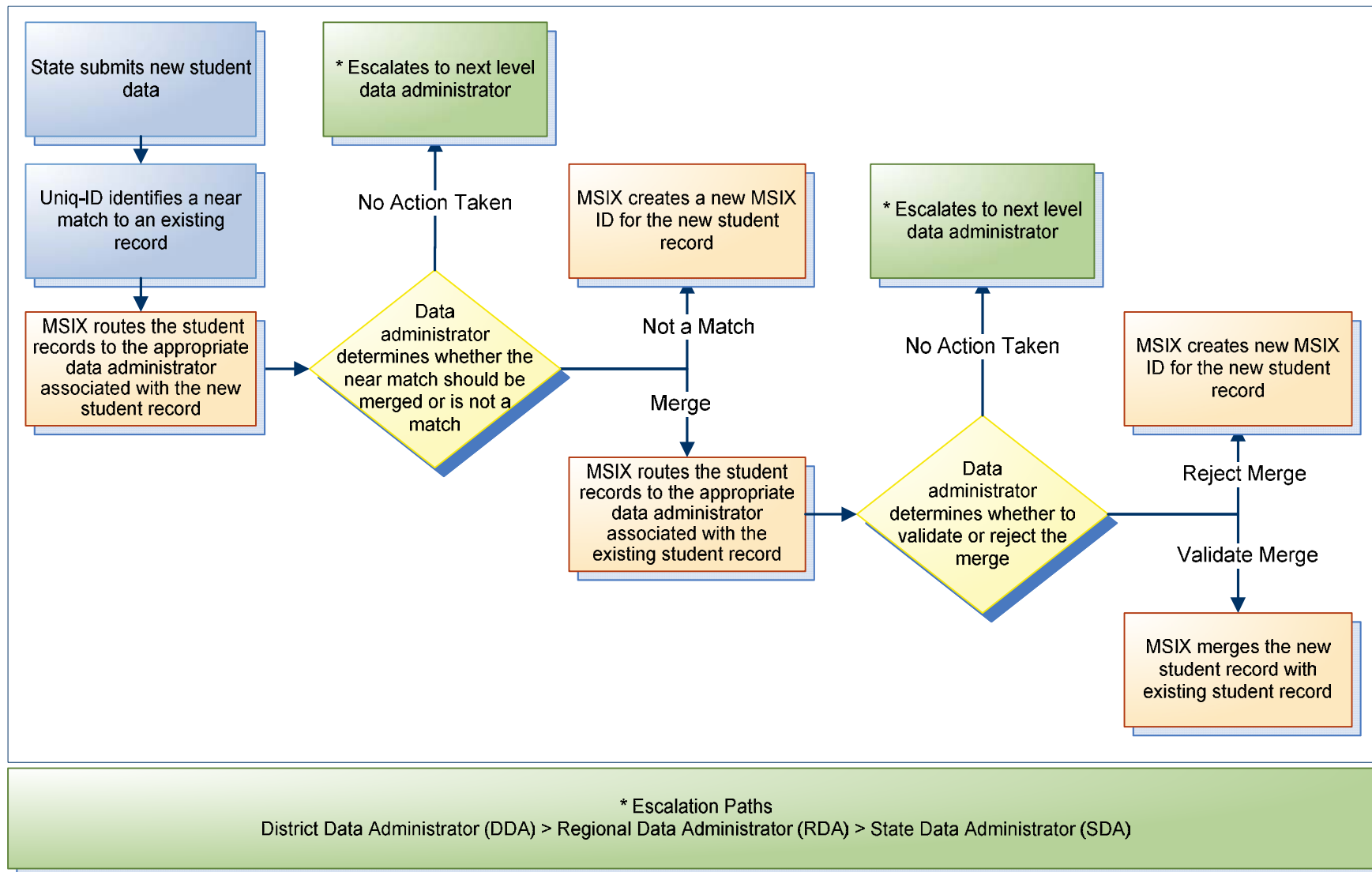


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Workflow for Near Match Resolution





Near Match Resolution

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Near Match Process



[Near Match Process Flow](#)

[Return to Worklist](#)

Worklist: Near Match Resolution

New student record(s) has/have been submitted for validation. Please validate or reject the merge of the student record by clicking on the appropriate button. If you reject the merge, then a new MSIX ID will be created for the student record. If you validate the merge, the student records will be merged into one.

- If this is a new student, please click on the "New MSIX ID" button to create a new MSIX student ID.
- If any of the records are a match, please check one record at a time and click the "Merge Record" button.
- If none of the records are a match to the new student record, please select all the records and click the "Not a Match" button.

New Student Record:

The New Student Record is a record recently submitted by a state to MSIX. The new record is a close match to one or more records already in MSIX.

Submitting State:	Pennsylvania	Student State ID:	PAWAD1NM004
MSIX ID:		Student Name:	Marios Alberto Alvado
Birth Date:	05/26/1985	Birth Location:	Rio Grande City Texas
Multiple Birth:		Gender:	Male
Male Parent:	Cesario Alvarado	Parent Type:	Birth
Female Parent:	Maria Alvarado	Parent Type:	Birth
Qualifying Move From City:		Qualifying Move To City:	

Near Matches Found in MSIX:

The records below are potential matches to the New Student Record above.


Submitting State:	Washington	Student State ID:	77830696STZ
MSIX ID:	129261277693	Student Name:	MARIO ALBERTO ALVARADO
Birth Date:	05/28/1985	Birth Location:	RIO GRANDE CITY Texas
Multiple Birth:		Gender:	Male
Male Parent:	CESARIO ALVARADO	Parent Type:	Undisclosed
Female Parent:	MARIA ELENA ALVARADO	Parent Type:	Undisclosed
Qualifying Move From City:		Qualifying Move To City:	

Comments:



Near Match Resolution

State MEP Directors



The New Student Record is a record recently submitted by a state to MSIX. The new record is a close match to one or more records already in MSIX.

Submitting State:	Pennsylvania	Student State ID:	PAWA01NM004
MSIX ID:		Student Name:	Marios Alberto Alvado
Birth Date:	05/26/1985	Birth Location:	Rio Grande City Texas
Multiple Birth:		Gender:	Male
Male Parent:	Cesario Alvarado	Parent Type:	Birth
Female Parent:	Maria Alvarado	Parent Type:	Birth
Qualifying Move From City:		Qualifying Move To City:	

Near Matches Found in MSIX:

The records below are potential matches.

Submitting State:	Pennsylvania	Student State ID:	77830696STZ
MSIX ID:		Student Name:	MARIO ALBERTO ALVARADO
Birth Date:		Birth Location:	RIO GRANDE CITY Texas
Multiple Birth:		Gender:	Male
Male Parent:	CESARIO ALVARADO	Parent Type:	Undisclosed
Female Parent:	MARIA ELENA ALVARADO	Parent Type:	Undisclosed
Qualifying Move From City:		Qualifying Move To City:	


Comments:

I feel that these are the same student.






Near Match Resolution – Confirmation Page



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Confirmation

The two records will await validation for the final merge.

1- **Student Name:** Alvado, Marios

2- **Student Name:** ALVARADO, MARIO

To go back to your worklist please click [here](#).

To go back to your potential merge list please click [here](#).


To go back to your potential split list please click [here](#).

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Validate Merge Worklist



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Near Match Process Flow

Validate Merge from Near Match Process





Worklist: Validate Merge

The new student record has been submitted for validation. Please validate or reject the merge of the student record by clicking on the appropriate button. If you reject the merge then a new MSIX ID will be created for the student record. If you validate the merge then the two student records will be merged into one.

DistDataAdmin Pennsylvania initiated this Student Merge/Split on 2007-09-19 21:19:13.0 and can be reached via 703-555-1212 ext: or msixtester@ed.gov43

Previously entered comments: I feel that these are the same student.

New Student Record

Submitting State:	Pennsylvania	Student State ID:	<u>PAWA01NM004</u>
MSIX ID:		Student Name:	Marios Alberto Alvado
Birth Date:	05/26/1985	Birth Location:	Rio Grande City Texas
Multiple Birth:		Gender:	Male
Male Parent:	Cesario Alvarado	Parent Type:	Birth
Female Parent:	Maria Alvarado	Parent Type:	Birth

Existing Record(s) in MSIX

Submitting State:	Washington	Student State ID:	<u>77830696STZ</u>
MSIX ID:	<u>129261277693</u>	Student Name:	MARIO ALBERTO ALVARADO
Birth Date:	05/28/1985	Birth Location:	RIO GRANDE CITY Texas
Multiple Birth:		Gender:	Male
Male Parent:	CESARIO ALVARADO	Parent Type:	Undisclosed
Female Parent:	MARIA ELENA ALVARADO	Parent Type:	Undisclosed

Comments:

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Worklist: Validate Merge

The new student record has been submitted for validation. Please validate or reject the merge of the student record by clicking on the appropriate button. If you reject the merge then a new MSIX ID will be created for the student record. If you validate the merge then the two student records will be merged into one.

DistDataAdmin Pennsylvania initiated this Student Merge/Split on 2007-09-19 21:19:13.0 and can be reached via 703-555-1212 ext: or msixtester@ed.gov43

Previously entered comments: I feel that these are the same student.

New Student Record			
Submitting State:	Pennsylvania	Student State ID:	PAWA01NM004
MSIX ID:		Student Name:	Marios Alberto Alvado
Birth Date:	05/26/1995	Birth Location:	Rio Grande City Texas
Multiple Birth:		Gender:	Male
Male Parent:	Cesario Alvarado	Parent Type:	Birth
Female Parent:	Maria Elena Alvarado	Parent Type:	Birth

Existing Record(s) in MSIX			
Submitting State:	Was	State ID:	77830696STZ
MSIX ID:	1299	Name:	MARIO ALBERTO ALVARADO
Birth Date:	05/26/1995	Location:	RIO GRANDE CITY Texas
Multiple Birth:		Gender:	Male
Male Parent:	CESARIO ALVARADO	Parent Type:	Undisclosed
Female Parent:	MARIA ELENA ALVARADO	Parent Type:	Undisclosed

Comments:


Microsoft Internet Explorer

Are you sure you want to proceed?



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Confirmation

The two students have been merged and updated accordingly.
MSIX ID: 129261277693
Student Name: Alvado, Marios

To go back to your worklist please click [here](#).

To go back to your potential merge list please click [here](#).

To go back to your potential split list please click [here](#).



MSIX Functions – State Region Administrator

	Primary User	Secondary User	District Data Admin	Regional Data Admin	State Data Admin	State Region Admin	Regional User Admin	State User Admin
My Account	X	X	X	X	X	X	X	X
Search, Display Records	State Region Admin			X	X			
Send Student				X	X			
Download In Records				X	X			
Generate Re			Enable Regional Functionality	X	X	X		
Initiate Stud	Create / Modify Regions		X	X	X			
Validate / Reject Student merges and Splits			X	X	X			
Access District Worklist Items			X					
Access Region Worklist Items				X				
Access State Worklist Items					X			
Create / Modify State User Level Accounts								X
Create / Modify Regional Level User Accounts							X	X
Create / Modify School or District Level User Accounts							X	X
Reset Passwords							X	X
Enable Regional Functionality						X		
Create / Modify Regions						X		



State Region Administrator Role Overview

- **Required role** for states using optional Regional functionality
- **Potential Users**
 - State MEP Administrators
- **Key Functions**
 - Enable and disable regional structure
 - Create new regions
 - Associate districts to regions
 - Edit regions



State Region Administration

- Regional functionality is optional
- Regions do not have to be official regions
 - Create to group districts
 - Create for specific work streams
- Regions consist of groups of School Districts within a state
- Regional structures may be used for User Administration, Data Administration, or both



State Region Administration



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Regional Structure Administration

The table below contains a list of all Regions associated and Districts. Click the Edit link to update the Regional information.

Regional Structure Options

Regional Structure for User Administration Enabled [Disable](#)
Regional Structure for Data Administration Enabled [Disable](#)

Create new Region

Please click [Create New Region](#) to add a new Region to your State.

[Print This Page](#)

Active Regions

Illinois Regional Structure Printing Option:

[\[+\] Capital Region](#) [Edit](#)

[\[+\] Northern Region](#) [Edit](#)

[\[-\] River Valley Region](#) [Edit](#)

District Name	County	State District ID	NCES ID
BLUE RIDGE COMM UNIT SCH DIST 18	DE WITT	17-020-0180-26	1700003
CLINTON C U SCHOOL DIST 15	DE WITT	17-020-0150-26	1710440
ABINGDON C U SCHOOL DIST 217	KNOX	33-048-2170-26	1703090
BOURBONNAIS SCHOOL DIST 53	KANKAKEE	32-046-0530-02	1706750
LISBON COMM CONS SCH DIST 90	KENDALL	24-047-0900-04	1723160
PLAINFIELD SCHOOL DIST 202	KENDALL	56-099-2020-22	1731740

[\[+\] West Region](#) [Edit](#)

Districts not currently in an enabled Region

Printing Option:

District Name	County	State District ID	NCES ID
A E R O SPEC EDUC COOP	COOK	14-016-8060-60	1700024
A-C CENTRAL CUSD 262	CASS	46-009-2620-26	1700105
ADDISON SCHOOL DIST 4	DILLAGE	18-022-0040-02	1703150



MSIX Support & Resources

John Carden



MSIX Training Resources and Support

- Online Training Modules for each MSIX User Role
- Online Help
- MSIX Documentation
 - User Access Guide and Application
 - User Manual
 - Quick Reference Guide
 - Frequently Asked Questions
 - User Administrator Guide
 - User Conference Presentation
- MSIX Training Environment
 - Hands-on Exercises
 - Demonstrations
 - Training Event supporting materials
- User Support – MSIX Help Desk
 - Email: msixsupport@deloitte.com
 - Telephone: 866-878-9525



MSIX Trainers' Corner



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Online Training

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MSIX Primary User [MSIX User Online Training](#)

MSIX Secondary User [MSIX User Online Training](#)

MSIX State Regional Administrator [MSIX User Online Training](#)

MSIX Data Administrator [MSIX User Online Training](#)

MSIX User Administrator [MSIX User Online Training](#)

User Manual

[WORD](#) [PDF](#) [PDF \(508 Compliant\)](#)

Quick Reference Guide

[WORD](#) [PDF](#)

Frequently Asked Questions

[MSIX Frequently Asked Questions](#)

[MSIX Frequently Asked Questions for People with Disabilities \(508 Compliant\)](#)

[WORD](#) [PDF](#) [PDF \(508 Compliant\)](#)



Additional MSIX Online Resources



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Forgotten Password

For a password reset, please contact your designated MSIX State User Administrator. You can find a User Administrator by using the [User Administrator Search](#) or by contacting the MSIX Help Desk at MSIXSupport@deloitte.com or 1-866-878-9525. To maintain the security of MSIX data, the MSIX Help Desk cannot reset passwords.

Contact Us

For issues regarding your account (e.g., password resets, updates to personal information), please contact your designated MSIX State User Administrator. You can find a User Administrator by using the [User Administrator Search](#) or by contacting MSIXSupport@deloitte.com or 1-866-878-9525. To maintain the security of MSIX data, the MSIX Help Desk cannot reset passwords.

How Do I Get an Account?

To request access to MSIX, please download the MSIX User Access Guide and Application then complete and submit to your State MSIX User Administrator. You can find a User Administrator by using the [User Administrator Search](#) or by contacting MSIXSupport@deloitte.com or 1-866-878-9525.

[WORD](#) [PDF](#)

Who is my User Administrator?

[User Administrator Search](#)

MSIX Pop Quiz Answers

Jennifer Dozier



Questions?

