

SPECIAL FILING INSTRUCTIONS 2001 - 2002 FILING CYCLE

SECTION 1 TERMS AND CONDITIONS

1-1. GENERAL: The following Request and its Special Filing Instructions (SFI) are provided in addition to the terms and conditions of the General Services Administration's (GSA's) Standard Tender of Service (STOS), General Freight Traffic Management Program, GSA General Freight Tender of Service No. 1-F (GSA TOS No. 1-F), supplements and reissues thereto. However, certain provisions and requirements of this Request and its SFI may deviate from and supersede those published in the STOS, GSA TOS No. 1-F.

Traffic to be included under this Request and its SFI will be freight-all-kinds (FAK) shipments moving via closed van for all less than truckload (LTL) (0 pounds to 10,000 pounds) shipments and all truckload (TL) (20,000 pounds to 40,000 pounds and over) shipments. Rates will be applicable only to interstate shipments moving in the Continental United States (CONUS) and the identified intrastate shipments within CONUS. Rate offers will only be accepted for:

The National Industries for the Blind (NIB) and the National Industries for the Severely Handicapped (NISH) Work Centers as identified in Section 8, Paragraph 8-1.B.

1-2. EFFECTIVE PERIOD: All acceptable rate offers submitted in response to this Request and its SFI will be for the period November 1, 2001 through October 31, 2002.

1-3. SUBMISSION OF RATE OFFERS: Rates offered in response to this Request and its SFI MUST be submitted via the File Transfer Protocol (FTP) of the Internet (I-FTP) in accordance with Sections 8, 9, and 10.

1-4. FILING PERIOD:

A. INITIAL FILINGS: Rate offers made by those firms approved to participate in GSA's Freight Management Program are due by 4:30 p.m. Central Standard Time, July 30, 2001, and will be processed in accordance with Paragraph 1-4.C., below.

B. REFILINGS OF ELECTRONICALLY SUBMITTED FILING DEFICIENCIES: Electronic rate filings received between July 3, 2001, and August 6, 2001, which do not meet the requirements as stated in this Request and its SFI will be considered unacceptable, rates will not be included in the data base, and the firm will be notified of the deficiencies by GSA's Heartland Zone Office by facsimile and/or telephone. If a firm's rate offer is submitted in accordance with this Request and its SFI by a Rate Filing Service Provider or a Tariff Publishing Agent, the Rate Filing Service Provider or the Tariff Publishing Agent will be notified of the deficiencies and not the firm. Corrected rate offers **must be** resubmitted within ten (10) calendar days after receipt of notification. In those instances where corrections are not received within the ten (10) calendar days after notification, rate offers will be considered unacceptable and the firm will not be allowed to refile. Corrected rate offers received within the required ten (10) calendar days will be entered into the database effective November 1, 2001.

C. ACCEPTED/EFFECTIVE DATE: Initial rate offers allowable under Paragraph 1-4.A. will be processed by November 1, 2001, except in those instances of a failure to meet the resubmission requirements of corrected Rate Filing Deficiencies as identified in Paragraph 1-4.B

D. CARRIER NOTIFICATIONS: If the submitting firm receives no communication from GSA pursuant to Paragraph 1-4.B. by November 1, 2001, the firm is on notice that its rate offer(s) has been accepted and transmitted to its designated Tariff Publishing Agent for publication, or in the absence of a designated Tariff Publishing Agent, its rate file(s) has been offered to GSA's Office of Transportation Audits.

1-5. APPLICABILITY OF RATE OFFERS: By submission of a rate offer to GSA for the traffic identified in this Request and its SFI, the offeror agrees that it can and will service the identified origin facility for which a rate is offered and all points within each identified destination State and/or destination service area for which a rate is offered.

1-6. OPTION TO EXTEND: The Government reserves the right to extend the expiration date of all or part of the rate offers accepted in accordance with this Request and its SFI for up to ninety (90) days.

1-7. TERMINATION:

A. The following provision will apply in addition to Item 20.e. of the Optional Form 280:

1. Accepted rate offers may be terminated upon determination that a Carrier has failed to satisfactorily respond to a show cause notice(s); and
2. Accepted rate offers may be terminated by the Government immediately upon the debarment or suspension of the Carrier in accordance with the Code of Federal Regulation (CFR) 101-40.4.

B. Upon termination of the rate offer under 1-7.A.1 and/or 2 above, the Carrier shall be paid any sum due the Carrier for services performed under this Request and its SFI to the date of such termination; and in the event of partial termination, shall be paid in accordance with the terms of this rate offer for any services furnished under the portion of the rate offer that is not terminated; provided any such payments shall be without prejudice to any claim which the Government may have against the Carrier and the Government shall have the right to offset any such claims against such payment.

1-8. TERMINATION FOR CONVENIENCE OF THE GOVERNMENT: The Government, by written notice, may terminate all or part of the rate offers accepted in accordance with this Request and its SFI when it is in the Government's best interest. If a rate offer(s) is terminated, the Government shall be only liable for payment for services rendered before the effective date of the termination.

1-9. CONTACTS: Questions dealing with this Request, its SFI, or the STOS should be directed to Maria Gutierrez at (415) 522-2846 or by e-mail at maria.gutierrez@gsa.gov. Questions dealing with the submission of electronic rate offers should be directed to Carey DeForest at (816) 823-3646 or by e-mail at carey.deforest@gsa.gov.

SECTION 2 EVALUATION AND ACCEPTANCE

2-1. EVALUATION: The GSA Transportation Management Branch, San Francisco, CA, will conduct all evaluations. Carrier notification of acceptance will be in accordance with Paragraph 1-4.D.

2-2. ACCEPTANCE: Accepted rate offers will be contained in GSA's Interagency Transportation Management System (ITMS). When identified in ITMS, the acceptable rate offers will be listed based on price only. The listing of firms and their rate offers will be based on the anticipated shipping date, the origin of the shipment, the destination of the shipment, the weight of the shipment, the number of miles between the origin and destination of the shipment, and any accessorial services requested by the customer agency. Firms with applicable rates for the requested shipment will be listed on the cost comparison in cost ascending order. In the case of brokers and shippers agents/Intermodal Marketing Companies, please note that the broker's name and/or the shipper agent's/Intermodal Marketing Company's name and not the names of its underlying carriers will be identified on cost comparisons. However, when rate information is made available either to a Tariff Publishing Agent or to GSA's Office of Transportation Audits in the absence of a Tariff Publishing Agent, rate information will be submitted in the name of the broker's and/or a shipper agent's/Intermodal Marketing Company's underlying carriers and not in the name of the broker and/or the shipper agent/Intermodal Marketing Company.

If the occasion arises when two or more firms have offered the exact same rate offer (both for transportation and the requested accessorial services), then the firms will be listed on the cost comparison in alphabetical order according to the firm's names.

PLEASE NOTE: The GSA Transportation Management Branch, San Francisco, CA, may take other factors into consideration when routing shipments other than just price. As a result, the listing of firms on a cost comparison is for viewing/verification purposes only and does not guarantee any traffic will be awarded.

SECTION 3 LETTER OF INTENT CERTIFICATION

By the submission of a rate offer to GSA in accordance with this RFO and its SFI, the submitting carrier certifies that:

I have read and will comply with all the provisions contained in this request dated July 3, 2001, as well as any supplements, changes, and/or reissues thereto and the GSA Standard Tender of Service (STOS), GSA General Freight Tender of Service No. 1-F, the GSA National Rules Tender No. 100-D, and the GSA Baseline Rate Publication No. 1000-D, all effective May 1, 1996, as well as any supplements, changes, and/or reissues thereto and I further certify that the company for which rate offers have been submitted has the operating authority and insurance required by Item 1-6 (See Below) and Section 2 of the GSA General Freight Tender of Service No. 1-F.

Item 1-6 of the GSA General Freight Tender of Service No. 1-F reads as follows:

“LAWFUL PERFORMANCE, OPERATING AUTHORITY, AND INSURANCE. All service shall be performed in accordance with applicable Federal, State, and local laws and regulations. Common motor carriers or brokers, freight forwarders, rail carriers, shippers agents, or shippers associations shall possess the required carrier or Interstate Commerce Commission (ICC) broker operating authority and maintain cargo as well as public liability insurance as required by Federal, State, and local regulatory agencies.”

Section 4 SUBSTITUTED SERVICE – RAIL FOR MOTOR

If a firm utilized Item 1125, Substituted Service – Rail for Motor, of the GSA National Rules Tender No. 100-D for shipments moving under this Request and its SFI, the submission of a rate offer(s) constitutes agreement to the terms and conditions of Item 1125 and that rates submitted include for the proper blocking and bracing by the carrier for Trailer-On-Flat-Car (TOFC) or Road Railer movement to preclude damage to the material.

SECTION 5 TERMS & CONDITIONS OF THE UNIFORM TENDER OF RATES AND/OR CHARGES FOR TRANSPORTATION SERVICES

By submission of a rate offer(s) to GSA in accordance with this RFO and its SFI, the submitting carrier agrees to and/or meets the terms and conditions of the Uniform Tender of Rates And/Or Charges For Transportation Services, Optional Form 280, except as provided in Paragraph 1-7.

SECTION 6

TERMS AND CONDITIONS FOR BILLS OF LADING ISSUED FOR GOVERNMENT SHIPMENTS

The following provision of this RFO and its SFI supersedes Item 1-10, Application of the Terms and Conditions of the Government Bill of Lading, of the Standard Tender of Service (STOS), General Freight Tender of Service No. 1-F. Per this RFO and its SFI, effective November 1, 2001, all Government shipments handled pursuant to the STOS will be subject to the terms/conditions of 41 CFR 102-117 and 102-118. For a complete description of the terms/conditions, go to <http://policyworks.gov/transportation>, click on "Regulations" and then either on "Transportation Management" (117) or "Transportation Audit" (118).

SECTION 7

BASIS FOR DETERMINING APPLICABLE DISTANCE/MILEAGE

The following provision of this RFO and SFI supersedes all mileage references in the Standard Tender of Service (STOS), to include the General Freight Tender of Service No. 1-F, the National Rules Tender No. 100-D, and the Baseline Rate Publication No. 1000-D, with regard to determining applicable mileage/distance or Governing Publications. Per this RFO and its SFI, effective November 1, 2001, auditing of freight shipments handled pursuant to the STOS will be based on mileage provided by ALK Technologies, Inc., Version 15 (coincides with PC*Miler 15). The carrier industry will be notified of any future Version updates. Below is the basis for construction of mileage within North America:

GENERAL: borders closed, shortest mileage, ferry on.

OW/OD: borders closed, practical miles, ferry on.

HAZMAT; borders closed, practical miles, ferry on.

For a full description of Default Settings, please refer to: <http://dtod-mtmc.belvoir.army.mil>. Once there, click on "industry" and then on "PC*Miler Default Settings."

SECTION 8

IDENTIFICATION OF NON-ALTERNATING TRAFFIC

8-1. IDENTIFICATION OF NON-ALTERNATING STANDING ROUTE ORDER (SRO) TRAFFIC: Listed below are the National Industries for the Blind (NIB) and the National Industries for the Severely Handicapped (NISH) Work Centers for which the General Services Administration (GSA) is requesting **non-alternating** SRO rate offers. Rate offers may only be submitted for non-alternating SRO rate requests when specifically requested and/or authorized by GSA. Rate offers submitted in response to this RFO and its SFI for the identified NIB/NISH traffic **WILL NOT** alternate with any other accepted rate offer and the accepted rates and charges **MAY NOT** be used as factors in the construction of any combination rates or charges. A **SEPARATE** rate offer **MUST** be submitted for **EACH** NIB/NISH - Agency Code for which a firm intends to submit a rate offer. Rates will only be accepted for the origins/destinations identified below. Rates submitted for any other origin/destination will automatically be rejected. An offering firm must be able to service all points within each destination state or destination code for which a rate is offered. Rates may be, but are not required to be, submitted for all origins/destinations requested. **If the origin/destination is a particular city or cities, the accepted rate offer will only be applicable to the identified city or cities and not the entire state in which the city or cities are located.**

PLEASE NOTE: **The carrier MUST file one rate offer to the Distribution Center and Customer Supply Center and a separate rate offer to cover all other points within the state.** State to state rates **WILL NOT** be applicable from the Work Center to the Distribution Center.

Truckload rate offers MUST be submitted as a cents per mile with a minimum charge per vehicle used;

NIB/NISH Work Centers most frequently ship to the GSA Distribution Centers located in Stockton, CA, Palmetto, GA, Burlington, NJ, Fort Worth, TX, and the Customer Supply Centers in Worth, IL; Springfield, VA; and Auburn, WA

The Table provided in Paragraph 8-1.B. identifies whether the facility ships predominately LTL, TL, or both types of shipments; however, we are requesting that rate offers be submitted for both LTL and TL if the carrier can provide the required service.

A. IDENTIFICATION OF REQUESTED DESTINATION POINTS:

Destination Service Area Description	Destination Service Area Code	Note: Rates to the Destination of: CA - exclude the WDC GA - exclude the SEDC IL - exclude the CSCIL NJ - exclude the EDC TX - excluded the SWDC VA - exclude the CSCVA WA - exclude the CSCWA
All Points in CONUS including Intrastate	Appropriate State Abbreviation	
Western Distribution Center (WDC), Stockton, CA	50	
Southeast Distribution Center (SEDC), Palmetto, GA	51	
Customer Supply Center (CSCIL), Worth, IL	52	
Eastern Distribution Center (EDC), Burlington, NJ	53	
Southwest Distribution Center (SWDC), Fort Worth, TX	54	
Customer Supply Center (CSCVA), Springfield, VA	55	
Customer Supply Center (CSCWA), Auburn, WA	56	

B. IDENTIFICATION OF NIB/NISH - AGENCY CODES:

NIB/NISH – Agency Codes	Work Center	Address	Destination	LTL	TL	Phone
NAL01	Industries for the Blind	220 34 th St. South Birmingham, AL 35212	CONUS & Intrastate	X	X	(205) 252-3164
NAL02	Industries for the Blind	1241 McClellan Ave. Talladega, AL 35160	CONUS & Intrastate	X	X	(256) 761-3511
NAR01	AR Lighthouse for the Blind	69 th & Murray St. Little Rock, AR 72219	CONUS & Intrastate	X	X	(501) 562-2222
NAZ01	AFH Enterprises	208 West Main St. Casa Grande, AZ 85222	CONUS & Intrastate	X		(520) 254-0754
NAZ02	AZ Industries for the Blind	3013 West Lincoln St. Phoenix, AZ 85009	CONUS & Intrastate	X	X	(602) 269-5131
NCA01	Exceptional Children’s Foundation	8740 West Washington Blvd. Culver City, CA 90232	CONUS & Intrastate	X		(310) 204-3300

NIB/NISH – Agency Codes	Work Center	Address	Destination	LTL	TL	Phone
NCA02	Napa Valley PS & I Inc.	651 Trabajo Lane Napa, CA 94559-0600	CONUS & Intrastate	X		(707) 255-0177
NCA03	Foothill Workshop for the Handicapped	789 North Fair Oaks Ave. Pasadena, CA 91103	CONUS & Intrastate	X		(818) 449-0218
NCO01	Pueblo Diversified Industries	2828 Granada Blvd. Pueblo, CO 81005	CONUS & Intrastate	X		(719) 564-0000
NCT01	CW Resources, Inc.	200 Myrtle St. New Britain, CT 06053	CONUS & Intrastate	X		(860) 229-7700
NCT02	Easter Seal, Hartford Rehab. Center, Inc.	100 Deerfield Rd Windsor, CT 06095	CONUS & Intrastate	X		(860) 714-9610
NDE01	Delaware Industries for the Blind	1901 Dupont Highway New Castle, DE 19720	CONUS & Intrastate	X		(302) 577-4760
NFL01	Enrichment Industries, Inc.	771 Fentress Blvd. #1-F Daytona Beach, FL 32114	CONUS & Intrastate	X		(904) 274-3475
NFL02	United Cerebral Palsy of Broward County	3117 Southwest 13 Court Fort Lauderdale, FL 33312	CONUS & Intrastate	X		(305) 584-7178
NFL03	The Pinellas Assoc. for Retarded Citizens	3100 75 th St. North St. Petersburg, FL 33710	CONUS & Intrastate	X		(813) 345-9111 X-260
NFL04	Tampa Lighthouse for the Blind	1106 West Platt St. Tampa, FL 33606	CONUS & Intrastate	X		(813) 251-2407
NFLO5	Lighthouse for the Blind of the Palm Beaches	7810 South Dixie West Palm Beach, FL 33405	CONUS & Intrastate	X		(305) 586-5600
NFL06	McDonald Training Center	2909 North Cork Road Plant City, FL 33565	CONUS & Intrastate	X	X	(813) 752-6508
NGA01	Georgia Industries for the Blind	Faceville Hwy, PO Box 218 Bainbridge, GA 31717	CONUS & Intrastate	X	X	(912) 248-2666
NGA02	GA Industries for the Blind	235 Emlet Drive, Griffin, GA 30224	CONUS & Intrastate	X	X	(404) 228-7221
NIA01	Mid-Iowa Workshops	909 South 14 Ave. Marshalltown, IA 50158	CONUS & Intrastate	X		(515) 752-3697
NIA02	Progress Industries	1017 East 7 th St. North Newton, IA 50208	CONUS & Intrastate	X		(515) 791-2847
NID01	Development Workshop, Inc.	555 West 25 th Street Idaho Falls, ID 83402	CONUS & Intrastate	X		(208) 524-1550
NIL01	Chicago Lighthouse for the Blind	1850 West Roosevelt Rd. Chicago, IL 60608	CONUS & Intrastate	X	X	(312) 666-1331
NIN01	Stone Belt Council for Retarded Citizens, Inc.	2815 East 10 th St. Bloomington, IN 47408	CONUS & Intrastate	X		(812) 332-2168
NIN02	Goodwill Industries of Central Indiana	1635 West Michigan St. Indianapolis, IN 46222	CONUS & Intrastate	X		(317) 264-1313
NIN03	Bosma Center for the Blind	59 South State Ave. Indianapolis, IN 46227	CONUS & Intrastate	X		(317) 684-0600
NIN04	Knox Cnty Assoc. for the Retarded Citizens, Inc.	Rte 3, Box 262A, Harte St. Rd. Vincennes, IN 47591	CONUS & Intrastate	X		(812) 886-4312
NKS01	Envision – KC Division	925 Sunshine Rd. Kansas City, KS 66115	CONUS & Intrastate	X	X	(913) 281-0710
NKS02	Envision – Pittsburg Div.	1600 North Walnut St. Pittsburg, KS 66762	CONUS & Intrastate	X	X	(316) 231-8600
NKS03	KS Industries for the Blind	425 MacVicar St. Topeka, KS 66606	CONUS & Intrastate	X		(913) 296-3211
NKS04	Center Industries Corp	2505 South Custer St. Wichita, KS 67213	CONUS & Intrastate	X	X	(316) 942-8255
NKS05	Envision	2301 South Water Street Wichita, KS 67201	CONUS & Intrastate	X	X	(316) 267-2244
NKY01	Opportunity Workshop	650 Kennedy Rd. Lexington, KY 40511	CONUS & Intrastate	X		(606) 254-0576
NKY02	New Vision Enterprises	1900 Brownsboro Rd. Louisville, KY 40206	CONUS & Intrastate	X	X	(502) 893-0211
NLA01	LaSalle Assoc. for the Develop. Delayed	910 Pepper Street Jena, LA 71342	CONUS & Intrastate	X		(318) 992-6217
NLA02	Lighthouse for the Blind	123 State Street New Orleans, LA 70118-5793	CONUS & Intrastate	X	X	(504) 899-4501

NIB/NISH – Agency Codes	Work Center	Address	Destination	LTL	TL	Phone
NLA03	LA Association for the Blind	1107 Burt Street Shreveport, LA 71107	CONUS & Intrastate	X	X	(318) 227-2869
NLA04	LA Association for the Blind	1750 Clairborne Ave. Shreveport, LA 71103-4189	CONUS & Intrastate	X	X	(318) 635-6471
NMA01	Ferguson Industries for the Blind	173 Second St. Cambridge, MA 02141	CONUS & Intrastate	X		(617) 727-9840
NMA02	American Training Rehabilitation Svcs.	102 Glenn St. Lawrence, MA 01843	CONUS & Intrastate	X		(978) 685-2151
NMA03	Goodwill Industries of Springfield/Hartford	285 Dorset Street Springfield, MA 1138	CONUS & Intrastate	X		(413) 788-6981
NMD01	Blind Ind & Services of MD Baltimore Div.	2901 Strickland St. Baltimore, MD 21223	CONUS & Intrastate	X	X	(301) 233-4567
NMD02	Blind Ind & Services of MD Western MD Div	322 Paca Street Cumberland, MD 21502	CONUS & Intrastate	X		(301) 724-4111
NME01	ME Center for Blind & Visually Impaired	189 Park Avenue Portland, ME 04102	CONUS & Intrastate	X	X	(207) 774-6273
NMI01	NEMROC, Inc.	800 Bolton St., PO Box 645 Alpena, MI 49707	CONUS & Intrastate	X	X	(517) 356-6141
NMI02	Cass Valley Enterprises	1342 Prospect Ave. Caro, MI 48723	CONUS & Intrastate	X		(703) 560-6800
NMI03	Kandu Industries	1825 Industrial Parkway Grand Haven, MI 49417	CONUS & Intrastate	X		(616) 842-3190
NMI04	Kandu Industries	1373 South Lincoln Holland, MI 49423	CONUS & Intrastate	X		(616) 396-3585
NMI05	Midwest Enterprises F/T Blind	3501 East Main St. Kalamazoo, MI 49001	CONUS & Intrastate	X		(616) 383-0173
NMI06	St. Clair County Asso. For Retarded Citizens	1033 26 th Street Port Huron, MI 48060	CONUS & Intrastate	X	X	(313) 982-3261
NMN01	Occupational Development Center	1260 Industrial Park Dr. SE Bemidji, MN 56601	CONUS & Intrastate	X		(218) 751-6001
NMN02	Duluth Lighthouse for the Blind	4505 West Superior St. Duluth, MN 55807-2728	CONUS & Intrastate	X	X	(218) 624-4828
NMN03	Goodwill Industries	700 Garfield Ave. Duluth, MN 55802	CONUS & Intrastate	X		(218) 722-6351
NMN04	Minneapolis Society for the Blind	1936 Lyndale Ave. South Minneapolis, MN 55403	CONUS & Intrastate	X		(612) 871-2222
NMO01	LHB Industries	8833 Fleisher Place Berkley, MO 63134	CONUS & Intrastate	X	X	(314) 522-3141
NMO02	Alphapointe Assoc. for the Blind	1844 Broadway Kansas City, MO 64108	CONUS & Intrastate	X	X	(816) 421-5848
NMO03	Cooperative Workshops, Inc.	1500 Ewing Drive Sedalia, MO 65302	CONUS & Intrastate	X		(816) 827-2100
NMO04	Lighthouse for the Blind	10440 Trenton Ave. St. Louis, MO 63132	CONUS & Intrastate	X	X	(314) 423-4333
NMS01	Signature Works, Inc.	424 34 th Street Gulfport, MS 39501	CONUS & Intrastate	X		(601) 865-0324
NMS02	Signature Works, Inc.	PO Drawer 30, 1 Signature Dr Hazelhurst, MS 39083	CONUS & Intrastate	X	X	(601) 894-1771
NMS03	Industries for the Blind	2501 N. West St., PO Drawer 4417 Jackson, MS 39216	CONUS & Intrastate	X		(601) 355-0212
NMS04	MS Industry for the Blind, Meridian Div.	6603 Laurel Drive Meridian, MS 39307	CONUS & Intrastate	X		(601) 984-3200
NMS05	Signature Works	1151 South Veterans Blvd. Tupelo, MS 38801	CONUS & Intrastate	X	X	(601) 841-1640
NMT01	Butte Sheltered Workshop, Inc.	207 South Montana St. Butte, MT 59701-1695	CONUS & Intrastate	X		(406) 723-3253
NMT02	Helen Industries	1325 Helena Ave. Helena, MT 59601	CONUS & Intrastate	X		(406) 442-8440

NIB/NISH – Agency Codes	Work Center	Address	Destination	LTL	TL	Phone
NNC01	Winston-Salem Ind. for the Blind Ashville Div	45 S. French Broad Ave. Ashville, NC 28801	CONUS & Intrastate	X		(704) 258-2332
NNC02	Watauga Opportunities	642 Greenway Road Boone, NC 28607	CONUS & Intrastate	X		(828) 264-5008
NNC03	Lions Services, Inc.	4600-A North Tryon St. Charlotte, NC 28213	CONUS & Intrastate	X		(704) 921-1527
NNC04	Lions Club Industries, Inc.	1810 E Main St., PO Box 11350 Durham, NC 27703	CONUS & Intrastate	X	X	(919) 596-8277
NNC05	Industries of the Blind, Inc.	920 West Lee St. Greensboro, NC 27402	CONUS & Intrastate	X		(336) 274-1591
NNC06	Eastern Carolina Vocational Center	901 Station Road Greenville, NC 27834	CONUS & Intrastate	X		(800) 758-4188
NNC07	Lions Industry for the Blind	2600 W. Vernon Ave., PO Box 2001 Kinston, NC 28502	CONUS & Intrastate	X		(252) 523-1019
NNC08	CETC Employment Opportunities	950 Highway 55 West New Bern, NC 28561-2216	CONUS & Intrastate	X		(252) 638-2177
NNC09	Raleigh Lions Clinic for the Blind	315 Hubert St. Raleigh, NC 27603-2392	CONUS & Intrastate	X	X	(919) 833-8611
NNC10	Winston Salem Ind. for the Blind	7730 North Point Drive Winston-Salem, NC 27106	CONUS & Intrastate	X		(336) 759-0551
NNE01	Region V Mental Retardation Services	808 8 th Corso Nebraska City, NE 68410	CONUS & Intrastate	X		(402) 873-3306
NNE02	Outlook Nebraska	225 North I St. Freemont, NE 68026	CONUS & Intrastate	X	X	(402) 727-7032
NNJ01	Bestwork Industries for the Blind	801 East Clemens Bridge Rd. Runnemede, NJ	CONUS & Intrastate	X	X	(609) 854-3388
NNM01	NM Industries for the Blind	2200 Yale Blvd. SE Albuquerque, NM 87106	CONUS & Intrastate	X		(505) 841-8844
NNY01	Blind Work Assoc.	55 Washington St. Binghamton, NY 13901	CONUS & Intrastate	X	X	(607) 724-2428
NNY02	Federation Employment & Guidance Services	2432 Grand Concourse Bronx, NY 10458	CONUS & Intrastate	X		(212) 881-7600
NNY03	NY City Industries for the Blind	3611 14 th Avenue Brooklyn, NY 11218	CONUS & Intrastate	X		(718) 786-9300
NNY04	J.M Murray Center	823 NY State Rte 13 Cortland, NY 13045	CONUS & Intrastate	X		(607) 756-9913
NNY05	Chautauqua County Chapter NYSARC	880 East Second St. Jamestown, NY 14701	CONUS & Intrastate	X	X	(716) 664-3893
NNY06	Occupations, Inc.	70 Fortune Road West Middletown, NY 10940	CONUS & Intrastate	X	X	(914) 692-0022
NNY07	Cattaraugus County Chapter NYSARC	338 North 15 th St. Olean, NY 14760	CONUS & Intrastate	X		(716) 375-4782
NNY08	Assoc. for the Blind of Rochester & Monroe Cnty	422 South Clinton Ave. Rochester, NY 14620	CONUS & Intrastate	X	X	(716) 232-1111
NNY09	Suburban Adult Svcs.	13339 Route 39 – Bx 526 Sardinia, NY 14134	CONUS & Intrastate	X		(716) 496-5551
NNY10	Central Association for the Blind	507 Kent Street Utica, NY 13501	CONUS & Intrastate	X	X	(315) 797-2233
NNY11	Human Technology Corp.	2260 Dwyer Ave. Utica, NY 13501	CONUS & Intrastate	X	X	(315) 724-9891
NNY12	DE County Chapter NYSARC	Prospect Ave, Rd 1, Box 109 Walton, NY 13856	CONUS & Intrastate	X		(607) 865-7126
NNY13	Production Unlimited	615 West Main Street Watertown, NY 13601	CONUS & Intrastate	X		(315) 782-0330
NOH01	Cincinnati Assoc. for the Blind	2045 Gilbert Ave. Cincinnati, OH 45202	CONUS & Intrastate	X	X	(513) 221-8558
NOH02	Cleveland Skilled Industries for the Blind	2239 East 55 th St. Cleveland, OH 44103	CONUS & Intrastate	X		(216) 431-8085 X-249
NOK01	OK League for the Blind	501 North Douglas Ave. Oklahoma City, OK 73124	CONUS & Intrastate	X	X	(405) 232-4644

NIB/NISH – Agency Codes	Work Center	Address	Destination	LTL	TL	Phone
NPA01	Indiana County Blind Assoc.	31 South 10 th St. Indiana, PA 15701	CONUS & Intrastate	X		(724) 465-5549
NPA02	Cambria Cnty Assoc. for the Blind & Handicapped	211 Central Ave. Johnstown, PA 15902	CONUS & Intrastate	X		(814) 536-3531
NPA03	Juniata Branch PA Association F/T Blind	658 Valley St. Lewiston, PA 17044-0053	CONUS & Intrastate	X		(717) 242-1444
NPA04	Pittsburgh Vision Service	300 South Craig St. Pittsburgh, PA 15213-3791	CONUS & Intrastate	X		(412) 682-5600
NPA05	Easter Seal Society of Western PA	632 Fort Duquesne Blvd. Pittsburgh, PA 15222-3376	CONUS & Intrastate	X	X	(412) 281-7244
NPA06	Voc. Rehab. Center for Allegheny County	1323 Forbes Ave. Pittsburgh, PA 15219-4700	CONUS & Intrastate	X		(412) 471-2600
NPA07	North Central Sight Svcs PA Assoc. for the Blind	901 Memorial Ave.,PO Box 3292 Williamsport, PA 17701-0292	CONUS & Intrastate	X		(570) 323-9401
NPA08	York County Blind Center	1380 Spahn Ave. York, PA 17403	CONUS & Intrastate	X		(717) 848-4188
NRI01	In-Sight Enterprises	57 Porter St. Providence, RI 02905	CONUS & Intrastate	X		(401) 941-6666
NSC01	Charleston Vo. Rehabilitation Ctr.	4360 Dorchester Rd. Charleston, SC 29405	CONUS & Intrastate	X		(803) 740-1610
NTN01	Pacesetters, Inc.	435 Universal Dr. Cookeville, TN 38501	CONUS & Intrastate	X		(931) 432-4045
NTN02	Knox County Assoc. for Retarded Citizens, Inc.	3000 North Central Ave. Knoxville, TN 37917	CONUS & Intrastate	X		(423) 546-9431
NTN03	Clover Center for the Blind	346 St. Paul Ave. Memphis, TN 38126	CONUS & Intrastate	X	X	(901) 523-9590
NTN04	Volunteer Blind Industries Inc.	758 W Morris Blvd.,PO Box 706 Morristown, TN 37814	CONUS & Intrastate	X	X	(423) 586-3922
NTN05	Ed Lindsey Blind Industries	4110 Charlotte Ave. Nashville, TN 37209-3706	CONUS & Intrastate	X		(615) 741-2251
NTX01	South Texas Lighthouse for the Blind	1907 Leopard St. Corpus Christi, TX 78408	CONUS & Intrastate	X	X	(512) 883-6553
NTX02	Dallas Lighthouse for the Blind	3940 Capitol Ave. Dallas, TX 75204	CONUS & Intrastate	X	X	(214) 821-2375
NTX03	National Center for Employment of Disabled	12100 Esther Lama El Paso, TX 79936	CONUS & Intrastate	X	X	(915) 858-7277
NTX04	Expanco, Inc.	3005 Wichita Court Fort Worth, TX 76140	CONUS & Intrastate	X	X	(817) 293-9486
NTX05	Tarrant County Assoc. for the Blind	912 West Broadway Ft. Worth, TX 76104	CONUS & Intrastate	X	X	(817) 332-3341
NTX06	The Lighthouse of Houston	3530 West Dallas, PO Box 13435 Houston, TX 77219-0435	CONUS & Intrastate	X	X	(713) 284-8410
NTX07	San Antonio Lighthouse	2305 Roosevelt San Antonio, TX 78210	CONUS & Intrastate	X		(210) 533-5195
NTX08	East Texas Lighthouse for the Blind	500 North Bois D'Arc Tyler, TX 75702-5310	CONUS & Intrastate	X	X	(903) 595-3444
NTX09	Beacon Lighthouse for the Blind	300 Seventh St. Wichita Falls, TX 76301	CONUS & Intrastate	X	X	(940) 767-0888
NTX10	Work Services Corp.	3401 Armory Rd. Wichita Falls, TX 76302-1723	CONUS & Intrastate	X	X	(940) 766-3207
NUT01	Utah Industries for the Blind	1595 West 500 South Salt Lake City, UT 84104	CONUS & Intrastate	X		(801) 533-5191
NVA01	VA Industries for the Blind	1102 Monticello Road Charlottesville, VA 22902	CONUS & Intrastate	X		(804) 295-5168
NVA02	Lynchburg Sheltered Industries	3210 Odd Fellows Rd. Lynchburg, VA 24501	CONUS & Intrastate	X	X	(804) 847-4488
NWA01	Columbia Industries	900 South Dayton St. Kennewick, WA 99336	CONUS & Intrastate	X	X	(509) 582-4142

NIB/NISH – Agency Codes	Work Center	Address	Destination	LTL	TL	Phone
NWA02	Lighthouse for the Blind	2501 South Plum Street Seattle, WA 98114	CONUS & Intrastate	X	X	(206) 322-4200
NWI01	Wiscraft Inc.	5316 West State St. Milwaukee, WI 53208	CONUS & Intrastate	X		(414) 778-5800
NWI02	Industries for the Blind, Inc.	3220 West Vilet St. Milwaukee, WI 53208	CONUS & Intrastate	X		(414) 933-4319
NWV01	Shawnee Hills Cmmunity MH/MR Center, Inc.	801 Ruffner Ave. Charleston, WV 25301	CONUS & Intrastate	X		(304) 341-0438
NWV02	Gateway Ind, Inc.	299 East Edgar Ave. Ronceverte, WV 24970	CONUS & Intrastate	X		(304) 645-3165

8-2. HISTORICAL TRAFFIC VOLUME: Identified on the following pages is historical traffic volume for Fiscal Year 2001 for the identified NIB/NISH Work Centers. These figures are the combination of both Less Than Truckload and Truckload shipments. The data provided shall not be interpreted as a guarantee to the firm that future traffic will amount to these quantities. The Government makes no guarantee that these quantities or any quantities will be shipped. Failure of estimates to materialize will not constitute a basis for rate adjustments.

A. The table below identifies historical traffic volume as it relates to shipments moving from the identified Work Centers to the GSA Distribution Centers located in Stockton, CA, Palmetto, GA, Burlington, NJ, and Fort Worth, TX, and the Customer Supply Centers in Worth, IL, and Springfield, VA. Also included is data relating to other destinations. This data should have been included in the table in Paragraph 8-2.B. which identifies shipments to “all other” points. The historical traffic volume for the Auburn, WA Customer Supply Center was not available for fiscal year 2001. We apologize for any inconvenience this error may create.

GRAND TOTAL												
			GBLS	LBS			\$\$\$					
			9767	76,318,915			\$5,122,120.00					
ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$	ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$	
AL Total			141	1,069,440	58,725	NC Total			1,095	6,760,672	538,463	
	Birmingham Total		46	52,027	8,116		Boone Total		1	160	73	
		CA	16	17,000	3,535			TX	1	160	73	
		GA	8	9,725	799		Charlotte Total		75	201,744	18,499	
		NJ	10	18,797	2,225			CA	11	16,971	3,283	
		TX	12	6,505	1,557			GA	21	66,569	4,011	
	Talladega Ttl		95	1,017,413	50,609			NJ	22	57,854	4,768	
		CA	23	177,053	22,188			TX	20	59,137	6,332	
		GA	34	543,976	10,773			VA	1	1,213	105	
		NJ	18	106,792	7,636		Durham Total		345	4,446,422	270,620	
		TX	20	211,780	10,012			CA	67	755,970	93,466	
AR Total			50	704,001	34,087			GA	79	1,031,893	34,903	
	Little Rock Total		50	704,001	34,087			NJ	122	1,754,169	72,724	
		CA	9	180,749	10,492			TX	70	843,022	66,785	
		GA	9	38,316	2,118			VA	7	61,368	2,742	
		NJ	18	362,850	17,970		Greenville Total		247	693,089	79,199	
		TX	13	116,916	3,033			CA	61	138,330	27,189	
		VA	1	5,170	474			GA	59	191,275	15,698	
AZ Total			95	1,201,609	37,698			NJ	63	204,001	15,830	
	Phoenix Ttl		95	1,201,609	37,698			TX	64	159,483	20,482	
		CA	46	799,735	20,738		Kinston Total		81	62,698	10,023	
		GA	16	90,664	6,268			CA	25	22,626	4,964	
		NJ	10	31,252	1,840			GA	23	19,155	2,005	
		TX	22	279,658	8,811			NJ	12	7,253	822	
		VA	1	300	41			TX	21	13,664	2,232	
CA Total			372	743,939	100,239		Raleigh Total		229	1,162,157	133,277	
CA	Culver City Ttl		136	255,654	42,227			CA	59	344,853	61,830	
		CA	48	112,899	16,606			GA	57	317,460	23,743	

ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$	ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$
CA	Culver City	GA	27	40,531	7,329	NC	Raleigh	NJ	60	305,500	23,475
		NJ	35	68,797	13,047			TX	52	194,004	24,172
		TX	26	33,427	5,335			VA	1	340	57
	Napa Total		19	7,843	2,201		Winston/Salem Total		117	194,402	26,772
		CA	9	4,338	655			CA	34	64,708	12,571
		GA	3	968	482			GA	27	44,369	4,202
		NJ	4	1,703	708			NJ	28	45,621	4,508
		TX	3	834	356			TX	28	39,704	5,491
	Pasadena Total		217	480,442	55,811	NE Total			38	48,735	8,818
		CA	48	109,215	5,829		Nebraska City Total		38	48,735	8,818
		GA	53	117,037	15,690			CA	9	11,744	2,334
		NJ	59	156,273	22,593			GA	11	14,026	2,890
		TX	54	89,841	10,526			NJ	10	12,510	2,198
		VA	3	8,076	1,173			TX	8	10,455	1,396
CO Total			111	181,223	24,540	NJ Total			80	400,549	13,551
	Pueblo Total		111	181,223	24,540		Runnemedede Total		80	400,549	13,551
		CA	30	40,796	5,958			CA	13	4,575	1,330
		GA	30	53,713	7,309			GA	20	69,741	4,013
		NJ	28	46,040	7,067			NJ	36	307,808	5,798
		TX	23	40,674	4,206			TX	11	18,425	2,410
CT Total			148	357,335	42,880	NM Total			9	5,616	1,010
	New Britain Total		148	357,335	42,880		Albuquerque Total		9	5,616	1,010
		CA	36	67,484	15,205			CA	3	1,851	322
		GA	28	74,504	8,586			GA	2	1,297	227
		NJ	38	137,697	7,508			NJ	2	1,360	294
		TX	39	61,169	10,390			TX	2	1,108	167
		VA	7	16,481	1,191	NY Total			947	6,144,931	342,163
DE Total			22	26,852	5,256		Binghamton Total		130	3,703,563	89,100
	New Castle Total		22	26,852	5,256			CA	13	293,143	21,880
		CA	6	6,102	2,048			GA	44	1,312,955	33,552
		GA	7	8,518	1,452			NJ	60	1,920,661	22,416
		NJ	4	6,420	520			TX	9	142,194	9,797
		TX	5	5,812	1,236			VA	4	34,610	1,455
FL Total			96	227,071	22,106		Bronx Total		3	1,040	175
	St Petersburg Total		65	201,897	20,928			NJ	2	828	96
		CA	12	21,734	4,254			TX	1	212	79
		GA	19	76,382	5,352		Brooklyn Total		204	248,941	36,393
		NJ	20	75,797	7,684			CA	50	40,658	10,068
		TX	14	27,984	3,638			GA	50	49,843	12,809
	Plant City Ttl		6	3,500	375			NJ	50	115,764	5,191
	West Palm Beach Total		25	21,674	803			TX	53	42,131	8,282
GA Total			256	2,294,828	160,868			VA	1	545	43
	Bainbridge Total		229	2,132,014	144,011		Cortland Total		64	88,201	12,217
		CA	60	552,068	55,659			CA	15	16,822	3,636
		GA	62	704,470	16,653			GA	12	19,663	2,338
		NJ	53	460,083	39,262			IL	6	2,568	421
		TX	52	407,904	31,586			NJ	13	15,711	964
		VA	2	7,489	851			TX	18	33,437	4,858
	Griffin Total		27	162,814	16,857		Jamestown Total		13	35,650	4,981
		CA	6	33,715	5,891			CA	5	23,050	3,671
		GA	9	30,136	1,522			NJ	5	7,650	566
		NJ	6	60,298	5,263			TX	3	4,950	744
		TX	6	38,665	4,181		Long Island City Total		26	20,908	3,009
IA Total			54	270,034	27,909			CA	4	3,307	878
	Newton Total		54	270,034	27,909			GA	4	1,560	308
IA	Newton	CA	24	82,515	10,576			NJ	8	7,639	400
		NJ	30	187,519	17,333			TX	7	6,874	1,290

ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$	ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$
ID Total			56	201,755	20,194	NY	Long Island	VA	3	1,528	133
	Idaho Falls Total		56	201,755	20,194		Middletown Total		76	29,387	6,191
		CA	16	34,954	2,857			CA	14	5,552	1,837
		GA	14	16,190	2,744			GA	20	7,809	1,562
		NJ	10	45,834	4,808			NJ	25	10,436	1,231
		TX	16	104,777	9,785			TX	17	5,590	1,561
IN Total			4	452	220		Olean Total		24	10,563	1,953
	Bloomington Total		4	452	220			CA	8	3,221	829
		TX	4	452	220			GA	4	1,284	268
KS Total			370	9,221,197	399,195			NJ	8	4,346	541
	Kansas City Total		81	2,292,127	88,275			TX	4	1,712	315
		CA	26	851,116	35,291		Rochester Total		234	926,780	102,548
		GA	17	455,427	16,061			CA	63	211,172	42,768
		NJ	23	611,773	26,849			GA	50	156,587	15,638
		TX	15	373,811	10,074			NJ	70	398,852	21,281
	Pittsburg Total		169	4,954,495	189,307			TX	51	160,169	22,861
		CA	54	1,714,603	82,724		Utica Total		87	944,082	69,589
		GA	34	982,490	27,700			CA	26	243,307	29,708
		NJ	43	1,318,748	60,691			GA	12	138,188	6,953
		TX	38	938,654	18,192			IL	1	2,062	177
	Wichita Total		120	1,974,575	121,613			NJ	15	176,979	4,416
		CA	34	665,733	53,250			TX	31	373,230	27,817
		GA	32	671,082	31,917			VA	2	10,316	518
		NJ	26	300,834	25,100		Watertown Total		86	135,816	16,007
		TX	28	336,926	11,346			CA	22	22,970	4,549
KY Total			12	33,342	4,528			GA	18	40,324	3,611
	Louisville Ttl		12	33,342	4,528			NJ	19	26,785	1,912
		CA	4	11,756	2,254			TX	27	45,737	5,935
		GA	2	9,712	827		OH Total		273	3,278,467	180,835
		NJ	3	6,645	672		Cincinnati Total		273	3,278,467	180,835
		TX	3	5,229	775			CA	82	1,205,096	89,036
LA Total			560	10,075,180	439,596			GA	53	669,287	24,504
	Jena Total		1	3,390	560			IL	3	1,041	138
		CA	1	3,390	560			NJ	76	841,276	36,521
	New Orleans Total		128	1,245,606	103,138			TX	59	561,767	30,636
		CA	41	346,920	41,497		OK Total		180	874,309	196,339
		GA	26	277,095	14,934		Oklahoma City Total		180	874,309	196,339
		NJ	30	410,945	34,924			CA	56	260,121	71,835
		TX	30	209,778	11,671			GA	37	204,628	32,335
		VA	1	868	112			NJ	53	257,292	81,072
	Shreveport Ttl		431	8,826,184	335,898			TX	34	152,268	11,097
		CA	101	1,933,939	111,167		PA Total		355	1,228,415	1,22,279
		GA	105	2,119,881	57,720		Indiana Total		10	9,923	1,112
		NJ	117	2,731,297	135,637			CA	1	966	251
		TX	108	2,041,067	31,374			GA	2	2,074	252
MA Total			15	32,546	4,016			NJ	6	6,457	510
	Cambridge		15	32,546	4,016			TX	1	426	99
		GA	1	1,064	162		Lewistown Total		2	755	151
		NJ	12	26,086	2,966				2	755	151
		TX	2	5,396	888		Pittsburgh Total		234	1,054,205	99,043
MD Total			91	1,392,735	47,531			CA	45	221,908	30,082
	Baltimore Ttl		91	1,392,735	47,531			GA	64	272,909	24,903
		CA	20	121,689	15,358			NJ	76	373,672	22,396
		GA	13	72,287	4,742			TX	49	185,716	21,662
		NJ	40	1,059,760	14,827						
	Baltimore	TX	18	138,999	12,604						

ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$	ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$
MI Total			446	1,449,783	175,822	PA	Williamsport Total		53	47,470	6,562
	Alpena Total		125	476,306	65,355			CA	10	10,794	2,285
		CA	36	136,586	24,975			GA	12	9,033	1,215
		GA	32	118,670	14,128			NJ	19	16,045	1,362
		NJ	25	110,964	11,875			TX	12	11,598	1,700
		TX	25	84,193	11,577		York Total		56	116,062	15,411
		VA	7	25,893	2,800			CA	16	41,762	8,140
	Caro Total		30	95,936	15,217			GA	9	23,759	2,523
		CA	10	32,994	6,959			NJ	19	35,393	2,289
		GA	5	10,507	1,560			TX	12	15,148	2,459
		NJ	7	31,025	3,541	RI Total			22	20,100	4,028
		TX	8	21,410	3,157		Providence Total		22	20,100	4,028
	Grand Haven Total		21	17,683	2,489			CA	7	6,956	2,503
		CA	3	970	311			GA	7	5,157	807
		GA	6	4,391	592			NJ	7	7,758	567
		NJ	8	9,850	1,206			TX	1	229	151
		TX	4	2,472	380	SC Total			19	9062	2,008
	Holland Total		175	747,406	71,783		Charleston Total		19	9062	2,008
		CA	38	127,893	19,219			CA	5	2,452	844
		GA	43	147,549	13,130			GA	4	1,834	259
		NJ	55	321,604	23,885			NJ	5	2,764	461
		TX	39	150,360	15,549			TX	5	2,012	444
	Kalamazoo Ttl		14	8,589	1,996	TN Total			169	2,227,036	130,387
		CA	4	2,826	696		Knoxville Total		29	18,744	3,137
		GA	6	3,891	909			CA	5	2,857	823
		NJ	1	600	103			GA	9	6,415	711
		TX	3	1,272	288			NJ	7	5,416	758
	Port Huron Ttl		81	103,863	18,982			TX	8	4,056	845
							Memphis Total		56	608,651	64,988
		CA	21	32,203	7,921			CA	23	280,520	36,105
		GA	20	22,419	3,514			GA	7	106,582	7,371
		NJ	28	33,869	4,667			NJ	17	174,399	16,925
		TX	12	15,372	2,880			TX	8	38,442	3,628
MN Total			35	194,413	19,220			VA	1	8,708	959
	Bemidji Total		23	52,909	7,548		Morristown Total		82	1,596,209	61,958
		CA	3	6,445	1,062			CA	25	401,134	29,863
		GA	6	12,190	1,694			GA	23	553,364	7,406
		NJ	10	26,359	3,744			NJ	21	499,536	15,610
		TX	4	7,915	1,048			TX	13	142,175	9,079
	Duluth Total		12	141,504	11,672		Nashville Total		2	3,432	304
		CA	4	8,576	1,272			GA	1	2,002	110
		NJ	6	108,272	8,556			NJ	1	1,430	194
		TX	2	24,656	1,844	TX Total			1315	12,458,021	831,135
MO Total			432	1,964,755	157,911		Corpus Christi Total		516	3,445,408	306,648
	Berkeley Total		75	797,401	62,463			CA	109	771,091	81,990
		CA	35	364,431	38,902			GA	131	802,091	64,645
		GA	2	3,435	369			IL	3	10,061	1,162
		IL	1	960	66			NJ	151	1,122,341	115,432
		NJ	31	422,547	22,496			TX	110	643,974	33,957
		TX	6	6,028	630			VA	12	95,850	9,462
	Kansas City Total		152	144,333	23,955		Fort Worth Total		75	771,334	87,801
		CA	44	41,799	8,703			CA	72	758,214	85,290
		GA	29	29,252	4,153			NJ	1	920	67
		NJ	51	49,205	8,470			TX	2	12,200	2,444
		TX	27	23,697	2,546		Houston Total		229	3,128,833	169,383
		VA	1	380	83			CA	63	783,410	57,436
	St Louis Total		205	1,023,021	71,493			GA	51	801,479	29,251
		CA	47	182,385	25,269			IL	1	324	61
		GA	46	255,610	13,230			NJ	65	1,018,262	68,911
								TX	47	515,124	12,741

ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$	ORIGIN STATE	WORK CENTER	DEST	GBLS	LBS	\$\$\$
MO	St Louis	NJ	64	458,001	24,104	TX	Houston	VA	2	10,234	983
		TX	48	127,025	8,890		San Antonio Total		149	172,482	19,019
MS Total			787	6,927,880	492,335			CA	41	74,347	8,668
	Gulfport Total		110	485,568	51,707			GA	40	51,668	4,599
		CA	27	117,165	22,857			NJ	36	26,714	4,020
		GA	30	143,232	8,558			TX	31	19,435	1,666
		NJ	27	114,265	12,099			VA	1	318	66
		TX	26	110,906	8,193		Tyler Total		182	4,505,325	201,172
	Hazelhurst Total		384	4,616,063	301,843			CA	47	1,152,257	77,644
		CA	118	1,564,788	135,445			GA	43	1,062,697	29,221
		GA	76	765,561	28,501			IL	1	6,560	834
		NJ	98	1,306,618	100,070			NJ	44	1,099,385	69,085
		TX	91	977,966	37,613			TX	39	1,070,720	14,101
		VA	1	1,130	214			VA	8	113,706	10,287
	Jackson Total		149	215,238	25,539		Wichita Falls Total		164	434,639	47,112
		CA	46	72,886	10,063			CA	37	110,829	15,429
		GA	27	33,948	3,207			GA	47	113,871	12,180
		NJ	38	43,713	6,605			NJ	37	108,756	14,090
		TX	38	64,691	5,664			TX	43	101,183	5,413
	Meridian Total		5	7,525	1,083	VA Total			457	2,080,282	209,907
		CA	3	4,042	719		Lynchburg Total		457	2,080,282	209,907
		GA	1	1,247	104			CA	117	697,071	104,752
		NJ	1	2,236	260			GA	109	495,855	34,244
	Tupelo Total		139	1,603,486	112,163			NJ	136	541,326	33,388
		CA	37	475,452	47,161			TX	91	282,666	35,045
		GA	26	275,574	8,894			VA	4	63,364	2,478
		NJ	36	501,890	37,303	WA Total			262	1,153,574	141,315
		TX	40	350,570	18,805		Seattle Total		262	1,153,574	141,315
MT Total			100	177,056	34,661			CA	74	398,312	28,478
	Helena Total		100	177,056	34,661			GA	41	140,816	22,362
		CA	31	59,554	10,164			NJ	61	233,705	38,549
		GA	25	41,308	9,142			TX	86	380,741	51,926
		NJ	16	43,070	8,513	WI Total			117	564,289	55,182
		TX	27	32,680	6,647		Milwaukee Total		117	564,289	55,182
		VA	1	444	195			CA	31	184,906	23,257
								GA	26	98,728	7,945
								NJ	29	134,087	9,966
								TX	31	146,568	14,014
						WV Total			80	90,360	13,057
							Ronceverte Total		80	90,360	13,057
								CA	13	17,356	4,258
								GA	17	10,700	1,435
								NJ	23	37,799	3,668
								TX	21	15,260	2,897
								VA	6	9,245	799

B. The table below identifies historical traffic volume as it relates to shipments moving from the identified Work Centers to all points excluding the GSA Distribution Centers located in Stockton, CA, Palmetto, GA, Burlington, NJ, and Fort Worth, TX, and the Customer Supply Centers in Worth, IL, Springfield, VA and Auburn, WA.

GRAND TOTAL		
GBLS	LBS	\$\$\$
2376	3,512,844	\$421,407

STATE	WORK CENTER	GBL'S	LBS	\$\$\$	STATE	WORK CENTER	GBL'S	LBS	\$\$\$
AL Total		9	15,635	1,722	MT Total		7	14,015	2,633
	Birmingham Total	6	8,373	969		Helena Total	7	14,015	2,633
	Talladega Total	3	7,262	753	NC Total		455	575,203	62,637
AR Total		2	7,238	643		Boone Total	1	150	10
	Little Rock Total	2	7,238	643		Charlotte Total	21	92,234	6,290
AZ Total		91	51,881	12,560		Durham Total	49	336,376	7,268
	Casa Grande Total	88	48,908	12,223		Greenville Total	20	20,181	2,576
	Phoenix Total	3	2,973	337		Kinston Total	1	643	150
CA Total		4	3,497	591		New Bern Total	333	58,640	37,240
	Pasadena Total	4	3,497	591		Raleigh Total	8	19,754	3,711
CT Total		15	14,955	2,919		Winston-Salem Total	22	47,225	5,392
	New Britain Total	15	14,955	2,919		New Bern Total	10	2,657	1,895.00
DE Total		1	1,650	339	NE Total		9	3,538	1,014
	New Castle Total	1	1,650	339		Nebraska City Total	9	3,538	1,014
FL Total		6	8,198	850	NJ Total		4	1,683	209
	St. Petersburg Total	1	2,928	326		Westmont Total	4	1,683	209
	West Palm Beach Total	5	5,270	524	NY Total		26	26,653	2,588
GA Total		38	286,813	14,121		Brooklyn Total	8	5,692	616
	Bainbridge Total	36	279,307	13,178		Cortland Total	14	9,109	1,184
	Griffin Total	2	7,506	943		Utica Total	3	11,662	726
IA Total		11	73,946	7,329		Watertown Total	1	190	\$62
	Marshalltown Total	1	110	61	OH Total		32	50,578	3,196
	Newton Total	10	73,836	7,268		Cincinnati Total	32	50,578	3,196
ID Total		1	243	58	OK Total		257	40,446	22,083
	Idaho Falls Total	1	243	58		Oklahoma City Total	257	40,446	22,083
KS Total		4	8,343	1,282	PA Total		9	18,762	942
	Wichita Total	4	8,343	1,282		Pittsburgh Total	9	18,762	942
KY Total		1	17,050	1,391	TN Total		597	371,101	59,631
	Louisville Total	1	17,050	1,391		Knoxville Total	571	248,909	56,509
LA Total		18	109,729	10,386		Morristown Total	26	122,192	3,122
	New Orleans Total	3	32,589	2,667	TX Total		90	259,332	35,485
	Shreveport Total	15	77,140	7,719		Corpus Christi Total	5	17,699	2,122
MA Total		2	4,527	1,724		Fort Worth Total	3	18,912	7,292
	Cambridge Total	2	4,527	1,724		Houston Total	16	85,582	6,967
MI Total		40	23,253	4,143		San Antonio Total	8	2,908	805
	Alpena Total	9	9,729	1,326		Tyler Total	31	121,791	15,662
	Holland Total	31	13,524	2,817		Wichita Falls Total	27	12,440	2,677
MO Total		49	160,555	11,776	VA Total		506	1,227,495	145,220
	Berkeley Total	11	4,669	945		Lynchburg Total	506	1,227,495	145,220
	Kansas City Total	6	21,408	2,072	WA Total		2	436	188
	St. Louis Total	32	134,478	8,759		Seattle Total	2	436	188
MS Total		84	130,805	13,464	WI Total		4	3,355	89
	Gulfport Total	8	87,338	5,427		Milwaukee Total	4	3,355	89
	Hazelhurst Total	17	33,366	3,698	WV Total		2	1,929	194
	Jackson Total	18	8,097	1,826		Ronceverte Total	2	1,929	194
	Tupelo Total	41	2,004	2,513					

SECTION 9 FORMAT REQUIREMENTS FOR THE SUBMISSION OF ELECTRONIC RATE OFFERS

9-1. FILE FORMAT REQUIREMENTS FOR THE SUBMISSION OF ELECTRONIC RATE OFFERS: Firms submitting rate offers for the identified NIB/NISH Work Centers **MUST** submit their rate offers electronically via the File Transfer Protocol (FTP) of the Internet (I-FTP). Carriers not utilizing the rate filing capabilities of the Interagency Transportation Management System (ITMS) must adhere to the file format requirements identified in this Section when creating rate offers for submission. Rate offers received which do not conform to these format requirements will be found unacceptable. Please note that Section 9 can provide general information to those carriers utilizing ITMS to create their rate offers. A **SEPARATE** rate offer must be submitted for **each** NIB/NISH – Agency Code identified in Section 8 for which a firm submits a rate offer.

NOTE: When the rate file is complete, it **MUST** be saved as an unformatted ASCII (Text Only) flat file (e.g. no tab characters, etc.) before attempting to transfer the file.

9-2. CARRIER BILLING/REPORTING RECORD FORMAT REQUIREMENTS: In addition to each carrier’s header records and rate records, for all rate offers filed in accordance with this RFO carriers must file ONE SET of the following “F Records” at the beginning of EVERY RATE FILE submitted to GSA. When creating Billing/Reporting records, Header records, and Rate records use all UPPER CASE LETTERS.

A. BILLING/REPORTING RECORDS:

EXAMPLE:

```
F1ABCD\ABC MOVING AND STORAGE\R\20011101\13-214567
F2JOHN DOE
F3PRESIDENT
F41500 BANNISTER RD RM 1076
F5KANSAS CITY\MO\64131
F6816-823-3646\816-823-3656
F7CYOUNG@AOL.COM
F8816-823-5555
F9JANE BLACK
FAACCOUNTS RECEIVABLE REP
FB1500 BANNISTER RD RM 1006
FCKANSAS CITY\MO\64131
FD816-823-1111\816-823-2222
FEJANEBLACK@AOL.COM
FFW
```

1. HEADER RECORD:

Record Field	Maximum Positions	Contents
Record ID	2	F1
SCAC	4	4 Digit Standard Carrier Alpha Code
Separator	1	\ [backslash]
Company Name	45	
Separator	1	\ [backslash]
Reserved	1	Enter R
Separator	1	\ [backslash]
Effective Date--YYYYMMDD	8	Must be 20011101 for Initial Filing,
Separator	1	\ [backslash]
Taxpayer Identification Number	9	TIN assigned by the IRS to the Participant.

2. MAILING ADDRESS RECORD:

A. Company's Authorized Official/Government Contact:

Record Field	Maximum Positions	Contents
Record ID	2	F2
Authorized Government Representative	45	Name of Company's authorized official/Government contact. If the name of the authorized official is longer than the allotted positions, abbreviate or use initials of first and/or middle name plus full last name.

B. Company's Authorized Official Title:

Record Field	Maximum Positions	Contents
Record ID	2	F3
Government Representative's Title	45	Title of the Company's Authorized Official. If the title of the authorized official is longer than the allotted positions, you must abbreviate.

C. Company's Mailing Address:

Record Field	Maximum Positions	Contents
Record ID	2	F4
Company's Mailing Address	45	Company's Authorized Official's mailing address. If the street address is longer than the allotted positions, you must abbreviate.

D. Company's City/State/Zip Code:

Record Field	Maximum Positions	Contents
Record ID	2	F5
Company's Mailing Address - City	45	City of Company's Authorized Official's mailing address. If the City is longer than the allotted positions, you must abbreviate City using State abbreviation.
Separator	1	\ [backslash]
Company's Mailing Address - State	2	State of Company's Authorized Official's mailing address. Use US Postal Service Abbreviation.
Separator	1	\ [backslash]
Company's Mailing Address- Zip Code	10	Zip Code of Company's Authorized Official's mailing address. Use either US Postal Service five or 10 position Zipcode.

E. Company's Telephone Number/Facsimile Number:

Record Field	Maximum Positions	Contents
Record ID	2	F6
Telephone Number or Voice Mail Number	12	Telephone number or voice mail number of Company's Authorized Official.
Separator	1	\ [backslash]
Facsimile Number	12	Facsimile Number of Company's Authorized Official.

F. Company's Internet Address:

Record Field	Maximum Positions	Contents
Record ID	2	F7
Internet Address	45	Internet address of Company's Authorized Official.

G. Company's Shipment Booking Office Facsimile Number:

Record Field	Maximum Positions	Contents
Record ID	2	F8
Shipment Booking Office Facsimile Number	12	Facsimile Number of Company's authorized Shipment Booking Office. This number should correspond with the phone number identified in rate offers for shipping booking purposes which appears in the GSA ITMS cost comparison.

3. BILLING ADDRESS RECORD:

A. Company's Authorized Billing Official:

Record Field	Maximum Positions	Contents
Record ID	2	F9
Authorized Billing Representative	45	Name of Company's Authorized Billing Official. If the name of the authorized official is longer than the allotted positions, abbreviate or use initials of first and/or middle name plus full last name.

B. Company's Authorized Billing Official Title:

Record Field	Maximum Positions	Contents
Record ID	2	FA
Government Representative's Title	45	Title of the Company's Authorized Billing Official. If the title of the authorized official is longer than the allotted positions, you must abbreviate.

C. Company's Billing Address:

Record Field	Maximum Positions	Contents
Record ID	2	FB
Company's Billing Address	45	Company's official billing address. If the street address is longer than the allotted positions, you must abbreviate.

D. Company's Billing City/State/Zip Code:

Record Field	Maximum Positions	Contents
Record ID	2	FC
Company's Billing Address - City	45	City of Company's billing address. If the City is longer than the allotted positions, you must abbreviate City using State abbreviation.
Separator	1	\ [backslash]
Company's Billing Address - State	2	State of Company's billing address. Use US Postal Service Abbreviation.
Separator	1	\ [backslash]
Company's Billing Address- Zip Code	10	Zip Code of Company's billing address. Use either US Postal Service five or 10 position Zipcode.

E. Company's Billing Telephone Number/Facsimile Number:

Record Field	Maximum Positions	Contents
Record ID	2	FD
Telephone Number or Voice Mail Number	12	Telephone number or voice mail number of Company's Authorized Billing Official.
Separator	1	\ [backslash]
Facsimile Number	12	Facsimile Number of Company's Authorized Billing Official.

F. Company's Billing Internet Address:

Record Field	Maximum Positions	Contents
Record ID	2	FE
Billing Internet Address	45	Internet address of Company's Authorized Billing Official.

4. COMPANY'S MINORITY/WOMEN-OWNED STATUS:

Record Field	Maximum Positions	Contents
Record ID	2	FF
Minority/Women-Owned Business	1	Enter N for non-minority or non-women-owned Enter M for minority-owned Enter W for women-owned Enter B for BOTH for a minority and woman-owned.

NOTE: Zero fills or spaces are not required; if an entry is longer than the maximum number of positions, it will be automatically truncated to the maximum number of positions available.

9-3. HEADER RECORD FORMAT REQUIREMENTS:

A. Header Record for Common/Contract Carriers, Freight Forwarders, and Rail Carriers:

Example:

A1ABCD6N12340NAL0120011101ABC MOVING & STORAGE(POSITIONS 47-61 IN SPACES)ABCD96ABCD 13-214567(POSITIONS 83-174 FILLER)

RECORD FIELD	POSITION S	CONTENTS
Record ID	1-2	A1
SCAC	3-6	4 Digit Standard Carrier Alpha Code
Offer Number	7-18	Offer Identifier
Zone Identifier	7-7	6 (Position 7-7 of this type of header record will always be a "6")
Type of Offer	8-8	N (Position 8-8 of this type of header record will always be a "N")
Carrier Assigned Offer #	9-12	Example: 1234 (May be numeric, alphabetic or a combination but MUST contain at least one character. If not all four positions are used, enter spaces (USE SPACE BAR)).
Reserved	13-13	Enter a zero (0)
NIB/NISH - Agency Code	14-18	Enter appropriate NIB/NISH - Agency Code identified in Section 8-1.B.
Effective Date - YYYYMMDD	19-26	20011101
Carrier Name	27-61	Name of Offering Carrier. If all positions are not utilized, enter spaces (USE SPACE BAR).
Trading Partner Agreement #	62-67	Enter the offering firm's Trading Partner Agreement #. If all six (6) positions are not utilized, use spaces (USE SPACE BAR).
Submitter Code	68-73	Rate Filing Service Provider Code, Tariff Publishing Agent Code, or Offering Carrier's SCAC if transmitting rates itself. If all six (6) positions are not utilized, enter spaces (USE SPACE BAR).
Taxpayer Identification Number (TIN)	74-82	TIN assigned by the Internal Revenue Service (IRS) to the firm.
Filler	83-174	Empty Space

B. Header Record for Brokers and Shipper Agents/Intermodal Marketing Companies:

Example:

A2BBBS6N45670NMN0220011101BB BROKERAGE SERVICE(POSITIONS 47-61 IN SPACES)BBBS95BBBS 13-214567(POSITIONS 83-174 FILLER)

RECORD FIELD	POSITIONS	CONTENTS
Record ID	1-2	A2
SCAC	3-6	4 Digit Standard Carrier Alpha Code of Broker or Shipper Agent
Offer Number	7-18	Offer Identifier
Zone Identifier	7-7	6 (Position 7-7 of this type of header record will always be a "6")
Type of Offer	8-8	N (Position 8-8 of this type of header record will always be a "N")
Assigned Offer #	9-12	Example: 4567 (May be numeric, alphabetic or a combination but MUST contain at least one character. If not all four positions are used, enter spaces (USE SPACE BAR)).
Reserved	13-13	Enter a zero (0)
NIB/NISH - Agency Code	14-18	Enter appropriate NIB/NISH - Agency Code identified in Section 8-1.B.
Effective Date - YYYYMMDD	19-26	20011101
Broker or Shipper Agnt/Intermodal Mrktng Name	27-61	Name of Broker or Shipper Agent/Intermodal Marketing Company. If all positions are not utilized, enter spaces (USE SPACE BAR).
Trading Partner Agreement #	62-67	Enter the offering firm's Trading Partner Agreement #. If all six (6) positions are not utilized, use spaces (USE SPACE BAR).
Submitter Code	68-73	Rate Filing Service Provider Code, Tariff Publishing Agent Code, or Offering Broker's or Shipper's Agent/Intermodal Marketing Company's SCAC if transmitting rates itself. If all six (6) positions are not utilized, use spaces (USE SPACE BAR).
Taxpayer Identification Number (TIN)	74-82	TIN assigned by the Internal Revenue Service (IRS) to the firm.
Filler	83-174	Empty Space

C. Header Record for Underlying Carriers Represented by Broker or Shipper Agent/Intermodal Marketing Co.:

Example:

A3ABCD WEOD KJIR BNHF DGCH SDER THGR ASML KJIP JNBT YBCD OLPM GTSM PPLI TGHW (Continue for a total of 34 SCACS)
A3PMVB FHYV NCHJ XMKJ Xbfd XEBG KIZA QWBV RLMF GHYV CBDU JYXE POQW MKXS RGAL (Continue for a total of 34 SCACS)

RECORD FIELD	POSITIONS	CONTENTS
Record ID	1-2	A3
SCAC	3-6	SCAC of First Underlying Carrier Represented by the Broker/Shipper Agent
Filler	7-7	Space (USE SPACE BAR)
SCAC	8-11	SCAC of Second Underlying Carrier Represented by the Broker/Shipper Agent
Filler	12-12	Space (USE SPACE BAR)
SCAC	13-16	SCAC of Third Underlying Carrier Represented by the Broker/Shipper Agent
REPEAT FORMATTING PROCESS UNTIL ALL UNDERLYING CARRIERS HAVE BEEN IDENTIFIED FOR A MAXIMUM OF 34 SCACS PER LINE. IF ADDITIONAL SPACE IS NEEDED, START NEXT LINE WITH A3 AND REPEAT FORMATTING PROCESS SHOWN ABOVE.		

9-4. RATE RECORDS:

A. Rate Record for Rate Offers Based on a Percent of the Minimum Charge and a Percent of the Less Than Truckload Rates Identified in the GSA Baseline Rate Table Publication No. 1000-D **and** Cents Per Mile for Truckload Rates when Based on a State to State Basis:

Example:

B2KSMO800-555-9898099097089045000 095

RECORD FIELD	POSITIONS	CONTENTS
Record ID	1-2	B2
From/To	3-6	Origin State (state in which the appropriate NIB/NISH Work Center is located) and Destination State/Destination Code.
Phone Number	7-18	Phone number that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application.
Percent of Minimum Charge	19-21	Percent of the Minimum Charge Base Rate being Offered. Examples: 089, 102. If not offering a Percent of Minimum Charge, enter zeros (000) to indicate Not Applicable. If using this rate record to submit truckload rates for the USPTL, enter three zeros (000).
Percent of Less Than Truckload	22-24	Percent of the Less Than Truckload Base Rate being Offered. Examples: 072, 100. If not offering a Percent of Less Than Truckload, enter zeros (000) to indicate Not Applicable. If using this rate record to submit truckload rates for the USPTL, enter three zeros (000).
Cents Per Mile Truckload	25-27	Cents per Miles offered for Truckload shipments. Examples: 090 (\$0.90 cents per mile), 101 (\$1.01 cents per mile).
Minimum Truckload Charge	28-33	Minimum Truckload Charge in Dollars and Cents. Examples: 045000 (\$450.00), 130000 (\$1,300.00). A Minimum Truckload Charge must be entered if a cents per mile offer is entered.
Filler	34-41	Spaces (USE SPACE BAR)
Required Item Percentages	42-174	Required Item Percentage for the Accessorial Services containing rates and charges as identified in the GSA National Rules Tender No. 100-D. If offering the same percentage for all 43 Required Items, enter that percentage in the first three positions (42-44). Examples: 090, 100. The remaining positions (45-174) may be left blank. If offering different percentages, enter the percentage for each Required Item in ascending order as they appear in the No. 100-D and Item 3-2.A.1 of the TOS 1-F. The first three positions must be zeros (000). For example, the beginning of your entry could be: 000095077110. For those Required Items identified by ** in Item 3-2.A.1. of the TOS 1-F, firms are not required to offer a percentage unless they choose to do so. If not offering a percentage for these items, enter zeros (000) in the appropriate positions for those Items. Percentages must be offered for all Required Items not indicated with **.

B. Rate Record for Rate Offers Based on a Percent of the Minimum Charge and a Percent of the Less Than Truckload Rates Identified in the GSA Baseline Rate Table Publication No. 1000-D and Cents Per Mile for Truckload Rates when Applied Based on a Mileage Scale and not a State to State Basis as in 9-4.A., above:

Example:

B3MN50800-454-000007908109504750000010100000095080100(Continue entering % until a % has been offered for all Required Item %)
B3MN50800-454-0000079081090049000001010200000095080100(Continue entering % until a % has been offered for all Required Item %)

RECORD FIELD	POSITIONS	CONTENTS
Record ID	1-2	B3
From/To	3-6	Origin State (state in which the appropriate NIB/NISH Work Center is located) and Destination State/Destination Code.
Phone Number	7-18	Phone number that requesting customer agency should utilize in order to book the shipment for this particular from/to rate application.
Percent of Minimum Charge	19-21	Percent of the Minimum Charge Base Rate being Offered. Examples: 094, 105. If not offering a Percent of Minimum Charge, enter zeros (000) to indicate Not Applicable. (See Note Below)
Percent of Less Than Truckload	22-24	Percent of the Less Than Truckload Base Rate being Offered. Examples: 078, 103. If not offering a Percent of Less Than Truckload, enter zeros (000) to indicate Not Applicable. (See Note Below)
Cents Per Mile Truckload	25-27	Cents per Miles offered for Truckload shipments. Examples: 090 (\$0.90 cents per mile), 101 (\$1.01 cents per mile).
Minimum Truckload Charge	28-33	Minimum Truckload Charge in Dollars and Cents. Examples: 045000 (\$450.00), 130000 (\$1,300.00). A Minimum Truckload Charge must be entered if a cents per mile offer is entered.
Beginning Mileage	34-37	Mileage at which the Cents per Mile rate begins. Example: 0000 (for 0 miles), 0100 (for 100 miles). See Contents for positions 38-41 below for further explanation.
Ending Mileage	38-41	Mileage at which the Cents per Mile rate ends. Example: 0050 (for 50 miles), 0200 (for 200 miles). Using the beginning mileage of 0000 and an ending mileage of 0050 with a cents per mile rate of 097 (\$0.97) would indicate that for any shipments moving from the origin/destination identified in positions 3-6 that was between 0 and 50 miles, it would be rated at \$0.97 cents per mile. If firm wants to enter rates for the same origin/destination states at different mileage breaks (say 0051 to 0100), then it would have to create another B3 record.
Required Item Percentages	42-174	Required Item Percentage for the Accessorial Services containing rates and charges as identified in the GSA National Rules Tender No. 100-D. If offering the same percentage for all 43 Required Items, enter that percentage in the first three positions (42-44). Examples: 090, 100. The remaining positions (45-174) may be left blank. If offering different percentages, enter the percentage for each Required Item in ascending order as they appear in the No. 100-D and Item 3-2.A.1 of the TOS 1-F. The first three positions must be zeros (000). For example, the beginning of your entry could be: 000095077110. For those Required Items identified by ** in Item 3-2.A.1. of the TOS 1-F, firms are not required to offer a percentage unless they choose to do so. If not offering a percentage for these items, enter zeros (000) in the appropriate positions for those Items. Percentages must be offered for all Required Items not indicated with **. (See Note Below)

Please Note: When filing multiple B3 rate records for the same origin/destination pair to indicate different mileage scales, the same percent of Minimum Charge and the same percent of Less Than Truckload must be offered for the same origin/destination pair. In addition, only one (1) set of Required Item Percentages can be offered for the same origin/destination pair. If they are differences between rate records, GSA will accept the first reference in each instance applicable and will copy that reference to all other applicable references.

9-5. RATE OFFER EXAMPLES:

A. Example of multiple rate offers being sent as one (1) file:

F1ABCD\ABC MOVING AND STORAGE\R\20011101\13-214567
F2JOHN DOE
F3PRESIDENT
F41500 BANNISTER RD RM 1076
F5KANSAS CITY/MO/64131
F6816-823-3646\816-823-3656
F7CYOUNG@AOL.COM
F8816-823-5555
F9JANE BLACK
FAACCOUNTS RECEIVABLE REP
FB1500 BANNISTER RD RM 1006
FCKANSAS CITY/MO/64131
FD816-823-1111\816-823-2222
FEJANEBLACK@AOL.COM
FFW
A1ABCD6N45670NAL0120011101ABC MOVING & STORAGE(POSITIONS 47-61 IN SPACES)ABCD95ABCD 13-214567(POS. 83-174 FILLER)
B2ALCA800-333-4444089090089045000 095
B2AL50800-333-4444089090089045000 095
B2ALCT800-333-4444089090089045000 095

A1ABCD6N55670NMN0220011101ABC MOVING & STORAGE(POSITIONS 47-61 IN SPACES)ABCD95ABCD 13-214567(POS. 83-174 FILLER)
B2MNMN800-333-4444089090089045000 095
B2MNTX00-333-4444089090089045000 095
B2MN53800-333-4444089090089045000 095

B. Examples of multiple rate offers being sent as separate rate files:

1. First Rate File:

F1ABCD\ABC MOVING AND STORAGE\R\20011101\13-214567
F2JOHN DOE
F3PRESIDENT
F41500 BANNISTER RD RM 1076
F5KANSAS CITY/MO/64131
F6816-823-3646\816-823-3656
F7CYOUNG@AOL.COM
F8816-823-5555
F9JANE BLACK
FAACCOUNTS RECEIVABLE REP
FB1500 BANNISTER RD RM 1006
FCKANSAS CITY/MO/64131
FD816-823-1111\816-823-2222
FEJANEBLACK@AOL.COM
FFW
A1ABCD6N45670NAL0120011101ABC MOVING & STORAGE(POSITIONS 47-61 IN SPACES)ABCD95ABCD 13-214567(POS. 83-174 FILLER)
B2ALCA800-333-4444089090089045000 095
B2AL50800-333-4444089090089045000 095
B2ALCT800-333-4444089090089045000 095

2. Second Rate File:

F1ABCD\ABC MOVING AND STORAGE\I\20011101\13-214567

F2JOHN DOE

F3PRESIDENT

F41500 BANNISTER RD RM 1076

F5KANSAS CITY/MO/64131

F6816-823-3646\816-823-3656

F7CYOUNG@AOL.COM

F8816-823-5555

F9JANE BLACK

FAACCOUNTS RECEIVABLE REP

FB1500 BANNISTER RD RM 1006

FCKANSAS CITY/MO/64131

FD816-823-1111\816-823-2222

FEJANEBLACK@AOL.COM

FFW

A1ABCD6N55670NMN0220011101ABC MOVING & STORAGE(POSITIONS 47-61 IN SPACES)ABCD95ABCD 13-214567(POS. 83-174 FILLER)

B2MNMN800-333-4444089090089045000 095

B2MNTX800-333-4444089090089045000 095

B2MN53800-333-4444089090089045000 095

SECTION 10 ELECTRONIC RATE TRANSMISSION SPECIAL INSTRUCTIONS

10-1. SUBMISSION INSTRUCTIONS: All electronic rate transmissions submitted in accordance with Sections 8, 9, & 10 of this Request and its Special Filing Instructions (SFI) **MUST** be via the Internet utilizing the File Transfer Protocol (I-FTP). Below are the instructions for accessing the I-FTP.

NOTE: If your firm intends to transmit its rate offer(s) via I-FTP without utilizing the services of a Rate Filing Service Provider (RFSP) or Tariff Publishing Agent (TPA) and your firm does not already have an assigned User ID and Password under GSA's Freight Management Program, you will need to notify the Central Zone Office in writing on company letterhead in order to receive your firm's User ID and Password. Requests for a User ID and Password may be faxed to the attention of Carey DeForest at (816) 823-3656. The response from GSA assigning your firm's User ID and Password will also be via facsimile, so please be sure to include your firm's facsimile number when submitting your request. Please be aware that it will take several days upon receipt of a firm's request to process and assign the firm's User ID and Password.

A. **FORMAT REQUIREMENTS:** Electronic format requirements as set out in this Request and its SFI must be strictly adhered to. Submissions received from firms, Rate Filing Service Providers, or Tariff Publishing Agents not conforming to format requirements identified in Section 10 and Sections 8 & 9 will be found unacceptable.

B. **FILE PREPARATION:**

1). **VIA ITMS:** Create rate offers, validate rate offers, make necessary corrections, if any, re-validate until all is correct, and then encrypt the rate file before transmitting via I-FTP.

2). Via Section 10: In order to transfer the rate file(s) via the I-FTP, the file(s) **must** be saved and transmitted as an unformatted, ASCII (TEXT ONLY) flat file (e.g., no tab characters, etc.). The file **must not** have a top, bottom, right, or left margin. If a firm submits more than one (1) rate file, each rate file must have a different filename.

10-2. FILE NAMING CONVENTION: All electronically transmitted rate offers must adhere to the following File Naming Convention:

RECORD FIELD	POSITIONS	CONTENTS
Carrier's SCAC or Rate Filing Service Provider's or Tariff Publishing Agent's Code	1-4	Enter the Carrier's SCAC if transmitting rates itself. Enter Rate Filing Service Provider's or Tariff Publishing Agent's Code if transmitting rates on behalf of a carrier. If all four (4) positions are not utilized, enter an underscore(s) (_) at the end.
Rate File Number	5-8	May be alpha, numeric, or a combination
Extension	9-12	MUST be .FRT

Examples: ABCD_CDC.FRT, AAAA1234.FRT, CCC_1999.FRT

If as a carrier, RFSP, or TPA, you are unsure as to your firm's SCAC (up to 4 positions) or code (up to 4 positions) in GSA's Freight Management Program, please contact Carey DeForest at (816) 823-3646 or via e-mail at carey.deforest@gsa.gov, respectively, for verification.

The file naming convention identified above MUST be strictly adhered to. Failure to do so will result in the rate offer(s) not being picked up from your firm's directory on the FTP and/or automatic rejection of the rate offer(s).

10-3. ACCESSING THE I-FTP: GSA is unable to provide specific instructions on how to access the I-FTP, how to upload a rate file onto the I-FTP, how to download a rate file from the I-FTP, or how to move around in the I-FTP due to the fact that accessing and operating within the I-FTP are dependent upon the type of Internet software utilized by a firm. Consequently, a firm will need to contact their I-FTP provider for assistance. Listed below is information we can provide--the address to GSA's I-FTP directory and two different methods (there are others) by which to access your firm's individual directory in which you will need to place your firm's rate file(s):

A. I-FTP Address:

KCFTP.GSA.GOV

OR

159.142.64.16

B. Method to Access Individual Directories (items in BOLD are words/phrases that you must type in exactly):

FTP>**CD CARRIERS**\User ID

OR

FTP>D:\PUB\CARRIERS\USER ID

10-4. CONFIRMING RATE TRANSMISSIONS: Each business day morning, the Freight Program Management Office (FPMO) will run a program that will automatically search the carrier FTP directory and count the number of rate records contained in a file that has been transmitted since the last time the program was executed. Once counted, the program will automatically place a file in the appropriate carrier's FTP directory verifying the number of rate records received. This file will be named (SCAC)FRT.txt. Carriers can use this .txt file to confirm that the FPMO has received the appropriate number of rate records. This .txt file only confirms the number of rate records received – it does not validate the content or formatting of data contained in the carrier's rate offer. If appropriate, carriers will receive notification of rate filing deficiencies in accordance with Section 1, Paragraph 1-4.B. of this Request and its SFI.