

Transition Manager's Meeting

AIA Boardroom

May 17, 2006

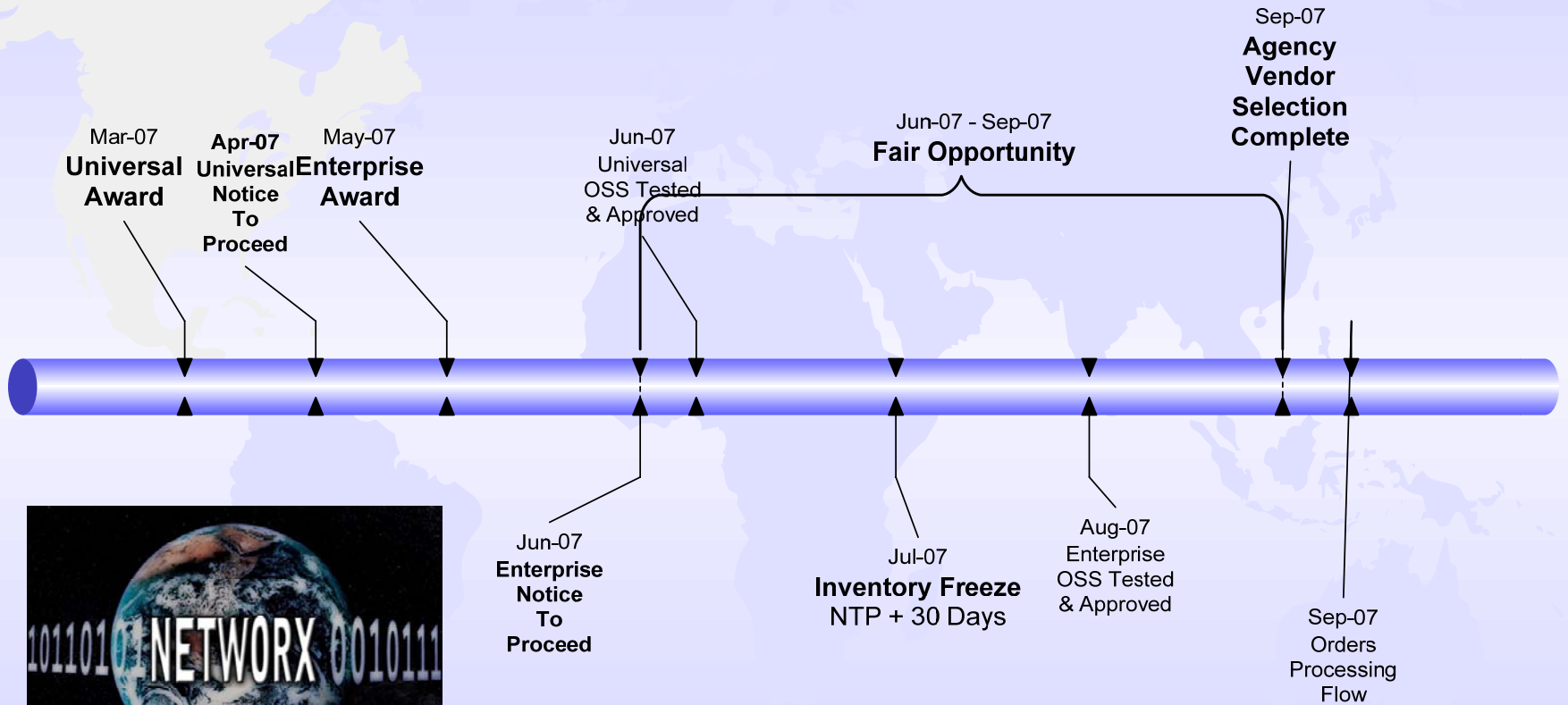


Meeting Topics & Agenda

- Introductions and Administrative Remarks
- Networkx Schedule
- Updates
 - Incumbent Vendor Support
 - Baseline Inventory Tool
 - TWG
 - DARs
 - Transition Credit Process
 - GAO Audit
- Transition Preparation Steps
- Planned Major Milestones
- Transition Summit - Meeting Schedule
- Adjournment

Networkx Schedule

May 17, 2006



FTS2001 Incumbent Support

- All initial responses (7) to request for inventory data in
- Bridge responses are in
- Draft H Clause Modification to FTS2001 & Crossover contracts
 - All comments received
 - Discussions held with two vendors
 - Plan to meet with remaining vendors
 - Adjust H Clause as necessary
 - Negotiate for inclusion

Draft H Clause

- Transition Single Point of Contact (TSPOC)
- Participate in Detailed Service-by-Service Transition Planning
- Network Interconnect Facilities
- Transition Support Data
- Transition and Phase-Out Scheduling
- Review Network Contractor Notices and Reports
- Preparation of Routing Translations and Orders
- Support Pre-Cutover Testing & Participation in Cutover Conference Calls, Cooperative Problem Resolution
- Response to "Fall Back" Requests*
- Status Reporting (disconnects)*

Baseline Inventory

Background: Efforts to assemble baseline inventory from available sources led us to conclude that inventory data must be provided by Incumbents, compiled and validated

- Some agencies are unable/unwilling to provide complete inventory data
- CDDs have no associated inventory data
- Incumbent is the authoritative source for inventory information
- Discrepancies between vendor data, billing data and others needed to be resolved



Baseline Inventory

Approach:

- Identify requirements for FTS2001 inventory data and other incumbent transition support in contract information request to incumbents
- Develop process for compiling and validating data with agencies
- Define requirements for an automated support tool and develop (USDA)
- Receive data, load into tool, compile and validate
- USDA tool demonstration at TWG
 - *Approved to proceed with inventory tool using USDA platform*



Transition Inventory Development Current Status

Adam Lesser

GSA Transition Team

Booz Allen Hamilton

May 17, 2006

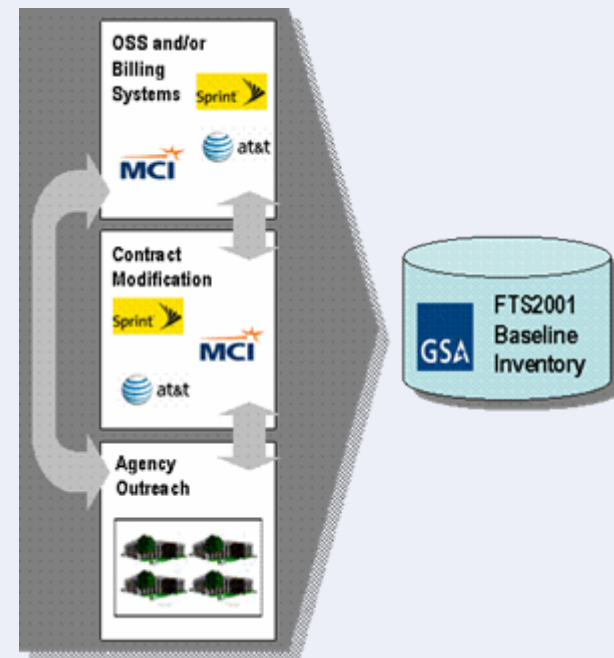


Meeting Topics & Agenda

- Introduction
- FTS2001 Service Provider Data
- Inventory Discussion
- Next Steps

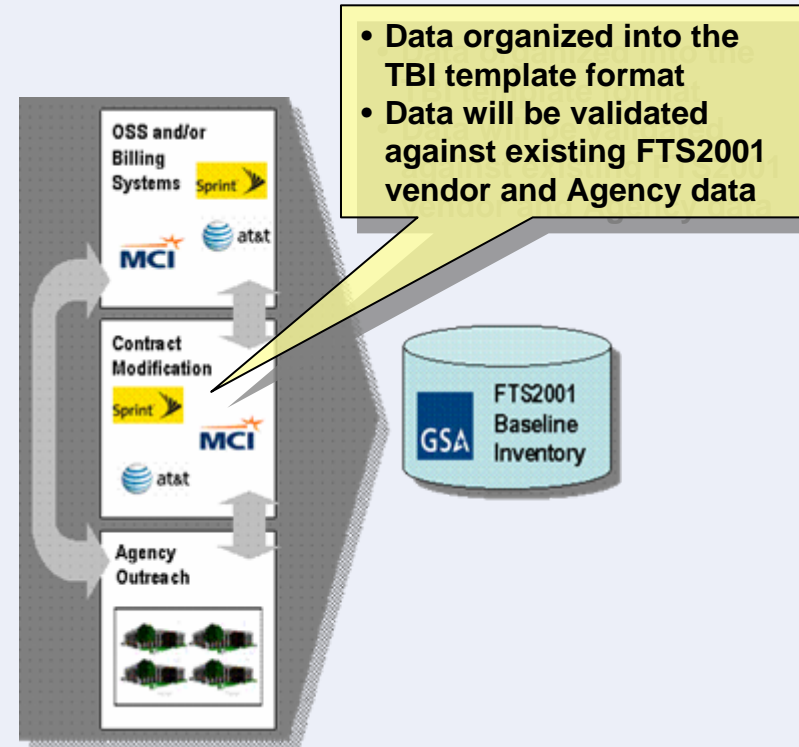
Introduction

- GSA is currently developing a Transition Baseline Inventory (TBI)
- Using a triangulation approach, GSA will utilize 3 phases to establish the TBI
 - FTS2001 contractor OSSs and billing data
 - FTS2001 service provider data
 - GSA/Agency validation effort
- Through validation of these data points, GSA anticipates a valid transition baseline inventory



Introduction

- 2nd phase: Collection of FTS2001 data from incumbent service providers
 - Request for a comprehensive listing of billed for FTS2001 services
 - Request for inventory elements organized in provided templates as a baseline format
- Service providers have begun submitting data





Introduction

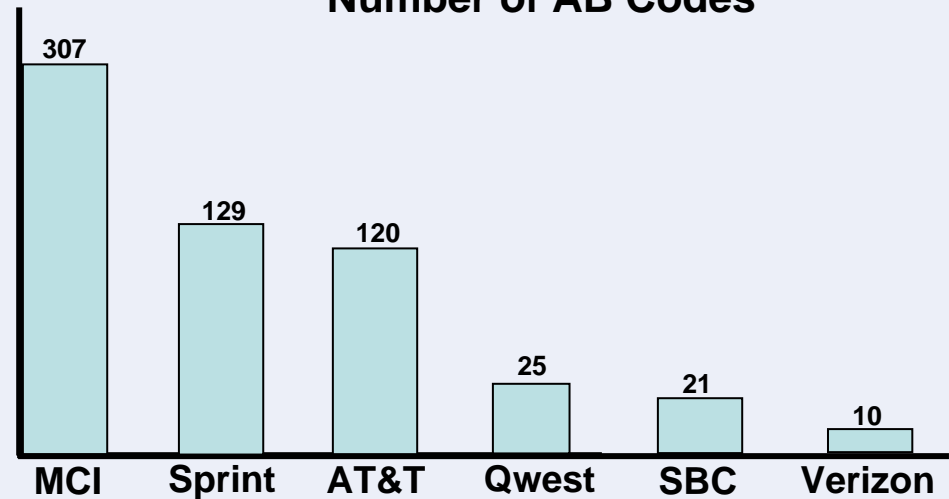
- GSA has requested that FTS2001 service provider data be submitted in a provided template format
 - Ensures consistency in data format
 - Completeness of data for each service type

CS-1 Circuit Switched Services Incl. 700 Private Number, CSDS and SYS Except Calling Cards, Toll Free, & 900 Numbers												
Item Number	C.1	C.2	C.2	C.3	C.4	C.5	C.6	C.7	C.8	C.9	C.10	
Data Elements	FTS2001 Contractor Name	Unique Inventory Record Id.	Agency Bureau Code	Agency Hierarchy Code	Agency Name	Sub Agency Name	Location Address 1	Location Address 2	City	State	Zipcode	
Element Description		Up to 16 alphanumeric character code	4 character code	28 character code	Department, Agency	Bureau, division, etc.	Customer street address	Customer room, building	Customer City	Customer State	Customer Zipcode	
CS-2 CSS Toll Free												
Item Number	C.1	C.2	C.2	C.3	C.4	C.5	C.6	C.7	C.8	C.9	C.10	
Data Elements	FTS2001 Contractor Name	Unique Inventory Record Id.	Agency Bureau Code	Agency Hierarchy Code	Agency Name	Sub Agency Name	Location Address 1	Location Address 2	City	State	Zipcode	
Element Description		Up to 16 alphanumeric character code	4 character code	28 character code	Department, Agency	Bureau, division, etc.	Customer street address	Customer room, building	Customer City	Customer State	Customer Zipcode	
CS-3 CSS 900 Fee-for-Service												
Item Number	C.1	C.2	C.2	C.3	C.4	C.5	C.6	C.7	C.8	C.9	C.10	
Data Elements	FTS2001 Contractor Name	Unique Inventory Record Id.	Agency Bureau Code	Agency Hierarchy Code	Agency Name	Sub Agency Name	Location Address 1	Location Address 2	City	State	Zipcode	
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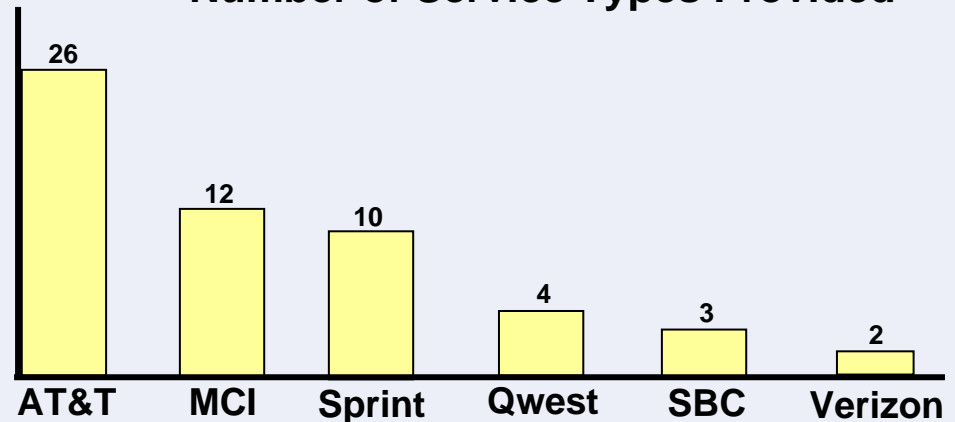
FTS2001 Service Provider Data

- Data from all FTS2001 service providers has been received as of May 17th
 - Categorized by agency (AB Code) and service type
 - Varying formats were submitted for each service provider
- Anticipating additional submission of data
 - Additional inventory submissions
 - Updated inventory records

Number of AB Codes



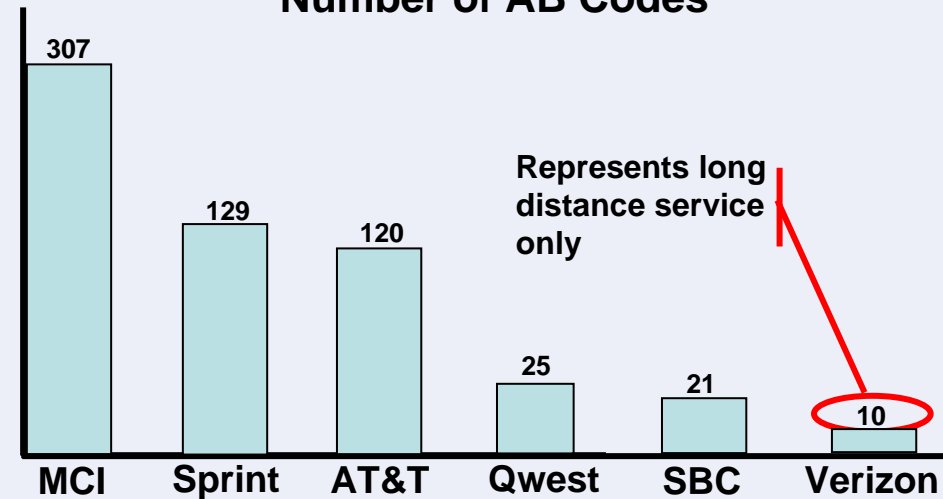
Number of Service Types Provided



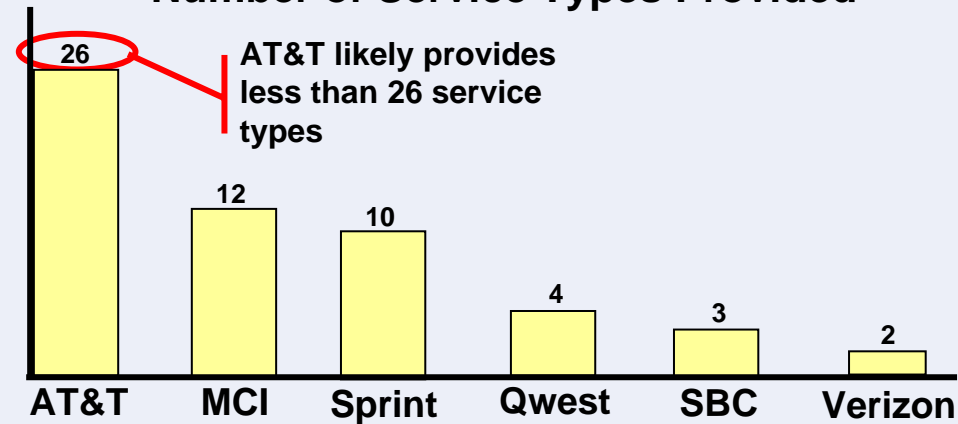
Inventory Discussion

- Service provider format issues:
 - AT&T data was broken out by component (PVC, transport, etc), but without a unique ID
 - Verizon's long distance data appears to be incomplete
 - Service providers included SDP IDs for only some service types
 - Service provider acronyms were not defined
- Standard inventory format has been recommended by GSA to ensure consistency of data

Number of AB Codes



Number of Service Types Provided



Inventory Discussion

● Recommendations

- All data should be provided in the template format
- SDP IDs for all service types
- Unique identifiers for all service types
- Complete listings of all services
- Vendor-specific acronym lists

May 2006 Inventory Results

	MCI	AT&T	Sprint	Qwest	SBC	Verizon
Number of Service Types	12	26 (but cannot identify each service type, based on current format and unknown acronyms)	10	4 (DTS, SDS (FR, ATM, IP), Web-based Directory, Web Hosting)	3 (CSS, DTS, SDS)	2 (Wireless and Long Distance)
Missing Services	DWLS Web Content	DTS IP CSS DWLS SDS Web-based Directory Web Hosting Web Content MNS MSS Services Enabling Equipment with and without LEC access Video Wireless	DWLS Web-based Directory Web Hosting Web Content Wireless	CSS DWLS Web Content MNS MSS Services Enabling Equipment with and without LEC access TFS Video	None	All Services, but Wireless
Missing Data Elements	SDP (some)	SDP (some) ASR Nr CLIN	Ckt Nr (some) ASR Nr (some)	SDP (some)	None	ASR Nr CLIN SDP
Number of AB	307	120	129	25	21	10
Number of SDPs to Disconnect by Service Type	Calling Card: 504,209 Circuit Switched: 17,846,416 CMS: 38 DTS: 12386 MFS: 12 MNS: 3820 Other: 8 SDS: 12348 SEDS: 22238 TFS: 87846 Video: 252 Web-based Directory: 1 Web Hosting: 22 Wireless: 1292	Only some of the inventory reports have SDPs provided: ACC: 27729 Port (ATM, FR): 1977 PVC (ATM, FR, A2F): 2460 SED: 7962 Transport: 3931 TFS: 41576 Card: 125996 SVS: 528,484	TBD	DTS: 132 SDS: 166 (ATM: 2, FR: 148, IP: 14) Web-based Directory: 2 Web Hosting: 6	TBD	Long Distance: 16 Wireless: 21425
CDDs Included?	Yes	No	No	No	No	No
Comments	MCI provided relatively complete data for each service type. MCI included MFS as a service type acronym that cannot be identified.	AT&T data contained components (port, pvc, etc) of a service, which makes it difficult to define service types. AT&T also used unknown acronyms and were not defined in any documentation, therefore making it difficult to define what service types AT&T provides. Because of the way AT&T segregated the data, it appears likely that additional service types could be identified.	Sprint provided a majority of their services, but according to their cover letter, plan to submit the remaining outstanding services in their next submission on May 19th.	Qwest provided sufficient information to track transition based on the services identified. There is no evidence from that data that they deliver any of the additional services	SBC provided what appears to be a complete data set of their FTS2001 services, in compliance with the format of GSA's inventory request template	Verizon's Long Distance file does not specify type of service. There is evidence from the data, that they provide additional services than what was provided.



Next Steps

- Receive additional service provider data, based on refined data requests
- Verify and validate data against existing billing and OSS data
- Integrate new data into latest version of baseline inventory
- Verify and validate inventory data with Agencies



TWG Update Briefing for Transition Managers

Stan Wood

Chair, Transition Working Group

May 17, 2006



TWG Update

- Fair Opportunity sub committee
- Update to the Taxonomy
- Update to the TWG Transition Guide

Fair Opportunity Sub Committee

- Developed a document that agencies may use as a template on conducting their Fair Opportunity process.
 - The document addresses what an agency needs to do and how an agency may complete those tasks
 - Not intended to be direct guidance, but only a tool that agencies may use to assist them
 - Document only addresses the *initial* Fair Opportunity process and does not address how an agency would approach logical follow-on orders
- A MS Project file has been developed to show the impacts of the Fair Opportunity process on transition.



Update to the Taxonomy Document

- The TWG will provide an update to the Taxonomy document to the IMC to reflect the following developments:
 - Changes in existing or interim contract expiration dates
 - Changes in GSA's estimated award dates for Universal and Enterprise and their impacts
 - Impacts of IMC Security Working Group proposed policy on allocation table
 - Impacts of the Fair Opportunity process on transition timeline expectations
 - Development of reasonable deadlines for the purposes of determining credits



Update the Transition Guide

- The TWG had previously developed a Pre-Award Transition Guide for the agencies
- Development of Post-Award and Pre-Transition guidance needs to be developed to assist agencies by:
 - Identifying those steps they can take with respect to Fair Opportunity with the Fair Opportunity Sub Committee developed template document
 - Describing steps agency Transition Managers need to take to ensure their agencies are ready to appoint a DAR Administrator, DARs, and receive proper DAR Training that is being developed by the ACAO Council
 - Reminding agencies of their responsibilities with respect to inventory maintenance and verification



DAR Issues – Maria Filios, GSA

- **DAR order placement authority under Networx**
 - Networx specifies DARs may order BUT
 - FAR limits authority by requiring all orders over \$2500 have fair opportunity assessment documented by CO
 - Nearly all orders will exceed \$2500
 - Agencies' CO staff aren't equipped to administer this volume
 - Transition to Networx will be jeopardized by backlog of Fair Opportunity
- **Since GSA 'created' DAR role further definition and guidance required**
- **DAR Training by Networx vendors will not address FAR requirements**

DAR Approach

- PMO met with GSA OCAO
- PMO draft guidance with IMC input
 - Criteria for naming DAR Administrator
 - Qualifications required for DAR
 - Limits of DAR authority
 - DAR certification requirements, if any
 - DAR training requirements and who will provide
 - Relationship between the Agency CO and the DAR
 - DAR authority in determining logical follow on
- GSA OCAO to determine who publishes
- OCAO to develop and offer training

Credit Reimbursement Process

- Taxonomy allows Agencies to qualify for Network Credits if milestones met :
 - Baseline Validated
 - Contractor Selection
 - Order Placement
 - Disconnect Placement
- Transition Team working with billing to define a process for issuing credits - Goal is to keep process as simple as possible
- Draft Concept
 - Agency's potential credit estimated on validated baseline & Network rates
 - Track disconnects then issue credits
 - Credits issued against Network bill and accumulated total tracked

GAO Draft Report

- Based upon Lessons Learned and GAO “Guiding Principles”
- Lessons Learned included only those published by TWG
 - FTS has addressed 21 out of 27 lessons learned
 - Plans to address the remaining six prior to contract award
 - incumbent contractor cooperation
 - guidance on inventory management and validation processes
- Expectation that GSA provide very detailed guidance on “Guiding Principles”
- Will work TWG to publish additional guidance



Proposed Items to Assess Transition Preparation 1 of 3

- Has the Agency identified a Transition Manager
- Has the Agency Identified a Transition Support Team
- Has the Agency Engaged the Security Office and Identified Security Requirements
- Has the Agency Collected it's Inventory
- Has the Agency Accomplished it's Architectural Assessment



Proposed Items to Assess Transition Preparation 2 of 3

- Has the Agency Conducted Initial Transition Planning
 - Has the Agency Identified any potential Orphans
 - Has the Agency Identified services to be disconnected
 - Has the Agency Identified services to be transitioned like for like
 - Has the Agency Identified services to be transitioned to enhanced service types
 - Has the Agency Identified services to be migrated from non-FTS contracts



Proposed Items to Assess Transition Preparation 3 of 3

- Has the Agency Developed an Overall Transition Schedule (Priorities & Constraints)
- Has the Agency Identified and Developed any Needed Documentation
- Has the Agency Identified Key Personnel
- Has the Agency Identified Transition Resources
- Has the Agency Reviewed and Revised as necessary, its Agency Hierarchy Code (AHC) Structure
- Has the Agency Developed Evaluation and Selection Process and Criteria



Planned Major Milestones (Jan 06)

- Networkx Schedule Update – Transition Schedule update 2/06
- Issue FTS2001 requests for Transition Information Support 1/06
- Finalize Inventory Validation Process and Tool Requirements 2/06
- Incumbent Input to Transition Processes 5/06
- Receipt, Compiling, and Loading of FTS2001 Inventory Data 5/06
- Inventory Validation 7/06
- Transition Forum/Workshop TBD



Planned Major Milestones (5/06)

- Load Initial Data into Inventory DB May 2006
- Compare and compile inventory data sources Jun2006
- Negotiate Mods For XSN Support Jul 2006
- Begin Testing Initial Inventory Verification Tool Jul 2006
- Draft Transition Credit Concept Aug 2006
- Provide Baseline Validation Tool Oct 2006
- Propose Transition Tracking Methodology Oct 2006
- TSMP 1QFY2007
- Validate Baseline 2QFY2007
- Snapshot to establish 100% Baseline NTP +30



•<https://secure3.rolet.com/nts/default.htm>

Wednesday, September 6, 2006

Thursday, September 7, 2006

[Home](#)
[Agenda](#)

[Evening Networking Reception](#)

[Register to Attend](#)

[Hotel Information](#)

[Transportation](#)

[General Info](#)

[Industry Info](#)

GSA Networkx
Transition Summit
September 6 - 7,
2006
Hyatt Regency
Reston
Reston, Virginia

7:30 am - 8:30 am	Continental Breakfast
8:30 am	Welcome and Opening Remarks - GSA
	Rep. Tom Davis (Invited)
	Enabling Government Transformation
	Lunch (on your own - numerous restaurants in the Reston Town Center)
	Networkx Overview
	Networkx Transition Overview
	Agency Transition Planning
	Fair Opportunity
4:30 pm - 5:30 pm	Evening Reception

7:30 am - 8:30 am	Continental Breakfast
	Industry Perspective on Transition
	FISMA
	Lunch (on your own - numerous restaurants in the Reston Town Center)
	GSA Consolidated Systems Transition
	Inventory Validation
	Transition Progress Measurement
4:00 pm - 4:15 pm	Closing Remarks



Transition Summit

•Registration Rates for the
GSA Network Transition Summit are as follows

No on-site registrations

- all attendees must be
pre-registered to attend this event

•Government Attendees

•Registration is now open for Government attendees•

•\$275

•Industry Attendees (including government contractors)

•Industry attendees can begin to register on May 1, 2006 at 10:00am
CST.

•We appreciate your cooperation in this matter.•

•\$375

TM Meeting Schedule for 2006

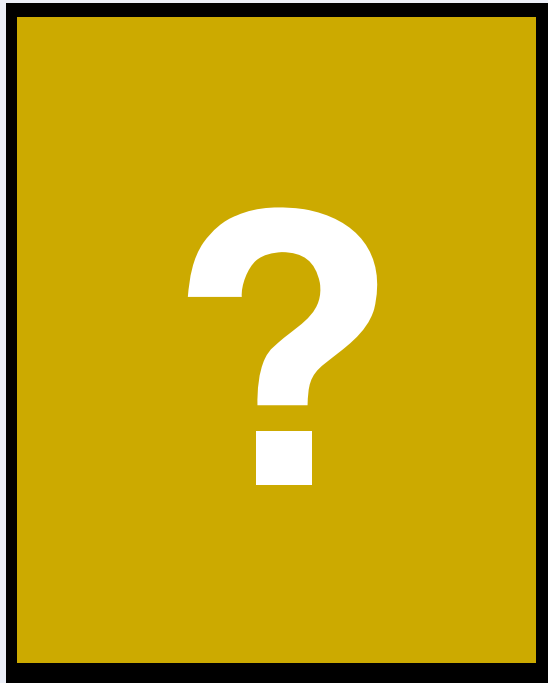
- The current meeting schedule for 2006 is noted below:

- March 22nd
- May 17th
- ~~July 19th~~
- September 6/7th
- ~~October 25th~~
- November 15th
- ~~December 13th~~

January 2006							February 2006							March 2006							July 2006							August 2006							September 2006						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7		
8	9	10	11	12	13	14	8	9	10	11	12	13	8	9	10	11	12	13	8	9	10	11	12	13	14	8	9	10	11	12	13	14	8	9	10	11	12	13	14		
15	16	17	18	19	20	21	15	16	17	18	19	20	15	16	17	18	19	20	15	16	17	18	19	20	21	15	16	17	18	19	20	21	15	16	17	18	19	20	21		
22	23	24	25	26	27	28	22	23	24	25	26	27	22	23	24	25	26	27	22	23	24	25	26	27	28	22	23	24	25	26	27	28	22	23	24	25	26	27	28		
29	30	31					26	27	28				26	27	28	29	30	31	29	30	31					29	30	31					29	30	31						

- Meetings will be held at the American Institute of Architects (AIA) building at 1735 New York Ave. (NW)
- Visit AIA's website for directions at www.aia.org and click "Contact Us/Directions"
- Meetings are scheduled from 9:30am until noon

Questions?



Thank You for Attending!

Next Transition Manager Meeting

Transition Summit

Hyatt Reston Town Center

6-7 Sept 2006