## Cooperation with the

What this report is about: This form asks for information about the occupations and wage ranges of the employees described in Item 3 below. Please complete Items 1 through 5 on this page. Next, please provide the information requested beginning on page 1 for the employees who worked during or received pay for the pay period that included the reference date in Item 3, printed directly above your establishment name. The instructions on pages ii and iii explain how to provide the information.
Please see our website at http://www.bls.gov/OES for more information on the OES Program, including a display of national, state and metropolitan area employment and wage estimates by occupation.

Which of the following options describes the status of the location(s) in Item 3 as of the reference date also printed in Item 3 ?

## $\square$ Operating: Go to item 2.

Temporarily closed during the reference period: Report data only for employees paid for work during the reference period. If no employees worked for pay, report " 0 " in section 4 of this page and return the form in the reply envelope provided.Permanently out of business as of $\qquad$ 1.1 : Return the form to the address at the top.Sold or merged: Enter the new name and address below, then go to item 2.

$$
\mathfrak{V}
$$

New Name:
New Address: $\qquad$

2
Our records show that your main products or services are related to those
listed below. If they are not, please list your main products or services on the lines provided and continue with the rest of the report.


This form asks for information about the employees described below. Our estimate of employment for these employees appears at the top right corner of the label. Please make any needed address corrections.
$\square$

How many employees, both full and part-time, worked at this location(s) during the pay period that included the reference date printed in Item 3 ?

Enter the number here.

## Include

- Full or part-time paid workers
- Workers on paid leave
-Workers assigned temporarily to other units
- Incorporated firms - paid owners, officers, and staff



## Do Not Include

- Contractors and temporary agency employees not on your payroll
- Unpaid family workers
- Workers on unpaid leave
- Unincorporated firms - proprietors, owners, and partners

Do all employees reported above work at one location?

$\square$
5 Please tell us who to contact if we have questions about your data.

Report part-time workers in the job they perform.

Report apprentices in the job for which they are being trained.

Report employees in the following ways:

- Use the description of duties along with the job titles to determine where to place employees. Do not rely on job titles alone.
- Report employees in the occupations in which they are working, not necessarily in occupations for which they have been trained.
For example: An employee trained as an engineer,
but working as a drafter, should be reported as a drafter.
- Report each employee only once in the occupation that requires the highest level of skill if the employee performs work in two or more occupations. If there is no measurable difference in skill requirements, report employees in the occupation in which they spend the most time.
- Professionals who directly supervise other workers in professional occupations should be classified in the same occupation as the workers they supervise. For example, an economist that supervises other economists is classified as an economist.


## For all employees:

- Please use the hourly and annual wage rate categories to report employees. If wages are not recorded by hour or year (bi-weekly, or monthly for example), convert them into an hourly wage rate.
- For part-time workers, please report the specific hourly wage rate, not an average.
- For tip, commission, and piece-rate workers, please estimate the earnings (base pay plus tips, commissions, or piece rates), and report the appropriate wage.
- For salaried workers who do not work a standard 2080 hours per year (40 hours per week), please report wages on an hourly basis. For workers who are paid an annual salary by contract, such as Airline Pilots, report their annual salary.
- Include and/or exclude from pay as follows:


## Include as pay

- Base Rate
- Commissions
- Tips
- Deadheading Pay
- Guaranteed Pay
- Hazard Pay
- Incentive Pay
- Longevity Pay
- On-call Pay
- Piece Rate
- Portal-to-Portal Rate
- Production Bonus
- Cost-of-Living Allowance


## Exclude as pay

- Attendance Bonus - Severance Pay
- Back Pay
- Draw
- Holiday Premium Pay
- Jury Duty Pay
- Lodging Payments
- Meal Payments
- Merchandise Discounts
- Nonproduction Bonus (e.g., Holiday Bonus)
- Overtime Pay
- Perquisites
- Profit Sharing Payment
- Relocation Allowance
- Tuition Repayments


 timely.



 have to complete this questionnaire if it does not display a currently valid OMB control number.


## Instructions for Completing the Report

On the following pages you will find the Occupational Employment Report. Please refer to the example below and the guidelines on page ii for instructions on how to complete the form. If you have employees whose occupations are not found in the list provided, please use the supplemental pages at the end of this report. Please write each unique occupational title on a separate line along with a short description of duties, the number of employees in each wage category, and the total employment for each occupation.


1 For each occupation listed, read the definition to determine which occupations are found in your establishment.

2 For each occupation that is found in your establishment, write in the number of workers in this occupation, based on their wages. For example, there are six Accountants in your establishment. One is part-time, working 20 hours a week, and earns $\$ 12,480$ per year; and five are full-time: two earn \$32,000 per year, and three earn $\$ 46,000$. Calculate an hourly wage for the part-time worker by dividing the annual wage by the number of hours worked; $20 \mathrm{hrs} \times 52$ weeks = $1040 \mathrm{hrs} / \mathrm{yr}$, \$12480/1040 hrs = $\$ 12 / \mathrm{hr}$. Write "1" in column D. For the full-time workers, use their annual wage: write " 2 " in column E and " 3 " in column F.

3 Add up the total number of workers in this occupation and write the figure in the Total Employment column, making sure the total agrees with your records.

## OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | A | B | C | D | E | F | G | H | I | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50- \\ 11.99 \end{gathered}$ | $\begin{gathered} \$ 12.00- \\ 15.24 \end{gathered}$ | $\begin{array}{\|c\|} \hline \$ 15.25-19.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 19.25- \\ 24.49 \\ \hline \end{array}$ | $\begin{gathered} \$ 24.50 \\ 30.99 \\ \hline \end{gathered}$ | $\begin{array}{\|c\|} \hline \$ 31.00- \\ 39.24 \\ \hline \end{array}$ | $\begin{gathered} \$ 39.25- \\ 49.74 \\ \hline \end{gathered}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \$ 63.25- \\ 79.99 \\ \hline \end{gathered}$ | $\begin{array}{\|l\|} \hline \$ 80.00 \\ \text { and over } \end{array}$ | Tot |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{\|r\|} \hline \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \\ \hline \end{array}$ | $\begin{array}{r} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \\ \hline \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \\ \hline \end{array}$ | $\begin{array}{r} \$ 50,960 \\ \hline 64,479 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{array}{\|r\|} \hline \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\left\|\begin{array}{c} \$ 131,560 \\ -166,399 \end{array}\right\|$ | $\begin{array}{\|c} \$ 166,400 \\ \text { and over } \end{array}$ | Employment |

## Management Occupations

(Managers in this section generally have other managers/supervisors reporting to them.)

| Chief Executives - <br> Determine and formulate policies and provide the overall direction of companies or private and public sector organizations within the guidelines set up by a board of directors or similar governing body. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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| 11-1011 |  |  |  |  |  |  |  |  |  |  |  |  |  |


| General and Operations Managers - <br> Plan, direct, or coordinate the operations of companies or public and private sector organizations. Duties include formulating policies, managing daily operations, and planning the use of materials and human resources, but are too diverse in nature to be classified in any one functional area of management or administration. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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| Advertising and Promotions Managers - <br> (Media Director) Plan and direct advertising policies and programs or produce collateral materials, such as posters, contests, coupons, or giveaways, to create extra interest in the purchase of a product or service for a department, an entire organization, or on an account basis. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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| Marketing Managers - <br> Determine the demand for products and services offered by a firm and its competitors and identify potential customers. Develop pricing strategies with the goal of maximizing the firm's profits or share of the market. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  | (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | under <br> \$7.50 | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \end{gathered}$ | $\begin{array}{\|c\|} \hline \$ 12.00-15.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 15.25- \\ 19.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 19.25- \\ 24.49 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 24.50 \\ 30.99 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 31.00- \\ 39.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 39.25- \\ 49.74 \\ \hline \end{array}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \\ \hline \end{gathered}$ | $\begin{array}{\|c\|} \hline \$ 63.25- \\ 79.99 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 80.00 \\ \text { and over } \\ \hline \end{array}$ | Total |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{\|r\|} \hline \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \text { \$19,760 } \\ \hline 24,959 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 24,960 \\ 31,719 \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \\ \hline \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \end{array}$ | $\begin{array}{r} \$ 50,960 \\ 64,479 \end{array}$ | $\begin{array}{\|r\|} \$ 64,480 \\ 81,639 \end{array}$ | $\begin{array}{\|c} \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\begin{array}{\|c} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\left\|\begin{array}{c} \$ 131,560 \\ -166,399 \end{array}\right\|$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | Employment |

Sales Managers -
(Customer Service Manager) Direct the distribution of a product or service to the customer by establishing sales territories, quotas, and goals. Analyze sales statistics gathered by staff to determine sales potential and inventory requirements and monitor the preferences of customers.

| $\mathbf{A}$ | $\mathbf{B}$ | $\mathbf{C}$ | $\mathbf{D}$ | $\mathbf{E}$ | $\mathbf{F}$ | $\mathbf{G}$ | $\mathbf{H}$ | $\mathbf{I}$ | $\mathbf{J}$ | $\mathbf{K}$ | $\mathbf{L}$ | $\mathbf{T}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
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## Public Relations Managers -

Plan and direct public relations programs designed to create and maintain a favorable public image for employer or client; or if engaged in fundraising, plan and direct activities to solicit and maintain funds for special projects and nonprofit organizations.

| A | B | C | D | E | F | G | H | I | J | K | L | T |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
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Administrative Services Managers -
(Facilities Manager) Plan, direct, or coordinate supportive services of an organization, such as recordkeeping, mail distribution, telephone operator/receptionist, and other office support services.

| $\mathbf{A}$ | $\mathbf{B}$ | $\mathbf{C}$ | $\mathbf{D}$ | $\mathbf{E}$ | $\mathbf{F}$ | $\mathbf{G}$ | $\mathbf{H}$ | $\mathbf{I}$ | $\mathbf{J}$ | $\mathbf{K}$ | $\mathbf{L}$ | $\mathbf{T}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |




OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  | (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | under <br> \$7.50 | $\begin{gathered} \$ 7.50- \\ 9.49 \\ \hline \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \end{gathered}$ | $\begin{array}{\|c\|} \hline \$ 12.00- \\ 15.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 15.25- \\ 19.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 19.25- \\ 24.49 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 24.50 \\ 30.99 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 31.00- \\ 39.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 39.25-1 \\ 49.74 \\ \hline \end{array}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \\ \hline \end{gathered}$ | $\begin{array}{\|c\|} \hline \$ 63.25- \\ 79.99 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 80.00 \\ \text { and over } \\ \hline \end{array}$ | Total |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{\|r\|} \hline \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \\ \hline \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \\ \hline \end{array}$ | $\begin{array}{r} \$ 50,960 \\ 64,479 \\ \hline \end{array}$ | $\begin{array}{\|r\|} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\left\|\begin{array}{r} \$ 81,640 \\ 103,479 \end{array}\right\|$ | $\begin{array}{\|c\|} \hline \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 131,560 \\ -166,399 \\ \hline \end{array}$ | $\begin{array}{\|l} \$ 166,400 \\ \text { and over } \end{array}$ | Employment |

Compensation and Benefits Managers -
Plan, direct, or coordinate compensation and benefits activities and staff of an organization. Include job analysis and position description managers.

11-3041

| A | B | C | D | E | F | G | H | I | J | K | L | T |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
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## Purchasing Managers -

(Procurement Manager) Plan, direct, or coordinate the activities of buyers, purchasing officers, and related workers involved in purchasing materials, products, and services.

| A | B | C | D | E | F | G | H | I | J | K | L | T |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
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## Natural Sciences Managers -

Plan, direct, or coordinate activities in such fields as life sciences, physical sciences, mathematics, statistics, and research and development in these fields.


Social and Community Service Managers -
(Volunteer Services Manager) Plan, organize, or coordinate the activities of a social service program or community outreach organization. Oversee the program or organization's budget and policies regarding participant involvement, program requirements, and benefits.

11-9151

| A | B | C | D | E | F | G | H | I | J | K | L | T |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |

## OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 12.00- \\ 15.24 \end{array}$ | $\begin{array}{\|c\|} \$ 15.25-24 \\ 19.24 \end{array}$ | $\begin{array}{\|c\|} \$ 19.25-24 \\ 24.49 \end{array}$ | $\begin{gathered} \$ 24.50- \\ 30.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 31.00-1 \\ 39.24 \end{array}$ | $\begin{array}{\|c\|} \$ 39.25- \\ 49.74 \end{array}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \end{gathered}$ | $\begin{array}{\|c\|} \$ 63.25- \\ 79.99 \end{array}$ | $\begin{gathered} \$ 80.00 \\ \text { and over } \end{gathered}$ | To |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{r} \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 24,960- \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \\ \hline \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \\ \hline \end{array}$ | $\begin{array}{r} \$ 50,960 \\ 64,479 \\ \hline \end{array}$ | $\begin{array}{r} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\left\|\begin{array}{c} \$ 131,560 \\ -166,399 \end{array}\right\|$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | Employment |

## Business and Financial Operations Occupations



| Compensation, Benefits, and Job Analysis Specialists Conduct programs of compensation and benefits and job analysis for employer. | A |
| :---: | :---: |
|  |  |

Meeting and Convention Planners -
Coordinate activities of staff and convention personnel to make
arrangements for group meetings and conventions. arrangements for group meetings and conventions.


Accountants and Auditors -
Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Install or advise on systems of recording costs or other financial and budgetary data.

| $\mathbf{A}$ | $\mathbf{B}$ | $\mathbf{C}$ | $\mathbf{D}$ | $\mathbf{E}$ | $\mathbf{F}$ | $\mathbf{G}$ | $\mathbf{H}$ | $\mathbf{I}$ | $\mathbf{J}$ | $\mathbf{K}$ | $\mathbf{L}$ | $\mathbf{T}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |

## Computer and Mathematical Occupations




## Life, Physical, and Social Science Occupations



| Sociologists - <br> Study human society and social behavior by examining the groups and social institutions that people form, as well as various social, religious, political, and business organizations. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| $\square$ |  |  |  |  |  |  |  |  |  |  |  |  |  |



OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  | (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \\ \hline \end{gathered}$ | $\begin{gathered} \$ 12.00- \\ 15.24 \end{gathered}$ | $\begin{gathered} \$ 15.25- \\ 19.24 \end{gathered}$ | $\begin{gathered} \$ 19.25- \\ 24.49 \end{gathered}$ | $\begin{gathered} \$ 24.50- \\ 30.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 31.00 \\ 39.24 \end{array}$ | $\begin{array}{\|c\|} \$ 39.25-1 \\ 49.74 \end{array}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \end{gathered}$ | $\begin{gathered} \$ 63.25- \\ 79.99 \end{gathered}$ | $\begin{gathered} \$ 80.00 \\ \text { and over } \end{gathered}$ | Tot |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\left.\begin{array}{\|r\|} \$ 15,600 \\ 19,759 \end{array} \right\rvert\,$ | $\begin{gathered} \$ 19,760-959 \\ 24,959 \end{gathered}$ | $\begin{array}{\|} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \end{array}$ | $\begin{array}{r} \$ 50,960 \\ 64,479 \\ \hline \end{array}$ | $\begin{array}{r} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\left\|\begin{array}{r} \$ 81,640 \\ 103,479 \end{array}\right\|$ | $\begin{array}{\|} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\left\|\begin{array}{\|c} \$ 131,560 \\ -166,399 \end{array}\right\|$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | Employment |


| Geographers - <br> Study nature and use of areas of earth's surface, relating and interpreting interactions of physical and cultural phenomena. Conduct research on physical aspects of a region, the spatial implications of human activities within a given area, and the interdependence between regions. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
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| 19-3092 |  |  |  |  |  |  |  |  |  |  |  |  |  |

Historians -
Research, analyze, record, and interpret the past as recorded in sources,
such as government records, newspapers, photographs, interviews, such as government records, newspapers, photographs, interviews films, and unpublished manuscripts.

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Political Scientists -
Study the origin, development, and operation of political systems. Research a wide range of subjects, such as relations between the United States and foreign countries, the beliefs and institutions of foreign nations, or the politics of towns or cities.

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## Education, Training, and Library Occupations

| Self-Enrichment Education Teachers - <br> Teach or instruct courses other than those that normally lead to an occupational objective or degree. Courses may include selfimprovement, nonvocational, and nonacademic subjects. Teaching may or may not take place in a traditional educational institution. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
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| 25-3021 |  |  |  |  |  |  |  |  |  |  |  |  |  |



OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  | (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \\ \hline \end{gathered}$ | $\begin{gathered} \$ 12.00- \\ 15.24 \end{gathered}$ | $\begin{gathered} \$ 15.25- \\ 19.24 \end{gathered}$ | $\begin{gathered} \$ 19.25- \\ 24.49 \end{gathered}$ | $\begin{gathered} \$ 24.50- \\ 30.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 31.00 \\ 39.24 \end{array}$ | $\begin{array}{\|c\|} \$ 39.25-1 \\ 49.74 \end{array}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \end{gathered}$ | $\begin{gathered} \$ 63.25- \\ 79.99 \end{gathered}$ | $\begin{gathered} \$ 80.00 \\ \text { and over } \end{gathered}$ | Tot |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\left.\begin{array}{\|r\|} \$ 15,600 \\ 19,759 \end{array} \right\rvert\,$ | $\begin{gathered} \$ 19,760-959 \\ 24,959 \end{gathered}$ | $\begin{array}{\|} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \end{array}$ | $\begin{array}{r} \$ 50,960 \\ 64,479 \\ \hline \end{array}$ | $\begin{array}{r} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\left\|\begin{array}{r} \$ 81,640 \\ 103,479 \end{array}\right\|$ | $\begin{array}{\|} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\left\|\begin{array}{\|c} \$ 131,560 \\ -166,399 \end{array}\right\|$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | Employment |


Librarians -
Administer libraries and perform related library services. Work in a
variety of settings, including public libraries, schools, colleges and variety of settings, including public libraries, schools, colleges and universities, museums, corporations, government agencies, law firms, non-profit organizations, and healthcare providers.



Instructional Coordinators -
Develop instructional material, coordinate educational content, and incorporate current technology in specialized fields that provide guidelines to educators and instructors for developing curricula and conducting courses.

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## Arts, Design, Entertainment, Sports, and Media Occupations

Art Directors -
Formulate design concepts and presentation approaches, and direct workers engaged in art work, layout design, and copy writing for visual communications media, such as magazines, books, newspapers, and packaging.

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## Graphic Designers -

Design or create graphics to meet a client's specific commercial or promotional needs, such as packaging, displays, or logos.

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| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES |  | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
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|  |  | A | B | c | D | E | F | G | H | 1 | J | K | L | T |
|  | Hourly (part- <br> time or full-time) <br> And | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\underset{\substack{\$ 7.50-\\ 9.49}}{ }$ | $\begin{gathered} \$ 9.50- \\ 11.99 \end{gathered}$ | $\begin{array}{r} \$ 12.00- \\ 15.24 \\ \hline \end{array}$ | $\begin{array}{r\|} \hline \$ 15.25 \\ 19.24 \\ \hline \end{array}$ | $\begin{gathered} \$ 19.25- \\ 24.49 \end{gathered}$ | $\begin{array}{\|c} \begin{array}{c} \$ 24.50- \\ 30.99 \end{array} \\ \hline \end{array}$ | $\begin{array}{\|c} \hline \$ 31.00- \\ 39.24 \end{array}$ | $\begin{gathered} \$ 39.25- \\ 49.74 \\ \hline \end{gathered}$ | $\begin{array}{\|r\|} \hline \$ 49.75 \\ 63.24 \\ \hline \end{array}$ | $\begin{array}{r} \$ 63.25-9 \\ 79.99 \end{array}$ | $\begin{array}{\|c\|} \hline \$ 80.00 \\ \text { and over } \\ \hline \end{array}$ | Total |
|  | Annual Salary <br> (full-time only) | $\begin{array}{\|c\|} \hline \text { under } \\ \$ 15,600 \end{array}$ | $\begin{array}{\|c} \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{\|c} \$ 19,760- \\ 24,959 \\ \hline \end{array}$ | $\begin{array}{r} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{\|c} \begin{array}{c} \$ 31,720 \\ 40,039 \end{array} \\ \hline \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \\ \hline \end{array}$ | $\begin{array}{\|c} \begin{array}{r} 550,960 \\ 64,479 \end{array} \\ \hline \end{array}$ | $\begin{array}{\|r\|} \hline 664,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\left.\begin{array}{\|c\|} \hline \$ 103,488 \mid \\ -131,559 \end{array} \right\rvert\,$ | $\begin{array}{\|c} \$ 131,560 \\ -166,399 \\ \hline \end{array}$ | $\begin{array}{\|l} \$ 166,400 \\ \text { and over } \end{array}$ | Employment |
| Audio and Video Equipment Technicians - <br> Set up or set up and operate audio and video equipment for concerts, sports events, meetings and conventions, presentations, and news conferences. |  | A | B | c | D | E | F | G | H | 1 | J | K | L | T |
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| Photographers - <br> Photograph persons, subjects, merchandise, or other commercial products. |  | A | B | c | D | E | F | G | H | 1 | J | K | L | T |
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## Healthcare Practitioner and Technical Occupations

| Veterinarians - <br> Diagnose and treat diseases and dysfunctions of animals. May engage in a particular function, such as research and development, consultation, technical writing, sale or production of commercial products, or rendering of technical services. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
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## Protective Service Occupations



## Food Preparation and Serving Related Occupations




## OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  | (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \end{gathered}$ | $\begin{gathered} \$ 12.00- \\ 15.24 \end{gathered}$ | $\begin{gathered} \$ 15.25- \\ 19.24 \end{gathered}$ | $\begin{gathered} \$ 19.25- \\ 24.49 \end{gathered}$ | $\begin{gathered} \$ 24.50- \\ 30.99 \end{gathered}$ | $\begin{array}{\|c\|} \hline \$ 31.00-1 \\ 39.24 \end{array}$ | $\begin{array}{\|c\|} \$ 39.25-1 \\ 49.74 \end{array}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \end{gathered}$ | $\text { \|\$63.25-\|} \begin{array}{\|c\|} \hline 79.99 \end{array}$ | $\begin{gathered} \$ 80.00 \\ \text { and over } \end{gathered}$ |  |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{\|r\|} \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \\ \hline \end{array}$ | $\left.\begin{array}{r} \$ 40,040 \\ 50,959 \end{array} \right\rvert\,$ | $\begin{array}{r} \$ 50,960 \\ 64,479 \end{array}$ | $\begin{array}{\|} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\left.\begin{array}{r} \$ 131,560 \\ -166,399 \end{array} \right\rvert\,$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | ent |

Dining Room and Cafeteria Attendants and Bartender Helpers Facilitate food service. Clean tables, carry dirty dishes, replace soiled table linens; set tables; replenish supply of clean linens, silverware, glassware, and dishes; supply service bar with food.

| $\mathbf{A}$ | $\mathbf{B}$ | $\mathbf{C}$ | $\mathbf{D}$ | $\mathbf{E}$ | $\mathbf{F}$ | $\mathbf{G}$ | $\mathbf{H}$ | $\mathbf{I}$ | $\mathbf{J}$ | $\mathbf{K}$ | $\mathbf{L}$ | $\mathbf{T}$ |
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## Building and Grounds Cleaning and Maintenance Occupations




OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  | (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{array}{r} \$ 7.50-4 \\ 9.49 \end{array}$ | $\begin{gathered} \$ 9.50- \\ 11.99 \end{gathered}$ | $\begin{gathered} \$ 12.00- \\ 15.24 \end{gathered}$ | $\begin{gathered} \$ 15.25- \\ 19.24 \end{gathered}$ | $\begin{array}{\|c\|} \$ 19.25-4 \\ 24.49 \end{array}$ | $\begin{gathered} \$ 24.50- \\ 30.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 31.00-2 \\ 39.24 \end{array}$ | $\begin{gathered} \$ 39.25- \\ 49.74 \end{gathered}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \end{gathered}$ | $\begin{array}{\|c\|} \$ 63.25-1 \\ 79.99 \end{array}$ | $\begin{aligned} & \$ 80.00 \\ & \text { and over } \end{aligned}$ | Total |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{\|r\|} \hline \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \\ \hline \end{array}$ | $\begin{array}{r} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \\ \hline \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \\ \hline \end{array}$ | $\begin{array}{r} \text { \$50,960 } \\ 64,479 \\ \hline \end{array}$ | $\begin{array}{r} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 131,560 \\ -166,399 \\ \hline \end{array}$ | $\begin{array}{\|l} \$ 166,400 \\ \text { and over } \end{array}$ | Employment |



Maids and Housekeeping Cleaners -
Perform any combination of light cleaning duties to maintain private households or commercial establishments, such as hotels, restaurants, and hospitals, in a clean and orderly manner. Duties include making beds, replenishing linens, cleaning rooms and halls, and vacuuming.

37-2012
Landscaping and Groundskeeping Workers -
(Greenskeeper) Landscape or maintain grounds of property using hand or power tools or equipment. Workers typically perform a variety of tasks, which may include: sod laying, mowing, planting, fertilizing, sprinkler installation, and installation of mortarless segmental concrete masonry units.

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## Personal Care and Service Occupations

| First-Line Supervisors/Managers of Personal Service Workers Supervise and coordinate activities of personal service workers, such as supervisors of flight attendants, hairdressers, or caddies. These workers have other employees reporting directly to them. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
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OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  | (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \end{gathered}$ | $\begin{gathered} \$ 12.00- \\ 15.24 \end{gathered}$ | $\begin{array}{\|c\|} \$ 15.25- \\ 19.24 \end{array}$ | $\begin{gathered} \$ 19.25- \\ 24.49 \end{gathered}$ | $\begin{gathered} \$ 24.50- \\ 30.99 \end{gathered}$ | $\begin{gathered} \$ 31.00- \\ 39.24 \end{gathered}$ | $\begin{gathered} \$ 39.25- \\ 49.74 \end{gathered}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \end{gathered}$ | $\begin{gathered} \$ 63.25- \\ 79.99 \end{gathered}$ | $\begin{gathered} \$ 80.00 \\ \text { and over } \end{gathered}$ | Tota |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{\|r\|} \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \end{array}$ | $\begin{array}{r} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \\ \hline \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 50,960 \\ 64,479 \\ \hline \end{array}$ | $\begin{array}{r} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{array}{\|r\|} \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\begin{array}{\|c} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 131,560 \\ -166,399 \end{array}$ | $\begin{array}{\|l} \$ 166,400 \\ \text { and over } \end{array}$ | Employment |

## Nonfarm Animal Caretakers -

(Groomer) Feed, water, groom, bathe, exercise, or otherwise care for pets and other nonfarm animals, such as dogs, cats, ornamental fish or birds, zoo animals, and mice. Work in settings such as kennels, animal shelters, zoos, circuses, and aquariums.

| A | B | C | D | E | F | G | H | I | J | K | L | T |
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## Ushers, Lobby Attendants, and Ticket Takers -

Assist patrons at entertainment events by performing duties, such as collecting admission tickets and passes from patrons, assisting in finding seats, searching for lost articles, and locating such facilities as rest rooms and telephones.

| $\mathbf{A}$ | $\mathbf{B}$ | $\mathbf{C}$ | D | E | F | $\mathbf{G}$ | H | $\mathbf{I}$ | J | K | $\mathbf{L}$ | $\mathbf{T}$ |
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| Amusement and Recreation Attendants - <br> (Caddy) Perform variety of attending duties at amusement or recreation facility. May schedule use of recreation facilities, maintain and provide equipment to participants of sporting events or recreational pursuits, or operate amusement concessions and rides. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
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| Recreation Workers - <br> (Camp Counselor) Conduct recreation activities with groups in public, private, or volunteer agencies or recreation facilities. Organize and promote activities, such as arts and crafts, sports, games, music, dramatics, social recreation, camping, and hobbies. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
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## OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

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|  | A | B | C | D | E | F | G | H | I | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 12.00- \\ 15.24 \end{array}$ | $\begin{array}{\|c\|} \$ 15.25-24 \\ 19.24 \end{array}$ | $\begin{array}{\|c\|} \$ 19.25-24 \\ 24.49 \end{array}$ | $\begin{gathered} \$ 24.50- \\ 30.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 31.00-1 \\ 39.24 \end{array}$ | $\begin{array}{\|c\|} \$ 39.25- \\ 49.74 \end{array}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \end{gathered}$ | $\begin{gathered} \$ 63.25-1 \\ 79.99 \end{gathered}$ | $\begin{gathered} \$ 80.00 \\ \text { and over } \end{gathered}$ | To |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{r} \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{\|r\|} \$ 31,720 \\ 40,039 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 40,040 \\ 50,959 \end{array}$ | $\begin{array}{\|r\|} \$ 50,960 \\ 64,479 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \$ 131,560 \\ -166,399 \\ \hline \end{array}$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | Employment |

## Sales and Related Occupations




## Office and Administrative Support Occupations

| First-Line Supervisors/Managers of Office and Administrative Support Workers - <br> Supervise and coordinate the activities of clerical and administrative support workers. These workers have other employees reporting directly to them. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES

NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  | (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| Hourly (parttime or full-time) | under <br> \$7.50 | $\begin{gathered} \$ 7.50- \\ 9.49 \end{gathered}$ | $\begin{gathered} \$ 9.50-11.99 \end{gathered}$ | $\begin{array}{\|c\|} \hline \$ 12.00-15.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 15.25- \\ 19.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 19.25- \\ 24.49 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 24.50 \\ 30.99 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 31.00- \\ 39.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 39.25-1 \\ 49.74 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 49.75- \\ 63.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 63.25- \\ 79.99 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 80.00 \\ \text { and over } \\ \hline \end{array}$ | Total |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\begin{array}{\|r} \$ 15,600 \\ 19,759 \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \end{array}$ | $\begin{array}{\|} \$ 24,960 \\ 31,719 \end{array}$ | $\begin{array}{\|r} \$ 31,720 \\ 40,039 \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \end{array}$ | $\begin{array}{r} \$ 50,960 \\ 64,479 \end{array}$ | $\begin{array}{\|r\|} \$ 64,480 \\ 81,639 \end{array}$ | $\left\|\begin{array}{c} \$ 81,640 \\ 103,479 \end{array}\right\|$ | $\begin{array}{\|} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\left\|\begin{array}{c} \$ 131,560 \\ -166,399 \end{array}\right\|$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | Employment |

Bookkeeping, Accounting, and Auditing Clerks -
Compute, classify, and record numerical data to keep financial records complete. Perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records.

| $\mathbf{A}$ | $\mathbf{B}$ | $\mathbf{C}$ | $\mathbf{D}$ | $\mathbf{E}$ | $\mathbf{F}$ | $\mathbf{G}$ | $\mathbf{H}$ | $\mathbf{I}$ | $\mathbf{J}$ | $\mathbf{K}$ | $\mathbf{L}$ | $\mathbf{T}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
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| Customer Service Representatives - <br> Interact with customers to provide information in response to inquiries about products and services and to handle and resolve complaints. Exclude individuals whose duties are primarily sales or repair. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 43-4051 |  |  |  |  |  |  |  |  |  |  |  |  |  | | File Clerks - |
| :--- |
| File correspondence, cards, invoices, receipts, and other records in |
| alphabetical or numerical order or according to the filing system used. | Locate and remove material from file when requested.



Human Resources Assistants, Except Payroll and Timekeeping -
(Personnel Clerk) Compile and keep personnel records. Record data for each employee, such as address, weekly earnings, absences, and date of and reason for termination. Compile and type reports from employment records. Search employee files and furnish information to authorized persons.

| A | B | C | D | E | F | G | H | I | J | K | L | T |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |

OCCUPATIONAL TITLE AND
DESCRIPTION OF DUTIES
NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES
(Report Part-time Workers According to an Hourly Rate)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | A | B | C | D | E | F | G | H | I | J | K | L | T |
| Hourly (parttime or full-time) | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{array}{r} \$ 7.50- \\ 9.49 \end{array}$ | $\begin{gathered} \$ 9.50-11.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 12.00- \\ 15.24 \end{array}$ | $\begin{gathered} \$ 15.25- \\ 19.24 \end{gathered}$ | $\begin{array}{\|c\|} \$ 19.25-24 \\ 24.49 \end{array}$ | $\begin{gathered} \$ 24.50- \\ 30.99 \end{gathered}$ | $\begin{array}{\|c\|} \$ 31.00-1 \\ 39.24 \end{array}$ | $\begin{array}{\|c\|} \$ 39.25- \\ 49.74 \end{array}$ | $\begin{gathered} \$ 49.75- \\ 63.24 \end{gathered}$ | $\begin{gathered} \$ 63.25-1 \\ 79.99 \end{gathered}$ | $\begin{gathered} \$ 80.00 \\ \text { and over } \end{gathered}$ | Total |
| Annual Salary (full-time only) | $\begin{gathered} \text { under } \\ \$ 15,600 \end{gathered}$ | $\left.\begin{array}{\|r\|} \$ 15,600 \\ 19,759 \end{array} \right\rvert\,$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \end{array}$ | $\begin{array}{\|} \$ 24,960 \\ 31,719 \end{array}$ | $\left\|\begin{array}{r} \$ 31,720 \\ 40,039 \end{array}\right\|$ | $\begin{array}{\|} \$ 40,040 \\ 50,959 \end{array}$ | $\begin{array}{r} \$ 50,960 \\ 64,479 \end{array}$ | $\begin{array}{\|} \$ 64,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{array}{\|} \$ 81,640 \\ 103,479 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \$ 103,480 \\ -131,559 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \$ 131,560 \\ -166,399 \\ \hline \end{array}$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | Employment |

Receptionists and Information Clerks -
Answer inquiries and obtain information for general public, customers, visitors, and other interested parties. Provide information regarding activities conducted at establishment; location of departments, offices, and employees within organization.

| $\mathbf{A}$ | $\mathbf{B}$ | $\mathbf{C}$ | $\mathbf{D}$ | $\mathbf{E}$ | $\mathbf{F}$ | $\mathbf{G}$ | $\mathbf{H}$ | $\mathbf{I}$ | $\mathbf{J}$ | $\mathbf{K}$ | $\mathbf{L}$ | $\mathbf{T}$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
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| Executive Secretaries and Administrative Assistants - <br> Provide administrative support by performing clerical and administrative tasks. Higher-level executive assistants and administrative assistants may also conduct independent projects and assume greater training responsibilities. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |



| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | A | B | c | D | E | F | G | H | 1 | J | K | L | 1 |
| $\begin{array}{\|c\|} \hline \text { Hourly (part- } \\ \text { time or full-time) } \\ \hline \end{array}$ | $\begin{aligned} & \text { under } \\ & \$ 7.50 \end{aligned}$ | $\underset{\substack{\$ 7.50-\\ 9.49}}{ }$ | $\begin{array}{\|l\|} \hline \$ 9.50- \\ 11.99 \\ \hline \end{array}$ | $\begin{array}{\|r\|} \hline \$ 12.00 \\ \hline 15.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 15.25 \\ 19.24 \\ \hline \end{array}$ | $\begin{array}{\|c} \hline \$ 19.25- \\ 24.49 \\ \hline \end{array}$ | $\begin{array}{\|r\|} \hline \$ 24.50 \\ 30.99 \\ \hline \end{array}$ | $\begin{array}{\|r\|} \hline \$ 31.00- \\ 39.24 \\ \hline \end{array}$ | $\begin{aligned} & \$ 39.25- \\ & 49.74 \end{aligned}$ | $\begin{array}{\|r\|} \hline \$ 49.75 \\ 63.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 63.25- \\ 79.99 \\ \hline \end{array}$ | $\begin{array}{\|l\|} \hline \begin{array}{l} \$ 80.00 \\ \text { and over } \end{array} \\ \hline \end{array}$ | Total |
| Annual Salary <br> (full-time only) | $\begin{array}{\|c\|} \hline \begin{array}{c} \text { under } \\ \$ 15,600 \end{array} \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 15,600 \\ 19,759 \\ \hline \end{array}$ | $\begin{array}{r} \$ 19,760 \\ 24,959 \\ \hline \end{array}$ | $\begin{array}{\|r\|} \hline \$ 24,960 \\ 31,719 \\ \hline \end{array}$ | $\begin{array}{\|c} \$ 31,720 \\ 40,039 \\ 4 \end{array}$ | $\begin{array}{r} \$ 40,040 \\ 50,959 \\ \hline \end{array}$ | $\begin{array}{\|c} \begin{array}{\|c} \$ 50,960 \\ 64,479 \end{array} \\ \hline \end{array}$ | $\begin{array}{\|} \hline \$ 64,480 \\ 81,639 \end{array}$ | $\begin{array}{\|c\|} \hline 81,640 \\ 103,479 \end{array}$ | $\begin{array}{\|c\|} \hline \$ 103,488) \\ -131,559 \end{array}$ | $\left.0 \left\lvert\, \begin{array}{c} \$ 131,560 \mid \\ -166,399 \end{array}\right.\right\}$ | $\begin{aligned} & \$ 166,400 \\ & \text { and over } \end{aligned}$ | Employment |
| Data Entry Keyers - <br> Operate data entry device, such as keyboard or photo composing perforator. | A | B | c | D | E | F | G | H | 1 | J | K | L | T |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 43-9021 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Office Clerks, General - <br> Perform duties too varied and diverse to be classified in any specific office clerical occupation, requiring limited knowledge of office management systems and procedures. Clerical duties may be assigned in accordance with the office procedures of individual establishments. | A | B | c | D | E | F | G | H | 1 | J | K | L | T |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 43-9061 |  |  |  |  |  |  |  |  |  |  |  |  |  |

## Construction and Extraction Occupations

Carpenters -
Construct, erect, install, or repair structures and fixtures made of wood, Construct, erect, install, or repair structures and fixtures made of wood,
such as concrete forms; building frameworks, including partitions, joists, studding, and rafters; wood stairways, window and door frames, and hardwood floors. May also install cabinets, siding, drywall and batt or roll insulation. Include brattice builders who build doors or brattices
47-2031

| A | B | C | D | E | F | G | H | I | J | K | L | T |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
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## Installation, Maintenance, and Repair Occupations

| First-Line Supervisors/Managers of Mechanics, Installers, and Repairers - <br> Supervise and coordinate the activities of mechanics, installers, and repairers. These workers have other employees reporting directly to them. | A | B | C | D | E | F | G | H | 1 | J | K | L | T |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |



Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report.


## Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report. If you need additional space to report the workers in your establishment, please photocopy this page.

| OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES |  | NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES <br> (Report Part-time Workers According to an Hourly Rate) |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | A | B | c | D | E | F | G | H | 1 | J | K | L | T |
|  | $\begin{aligned} & \hline \text { Hourly (part- } \\ & \text { time or full-time) } \\ & \hline \end{aligned}$ | $\begin{aligned} & \hline \text { under } \\ & \$ 7.50 \end{aligned}$ | $\begin{array}{\|c} \hline 87.50- \\ 9.49 \end{array}$ | $\begin{aligned} & \$ 9.50- \\ & 11.99 \end{aligned}$ | $\begin{array}{\|r\|} \hline \$ 12.00 \\ 15.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 15.25- \\ 19.24 \end{array}$ | $\begin{array}{\|c} \$ 19.25- \\ 24.49 \end{array}$ | $\begin{array}{\|c\|} \hline \$ 24.50 \\ 30.99 \end{array}$ | $\begin{array}{\|} \$ 31.00 \\ 39.24 \\ \hline \end{array}$ | $\begin{array}{r} \$ 39.25 \\ \hline 49.74 \\ \hline \end{array}$ | $\begin{array}{r} \$ 49.75- \\ 63.24 \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \$ 63.25-95 \\ 79.99 \end{array}$ | $\begin{array}{\|c\|} \hline \$ 80.00 \\ \text { and over } \end{array}$ | Total |
|  | Annual Salary (full-time only) | $\begin{aligned} & \text { under } \\ & \$ 15,600 \end{aligned}$ | $\begin{array}{\|c} \$ 15,600 \\ 19,759 \end{array}$ | $\begin{gathered} \$ 19,760 \\ 24,959 \end{gathered}$ | $\begin{array}{r} \$ 24,960 \\ 31,719 \end{array}$ | $\begin{array}{r} \$ 31,720 \\ 40,039 \end{array}$ | $\begin{array}{\|c} -\$ 40,040 \\ 50,959 \end{array}$ | $\begin{array}{r} \mathbf{5 5 0 , 9 6 0} \\ 64,479 \end{array}$ | $\begin{array}{\|} \hline 864,480 \\ 81,639 \\ \hline \end{array}$ | $\begin{gathered} \mathbf{8} 81,640 \\ 103,479 \end{gathered}$ | $\begin{gathered} \mathbf{5 1 0 3 , 4 0}, \\ \hline \\ \hline 131,559 \end{gathered}$ | $\begin{array}{\|l\|} \hline \$ 131,560 \\ -166,399 \\ \hline \end{array}$ | $\$ 166,400$ and over | Employment |




|  | SIPS | Schedule Number | NAICS Code | Unit Total Employment | Reviewed By | Date Reviewed |
| :--- | :--- | :--- | :--- | :--- | :--- | :---: | :---: |
| FOR OFFICE <br> USE ONLY |  |  |  |  |  | Subtotal Employment - this <br> page |

