### OCCUPATIONAL EMPLOYMENT REPORT OF ELEMENTARY AND SECONDARY **SCHOOLS (611100)**

### In Cooperation with the **U.S. Department of Labor**



What this report is about: This form asks for information about the occupations and wage ranges of the employees described in Item 3 below. Please complete Items 1 through 5 on this page. Next, please provide the information requested beginning on page 1 for the employees who worked during or received pay for the pay period that included the reference date in Item 3, printed directly above your establishment name. The instructions on pages ii and iii explain how to provide the information.

Please see our website at http://www.bls.gov/OFS for more information on the OFS Program, including a display of national, state and metropolitan area employment and wage estimates

by occupation.	normation on the OLOT regram, the	stating a display of flational, state and me		o commune
Which of the following options describes the status of Item 3 as of the reference date also printed in Item 3?  Operating: Go to item 2.  Temporarily closed during the reference perimenployees paid for work during the reference worked for pay, report "0" in section 4 of this in the reply envelope provided.  Permanently out of business as of/_/ address at the top.  Sold or merged: Enter the new name and according to the status of the status of them 2.	od: Report data only for e period. If no employees page and return the form  _: Return the form to the		the employees described below. Our pears at the top right corner of the lab	
New Name: New Address:  Our records show that your main products or services are listed below. If they are not, please list your main product lines provided and continue with the rest of the report.	related to those	Enter the number here  Include  Full or part-time paid workers  Workers on paid leave  Workers assigned temporarily to other units  Incorporated firms - paid owners, officers, and staff  Do all employees reported above work	Do Not Include  Contractors and temporary agence employees not on your payroll Unpaid family workers Workers on unpaid leave Unincorporated firms - proprietors owners, and partners	су
		Please tell us who to contact if we Name:  Title:	e have questions about your data.	FOR OFFICE USE ONLY

### Instructions for Reporting by Occupation

Report part-time workers in the job they perform.

Report apprentices in the job for which they are being trained.

Report employees in the following ways:

- Use the description of duties along with the job titles to determine where to place employees. Do not rely on job titles alone.
- Report employees in the occupations in which they are working, not necessarily in occupations for which they have been trained. For example: An employee trained as an engineer, but working as a drafter, should be reported as a drafter.
- Report each employee only once in the occupation that requires the highest level of skill if the employee performs work in two or more occupations. If there is **no** measurable difference in skill requirements, report employees in the occupation in which they spend the **most** time.
- Professionals who directly supervise other workers in professional occupations should be classified in the same occupation as the workers they supervise. For example, an economist that supervises other economists is classified as an economist.

# **Instructions for Reporting Wage Information**

#### For all employees:

- Please use the hourly and annual wage rate categories to report employees. If wages are not recorded by hour or year (bi-weekly, or monthly for example), convert them into an hourly wage rate.
- For part-time workers, please report the specific hourly wage rate, not an average.
- For tip, commission, and piece-rate workers, please estimate the earnings (base pay plus tips, commissions, or piece rates), and report the appropriate wage.
- For salaried workers who do not work a standard 2080 hours per year (40 hours per week), please report wages on an hourly basis. For workers who are paid an annual salary by contract, such as Airline Pilots, report their annual salary.
- Include and/or exclude from pay as follows:

#### Include as pay

- Base Rate
- Commissions
- Tips
- Deadheading Pay
- Guaranteed Pay
- Hazard Pay
- Incentive Pav
- Longevity Pay
- On-call Pay
- Piece Rate
- Portal-to-Portal Rate
- Production Bonus
- Cost-of-Living Allowance

#### Exclude as pay

- Attendance Bonus
- Back Pay
- Draw
- Holiday Premium Pay
- Jury Duty Pay
- Lodging Payments
- Meal Payments
- Merchandise Discounts
- Nonproduction Bonus (e.g., Holiday Bonus)
- Overtime Pay
- Perquisites
- · Profit Sharing Payment
- Relocation Allowance
- Tuition Repayments

- Severance Pay
- Shift Differential
- Stock Bonuses
- Tool Allowance
- Vacation Pay
- Weekend Pay
- Uniform Allowance

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. This report is authorized by law, 29 U.S.C. §2. Your voluntary cooperation is needed to make the results of this report comprehensive, accurate, and timely.

\*We estimate that it will vary from 30 minutes to 6 hours to complete this report, depending on such factors as the size of the establishment. This includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding these estimates or any other aspects of this report, including suggestions for reducing this burden, send them to the U.S. Bureau of Labor Statistics, Division of Occupational Employment Statistics (1220-0042), 2 Massachusetts Avenue NE, Suite 2135, Washington, DC 20212. Please do not return your questionnaire to this address. Use the enclosed preaddressed envelope or the address provided at the top of the first page to return your completed questionnaire. You do not have to complete this questionnaire if it does not display a currently valid OMB control number.

611100 ii

# **Instructions for Completing the Report**

On the following pages you will find the Occupational Employment Report. Please refer to the example below and the guidelines on page ii for instructions on how to complete the form. If you have employees whose occupations are not found in the list provided, please use the supplemental pages at the end of this report. Please write each unique occupational title on a separate line along with a short description of duties, the number of employees in each wage category, and the total employment for each occupation.

	NAL TITLE AND ON OF DUTIES		(RE	PORT F					IN SELE				PT FACUI	LTY)
22001		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	TOTAL
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479		\$131,560 - 166,399	\$166,400 and over	EMPLOYMENT
Accountants and Audit and interpret counting giving advice or preparin	records for the purpose of				1	2	3							6

- 1 For each occupation listed, read the definition to determine which occupations are found in your establishment.
- For each occupation that is found in your establishment, write in the number of workers in this occupation, based on their wages. For example, there are six Accountants in your establishment. One is part-time, working 20 hours a week, and earns \$12,480 per year; and five are full-time: two earn \$32,000 per year, and three earn \$46,000. Calculate an hourly wage for the part-time worker by dividing the annual wage by the number of hours worked; 20 hrs x 52 weeks = 1040 hrs/yr, \$12480/1040 hrs = \$12/hr. Write "1" in column D. For the full-time workers, use their annual wage: write "2" in column E and "3" in column F.
- Add up the total number of workers in this occupation and write the figure in the Total Employment column, making sure the total agrees with your records.

611100 iii

# Supplemental Instructions for Elementary and Secondary Faculty and Instructors

The instructions on pages ii and iii of the Occupational Employment Statistics Survey of Elementary and Secondary Schools questionnaire direct you to convert wages to an hourly basis if wages are not recorded annually or by the hour. This procedure may not be appropriate for elementary and secondary faculty members. Use the guidelines and the tables below to determine the appropriate wage categories. **Do not convert faculty wages to an hourly basis**.

#### 1 Full-time faculty being paid an annual salary:

Report these faculty members in the wage category corresponding to their annual salary.

For example, report an Elementary School Teacher who is paid an annual salary of \$30,000 in wage category D.

### 2 Faculty who work less than full-time AND earn an annual salary:

If a faculty member or instructor is employed on a half, three-quarters, one-third, or two-thirds time basis, refer to **Table 1**.

- Find the column that describes how the faculty member is employed, either half-time, three-quarters time, one-third time, or two-thirds time.
- Next, find the faculty member's annual salary in the wage ranges provided.
- Look in the far left column to determine the correct wage category.

For example, report a Music Teacher who is half-time and is paid an annual salary of \$18,000 in wage category E.

#### TABLE 1

WAGE CATEGORY	1/2 TIME	3/4 TIME	1/3 TIME	2/3 TIME
Α	under \$7,800	under \$11,700	under \$5,200	under \$10,400
В	\$7,800 - \$9,879	\$11,700 - \$14,819	\$5,200 - \$6,586	\$10,400 - \$13,172
С	\$9,880 <sup>-</sup> \$12,479	\$14,820 - \$18,719	\$6,587 - \$8,319	\$13,173 - \$16,639
D	\$12,480 <sup>-</sup> \$15,859	\$18,720 - \$23,789	\$8,320 - \$10,572	\$16,640 - \$21,146
E	\$15,860 <sup>-</sup> \$20,019	\$23,790 - \$30,029	\$10,573 - \$13,346	\$21,147 - \$26,692
F	\$20,020 <sup>-</sup> \$25,479	\$30,030 - \$38,219	\$13,347 - \$16,986	\$26,693 - \$33,972
G	\$25,480 <sup>-</sup> \$32,239	\$38,220 - \$48,359	\$16,987 - \$21,492	\$33,973 - \$42,986
Н	\$32,240 <sup>-</sup> \$40,819	\$48,360 - \$61,229	\$21,493 - \$27,212	\$42,987 - \$54,426
I	\$40,820 <sup>-</sup> \$51,739	\$61,230 - \$77,609	\$27,213 - \$34,492	\$54,427 - \$68,986
J	\$51,740 - \$65,779	\$77,610 - \$98,669	\$34,493 - \$43,852	\$68,987 - \$87,706
K	\$65,780 - \$83,199	\$98,670 - \$124,799	\$43,853 - \$55,466	\$87,707 - \$110,932
L	\$83,200 and over	\$124,800 and over	\$55,467 and over	\$110,933 and over

#### 3 For Substitute Teachers paid on a daily basis:

If a teacher is employed as a substitute **AND** is paid on a daily basis, refer to the **Table 2** below to determine the correct wage category.

- Find the column that corresponds to the length of the work day for your school.
- 2. Next, find the substitute's daily pay in the wage ranges provided.
- 3. Look in the far left column to determine the correct wage category.

For example, report a Substitute Teacher who works six hours a day and earns \$58 a day in wage category C.

#### TABLE 2

TABLE Z						
WAGE CATEGORY	3.5 HOURS	4 HOURS	4.5 HOURS	5 HOURS	5.5 HOURS	6 HOURS
Α	under \$26.25	under \$30.00	under \$33.75	under \$37.50	under \$41.25	under \$45.00
В	\$26.25 - \$33.24	\$30.00 - \$37.99	\$33.75 - \$42.74	\$37.50 - \$47.49	\$41.25 - \$52.24	\$45.00 - \$56.99
С	\$33.25 - \$41.99	\$38.00 - \$47.99	\$42.75 - \$53.99	\$47.50 - \$59.99	\$52.25 - \$65.99	\$57.00 - \$71.99
D	\$42.00 - \$53.37	\$48.00 - \$60.99	\$54.00 - \$68.62	\$60.00 - \$76.24	\$66.00 - \$83.87	\$72.00 - \$91.49
E	\$53.38 - \$67.37	\$61.00 - \$76.99	\$68.63 - \$86.62	\$76.25 - \$96.24	\$83.88 - \$105.87	\$91.50 - \$115.49
F	\$67.38 - \$85.74	\$77.00 - \$97.99	\$86.63 - \$110.24	\$96.25 - \$122.49	\$105.88 - \$134.74	\$115.50 - \$146.99
G	\$85.75 - \$108.49	\$98.00 - \$123.99	\$110.25 - \$139.49	\$122.50 - \$154.99	\$134.75 - \$170.49	\$147.00 - \$185.99
Н	\$108.50 - \$137.37	\$124.00 - \$156.99	\$139.50 - \$176.62	\$155.00 - \$196.24	\$170.50 - \$215.87	\$186.00 - \$235.49
I	\$137.38 - \$174.12	\$157.00 - \$198.99	\$176.63 - \$223.87	\$196.25 - \$248.74	\$215.88 - \$273.62	\$235.50 - \$298.49
J	\$174.13 - \$221.37	\$199.00 - \$252.99	\$223.88 - \$284.62	\$248.75 - \$316.24	\$273.63 - \$347.87	\$298.50 - \$379.49
K	\$221.38 - \$279.99	\$253.00 - \$319.99	\$284.63 - \$359.99	\$316.25 <sup>-</sup> \$399.99	\$347.88 - \$439.99	\$379.50 - \$479.99
L	\$280.00 and over	\$320.00 and over	\$360.00 and over	\$400.00 and over	\$440.00 and over	\$480.00 and over
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WAGE CATEGORY	6.5 HOURS	7 HOURS	7.5 HOURS	8 HOURS	8.5 HOURS	9 HOURS
_					•	
CATEGORY	6.5 HOURS	7 HOURS	7.5 HOURS	8 HOURS	8.5 HOURS	9 HOURS
CATEGORY	<b>6.5 HOURS</b> under \$48.75	7 HOURS	7.5 HOURS  under \$56.25	8 HOURS under \$60.00	8.5 HOURS under \$63.75	9 HOURS
CATEGORY  A  B	6.5 HOURS  under \$48.75 \$48.75 - \$61.74	7 HOURS  under \$52.50  \$52.50 - \$66.49	7.5 HOURS  under \$56.25  \$56.25 - \$71.24	8 HOURS under \$60.00 \$60.00 - \$75.99	8.5 HOURS  under \$63.75 \$63.75 - \$80.74	9 HOURS under \$67.50 \$67.50 - \$85.49
A B C	6.5 HOURS  under \$48.75  \$48.75 - \$61.74  \$61.75 - \$77.99	7 HOURS  under \$52.50  \$52.50 - \$66.49  \$66.50 - \$83.99	7.5 HOURS  under \$56.25  \$56.25 - \$71.24  \$71.25 - \$89.99	8 HOURS  under \$60.00  \$60.00 - \$75.99  \$76.00 - \$95.99	8.5 HOURS  under \$63.75  \$63.75 - \$80.74  \$80.75 - \$101.99	9 HOURS  under \$67.50  \$67.50 - \$85.49  \$85.50 - \$107.99
A B C D	6.5 HOURS  under \$48.75 \$48.75 - \$61.74 \$61.75 - \$77.99 \$78.00 - \$99.12	7 HOURS  under \$52.50 \$52.50 - \$66.49 \$66.50 - \$83.99 \$84.00 - \$106.74	7.5 HOURS  under \$56.25  \$56.25 - \$71.24  \$71.25 - \$89.99  \$90.00 - \$114.37	8 HOURS  under \$60.00 \$60.00 - \$75.99 \$76.00 - \$95.99 \$96.00 - \$121.99	8.5 HOURS  under \$63.75 \$63.75 - \$80.74 \$80.75 - \$101.99 \$102.00 - \$129.62	9 HOURS  under \$67.50 \$67.50 - \$85.49 \$85.50 - \$107.99 \$108.00 - \$137.24
A B C D E	6.5 HOURS  under \$48.75 \$48.75 - \$61.74 \$61.75 - \$77.99 \$78.00 - \$99.12 \$99.13 - \$125.12	7 HOURS  under \$52.50 \$52.50 - \$66.49 \$66.50 - \$83.99 \$84.00 - \$106.74 \$106.75 - \$134.74	7.5 HOURS  under \$56.25 \$56.25 - \$71.24 \$71.25 - \$89.99 \$90.00 - \$114.37 \$114.38 - \$144.37	8 HOURS  under \$60.00 \$60.00 - \$75.99 \$76.00 - \$95.99 \$96.00 - \$121.99 \$122.00 - \$153.99	8.5 HOURS  under \$63.75 \$63.75 - \$80.74 \$80.75 - \$101.99 \$102.00 - \$129.62 \$129.63 - \$163.62	9 HOURS  under \$67.50 \$67.50 - \$85.49 \$85.50 - \$107.99 \$108.00 - \$137.24 \$137.25 - \$173.24
A B C D E F	under \$48.75 \$48.75 - \$61.74 \$61.75 - \$77.99 \$78.00 - \$99.12 \$99.13 - \$125.12 \$125.13 - \$159.24	7 HOURS  under \$52.50 \$52.50 - \$66.49 \$66.50 - \$83.99 \$84.00 - \$106.74 \$106.75 - \$134.74 \$134.75 - \$171.49	7.5 HOURS  under \$56.25  \$56.25 - \$71.24  \$71.25 - \$89.99  \$90.00 - \$114.37  \$114.38 - \$144.37  \$144.38 - \$183.74	8 HOURS  under \$60.00 \$60.00 - \$75.99 \$76.00 - \$95.99 \$96.00 - \$121.99 \$122.00 - \$153.99 \$154.00 - \$195.99	8.5 HOURS  under \$63.75 \$63.75 - \$80.74 \$80.75 - \$101.99 \$102.00 - \$129.62 \$129.63 - \$163.62 \$163.63 - \$208.24	9 HOURS  under \$67.50 \$67.50 - \$85.49 \$85.50 - \$107.99 \$108.00 - \$137.24 \$137.25 - \$173.24
A B C D E F G	under \$48.75 \$48.75 - \$61.74 \$61.75 - \$77.99 \$78.00 - \$99.12 \$99.13 - \$125.12 \$125.13 - \$159.24 \$159.25 - \$201.49	7 HOURS  under \$52.50 \$52.50 - \$66.49 \$66.50 - \$83.99 \$84.00 - \$106.74 \$106.75 - \$134.74 \$134.75 - \$171.49 \$171.50 - \$216.99	7.5 HOURS  under \$56.25 \$56.25 - \$71.24 \$71.25 - \$89.99 \$90.00 - \$114.37 \$114.38 - \$144.37 \$144.38 - \$183.74 \$183.75 - \$232.49	### ##################################	8.5 HOURS  under \$63.75 \$63.75 - \$80.74 \$80.75 - \$101.99 \$102.00 - \$129.62 \$129.63 - \$163.62 \$163.63 - \$208.24 \$208.25 - \$263.49	9 HOURS  under \$67.50 \$67.50 - \$85.49 \$85.50 - \$107.99 \$108.00 - \$137.24 \$137.25 - \$173.24 \$173.25 - \$220.49 \$220.50 - \$278.99
A B C D E F G H	48.75 + \$48.75   \$48.75 - \$61.74   \$61.75 - \$77.99   \$78.00 - \$99.12   \$99.13 - \$125.12   \$125.13 - \$159.24   \$159.25 - \$201.49   \$201.50 - \$255.12	7 HOURS  under \$52.50  \$52.50 - \$66.49  \$66.50 - \$83.99  \$84.00 - \$106.74  \$106.75 - \$134.74  \$134.75 - \$171.49  \$171.50 - \$216.99  \$217.00 - \$274.74	7.5 HOURS  under \$56.25 \$56.25 - \$71.24 \$71.25 - \$89.99 \$90.00 - \$114.37 \$114.38 - \$144.37 \$144.38 - \$183.74 \$183.75 - \$232.49 \$232.50 - \$294.37	8 HOURS  under \$60.00 \$60.00 - \$75.99 \$76.00 - \$95.99 \$96.00 - \$121.99 \$122.00 - \$153.99 \$154.00 - \$195.99 \$196.00 - \$247.99 \$248.00 - \$313.99	8.5 HOURS  under \$63.75 \$63.75 - \$80.74 \$80.75 - \$101.99 \$102.00 - \$129.62 \$129.63 - \$163.62 \$163.63 - \$208.24 \$208.25 - \$263.49 \$263.50 - \$333.62	9 HOURS  under \$67.50 \$67.50 - \$85.49 \$85.50 - \$107.99 \$108.00 - \$137.24 \$137.25 - \$173.24 \$173.25 - \$220.49 \$220.50 - \$278.99 \$279.00 - \$353.24
A B C D E F G H	0.5 HOURS  under \$48.75 \$48.75 - \$61.74 \$61.75 - \$77.99 \$78.00 - \$99.12 \$99.13 - \$125.12 \$125.13 - \$159.24 \$159.25 - \$201.49 \$201.50 - \$255.12 \$255.13 - \$323.37	7 HOURS  under \$52.50 \$52.50 - \$66.49 \$66.50 - \$83.99 \$84.00 - \$106.74 \$106.75 - \$134.74 \$134.75 - \$171.49 \$171.50 - \$216.99 \$217.00 - \$274.74 \$274.75 - \$348.24	7.5 HOURS  under \$56.25  \$56.25 - \$71.24  \$71.25 - \$89.99  \$90.00 - \$114.37  \$114.38 - \$144.37  \$144.38 - \$183.74  \$183.75 - \$232.49  \$232.50 - \$294.37  \$294.38 - \$373.12	### ### ##############################	8.5 HOURS  under \$63.75 \$63.75 - \$80.74 \$80.75 - \$101.99 \$102.00 - \$129.62 \$129.63 - \$163.62 \$163.63 - \$208.24 \$208.25 - \$263.49 \$263.50 - \$333.62 \$333.63 - \$422.87	9 HOURS  under \$67.50 \$67.50 - \$85.49 \$85.50 - \$107.99 \$108.00 - \$137.24 \$137.25 - \$173.24 \$173.25 - \$220.49 \$220.50 - \$278.99 \$279.00 - \$353.24 \$353.25 - \$447.74

611100 jv

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES										ΓED WA Hourly F			culty)	
		Α	В	С	D	E	F	G	н	I	J	K	L	Т
	Hourly (part-	under	\$7.50 -	\$9.50 -	\$12.00 -	\$15.25 -	\$19.25 -	\$24.50 -	\$31.00 -	\$39.25 -	\$49.75 -	\$63.25 -	\$80.00	
	time or full-time)	\$7.50	9.49	11.99	15.24	19.24	24.49	30.99	39.24	49.74	63.24	79.99	and over	. ota.
	Annual Salary	under	\$15,600 -	\$19,760 -	\$24,960 -	\$31,720 -	\$40,040 -	\$50,960 -	\$64,480 -	\$81,640 -	\$103,480	\$131,560	\$166,400	Employment
	(full-time only)	\$15,600	19,759	24,959	31,719	40,039	50,959	64,479	81,639	103,479	- 131,559	- 166,399	and over	

# **Management Occupations**

(Managers in this section generally have other managers/supervisors reporting to them.)

Chief Executives -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Determine and formulate policies and provide the overall direction companies or private and public sector organizations within the guidelines set up by a board of directors or similar governing bod														
11-	1011													
General and Operations Managers -		Α	В	С	D	Е	F	G	Н	ı	J	К	L	Т
Plan, direct, or coordinate the operations of companies or public a private sector organizations. Duties include formulating policies, managing daily operations, and planning the use of materials and resources, but are too diverse in nature to be classified in any on functional area of management or administration.	d human													
Administrative Services Managers -		Α Ι	В	С	D	Е	F	G	Н	_		K		_
Plan, direct, or coordinate supportive services of an organization, as recordkeeping, mail distribution, telephone operator/receptioniother office support services.		A	В	C	U	E		G	П	-	J	K		,
Financial Managers -		Α	В	С	D	Е	F	G	Н	1	1	К	1	Т
Plan, direct, and coordinate accounting, investing, banking, insursecurities, and other financial activities of a branch, office, or depof an establishment.		Α	J	0	D		•	0			· ·	K		
Education Administrators, Preschool and Child Care	T													
Center/Program -		Α	В	C	D	E	F	G	Н	Ι	J	K	L	Т
Plan, direct, or coordinate the academic and nonacademic activit preschool and child care centers or programs.	ties of													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES					_	_	_	_			AGE RAI	NGES cept Fac	culty)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	ı	J	K	L	T
	Hourly (part-	under	\$7.50 -	\$9.50 -	\$12.00 -	\$15.25 -	\$19.25 -	\$24.50 -	\$31.00 -	\$39.25 -	\$49.75 -	\$63.25 -	\$80.00	T
	time or full-time) Annual Salary	\$7.50 under	9.49 \$15,600 -	11.99 \$19,760 -	15.24 \$24,960 -	19.24 \$31,720 -	24.49 \$40,040 -	30.99 \$50,960 -	39.24 \$64,480 -	49.74 \$81,640 -	63.24	79.99 \$131,560	and over	Total Employment
	(full-time only)	\$15,600		24,959	31,719	40,039	50,959	64,479	81,639	103,479		- 166,399		, ,
Education Administrators, Elementary and Secondar	-	Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
(School Principal) Plan, direct, or coordinate the acade auxiliary activities of public or private elementary or seco schools.														
	11-9032													
Food Service Managers -		Α	В	С	D	Е	F	G	Н		J	K	L	Т
Plan, direct, or coordinate activities of an organization or serves food and beverages.	·	A	<u> </u>	U	D	_	•	G	"		J	K	_	
	11-9051													
<b>Business and Financial Operatio</b>	ns Occupa	ation	ıs											
Accountants and Auditors -		Α	В	С	D	E	F	G	Н	ı	J	K	L	T
(Bursar) Examine, analyze, and interpret accounting re purpose of giving advice or preparing statements. Install systems of recording costs or other financial and budgets	or advise on													
	13-2011													
Budget Analysts -		Α	В	С	D	Е	F	G	Н		J	K		Т
Examine budget estimates for completeness, accuracy, a conformance with procedures and regulations. Analyze baccounting reports for the purpose of maintaining expendence.	oudgeting and	A	Б	C	D		,	G	п		3	K	L	
	13-2031													
Computer and Mathematical Occ	cupations													
Computer Support Specialists -	-	Α	В	С	D	Е	F	G	Н	I	J	K	L	T
Provide technical assistance to computer system users. questions or resolve computer problems for clients.	Answer <b>15-1041</b>													

OCCUPATIONAL TITLE AND									SELEC <sup>*</sup> g to an I				cultv)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	ı	J	К	L	Т
	Hourly (part-	under	\$7.50 -	\$9.50 -	\$12.00 -	\$15.25 -	\$19.25 -	\$24.50 -	\$31.00 -	\$39.25 -	\$49.75 -	\$63.25 -	\$80.00	Taral
	time or full-time) Annual Salary	\$7.50 under	9.49 \$15,600 -	11.99 \$19,760 -	15.24 \$24,960 -	19.24 \$31,720 -	24.49 \$40,040 -	30.99 \$50,960 -	39.24 - \$64,480 -	49.74 \$81,640 -	63.24 \$103.480	79.99 \$131.560	and over \$166,400	Total Employment
	(full-time only)	\$15,600	19,759	24,959	31,719	40,039	50,959	64,479	81,639			- 166,399		
Database Administrators -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Coordinate changes to computer databases, test and implementation database applying knowledge of database management														
Network and Computer Systems Administrators -		Α	В	С	D	Е	F	G	Н	l 1	J	К	L	Т
Install, configure, and support an organization's local are (LAN), wide area network (WAN), and Internet system or network system. Maintain and monitor network hardware ensure network availability to all system users.	a segment of a	·											_	
	15-1071													
Life, Physical, and Social Science	e Occupati	ions												
Clinical, Counseling, and School Psychologists -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	T
Diagnose and treat mental disorders; learning disabilities behavioral, and emotional problems using individual, chil group therapies.														
Community and Social Services (		ns												
Educational, Vocational, and School Counselors -		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
(Guidance Counselor) Counsel individuals and provide educational and vocational guidance services.	21-1012													
Child, Family, and School Social Workers -		Α	В	С	D	Е	F	G	Н	l I	J	К	L	Т
Provide social services and assistance to improve the so psychological functioning of children and their families ar the family well-being and the academic functioning of chi schools, they address such problems as teenage pregnamisbehavior, and truancy.	nd to maximize Idren. In												_	

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES					_	R OF EI	_	_			_		culty)	
DESCRIPTION OF DETTES		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
	Hourly (part-	under	\$7.50 -	\$9.50 -	\$12.00 -	\$15.25 -	\$19.25 -	\$24.50 -	\$31.00 -	\$39.25 -	\$49.75 -	\$63.25 -	\$80.00	
	time or full-time)	\$7.50	9.49	11.99	15.24	19.24	24.49	30.99	39.24	49.74	63.24	79.99	and over	Total
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479		\$131,560 - 166,399	\$166,400	Employment
Education, Training, and Librar	•				·		·					·		
Preschool Teachers, Except Special Education -		Α	В	С	D	E	F	G	Н	I	J	K	L	T
(Nursery School Teacher, Day Care Teacher) Instruc														
(normally up to 5 years of age) in activities designed to p														
physical, and intellectual growth needed for primary schools are shifted development facility.	ool in preschool,													
day care center, or other child development facility.														
	25-2011													
Kindergarten Teachers, Except Special Education -		Α	В	С	D	E	F	G	Н	1	J	K	L	Т
Teach elemental natural and social science, personal hy	giene, music,					_	-			_			_	
art, and literature to children from 4 to 6 years old. Prom														
mental, and social development.														
	25-2012													
					1									
Elementary School Teachers, Except Special Educat		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Teach pupils in public or private schools at the elementa	ry level basic													
academic, social, and other formative skills.	05 0004													
	25-2021													
Middle School Teachers, Except Special and Vocation	nal Education -	Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
(Junior High School Teacher) Teach students in publ														
schools in one or more subjects at the middle, intermedia														
high level, which falls between elementary and senior high	gh school as													
defined by applicable State laws and regulations.														
	25-2022													
Venetional Education Teachers Middle C. I.							_					14		
Vocational Education Teachers, Middle School -	ha middla	Α	В	С	D	E	F	G	Н		J	K	L	Т
Teach or instruct vocational or occupational subjects at t school level.	ne middle													
30100116761.	25-2023													
	20-2023		]											

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES										TED WA			culty)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559		\$166,400 and over	Employment
Secondary School Teachers, Except Special and Voc Education -	cational	Α	В	С	D	E	F	G	н	I	J	К	L	т
(High School Teacher) Instruct students in secondary schools in one or more subjects at the secondary level, smathematics, or social studies. May be designated accomatter specialty.	such as English,													
	25-2031													_
Vocational Education Teachers, Secondary School - Teach or instruct vocational or occupational subjects at t school level.	he secondary	<u>A</u>	В	С	D	Е	F	G	Н	I	J	К	L	Т
Special Education Teachers, Preschool, Kindergarte Elementary School -		Α	В	С	D	E	F	G	Н	I	J	К	L	т
Teach elementary and preschool school subjects to eduphysically handicapped students.	25-2041													
Special Education Teachers, Middle School -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Teach middle school subjects to educationally and physi handicapped students.	25-2042													
Special Education Teachers, Secondary School -		Α	В	С	D	Е	F	G	Н		J	K	1	Т
Teach secondary school subjects to educationally and p handicapped students.										-				-
	25-2043													
Adult Literacy, Remedial Education, and GED Teach	ers and	Α	В	С	D	E	F	G	н	I	J	K	L	Т
Teach or instruct out-of-school youths and adults in remolelasses, preparatory classes for the General Educational test, literacy, or English as a Second Language. Teaching not take place in a traditional educational institution.	l Development													
	25-3011													

	OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES									SELECT I to an F				culty)	
	DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
		Hourly (part-	under	\$7.50 -	\$9.50 -	\$12.00 -	\$15.25 -	\$19.25 -	\$24.50 -	\$31.00 -	\$39.25 -	\$49.75 -	\$63.25 -	\$80.00	
		time or full-time)	\$7.50	9.49	11.99	15.24	19.24	24.49	30.99	39.24	49.74	63.24	79.99	and over	Total
		Annual Salary	under	\$15,600 -	\$19,760 -	\$24,960 -	\$31,720 -	\$40,040 -		\$64,480 -		\$103,480			Employment
		(full-time only)	\$15,600	19,759	24,959	31,719	40,039	50,959	64,479	81,639	103,479	- 131,559	- 166,399	and over	
Self	-Enrichment Education Teachers -		Α	В	С	D	E	F	G	Н	_	J	K	L	Т
occu impr	ch or instruct courses other than those that normally upational objective or degree. Courses may include sovement, nonvocational, and nonacademic subjects and not take place in a traditional educational institutions.	elf- Teaching may													
Libr	arians -		Α	В	С	D	Е	F	G	Н		J	K	- 1	Т
Adm varie	profit organizations, and healthcare providers.	eges and		В	C	D			G	n		3	ĸ	_	·
(Ass libra mate refer repa	ary Technicians - sistant Librarian) Assist librarians by helping reade ry catalogs, databases, and indexes to locate books erials, and answer questions requiring brief consultat rence. May compile records; sort and shelve books; iir damaged books; register patrons; and check mate e circulation process.	and other on of standard remove or	Α	В	С	D	Е	F	G	н	•	J	К	L	Т
Aud	io-Visual Collections Specialists -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Prep	pare, plan, and operate audio-visual teaching aids for cation.	use in <b>25-9011</b>													
Inst	ructional Coordinators -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
(Cui educ field:	rriculum Specialist) Develop instructional material, cational content, and incorporate current technology is that provide guidelines to educators and instructors cula and conducting courses.	n specialized											_		

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES										TED WA Hourly F			culty)	
DESCRIPTION OF BETTES		Α	В	С	D	Е	F	G	Н	- 1	J	K	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959		\$64,480 - 81,639				\$166,400 and over	Employment
Teacher Assistants -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
( <b>Teacher Aide</b> ) Perform duties that are instructional in r direct services to students or parents. Serve in a position teacher or another professional has ultimate responsibility and implementation of educational programs and service	for which a y for the design													
	25-9041													
Arts, Design, Entertainment, Spo Coaches and Scouts - Instruct or coach groups or individuals in the fundamenta evaluate athletes as possible recruits. Those required to degrees should be reported in the appropriate teaching c	ls of sports. May hold teaching	Α	В	cupa c	tion D	S E	F	G	н	1	J	К	L	Т
	27-2022													
Umpires, Referees, and Other Sports Officials -		Α	В	С	D	Е	F	G	Н		J	К		Т
Officiate at competitive athletic or sporting events. Detect rules and decide penalties according to established regul		^	U	J	J		•	J			U	K		
Interpreters and Translators -		Α	В	С	D	E	F	G	н		J	К	L	Т
Translate or interpret written, oral, or sign language text is language for others.	27-3091		_		_	_							_	

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES									SELECT				culty)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639		\$103,480 - 131,559	\$131,560 - 166,399		Employment
	hnical Occ	cupat	tions	5										
Registered Nurses - Assess patient health problems and needs, develop and nursing care plans, and maintain medical records. Admir care to ill, injured, convalescent, or disabled patients. Inc practice nurses who have specialized formal, post-basic who function in highly autonomous and specialized roles	implement nister nursing clude advance education and	A	В	С	D	Е	F	G	Н	I	J	К	L	Т
Audiologists -	29-1111	Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Assess and treat persons with hearing and related disord	ders. <b>29-1121</b>													
Occupational Therapists -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Assess, plan, organize, and participate in rehabilitative p help restore vocational, homemaking, and daily living ski general independence, to disabled persons.														
Physical Therapists -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Assess, plan, organize, and participate in rehabilitative p improve mobility, relieve pain, increase strength, and deprevent deformity of patients suffering from disease or in	crease or													
Speech-Language Pathologists -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Assess and treat persons with speech, language, voice, disorders.	and fluency <b>29-1127</b>													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES											AGE RAI		culty)	
DESCRIPTION OF DETIES		Α	В	С	D	E	F	G	Н	I	J	K	L	T
	Hourly (part-	under	\$7.50 -	\$9.50 -	\$12.00 -	\$15.25 -	\$19.25 -	\$24.50 -	\$31.00 -	\$39.25 -	\$49.75 -	\$63.25 -	\$80.00	
	time or full-time) Annual Salary	\$7.50	9.49 \$15.600 -	11.99 \$19.760 -	15.24 \$24,960 -	19.24 \$31,720 -	24.49 \$40,040 -	30.99 \$50.960 -	39.24 \$64.480 -	49.74 \$81.640 -	63.24 \$103,480	79.99	and over	Total Employment
	(full-time only)	under \$15,600	19,759	24,959	31,719	40,039	50,959	64,479	81,639	103,479				
Licensed Practical and Licensed Vocational Nurses			В	С	D	Е	F					К		Т
Care for ill, injured, convalescent, or disabled persons in		Α	В	C	U	E .	г	G	Н	ı	J	n.	L	
nursing homes, clinics, private homes, group homes, and institutions. Licensing required.														
	29-2061													
Healthcare Support Occupations	3													
Occupational Therapist Assistants -	d	Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Assist occupational therapists in providing occupational treatments and procedures. Generally requires formal tra														
	31-2011													
Occupational Therapist Aides -		Α	В	С	D	Е	F	G	н	ı	J	К	L	Т
Under close supervision of an occupational therapist or														
therapist assistant, perform only delegated, selected, or														
specific situations. These duties include preparing patier room.	it and treatment													
	31-2012													
	0. 20.2													
Protective Service Occupations														
Security Guards -		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Guard, patrol, or monitor premises to prevent theft, viole infractions of rules.	33-9032													
	00 0002													
Crossing Guards -		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Guide or control vehicular or pedestrian traffic at such pl schools, railroad crossings, or construction sites.														
	33-9091													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES					_	_	MPLOYI	_	-		_		culty)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639		\$103,480 - 131,559		\$166,400 and over	Employment
Food Preparation and Serving Ro		cupa	tions	5										
First-Line Supervisors/Managers of Food Preparation Workers -	and Serving	Α	В	С	D	Е	F	G	Н	ı	J	К	L	Т
Supervise workers engaged in preparing and serving foo workers have other employees reporting directly to them.														
	35-1012													
Cooks, Institution and Cafeteria -		Α	В	С	D	Е	F	G	Н	I	J	К	L	Т
Prepare and cook large quantities of food for institutions, schools, hospitals, or cafeterias.														
	35-2012													
Food Preparation Workers -  (Kitchen Helper) Perform a variety of food preparation cooking, such as preparing cold foods and shellfish, slicing performs as too.		Α	В	С	D	Е	F	G	Н	I	J	К	L	Т
brewing coffee or tea.	35-2021													
Combined Food Preparation and Serving Workers, In Food -	_	Α	В	С	D	E	F	G	н	I	J	К	L	Т
Perform duties which combine both food preparation and														
	35-3021													
Counter Attendants, Cafeteria, Food Concession, and	d Coffee Shop -	Α	В	С	D	Е	F	G	Н	I	J	K	L	T
Serve food to diners at counter or from a steam table.	35-3022													
Dining Room and Cafeteria Attendants and Bartende	r Helpers -	Α	В	С	D	Е	F	G	н	ı	J	К	L	Т
Facilitate food service. Clean tables, carry dirty dishes, retable linens; set tables; replenish supply of clean linens, sglassware, and dishes; supply service bar with food.	eplace soiled													
	35-9011													

OCCUPATIONAL TITLI DESCRIPTION OF DU					_	_	_	_	-		AGE RA		culty)	
DESCRIPTION OF DO	1165	Α	В	С	D	Е	F	G	Н	I	J	К	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary	under	\$15,600 -	- \$19,760 -	\$24,960 -	\$31,720 -	\$40,040 -		\$64,480	\$81,640 -		\$131,560		Employment
	(full-time only)	\$15,600	19,759	24,959	31,719	40,039	50,959	64,479	81,639	103,479	- 131,559	- 166,399	and over	
Dishwashers - Clean dishes, kitchen, food preparation ed		Α	В	С	D	Е	F	G	Н	I	J	К	L	Т
Building and Grounds C First-Line Supervisors/Managers of Ho Workers -		enai	nce (	Occu <sub>]</sub>	patio	ns E	F	G	н	ı	J	К	L	т
Supervise work activities of cleaning pers offices, and other establishments. These reporting directly to them.														
First-Line Supervisors/Managers of La and Groundskeeping Workers -	ndscaping, Lawn Service,	Α	В	С	D	Е	F	G	н	I	J	К	L	Т
Plan, organize, or coordinate activities of landscaping or groundskeeping activities, maintaining trees, flowers, and lawns, and chemicals. May also coordinate activities retaining walls, constructing pathways, in activities. These workers have other emplethem.	such as planting and d applying fertilizers and other of workers engaged in building stalling patios, and similar													
Janitors and Cleaners, Except Maids a		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Keep buildings in clean and orderly condiduties, such as cleaning floors, shampooi glass, and removing rubbish. Duties may boiler.	ng rugs, washing walls and													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES					_	_	_	_	-		GE RAI		culty)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	- 1	J	K	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639		\$103,480 - 131,559			Employment
Landscaping and Groundskeeping Workers -		Α	В	С	D	E	F	G	н		J	K	L	Т
Landscape or maintain grounds of property using hand of equipment. Workers typically perform a variety of tasks, nclude: sod laying, mowing, planting, fertilizing, sprinkles installation of mortarless segmental concrete masonry ur	which may installation, and nits.													
ersonal Care and Service Occup														
First-Line Supervisors/Managers of Personal Service Supervise and coordinate activities of personal service was supervisors of flight attendants, hairdressers, or caddies have other employees reporting directly to them.	orkers, such as	Α	В	С	D	Е	F	G	Н	ı	J	К	L	Т
	39-1021													
ransportation Attendants, Except Flight Attendants Porters -	and Baggage	Α	В	С	D	E	F	G	Н	1	J	K	L	Т
Provide services to ensure the safety and comfort of pas ships, buses, trains, or within the station or terminal. Dutigreeting passengers, explaining the use of safety equipmeals or beverages, or answering questions related to tr	es include: nent, serving													
Obild Cons Western						_	_					1.5	,	-
Child Care Workers - (Bus Monitor) Attend to children at schools, businesses households, and child care institutions.	s, private <b>39-9011</b>	Α	В	С	D	Е	F	G	Н		J	К	L	Т

OCCUPATIONAL TITLE AND					_	_	_	_		ΓED WA	_			
DESCRIPTION OF DUTIES			•	(Report	Part-tir	me Wor	kers Ac	cording	to an F	lourly R	Rate Exc	cept Fac	culty)	
		Α	В	С	D	E	F	G	Н	I	J	K	L	T
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479	\$103,480 - 131,559			Employment
Sales and Related Occupations														
Cashiers -		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Receive and disburse money in establishments other tha institutions. Usually involves use of electronic scanners, or related equipment.	cash registers,													
	41-2011													
First-Line Supervisors/Managers of Office and Admin Support Workers - Supervise and coordinate the activities of clerical and adr support workers. These workers have other employees reto them.	nistrative ministrative	A	В	С	D	E	F	G	Н	ı	J	К	L	Т
Bookkeeping, Accounting, and Auditing Clerks -		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Compute, classify, and record numerical data to keep fina complete. Perform any combination of routine calculating verifying duties to obtain primary financial data for use in accounting records.	, posting, and													
Payroll and Timekeeping Clerks -		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Compile and post employee time and payroll data. May p paychecks.	43-3051													
Procurement Clerks -		Α	В	С	D	Е	F	G	Н		.1	К		Т
Compile information and records to draw up purchase ordered procurement of materials and services.	ders for 43-3061	ť			ن	ı	•	)	•				-	

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES							MPLOYI kers Ac						culty)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
	Hourly (part-	under	\$7.50 -	\$9.50 -	\$12.00 -	\$15.25 -	\$19.25 -	\$24.50 -	\$31.00 -	\$39.25 -	\$49.75 -	\$63.25 -	\$80.00	
	time or full-time) Annual Salary	\$7.50	9.49	11.99	15.24	19.24	24.49	30.99	39.24 \$64,480 -	49.74	63.24 \$103,480	79.99	and over	Total Employment
	(full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	. ,	- 131,559			
Library Assistants, Clerical -		Α	В	С	D	Е	F	G	Н		J	К		т
(Circulation Clerk) Compile records, sort and shelve b	ooks. and issue		-				Г	G	П	•	J	K		•
and receive library materials. Locate library materials for	loan and													
replace material in shelving area, stacks, or files. May repermit them to borrow library materials.	egister patrons to													
permit them to borrow library materials.	43-4121													
	43-4121													
Human Resources Assistants, Except Payroll and Ti		Α	В	С	D	E	F	G	Н	Ī	J	K	L	T
Compile and keep personnel records. Record data for e such as address, weekly earnings, absences, and date														
termination. Compile and type reports from employment														
employee files and furnish information to authorized per														
	43-4161													
Receptionists and Information Clerks -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Answer inquiries and obtain information for general publ														
visitors, and other interested parties. Provide information														
activities conducted at establishment; location of departi and employees within organization.	ments, offices,													
and omployees warm organization.	43-4171													
	75-4171													
Executive Secretaries and Administrative Assistants		Α	В	С	D	Е	F	G	Н	Ī	J	K	L	Т
Provide administrative support by performing clerical an tasks. Higher-level executive assistants and administrati														
may also conduct independent projects and assume gre														
responsibilities.	3													
	43-6011													
Secretaries, Except Legal, Medical, and Executive -		Α	В	С	D	Е	F	G	Н		J	К		Т
Perform clerical and routine administrative functions suc	h as preparing	A	В	C	U	E	Г	G	П	I	J	N.		•
correspondence, scheduling appointments, filing, or pro-														
information.														
	43-6014													

	OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES			(Report	_	_	_	_	SELECT		_		culty)	
		Α	В	С	D	Е	F	G	н	I	J	K	L	Т
	Hourly (part- time or full-time	under ) \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary	under	\$15.600	\$19.760 -	\$24.960 -	\$31,720 -		\$50,960 -						Employment
	(full-time only)	\$15,600	19,759	24,959	31,719	40,039	50,959	64,479	81,639		- 131,559			
	Data Entry Keyers -	Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
	Operate data entry device, such as keyboard or photo composing perforator.													
	43-9021													
	Word Processors and Typists -	А	В	С	D	E	F	G	Н			K		Т
	Use word processor/computer or typewriter to type letters, reports, forms or other material from rough draft, corrected copy, or voice recording.							J				R	-	
	43-9022													
	Office Clerks, General -	Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
	Perform duties too varied and diverse to be classified in any specific office clerical occupation, requiring limited knowledge of office management systems and procedures. Clerical duties may be assigned in accordance with the office procedures of individual establishments.													
	43-9061													
(	Construction and Extraction Occupations													
(	Construction and Extraction Occupations  Carpenters - Construct, erect, install, or repair structures and fixtures made of wood,	A	В	С	D	E	F	G	Н	I	J	K	L	Т

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES					_	_	_	_	SELECT		_		culty)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary (full-time only)	under \$15,600	\$15,600 - 19,759	\$19,760 - 24,959	\$24,960 - 31,719	\$31,720 - 40,039	\$40,040 - 50,959	\$50,960 - 64,479	\$64,480 - 81,639	\$81,640 - 103,479		\$131,560 - 166,399		Employment
Installation, Maintenance, and F	Repair Occ	upat	tions											
First-Line Supervisors/Managers of Mechanics, Insta		A	В	С	D	Е	F	G	Н	ı	J	К	L	Т
Supervise and coordinate the activities of mechanics, increpairers. These workers have other employees reporting them.														
	49-1011													
Bus and Truck Mechanics and Diesel Engine Specia	lists -	Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Diagnose, adjust, repair, or overhaul trucks, buses, and diesel engines. Include mechanics working primarily with diesel engines.														
	49-3031													
Heating, Air Conditioning, and Refrigeration Mechan Installers -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Install or repair heating, central air conditioning, or refrig including oil burners, hot-air furnaces, and heating stove														
	49-9021													
Maintenance and Repair Workers, General -		Α	В	С	D	Е	F	G	Н	ı	J	К	L	Т
Perform work involving the skills of two or more mainten occupations to keep machines, mechanical equipment, of an establishment in repair.														
· ·	49-9042													
Production Occupations														
Stationary Engineers and Boiler Operators -		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
Operate or maintain stationary engines, boilers, or other equipment to provide utilities for buildings or industrial properate equipment, such as steam engines, generators, turbines, and steam boilers.	ocesses.													
	51-8021													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES				l (Report							GE RAI		culty)	
DESCRIPTION OF DETTES		Α	В	С	D	Е	F	G	Н	ı	J	K	L	T
	Hourly (part- ime or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary (full-time only)	under \$15,600		\$19,760 - 24,959									\$166,400 and over	Employmen
ransportation and Material Mov	ing Occu	patio	ons											
First-Line Supervisors/Managers of Transportation and Moving Machine and Vehicle Operators -	d Material-	A	В	С	D	E	F	G	н	1	J	K	L	Т
Directly supervise and coordinate activities of transportation moving machine and vehicle operators and helpers. These other employees reporting directly to them.														
	53-1031													
Bus Drivers, School -		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
Transport students or special clients, such as the elderly o disabilities. Ensure adherence to safety rules.	r persons with													
	00 00==													Т
										Subto	tal oymen	nt		

Report additional occupations on supplemental pages at the end of form.

### **Instructions for Completing the Supplemental Page**

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report.

OCCUPATIONAL TITLE AND								EES IN :					:ultv)	
DESCRIPTION OF DUTIES		Α	В	C	D	E	F	G	Н	l l	J	К	L	Т
	Hourly (part- time or full-time)	under \$7.50	\$7.50 - 9.49	\$9.50 - 11.99	\$12.00 - 15.24	\$15.25 - 19.24	\$19.25 - 24.49	\$24.50 - 30.99	\$31.00 - 39.24	\$39.25 - 49.74	\$49.75 - 63.24	\$63.25 - 79.99	\$80.00 and over	Total
	Annual Salary		\$15,600 -			\$31,720 -	\$40,040 -					\$131,560		Employment
	(full-time only)	\$15,600	19,759	24,959	31,719	40,039	50,959	64,479	81,639	103,479	- 131,559	- 166,399	and over	
		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
		Α	В	С	D	E	F	G	Н	ı	J	K	L	T
			_	_	_	_		_			_		_	_
		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
·		Α	В	С	D	Е	F	G	Н		J	К	L	Т
					D	_	•	0				IX	_	•
		Α	В	С	D	E	F	G	Н	I	J	K	L	Т
FIPS Schedule Number	NAICS Code	Unit 1	Total Employ	yment	Review	ved By	Date Re	eviewed		Subto	_	loymen	t - this	
FOR OFFICE											pa	ge		
USE ONLY										Total E		nent ide	entified	
											on thi	s form		

# **Instructions for Completing the Supplemental Page**

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report. If you need additional space to report the workers in your establishment, please photocopy this page.

OCCUPATIONAL TITLE AND							MPLOY kers Ac					NGES cept Fac	culty)	
DESCRIPTION OF DUTIES		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
	Hourly (part-	under	\$7.50 -	\$9.50 -	\$12.00 -	\$15.25 -	\$19.25 -	\$24.50 -	\$31.00 -	\$39.25 -	\$49.75 -	\$63.25 -	\$80.00	
	time or full-time)	\$7.50	9.49	11.99	15.24	19.24	24.49	30.99	39.24	49.74	63.24	79.99	and over	Total
	Annual Salary		\$15,600 -		\$24,960 -	\$31,720 -	\$40,040 -	\$50,960 -		\$81,640 -		\$131,560		Employmen
	(full-time only)	\$15,600	19,759	24,959	31,719	40,039	50,959	64,479	81,639	103,479	- 131,559	- 166,399	and over	
		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
							I _							-
		Α	В	С	D	Е	F	G	Н	I	J	K	L	Т
		Α	В	С	D	Е	F	G	Н	ı	J	K	L	Т
		Α	В	С	D	E	F	G	Н	ı	J	K	L	Т
		Α	В	С	D	Е	F	G	Н	I	J	К	L	т
					I				1			I		
FIPS Schedule Number	NAICS Code	Unit T	otal Employ	yment	Revie	wed By	Date R	eviewed		Subto	_	loymen	t - this	
FOR OFFICE											pa	ige		
USE ONLY										Total F	mnlow	ment ide	ntified	
										I Olai E		s form	mineu	