

**U.S. DEPARTMENT OF EDUCATION  
WASHINGTON, DC 20202-6244**

FORM APPROVED  
OMB NO. 1810-0036  
EXPIRATION DATE: 06/30/2008

**IMPACT AID PROGRAM**

**INSTRUCTIONS FOR COMPLETING  
FY 2009 APPLICATIONS FOR IMPACT AID  
UNDER SECTION 8002  
OF THE ELEMENTARY AND SECONDARY EDUCATION ACT**

**Paperwork Burden Statement:** According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0036. The time required to complete this information collection is estimated to average one hour per response, including the time to review instructions, search existing data resources, gather the data needed and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: Impact Aid Program, U.S. Department of Education, 400 Maryland Ave., S.W., Washington, D.C. 20202-6244.

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**TABLE 1. TAX ASSESSOR'S VALUATION OF  
SECTION 8002-ELIGIBLE FEDERAL PROPERTY**

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*Provide a copy of these instructions and access to the e-Application or a paper copy of both Table 1 and to the local official(s) responsible for valuing the Federal property. If section 8002-eligible Federal property located in your school district is located in more than one taxing jurisdiction, provide separate e-Application access or copies of Table 1 and these instructions to the local taxing official for each respective jurisdiction. To allow the tax assessment official(s) to complete the form on-line, each tax assessment official(s) must register as an e-Application user for your application, and you must then grant the tax assessment official access to your application on-line. See the e-Application User Guide (Register and Login, and Collaborate in Applying) for information regarding registering additional users for your application.*

***Instructions to Local Tax Assessment Official*** – This school district’s Impact Aid section 8002 payment amount is based, in part, on the estimated assessed value of eligible Federal property (generally, real property for which the Federal Government acquired ownership in or after 1939). As the local official responsible for assessing the value of real property taxed to support the school district, you must provide this information and sign this form.

Please review the instructions below and complete the information on Table 1 for each section 8002-eligible Federal property located within the boundaries of your taxing jurisdiction. The LEA should provide you with information about which Federal properties in your jurisdiction are eligible for section 8002 purposes.

***Determining the estimated assessed value of the Federal property*** – As the local official you must base your determination of the estimated assessed value of the section 8002-eligible Federal property upon the “**highest and best use**” of the taxable properties adjacent to the section 8002-eligible Federal property. The value must then be adjusted to an assessed value with the appropriate assessment percentage, ratio, index, or other factor used to obtain the taxable value (in most cases, the assessed value) for that type or those types of property.

Unless State or local law or guidelines mandate another approach, as the local assessment official you should: (1) determine the types and proportions of taxable property adjacent to the section 8002-eligible Federal property (Table 1, Column 3); and (2) select a representative sample of those taxable properties from each type of adjacent property and determine the **average per acre** for each type of property (Table 1, Column 4).

You can enter the information into the e-Application or provide it in hard copy for the school district to enter. The e-Application system will calculate an average per acre for each type of adjacent property by adding the values of the selected parcels in each type and dividing that figure by the total number of acres of those selected parcels in each type. As the local official you should verify that the **average assessed value per acre** for each type of adjacent property (Table 1, Column 6) is accurately determined and that the average per acre value for each type of adjacent property (Table 1, Column 4) is correctly adjusted by whatever factor or ratio the jurisdiction uses to determine a taxable value for that type of property (Table 1, Column 5).

The e-Application then determines the **estimated assessed valuation** of the section 8002-eligible Federal property (Table 1, Column 7) by multiplying the total

number of eligible Federal acres (Table 1, Column 2), by the proportions of each type of adjacent property (Table 1, Column 3), and multiplying the result by the average assessed value per acre for each type of adjacent property (Table 1, Column 6). As the local official responsible for making this determination, please verify that you are in agreement with the results. **You must sign the completed “printer friendly format” copy of the Table 1 form.** (Do not sign a screen print of the data entry screen.)

***Highest and best use*** – **Highest and best use** means the value of the adjacent properties determined based upon a “highest and best use” standard under State or local law or guidelines if available. In the absence of State or local law or guidelines, “highest and best use” generally is a reasonable value based upon the current use of the adjacent properties. You also may consider the most developed and profitable use for which the adjacent taxable property is physically adaptable and for which there is a need or demand for that use in the near future. “Highest and best use” may not be based upon potential uses that are speculative or remote. If the taxable properties adjacent to the eligible Federal property have different highest and best uses (for example, residential and agricultural), the local official must take into consideration these different uses in determining the assessed value of the eligible Federal property.

***Significant change in value*** – If the reported estimated assessed value for the Federal property has changed by more than 10 percent (up or down) from the value reported on last year’s application, you must provide an explanation for this change. It may simply be caused by reassessments in the district or it may have resulted from a more thorough analysis of the Federal property and the properties adjacent to it. Whatever the cause, please provide a brief explanation.