

U.S. Department of State Privacy Impact Assessment Summary

**TITLE: Electronic Passport Application Form Web Site
May 2, 2007**

- I. Describe the information to be collected (e.g., nature and source). Be sure to include any information in an identifiable form, e.g., name, address, social security number or other identifying number or code, telephone number, email address, etc).**

Information processed by 2DPPT is obtained directly from U.S. citizens applying for a passport. Information collected includes the applicant's name; address; sex; social security number; height, hair color; occupation; employer; place and date of birth; permanent address; emergency contact (optional); father and mother's names and whether they are U.S. citizens; spouse or former spouse's name, place and date of birth, and whether they are U.S. citizens; whether the applicant has been widowed or divorced and the date, and date of most recent marriage; and other names used.

- II. Why is the information being collected (e.g., to determine eligibility)?**

The data will assist in determining whether or not the applicant will be issued a passport.

- III. How will the information be used (e.g., to verify existing data)?**

The data will assist in determining whether or not the applicant will be issued a passport. Data verification checks will be performed as part of the application process; officials at passport agencies will review applicant data for relevance and accuracy.

- IV. Will you share the information with others (e.g., another agency for a programmatic purpose)? If yes, list the entities.**

2DPPT does not store any data; therefore other systems do not share data or have access to any data within 2DPPT.

V. Describe what opportunities individuals have been given to decline to provide information or to consent to particular use of the information (e.g., whether individual may withhold permission for a particular use).

Information is given voluntarily by passport applicants in order to obtain a passport. Before completing an online passport application form, the Internet user is presented with a Privacy Act statement. Acknowledgement of the Privacy Act notice signifies the users consent to the use of their information for such purposes as assessing what information is of most and least interest or identifying system performance or problem areas.

VI. How will the information be secured (e.g., administrative and technological controls)?

The 2dPPT system relies on NTFS and access control list (ACL) permission within Windows 2003 Server and IIS 6.0 to:

- Restrict access to the operating system and other system resources
- Detect unauthorized transaction attempts by authorized and/or unauthorized users
- Enable password screen saver settings (for SA's)
- Provide DOS Warning banner

NTFS and ACL management is controlled through the use of the OS user accounts and groups.

VII. How will the data be retrieved (e.g., will it be retrieved by a personal identifier such as name, social security number, address, telephone number or some other identifier that is unique to an individual)?

2DPPT does not store applicant data.