## CONTRACT CLEANING INSPECTION ASSIGNMENT

INSTRUCTIONS: FORM USED TO MAKE ASSIGNMENT TO CONTRACT INSPECTORS
BY SUPERVISORS, INSPECTIONS WILL BE MADE OF AREAS LISTED

|                          | BY SUPERVISO | ORS, INSPECTION |                                   | MADE OF AREAS LISTED |                 |  |  |  |  |  |
|--------------------------|--------------|-----------------|-----------------------------------|----------------------|-----------------|--|--|--|--|--|
| BUILDING NAME AND NUMBER |              |                 | CONTRACT NUMB                     | BER                  | ASSIGNMENT DATE |  |  |  |  |  |
| INSPECTOR'S NAME SHIFT   |              |                 | GS -<br>SUPERVISOR NAME AND TITLE |                      |                 |  |  |  |  |  |
| OF ETVICOTI VANE AND THE |              |                 |                                   |                      |                 |  |  |  |  |  |
|                          |              | 1. D <i>A</i>   | AILY SERVICES                     |                      |                 |  |  |  |  |  |
| WORK AREA                | LOCATION     | UNIT<br>MEAS    | OF TIME<br>URE OF DAY             | INSTRUCTIONS         | REMARKS         |  |  |  |  |  |
|                          |              |                 |                                   |                      |                 |  |  |  |  |  |
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|                 |          | 2. PERIODIC        | SERVICES   |              |         |
|-----------------|----------|--------------------|------------|--------------|---------|
| WORK AREA       | LOCATION | UNIT OF<br>MEASURE | OF DAY     | INSTRUCTIONS | REMARKS |
|                 |          |                    |            |              |         |
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|                 |          | 3. SPECIAL         |            |              |         |
| WORK AREA       | LOCATION | UNIT OF<br>MEASURE | OF DAY     | INSTRUCTIONS | REMARKS |
|                 |          |                    |            |              |         |
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|                 |          |                    |            |              |         |
|                 |          | 4. CONTRACT        | ED SERVICE | S            |         |
| VORK AREA       | LOCATION | UNIT OF<br>MEASURE | OF DAY     | INSTRUCTION  | REMARKS |
| RASH REMOVAL    |          |                    |            |              |         |
| NSECT & RODENT  |          |                    |            |              |         |
| VINDOW CLEANING |          |                    |            |              |         |
| LINDS           |          |                    |            |              |         |
| NOW REMOVAL     |          |                    |            |              |         |
| AWN             |          |                    |            |              |         |
| THER            |          |                    |            |              |         |
|                 |          | 5. SUPPLE          |            |              |         |
| VORK AREA       | LOCATION | UNIT OF<br>MEASURE | OF DAY     | INSTRUCTION  | REMARKS |
| ITILITY         |          |                    |            |              |         |
| ADDITIONAL      |          |                    |            |              |         |