



Benefits Administration Letter

Number: 07-402

Date: 8-21-07

Subject: 2007 Federal Benefits Open Season: Rider Information

This is the second Benefits Administration Letter (BAL) in our series of Federal Benefits Open Season BALs. The first BAL, BAL 07-401, provided an introduction to the new focus of the Federal Benefits Open Season.

The Guide to Federal Benefits is the only Federal Benefits Open Season publication agencies must pay for. The other materials for the Federal Flexible Spending Account Program (FSAFEDS), the Federal Employees Dental and Vision Insurance Program (FEDVIP), and the Federal Employees Health Benefits (FEHB) Program are free of charge to agencies. The Guide also is the only Federal Benefits Open Season publication agencies must order through the Government Printing Office Rider.

Attached is the August 2007 Federal Benefits Open Season Rider. Your agency also should receive the rider through regular printing officer channels. Agencies may order the publications on the attached list by riding the U.S. Office of Personnel Management's requisition. Field and regional offices should submit their requirements to your department or agency's Washington, DC, area headquarters printing office before the September 14, 2007, cutoff date. The headquarters office *must* submit the consolidated requisitions to the U.S. Government Printing Office (GPO) by COB September 14, 2007. In order to provide products to our customers on a timely basis, this cutoff date will not be extended. Products will be shipped to agency distribution points beginning October 18, 2007.

If you are the headquarters agency and you do not know which customer service team at GPO is assigned to your agency, please call GPO on (202) 512-0111 or use the following link for information: www.gpo.gov/customerservices/aps.htm.

Note: Field and regional offices with questions regarding submitting requisitions to their agency

printing officer should contact their agency headquarters Benefits Officer. Please follow the link for a directory of headquarters level agency benefits officers: <http://apps.opm.gov/abo/>.

Sincerely,

Howard Weizmann
Deputy Director

Enclosure