

New York

**Sheryl D. Kennerly,**

*Director, Information Management.*

[FR Doc. 04-2635 Filed 2-5-04; 8:45 am]

**BILLING CODE 6353-01-P**

## **BROADCASTING BOARD OF GOVERNORS**

### **Sunshine Act Meeting**

**DATE AND TIME:** February 11, 2004; 1 p.m.-4 p.m.

**PLACE:** Cohen Building, Room 3321, 330 Independence Ave., SW., Washington, DC 20237.

**CLOSED MEETING:** The members of the Broadcasting Board of Governors (BBG) will meet in closed session to review and discuss a number of issues relating to U.S. Government-funded non-military international broadcasting. They will address internal procedural, budgetary, and personnel issues, as well as sensitive foreign policy issues relating to potential options in the U.S. international broadcasting field. This meeting is closed because if open it likely would either disclose matters that would be properly classified to be kept secret in the interest of foreign policy under the appropriate executive order (5 U.S.C. 552b.(c)(1)) or would disclose information the premature disclosure of which would be likely to significantly frustrate implementation of a proposed agency action. (5 U.S.C. 552b.(c)(9)(B)). In addition, part of the discussion will relate solely to the internal personnel and organizational issues of the BBG or the International Broadcasting Bureau. (5 U.S.C. 552b.(c)(2) and (6))

**FOR FURTHER INFORMATION CONTACT:** Persons interested in obtaining more information should contact either Brenda Hardnett or Carol Booker at (202) 401-3736.

Dated: February 4, 2004.

**Carol Booker,**

*Legal Counsel.*

[FR Doc. 04-2747 Filed 2-04-04; 3:30 pm]

**BILLING CODE 8320-01-M**

## **DEPARTMENT OF COMMERCE**

### **Submission for OMB Review; Comment Request**

The Department of Commerce has submitted to the Office of Management and Budget (OMB) for clearance the following proposal for collection of information under the provisions of the Paperwork Reduction Act (44 U.S.C. Chapter 35).

*Agency:* National Institute of Standards and Technology (NIST).

*Title:* Malcolm Baldrige National Quality Award Application.

*Form Number(s):* None.

*OMB Approval Number:* 0693-0006.

*Type of Review:* Regular submission.

*Burden Hours:* 7,400.

*Number of Respondents:* 100.

*Average Hours Per Response:* 74.

*Needs and Uses:* Public Law 100-107, the Malcolm Baldrige National Quality Improvement Act of 1987, established an annual U.S. National Quality Award. The Secretary of Commerce leads and NIST develops and manages the Award with cooperation from the private sector. The purposes of the Award are to promote quality awareness, recognize quality achievements of U.S. organizations, and to share successful quality strategies and practices. The failure to collect the information required of Award applicants would make it impossible to grant the Award and violate statutory responsibilities.

*Affected Public:* Business or for-profit organizations, not-for-profit institutions.

*Frequency:* Annually.

*Respondent's Obligation:* Voluntary.

*OMB Desk Officer:* Jacqueline Zeiher, (202) 395-4638.

Copies of the above information collection proposal can be obtained by calling or writing Diana Hynek, Departmental Paperwork Clearance Officer, (202) 482-0266, Department of Commerce, Room 6625, 14th and Constitution Avenue, NW., Washington, DC 20230 (or via the Internet at [dHynek@doc.gov](mailto:dHynek@doc.gov)).

Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to Jacqueline Zeiher, OMB Desk Officer, FAX number (202) 395-5167 or [JZeiher@omb.eop.gov](mailto:JZeiher@omb.eop.gov)

Dated: February 2, 2004.

**Gwellnar Banks,**

*Management Analyst, Office of the Chief Information Officer.*

[FR Doc. 04-2559 Filed 2-5-04; 8:45 am]

**BILLING CODE 3510-13-P**

## **DEPARTMENT OF COMMERCE**

### **Submission for OMB Review; Comment Request**

DOC has submitted to the Office of Management and Budget (OMB) for clearance the following proposal for collection of information under the provisions of the Paperwork Reduction Act (44 U.S.C. chapter 35).

*Agency:* U.S. Census Bureau.

*Title:* 2004 Panel of the Survey of Income & Program Participation, Wave 2 Topical Modules.

*Form Number(s):* SIPP 24205(L)

Director's Letter; SIPP/CAPI Automated Instrument; SIPP 24003 Reminder Card.

*Agency Approval Number:* 0607-0905.

*Type of Request:* Revision of a currently approved collection.

*Burden:* 98,685 hours.

*Number of Respondents:* 97,650.

*Avg. Hours Per Response:* 30 minutes.

*Needs and Uses:* The U.S. Census Bureau requests authorization from the Office of Management and Budget (OMB) to conduct the Wave 2 topical module interview for the 2004 Panel of the Survey of Income and Program Participation (SIPP). We are also requesting approval for a few replacement questions in the reinterview instrument. The core SIPP and reinterview instruments were cleared under Authorization No. 0607-0905.

The SIPP is designed as a continuing series of national panels of interviewed households that are introduced every few years, with each panel having durations of 3 to 4 years. The 2004 Panel is scheduled for 4 years and will include 12 waves of interviewing. All household members 15 years old or over are interviewed a total of 12 times (12 waves), at 4-month intervals, making the SIPP a longitudinal survey.

The survey is molded around a central "core" of labor force and income questions that remain fixed throughout the life of a panel. The core is supplemented with questions designed to answer specific needs. These supplemental questions are included with the core and are referred to as "topical modules." The topical modules for the 2004 Panel Wave 2 are Work History, Education and Training History, Marital History, Fertility History, Migration History, and Household Relationships. These topical modules were previously conducted in the SIPP 2001 Panel Wave 2 instrument. Wave 2 interviews will be conducted from June through September 2004.

Data provided by the SIPP are being used by economic policymakers, the Congress, State and local governments, and Federal agencies that administer social welfare or transfer payment programs, such as the Department of Health and Human Services and the Department of Agriculture. The SIPP represents a source of information for a wide variety of topics and allows information for separate topics to be integrated to form a single and unified database so that the interaction between tax, transfer, and other government and

private policies can be examined. Government domestic policy formulators depend heavily upon the SIPP information concerning the distribution of income received directly as money or indirectly as in-kind benefits and the effect of tax and transfer programs on this distribution. They also need improved and expanded data on the income and general economic and financial situation of the U.S. population. The SIPP has provided these kinds of data on a continuing basis since 1983, permitting levels of economic well-being and changes in these levels to be measured over time. Monetary incentives to encourage non-respondents to participate is planned for all waves of the 2004 SIPP Panel.

*Affected Public:* Individuals or households.

*Frequency:* Every 4 months.

*Respondent's Obligation:* Voluntary.

*Legal Authority:* Title 13 U.S.C., section 182.

*OMB Desk Officer:* Susan Schechter, (202) 395-5103.

Copies of the above information collection proposal can be obtained by calling or writing Diana Hynek, Departmental Paperwork Clearance Officer, (202) 482-0266, Department of Commerce, room 6625, 14th and Constitution Avenue, NW., Washington, DC 20230 (or via the Internet at [dhynek@doc.gov](mailto:dhynek@doc.gov)).

Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to Susan Schechter, OMB Desk Officer either by fax (202-395-7245) or email ([susan\\_schechter@omb.eop.gov](mailto:susan_schechter@omb.eop.gov)).

Dated: February 3, 2004.

**Madeleine Clayton,**

*Management Analyst, Office of the Chief Information Officer.*

[FR Doc. 04-2624 Filed 2-5-04; 8:45 am]

**BILLING CODE 3510-07-P**

## DEPARTMENT OF COMMERCE

### Census Bureau

#### 2005 New York City Housing and Vacancy Survey

**ACTION:** Proposed collection; comment request.

**SUMMARY:** The Department of Commerce, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the

Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)).

**DATES:** Written comments must be submitted on or before April 6, 2004.

**ADDRESSES:** Direct all written comments to Diana Hynek, Departmental Paperwork Clearance Officer, Department of Commerce, Room 6625, 14th and Constitution Avenue, NW., Washington, DC 20230 (or via the Internet at [DHynek@doc.gov](mailto:DHynek@doc.gov)).

**FOR FURTHER INFORMATION CONTACT:**

Requests for additional information or copies of the information collection instrument(s) and instructions should be directed to: Howard Savage, Census Bureau, FB3-1433, Washington, DC 20233-8500, or phone (301)763-5665.

**SUPPLEMENTARY INFORMATION:**

**I. Abstract**

The Census Bureau plans to conduct the 2005 New York City Housing and Vacancy Survey (NYCHVS) under contract for the City of New York. The primary purpose of the survey is to measure the rental vacancy rate which is the primary factor in determining the continuation of rent control regulations. Other survey information is used by city and state agencies for planning purposes as well as the private sector for business decisions. New York is required by law to have such a survey conducted every three years.

Information to be collected includes: Age, gender, race, Hispanic origin, and relationship of all household members; employment status, education level, and income for persons aged 15 and above. Owner/renter status (tenure) is asked for all units, including vacants. Utility costs, monthly rent, availability of kitchen and bathroom facilities, maintenance deficiencies, neighborhood suitability, and other specific questions about each unit such as number of rooms and bedrooms are also asked. The survey also poses a number of questions relating to handicapped accessibility. For vacant units, a shorter series of similar questions is asked. Finally, all vacant units and approximately five percent of occupied units will be reinterviewed for quality assurance purposes.

The Census Bureau compiles the data in tabular format based on specifications of the survey sponsor, as well as non-identifiable microdata. Both types of data are also made available to the general public through the Census internet site. Note, however, that the sponsor receives the same data that are made generally available so as not to enable the identification of any sample respondent or household.

## II. Method of Collection

All information will be collected by personal interview.

## III. Data

*OMB Number:* 0607-0757 (expired 08/31/2002).

*Form Number:* H-100, H-108 (reinterview).

*Type of Review:* Regular.

*Affected Public:* Households.

*Estimated Number of Respondents:* 18,000 + 2,000 reinterviews.

*Estimated Time Per Response:* 30 minutes occupied (16,500); 10 minutes vacant (1,500); 10 minutes reinterview (2,000).

*Estimated Total Annual Burden Hours:* 8,835.

*Estimated Total Annual Cost:* The only cost to the respondent is that of his/her time.

*Respondent's Obligation:* Voluntary.

**Legal Authority:** Title 13 U.S.C.—section 8b and Local Emergency Housing Rent Control Act, Laws of New York (Chapters 8603 and 657).

## IV. Request for Comments

*Comments are invited on:* (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden (including hours and cost) of the proposed collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval of this information collection; they also will become a matter of public record.

Dated: February 3, 2004.

**Madeleine Clayton,**

*Management Analyst, Office of the Chief Information Officer.*

[FR Doc. 04-2625 Filed 2-5-04; 8:45 am]

**BILLING CODE 3510-07-P**