

GSA/DoD Partnership Update

March 2007

As many of you know, in December 2006 the Department of Defense and the General Services Administration signed a Memorandum of Agreement (MOA) regarding better defining the operational relationship between the two agencies. The MOA included a list of deliverables the two agencies would work to implement in a timely fashion.

This communiqué represents the second edition of our monthly newsletter to you to keep you apprised of these developments.

Since January, the following has occurred:

- **DoD and GSA** have agreed to meet every month to update and coordinate implementation status of the 24 action items pursuant to the MOA. Met on 1/12, 1/26, 2/9, 2/23. Status update is being distributed weekly. Details on individual Action Items may be found in the attached.
- **POLICY GUIDANCE**
 - GSA conducted review of the existing policy guidance related to the final DoD IG findings. Revision of GSAM, Acquisition Letters, and Acquisition Alerts in progress.
 - GSA and DoD have been collaborating on all policy memoranda, training, and related guidance as related to Interagency Acquisitions (IAs).
- **TRAINING**
 - GSA employees have been notified of a video message from CAO. Further video announcements and training to follow via GSA's Center for Acquisition Excellence.
 - Existing training being revised and new classroom training contract awarded. The new and revised courses will cover fiscal law, proper acquisition planning, performance-based acquisition, and contract administration for assisted acquisition.
- **COMPLIANCE REVIEW**
 - GSA Procurement Management Review (PMR) team is continually conducting contract file review for all GSA regions.
 - Based on the issues highlighted in DoD IG reports, PMR Items of Interest listing has been collaboratively developed by GSA and DoD. PMR review list being revised to incorporate the new review items.
- **COMPETITION**
 - GSA is developing strategy to conduct comprehensive review of targeted GSA schedules to ensure competitive market pricing has been established.
 - GSA Procurement Management Review (PMR) specifically addresses sole-source contracts and DoD's competition requirements including Section 803.
 - GSA's FY 2007 Customer Compliance Survey is being expanded by including the usage of all GSA contract vehicles and the compliance of DoD competition requirements.

• **INTERAGENCY ROLES AND RESPONSIBILITY**

- GSA and DoD have been actively participating and supporting the OFPP effort to issue Government-wide guidance on roles and responsibilities in interagency contracting.
- GSA has developed and provided the OFPP and DoD draft standard Interagency Agreement which addresses the weaknesses identified in the DoD IG reports.
- GSA Acquisition Planning Wizard e-tool (APW) is being expanded to enhance acquisition planning in interagency contracting. Security issues being resolved to accommodate DoD users.

• **DATA REPORTING**

- GSA collaborating with DoD Comptroller to finalize report format for standardized quarterly data reporting and to reinforce proper management of DoD funds. Q1 FY 2007 data has been provided to DoD.

Should you have any questions please feel free to contact me directly.