

whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed information collection; (c) ways to enhance the quality, utility and clarity of the information to be collected; and (d) ways to minimize the burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

**DATES:** Consideration will be given to all comments received by April 26, 2004.

**ADDRESSES:** Written comments and recommendations on the proposed information collection should be sent to the Defense Finance and Accounting Service—Denver, DFAS-DE/POSA, ATTN: Mr. Dan Wagle, 6760 East Irvington Place, Denver CO 80279-3000.

**FOR FURTHER INFORMATION CONTACT:** To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments, please write to the above address, or call Mr. Dan Wagle, 303-676-3372.

*Title, Associated Form, and OMB Number:* Request for Information Regarding Deceased Debtor, DD Form 2840, OMB Number 0730-0015.

*Needs and Uses:* This form is used to obtain information on deceased debtors from probate courts. Probate courts review their records to see if an estate was established. They provide the name and address of the executor or lawyer handling the estate. From the information obtained, we submit a claim against the estate for the amount due the United States.

*Affected Public:* Clerks of Probate Courts.

*Annual Burden Hours:* 250 hours.

*Number of Respondents:* 3,000.

*Responses Per Respondent:* 1.

*Average Burden Per Response:* 5 minutes.

*Frequency:* When we are notified a debtor is deceased.

#### **SUPPLEMENTARY INFORMATION:**

#### **Summary of Information Collection**

Defense Finance and Accounting Service maintains updated debt accounts and initiates debt collection action for separated military members, out-of-service civilian employees, and other individuals not on an active federal government payroll system. When notice is received that an individual debtor is deceased, an effort is made to ascertain whether the decedent left an estate by contacting clerks of probate courts. If it's determined that an estate was established, attempts are made to collect the debt from the estate. If no estate

appears to have been established the debt is written off as uncollectible.

Dated: February 18, 2004.

**L.M. Bynum,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense.*

[FR Doc. 04-4042 Filed 2-24-04; 8:45 am]

**BILLING CODE 5001-06-M**

## **DEPARTMENT OF DEFENSE**

### **Office of the Secretary**

#### **Notice of Closed Meeting**

**AGENCY:** Defense Intelligence Agency, Joint Military Intelligence College, DoD.

**ACTION:** Notice of closed meeting.

**SUMMARY:** Pursuant to the provisions of subsection (d) of Section 10 of Public Law 92-463, as amended by section 5 of Public Law 94-409, notice is hereby given that a closed meeting of the DIA Joint Military College Board of Visitors was held as follows:

**DATES:** Tuesday, 6 January 2004, 0800 to 1700; and Wednesday, 7 January 2004, 0800 to 1200.

**ADDRESSES:** Joint Military College, Washington, DC 20340-5100.

**FOR FURTHER INFORMATION CONTACT:** Mr. A. Denis Clift, President, DIA Joint Military College, Washington, DC 20340-5100, (202) 231-3344.

**SUPPLEMENTARY INFORMATION:** The entire meeting was devoted to the discussion of classified information as defined in section 552b(c)(1), Title 5 of the U.S. Code and therefore was closed. The Board discussed several current critical intelligence issues and advised the Director, DIA, as to the successful accomplishment of the mission assigned to the Joint Military College.

Dated: February 18, 2004.

**L.M. Bynum,**

*Alternate OSD Federal Register Liaison Officer, DoD.*

[FR Doc. 04-4043 Filed 2-24-04; 8:45 am]

**BILLING CODE 5001-06-M**

## **DEPARTMENT OF DEFENSE**

### **Defense Logistics Agency**

#### **Privacy Act of 1974; Systems of Records**

**AGENCY:** Defense Logistics Agency, DoD.

**ACTION:** Notice of amend systems of records.

**SUMMARY:** The Defense Logistics Agency proposes to amend a system of records notice in its inventory of record systems

subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended.

**DATES:** This action will be effective without further notice on March 26, 2004, unless comments are received that would result in a contrary determination.

**ADDRESSES:** Send comments to the Privacy Act Officer, Headquarters, Defense Logistics Agency, ATTN: DSS-B, 8725 John J. Kingman Road, Stop 6220, Fort Belvoir, VA 22060-6221.

**FOR FURTHER INFORMATION CONTACT:** Ms. Susan Salus at (703) 767-6183.

**SUPPLEMENTARY INFORMATION:** The Defense Logistics Agency notices for systems of records subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended, have been published in the Federal Register and are available from the address above.

The Defense Logistics Agency proposes to amend a system of records notice in its inventory of record systems subject to the Privacy Act of 1974 (5 U.S.C. 552a), as amended. The amendment is not within the purview of subsection (r) of the Privacy Act of 1974 (5 U.S.C. 552a), as amended, which requires the submission of a new or altered system report.

Dated: February 18, 2004.

**L.M. Bynum,**

*Alternate OSD Federal Register Liaison Officer, Department of Defense*

#### **S253.31 DLA-G**

##### **SYSTEM NAME:**

Patent Licensees and Assignments (February 22, 1993, 58 FR 10854).

##### **CHANGES:**

##### **SYSTEM IDENTIFIER:**

Delete entry and replace with 'S100.72'.

\* \* \* \* \*

##### **AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

Delete entry and replace with '10 U.S.C. 2386, Copyrights, patents, designs, etc.; acquisition; 10 U.S.C. 2515, Office of Technology Transition; 35 U.S.C. 202, Disposition of rights; Defense Federal Acquisition Regulation Supplement Subpart 227.70 Infringement Claims, Licenses, and Assignments; DoD Regulation 3200.12-R-4, Domestic Technology Transfer Program.'

##### **PURPOSE(S):**

Delete entry and replace with 'Data is maintained for the acquisition and administration of patent license and assignment agreements.'

\* \* \* \* \*

**SAFEGUARDS:**

Delete entry and replace with 'Access is limited to those individuals who require the records for the performance of their official duties. Paper records are maintained in buildings with controlled or monitored access. During non-duty hours, records are secured in locked or guarded buildings, locked offices, or locked cabinets. The electronic records systems employ user identification and password or smart card technology protocols.'

**RETENTION AND DISPOSAL:**

Delete entry and replace with 'Records submitted to the office of General Counsel, HQ are destroyed 26 years after file is closed. Records maintained by Offices of General Counsel of DLA's field activities are destroyed 7 years after closure.'

\* \* \* \* \*

**RECORD SOURCE CATEGORIES:**

Delete 'Patent' from first line.

\* \* \* \* \*

**S100.72****SYSTEM NAME:**

Patent Licenses and Assignments.

**SYSTEM LOCATION:**

Office of the General Counsel, HQ DLA, 8725 John J. Kingman Road, Stop 2533, Fort Belvoir, VA 22060-6221, and the offices of counsel of the DLA field activities. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:**

Individuals and firms, which have granted patent licenses or assignments to DLA.

**CATEGORIES OF RECORDS IN THE SYSTEM:**

Files including patent license and assignment agreements and accounting records indicating basis for Government payment of royalties during life of agreements.

**AUTHORITY FOR MAINTENANCE OF THE SYSTEM:**

10 U.S.C. 2386, Copyrights, patents, designs, etc.; acquisition; 10 U.S.C. 2515, Office of Technology Transition; 35 U.S.C. 202, Disposition of rights; Defense Federal Acquisition Regulation Supplement Subpart 227.70, Infringement Claims, Licenses, and Assignments; DoD Regulation 3200.12-R-4, Domestic Technology Transfer Program.

**PURPOSE(S):**

Data is maintained for the acquisition and administration of patent license and assignment agreements.

**ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:**

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(5) as follows:

Information may be referred to other Government agencies or to non-Government personnel (including contractors or prospective contractors) having an identified interest in the potential or actual infringement of particular patents.

The DoD 'Blanket Routine Uses' set forth at the beginning DLA's compilation of systems of records notice apply to this system.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

**STORAGE:**

Records maintained in paper and computerized form.

**RETRIEVABILITY:**

Filed by name of individual or firm granting rights.

**SAFEGUARDS:**

Access is limited to those individuals who require the records for the performance of their official duties. Paper records are maintained in buildings with controlled or monitored access. During non-duty hours, records are secured in locked or guarded buildings, locked offices, or locked cabinets. The electronic records systems employ user identification and password or smart card technology protocols.

**RETENTION AND DISPOSAL:**

Records submitted to the office of General Counsel, HQ are destroyed 26 years after file is closed. Records maintained by Offices of General Counsel of DLA's field activities are destroyed 7 years after closure.

**SYSTEM MANAGER(S) AND ADDRESS:**

Office of General Counsel, Defense Logistics Agency, 8725 John J. Kingman Road, Stop 2533, Fort Belvoir, VA 22060-6221.

**NOTIFICATION PROCEDURE:**

Individuals seeking to determine whether information about themselves is contained in this system should

address written inquiries to the Privacy Officer, Headquarters, Defense Logistics Agency, ATTN: DSS-B, 8725 John J. Kingman Road, Stop 6220, Fort Belvoir, VA 22060-6221. or to the Privacy Act Officer of the DLA field activity involved. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**RECORD ACCESS PROCEDURES:**

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Privacy Officer, Headquarters, Defense Logistics Agency, ATTN: DSS-B, 8725 John J. Kingman Road, Stop 6220, Fort Belvoir, VA 22060-6221, or to the Privacy Act Officer of the DLA field activity involved. Official mailing addresses are published as an appendix to DLA's compilation of systems of records notices.

**CONTESTING RECORD PROCEDURES:**

The DLA rules for accessing records, for contesting contents and appealing initial agency determinations are contained in 32 CFR part 323, or may be obtained from the Privacy Act Officer, Headquarters, Defense Logistics Agency, ATTN: DSS-B, 8725 John J. Kingman Road, Stop 6220, Fort Belvoir, VA 22060-6221.

**RECORD SOURCE CATEGORIES:**

DLA Counsel's investigation of published and unpublished records and files both within and without the government, consultation with government and non-government personnel, information from other government agencies and information submitted by Government officials or other persons having a direct interest in the subject matter of the file.

**EXEMPTIONS CLAIMED FOR THE SYSTEM:**

None.

[FR Doc. 04-4044 Filed 2-24-04; 8:45 am]

BILLING CODE 5001-06-M

**DEPARTMENT OF DEFENSE****Defense Logistics Agency****Privacy Act of 1974; Systems of Records**

**AGENCY:** Defense Logistics Agency, DoD.  
**ACTION:** Notice to alter a system of records.

**SUMMARY:** The Defense Logistics Agency proposes to alter a system of records notice in its inventory of record systems subject to the Privacy Act of 1974 (5