

## Department of Commerce

### Personal Identity Verification (PIV) Card Issuance Privacy Act Statement

You are being issued a **Personal Identity Verification (PIV) card**. This card is a secure and reliable form of identification based on your verified identity. It is strongly resistant to identity fraud, tampering, counterfeiting, and terrorist exploitation, can be rapidly authenticated electronically, and can be issued only by providers who are accredited.

**Purpose:** Common to all Federal agencies, the PIV card is a way for you to prove that you are who you claim to be. We issue PIV cards to reduce identity fraud, protect your personal privacy, and enhance security through a standardized process. As part of this process, the U.S. Government conducts a background investigation on you to establish your suitability for your job, and eligibility to obtain a federal PIV card. Some of the information you provide for your background investigation, along with information from the office that hired you, is used to verify your identity and issue you a PIV card. This agency and other agencies will use the card when you require and request access to federal facilities, computer systems, applications or data, in order to prove your identity and your right for access.

The Federal PIV card contains limited information about you. The card displays a printed picture of your face, your full name, agency affiliation, organization affiliation, card expiration date, agency card serial number, and an issuer identification number. The card also stores a Personal Identification Number (PIN), a cardholder unique identifier, an authentication key, and two electronic fingerprints.

**Authority to Request this Information:** The authorities for the PIV enrollment process are Executive Order 10450; 5 U.S.C. §301.

**Use and Disclosure of Information:** The information displayed and stored on your PIV Card may be disclosed by the Privacy Act (5 U.S.C. § 552a(b)) and as follows: In the event that a system of records maintained by the Department to carry out its functions indicates a violation or potential violation of law or contract, or rule, regulations, or order issued pursuant thereto, or the necessity to protect an interest of the Department, the relevant records may be referred to the appropriate agency, whether Federal, state, local or foreign, charged with the responsibility of investigating or prosecuting such violation or charged with enforcing or implementing the statute or contract, or rule, regulation or order issued pursuant thereto, or protecting the interest of the Department; To a Federal, state or local agency maintaining civil, criminal or other relevant enforcement information or other pertinent information, such as current licenses or to obtain information relevant to a Department decision concerning the assignment, hiring or retention of an individual, the issuance of a security clearance, the letting of a contract, or the issuance of a license, grant or other benefit; To a Federal, state, local, or international agency, in response to its request, in connection with the assignment hiring or retention of an individual, the issuance of a security clearance, the reporting of an investigation of an individual, the letting of a contract, or the issuance of a license, grant or other benefit by the requesting agency, to the extent that the information is relevant and necessary to the requesting agency's decision on the matter; In the course of presenting evidence to a court, magistrate or administrative tribunal, including disclosures to opposing counsel in the course of settlement negotiations; To a Member of Congress submitting a request involving an individual when the individual has requested assistance from the Member with respect to the subject matter of the record; To a medical advisor or any individual submitting a request for access to the record under the Act and 15 CFR Part 4b if, in the sole judgment of the Department, disclosure could have an adverse effect upon the individual, under the provision of 5 U.S.C. 552a(f)(3) and implementing regulations at 15 CFR 4b.6; To the Office of Management and Budget in connection with the review of private relief legislation as set forth in OMB Circular No. A-19 at any stage of the legislative coordination and clearance process as set forth in that Circular; To the Department of Justice in connection with determining whether disclosure thereof is required by the Freedom of Information Act (5 U.S.C. 552); To a contractor of the Department having need for the information in the performance of the contract, but not operation a system of records within the meaning of 5 U.S.C. 552a(m); To the Office of Personnel Management for personnel research purposes; as a data source for management information; for the production of summary descriptive statistics and analytical studies in support of the function for which the records are collected and maintained; or for related manpower studies; To the Administrator, General Services, or his designee, during an inspection of records conducted by GSA as part of that agency's responsibility to recommend improvements in records management practices and programs, under authority of 44 U.S.C. 2904. Such disclosure shall be made in accordance with the GSA regulations governing inspection of records for this purpose, and any other relevant (i.e. GSA or Commerce) directive. Such disclosure shall not be used to make determinations about individuals; To debt collection agencies for the purpose of collecting delinquent debts as authorized by the Debt Collection Act (31 U.S.C. 3718).

If you have questions or concerns about the use of the information, you may contact DOC's Privacy Act Officer or Agency Official for Privacy in the Office of the Chief Information Officer.

**Failure or Refusal to Provide Information:** While providing this information is voluntary, if you do not provide the requested information in whole or in part, we may not be able to complete your identity and registration process, or complete it in a timely manner. If holding a PIV card is a condition of your employment or contract, failure to provide the requested information will affect your placement or employment.