

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-476-06-5	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <i>5-1-2006</i>	
1. FROM (Agency or establishment) DEPARTMENT OF COMMERCE		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION BUREAU OF INDUSTRY AND SECURITY (BIS)			
3. MINOR SUBDIVISION OFFICE OF ANTIBOYCOTT COMPLIANCE			
4. NAME OF PERSON WITH WHOM TO CONFER ELAINE FARROW	5. TELEPHONE NUMBER 202-482-2165	DATE <i>31 May 2006</i>	ARCHIVIST OF THE UNITED STATES <i>Leis Bellard</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE <i>4/27/06</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE
ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached pages		
<i>cc Agency Bureau</i>			

BUREAU OF INDUSTRY AND SECURITY
RECORDS SCHEDULE FOR THE
BOYCOTT REPORT SYSTEM
N1-476-06-5

The Office of Antiboycott Compliance (OAC) is responsible for implementing the antiboycott provisions of the Export Administration Regulations (EAR). Specifically, OAC performs three primary functions: enforcing EAR, assisting individuals and private sector companies in antiboycott compliance and compiling and analyzing information regarding international boycotts.

1. INPUT RECORDS

Source Documents

Data keyed into the system from Bureau of Industry and Security boycott reporting forms (Form numbers 621P and 6051P).

DISPOSITION: PERMANENT: Retain in Boycott Report System for 3 years and then transfer to the National Archives.

2. DATA BASE RECORDS

Data is maintained in the Boycott Report System and backed up daily by the agency's main frame located in Springfield, VA. The Boycott Report System is a separate component of the bureau's Export Control Automated Support System (ECASS).

DISPOSITION: PERMANENT: Retain in Boycott Report System for 3 years and then transfer to the National Archives.

3. OUTPUT RECORDS

The sole system output is a pre-determined raw data file, which transfers manually scanned and verified work item data to the Export Control Automated Support System (ECASS).

DISPOSITION: PERMANENT: Retain in Boycott Report System for 3 years and then transfer to the National Archives.

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4. SYSTEM DOCUMENTATION

Data system specifications, codebooks, record layouts, user guides, and output specifications.

DISPOSITION: PERMANENT: Transfer a copy to the National Archives with permanent master files. Transfer updates and changes with subsequent transfer of the master files.

NOTE: Under Section 8(b) (2) of the Export Administration Act of 1979, as amended, the information in the Boycott Report System which reveals the dollar value of individual transactions may not be publicly disclosed unless the Secretary of Commerce determines that disclosure would not place the U.S. person involved at a competitive disadvantage.