

U.S. DEPARTMENT OF COMMERCE
INTERNATIONAL TRADE ADMINISTRATION
IMPORT ADMINISTRATION

JOB: N1-489-97-1
ISSUANCE DATE: 6/11/97

DEPUTY ASSISTANT SECRETARY
FOR IMPORT ADMINISTRATION
FOREIGN TRADE ZONES STAFF

The attached revised schedule is being submitted to replace portions of NCI-151-81-2, as indicated on the next page.

International Trade Administration
Foreign Trade Zones Program

1. Foreign Trade Zones Application Files

Documents related to applications made by state and local agencies or public corporations for establishing or extending U.S. foreign-trade zones. Files contain the application for the establishment or extension of zones, correspondence, applicant's plans for acquiring title, methods of financing venture, economic surveys, descriptions of projects, estimates of costs, maps, plot plans and drawings, state laws authorizing applications, Federal Register and other notices, transcripts of public hearings, public comments, lists of proponents and opponents, newspaper clippings and press releases. Files are maintained by zone and applicant.

AUTHORIZED DISPOSITION: Close files 5 years after FTZ Board action or 1 year after zone termination and transfer to the FRC. Destroy 10 years after closure.
{Supersedes NC1-151-81-2, Items 2, 11, 12, and 13}

