



National Forum on Public Safety Spectrum Management

*A Public Meeting to Address the President's
Memorandum on Spectrum Policy*

*Agenda
February 10–11, 2004
Omni Shoreham Hotel
Washington, DC*

Hosted by
**U.S. Department of Commerce,
National Telecommunications and Information Administration
(NTIA)**

AGENDA
Tuesday, February 10, 2004

- 7:00 a.m. **Sign-up/Informal Networking**
- 7:50 a.m. **Call to Order**
Mr. Don Speights, Chief, Public Safety Division, NTIA
- 7:55 a.m. **Posting of Colors and Pledge of Allegiance**
U.S. Park Police (District of Columbia)
- 8:00 a.m. **Introduction of Keynotes**
Mr. Michael Gallagher, Acting Assistant Secretary of Commerce for Communications and Information
- Keynote Address**
Dr. Samuel W. Bodman, Deputy Secretary of the U.S. Department of Commerce
Kathleen Q. Abernathy, Commissioner, Federal Communications Commission
- 8:30 a.m. **Networking Break**
- 8:50 a.m. **Overview of the President’s Memorandum and Department of Commerce (DOC) Approach**
Mr. Fred Wentland, Associate Administrator, NTIA, Office of Spectrum Management
- Question and Answer Session on the President’s Memorandum and DOC Approach**
Mr. Fred Wentland, Associate Administrator, NTIA, Office of Spectrum Management
- 10:15 a.m. **CAG Briefing and Forum Activities**
Mr. Don Speights, Chief, Public Safety Division, NTIA
- 11:30 a.m. **Lunch** (on your own)
- 1:00 p.m. **Breakout Session #1** (See Appendix for room assignments and further details)
- Upon arrival, each participant will be assigned to one of the four tracks. Each track will include, and therefore each attendee will participate in, all four of the objective discussions. The tracks are designed to maintain an equal number of participants in each discussion section.
- 2:50 p.m. **Networking Break**
- 3:10 p.m. **Breakout Session #2** (See Appendix for room assignments and further details)
- 5:00 p.m. **Adjourn**
Mr. Don Speights, Chief, Public Safety Division, NTIA

AGENDA
Wednesday, February 11, 2004

- 7:00 a.m. **Sign-up/Informal Networking**
- 8:00 a.m. **Recap of Previous Day and Established Best Practices**
Mr. Don Speights, Chief, Public Safety Division, NTIA
- 8:30 a.m. **Breakout Session #1** (See Appendix for room assignments and further details)
- 10:10 a.m. **Networking Break**
- 10:20 a.m. **Breakout Session #2** (See Appendix for room assignments and further details)
- Noon **Lunch** (on your own)
- 1:30 p.m. **A Town Hall Discussion on the Presidential Initiative**
*Mr. Michael Gallagher, Acting Assistant Secretary of Commerce for
Communications and Information*
Mr. Ed Thomas, Chief, Office of Engineering and Technology, FCC
- 2:15 p.m. **Recap of Top Issues Discussed**
Mr. Don Speights, Chief, Public Safety Division, NTIA
- 2:30 p.m. **Option Finder Survey**
- 4:00 p.m. **Closing Remarks**

Appendix—Breakout Session Details

Session	Start Time	Blue Track Blue Room	Red Track Hampton Room	Green Track Governors Room	Yellow Track Capitol Room
Day 1					
Breakout #1	1:00 p.m.	Objective 1	Objective 2	Objective 3	Objective 4
Breakout #2	3:10 p.m.	Objective 2	Objective 3	Objective 4	Objective 1
Day 2					
Breakout #1	8:30 a.m.	Objective 3	Objective 4	Objective 1	Objective 2
Breakout #2	10:20 a.m.	Objective 4	Objective 1	Objective 2	Objective 3

Objective 1—Determining Spectrum Requirements

*This working group will discuss the objective **develop means to address critical spectrum needs of national and homeland security, public safety, federal transportation infrastructure, and science**. Topics for discussion will include the requirements identification process, the spectrum requirements definition process, and suggested improvements for both processes. The goal of this working group will be to define the ideal process for determining spectrum requirements.*

Objective 2—Spectrum Management Process

*This working group will discuss the objective **facilitate a modernized and improved spectrum management system**. Topics for discussion will include user activities, frequency coordinator activities, FCC activities, the frequency assignment process, and the possibility of a single spectrum management agency. The goal of this working group is to define an ideal state and local public safety spectrum management process.*

Objective 3—Spectrum Efficiency and Beneficial Use

*This working group will discuss the objective **facilitate policy changes to create incentives for more efficient and beneficial use of spectrum and to provide a higher degree of predictability and certainty in the spectrum management process**. Topics for discussion will include the narrowbanding mandate, secondary markets, ultra wideband technologies, and general interference. The goal of this working group is to define spectral efficiency and beneficial use, and find methods to best improve efficiency and predictability.*

Objective 4—Deployment of New Technologies

*This working group will discuss the objective **develop policy tools to streamline the deployment of new and expanded services and technologies, while preserving national and homeland security and public safety, and encouraging scientific research**. Topics for discussion will include software defined radio, third-generation cellular technology, and digital television. The goal of this working group is to determine the safest and most effective approach for the deployment of new technologies.*