

U.S. Department of Labor

Mine Safety and Health Administration



MSHA's Small Mine Office—Serving the small mines in America

Week 22

Location: _____ Supervisor: _____

Date: _____ Time: _____ Duration: _____

1) Help Reduce Injury to Others

- Set an example of always working safely
- Be responsible for your co-workers safety as well as your own
- Be willing to go above and beyond the call of duty for safety's sake
- Safety is everyone's responsibility
- Keep machine guards in place
- Encourage co-workers to follow proper safety guidelines

2) Portable Electric Tools

- Check for defects such as missing ground pins, cracked case or cord, etc.
- Famous last words – “110 Volts can't kill you”. Don't believe it. It can and has.
- Have an electrician make electrical repairs to powered hand tools

3) Floor Openings

- Cover floor openings with substantial material and secure it in place
- Use fall protection when working near floor openings
- Install guardrails or handrails around openings.
- Keep clearly marked barricades in place, if openings are not covered or protected by railings.

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comment: