

accompanying releases, housed in a system named e-QIP (Electronic Questionnaires for Investigations Processing)

These information collections are completed by applicants for, or incumbents of, Government positions, or positions for the Government under contract, or by military personnel. The collections are used as the basis of information for background investigations to establish that such persons are suitable for:

- Employment or retention in employment;
- Employment or retention as contractor; or eligible for:
 - A public trust position; or
 - Employment or retention as a Federal employee, Federal contractor or military personnel in a sensitive or national security position requiring access to classified national security information or special nuclear information or material.

When use is necessary, the SF 86A is used in lieu of blank paper as a continuation of the form with which its use is associated and not for any unique purpose exclusive from the associated form.

Comments are particularly invited on:

- Whether this collection of information is necessary for the proper performance of functions of the Office of Personnel Management and its Center for Federal Investigative Services, which administers background investigations;
- Whether our estimate of the public burden of this collection is accurate, and based on valid assumptions and methodology; and
- Ways in which we can minimize the burden of the collection of information on those who are to respond, through use of the appropriate technological collection techniques or other forms of information technology.
- Ways in which we can enhance the quality, utility, and clarity of the information to be collected.

The SF 85, SF 85P, SF 85P-S, SF 86, SF 86A, and SF 86C are completed by both employees of the Federal Government and individuals not employed with the Federal Government, including Federal contractors, and military personnel.

Federal employees are defined as those individuals who are employed as civilian or military personnel with the Federal Government. Non-Federal employees include members of the general public and all individuals employed as Federal and military contractors, or individuals otherwise not directly employed by the Federal Government.

It is estimated that 17,000 non-Federal individuals will complete the SF 85 annually. Each form takes approximately 30 minutes to complete. The estimated annual public burden is 8,500 hours.

It is estimated that 49,000 non-Federal individuals will complete the SF 85P annually. Each form takes approximately 60 minutes to complete. The estimated annual burden is 49,000 hours.

It is estimated that 3,600 non-Federal individuals will complete the SF 85P-S annually. Each form takes approximately 10 minutes to complete. The estimated annual burden is 600 hours.

It is estimated that 56,000 non-Federal individuals will complete the SF 86 annually. Each form takes approximately 90 minutes to complete. The estimated annual burden is 84,000 hours.

It is estimated that 16,000 non-Federal individuals will complete the SF 86A annually. When this continuation form is used, however, no public burden estimate is provided as it is included with the time computed with the associated security questionnaire.

It is estimated that 1,200 non-Federal individuals will complete the SF 86C annually. Each form takes approximately 15 minutes to complete. The estimated annual burden is 300 hours.

e-QIP (Electronic Questionnaires for Investigations Processing) is a Web-based system application that houses or will house electronic versions or the SF 86, SF 85P, SF 85P-S, and SF 85. The SF 86 is in full production and the SF 85P, SF 85P-S and SF 85 will be available for full production by early 2005. This Internet data collection tool is used in place of—not in addition to—the paper versions of these forms. Individuals using the e-QIP versions will enjoy more convenience, faster processing time, and immediate data validation to ensure accuracy of their personal history information. The data requested on these forms is consistent with that requested on their paper counterparts. e-QIP is a newly implemented system, which accounts for approximately 5% of all security forms submitted at this time. As implementation among Federal agencies expands, it is anticipated that the percentage of all security forms processed through e-QIP will exceed 50% by 2006.

While e-QIP will significantly enhance the processing of security questionnaires for processing of background investigations, we do not expect an immediate discernable change

to the public burden hours from those cited above for identical paper versions of the forms.

For copies of this proposal, contact Mary Beth Smith-Toomey on (202) 606-8358, Fax (202) 418-3251, or e-mail at mbtoomey@opm.gov. Please be sure to include a mailing address with your request.

DATES: Comments on this proposal should be received within 60 calendar days from the date of this publication.

ADDRESSES: Send or deliver comments to: Kathy Dillaman, Deputy Associate Director, Center for Federal Investigative Services, U.S. Office of Personnel Management, 1900 E. Street, Room 5416, Washington, DC 20415.

FOR INFORMATION REGARDING ADMINISTRATIVE COORDINATION CONTACT: Doug Steele—Program Analyst, Standards and Evaluations Group, Center for Federal Investigative Services, U.S. Office of Personnel Management, (202) 606-2325.

U.S. Office of Personnel Management.

Kay Coles James,

Director.

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SMALL BUSINESS ADMINISTRATION

Data Collection Available for Public Comments and Recommendations

ACTION: Notice and request for comments.

SUMMARY: In accordance with the Paperwork Reduction Act of 1995, this notice announces the Small Business Administration's intentions to request approval on a new and/or currently approved information collection.

DATES: Submit comments on or before March 28, 2005.

ADDRESSES: Send all comments regarding whether these information collections are necessary for the proper performance of the function of the agency, whether the burden estimates are accurate, and if there are ways to minimize the estimated burden and enhance the quality of the collections, to Johnny Kitts, Chief Fund Administrator, Office of Investment, Small Business Administration, 409 3rd Street SW., Suite 6300, Wash, DC 20416.

FOR FURTHER INFORMATION CONTACT: Johnny Kitts, Chief, Fund Administrator, 202-205-7587 johnny.kitts@sba.gov Curtis B. Rich, Management Analyst, 202-205-7030 curtis.rich@sba.sba.

SUPPLEMENTARY INFORMATION:

Title: "25-Model Corp. Resol. or GP Certif., 33-Model Letter to Selling Agent 34-Bank ID, 1065 Appl, Lic. Assure. of Compliance."

Description of Respondents: Applicants for SBA-guaranteed leverage.
Form No: 25, 33, 34, and 1065.

Annual Responses: 125.

Annual Burden: 110.

ADDRESSES: Send all comments regarding whether these information collections are necessary for the proper performance of the function of the agency, whether the burden estimates are accurate, and if there are ways to minimize the estimated burden and enhance the quality of the collections, to Louis Cupp, New Markets Policy, Office of Investment, Small Business Administration, 409 3rd Street SW., Suite 6300, Wash, DC 20416.

FOR FURTHER INFORMATION CONTACT: Louis Cupp, New Markets Policy Analysis, 202-619-0511 louis.cupp@sba.gov Curtis B. Rich, Management Analyst, 202-205-7030 curtis.rich@sba.sba.

Title: "NMVC Program Application Interview Questions: SSBIC Applicant Tech, Proposal: Request for Approval of Management Services Fees."

Description of Respondents: Program Applicants and participants; SSBIC'S receiving grants under the NMVC program.

Form No: 2215, 2216 and 2217.

Annual Responses: 38.

Annual Burden: 91.

ADDRESSES: Send all comments regarding whether this information collection is necessary for the proper performance of the function of the agency, whether the burden estimates are accurate, and if there are ways to minimize the estimated burden and enhance the quality of the collection, to Robert Dillier, Public Affairs Specialist, Office of Communications and Public Liaison, Small Business Administration, 409 3rd Street SW., Suite 7450, Wash, DC 20416

FOR FURTHER INFORMATION CONTACT: Robert Dillier, Public Affairs, 202-205-6086 robert.dillier@sba.gov or Curtis B. Rich, Management Analyst, 202-205-7030 curtis.rich@sba.sba.

Title: "Voluntary Customer Surveys in accordance with E.O. 12862."

Description of Respondents: SBA Customers.

Form No: N/A.

Annual Responses: 33,115.

Annual Burden: 11,038.

Jacqueline White,

Chief, Administrative Information Branch.
[FR Doc. 05-1323 Filed 1-24-05; 8:45 am]

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SOCIAL SECURITY ADMINISTRATION

Privacy Act of 1974; as Amended New System of Records and New Routine Use Disclosures

AGENCY: Social Security Administration (SSA).

ACTION: Proposed new system of records and proposed routine uses.

SUMMARY: In accordance with the Privacy Act (5 U.S.C. 552a(e)(4) and (e)(11)), we are issuing public notice of our intent to establish a new system of records entitled *Electronic Freedom of Information Act (eFOIA) System, 60-0340*, and routine uses applicable to this system of records. The proposed system of records will consist of Freedom of Information Act (FOIA) initial requests from individuals and groups of individuals and replies from SSA's Freedom of Information Officer; FOIA appeals and replies to those appeals; and information associated with FOIA initial and appeal requests (e.g., copies of records disclosed or withheld). We invite public comments on this proposal.

DATES: We filed a report of the proposed new system of records and proposed routine use disclosures with the Chairman of the Senate Committee on Homeland Security and Governmental Affairs, the Chairman of the House Committee on Government Reform, and the Director, Office of Information and Regulatory Affairs, Office of Management and Budget (OMB) on January 11, 2005. The proposed system of records and routine uses will become effective on February 20, 2005, unless we receive comments warranting it not to become effective.

ADDRESSES: Interested individuals may comment on this publication by writing to the Executive Director, Office of Public Disclosure, Office of the General Counsel, Social Security Administration, Room 3-A-6 Operations Building, 6401 Security Boulevard, Baltimore, Maryland 21235-6401. All comments received will be available for public inspection at the above address.

FOR FURTHER INFORMATION CONTACT: Ms. Linda Thibodeaux, Lead Social Insurance Specialist, Strategic Issues Team, Office of Public Disclosure, Office of the General Counsel, Social Security Administration, Room 3-A-6 Operations Building, 6401 Security Boulevard, Baltimore, Maryland 21235, e-mail address at linda.thibodeaux@ssa.gov, or by telephone at (410) 965-9821.

SUPPLEMENTARY INFORMATION:

I. Background and Purpose of the Proposed eFOIA System

A. General Background

The Social Security Administration's Freedom of Information Act (FOIA) workload has increased rapidly in the last several years and is expected to continue increasing in volume. The existing system that is used to control and process this workload is antiquated and was not designed to interface with other systems that support the functionality of the *eFOIA System*. The proposed *eFOIA System* is an Internet Web-based integrated system that will afford the public an opportunity to make FOIA requests via the Internet and uses the Department of Treasury's pay.gov service to provide the customer with a fast and effective means to pay his or her FOIA fees. In addition, one system allows SSA staff to keep current with the growing FOIA workload and more fully comply with the provisions of the Electronic Freedom of Information Act Amendments of 1996 that amended the FOIA.

B. Collection and Maintenance of the Data for the Proposed New System of Records Entitled the eFOIA System

The information that SSA will collect and maintain in the *eFOIA System* will consist of initial FOIA requests from individuals or groups of individuals to SSA's Freedom of Information Officer and copies of replies to those requests; copies of FOIA appeal requests; and information SSA generates in responding to FOIA initial and appeal requests. The information maintained in the proposed *eFOIA System* will be maintained in electronic formats and will include information on all FOIA requests. Specifically, it will contain: (1) The requester's name, address, control number, and subject matter of the request; (2) incoming request; (3) replies to the request; (4) appeals based on the replies; and (4) replies to the appeals. We will retrieve information from the proposed *eFOIA System* by using the individual's name and/or address, control number assigned to the incoming request and subsequent correspondence or subject matter area. Thus the *eFOIA System* will constitute a system of records under the Privacy Act.

II. Proposed Routine Use Disclosures of Data Maintained in the Proposed eFOIA System

A. Proposed Routine Use Disclosures

We are proposing to establish routine uses of information that will be