

U.S. DEPARTMENT OF COMMERCE BLANKET PURCHASE AGREEMENT LOG

Business Type:

Name of Vendor: _____

Page _____ of _____

Large: _____

Contact Person: _____

Small: _____

Telephone Number: _____

Ordering Office: _____

Minority: _____

BPA Description: _____

BPA Number: _____

Women-owned: _____

Call Order Number	Order Date	Call Placed By	Accounting Data	General Description	Qty	Unit	Unit Price	Total Price		Competition		Order Accepted		Model No.—S/N Classified (Type of Property)
								Item	Order	Yes	No	By	Date	

TOTAL DOLLAR AMOUNT THIS PAGE: \$ _____

DISTRIBUTION: By the 10th working day of the month following the end of the quarter. Send 1 copy to: (1) Purchase Office; (2) Original retain in BPA file folder.