<u>**DOCUMENT CHANGE PROPOSAL/BRIEFING SHEET**</u>

FINAL DISPOSITION (INITIAL Not Required)

ORDER/PUBLICATION: 7210.3V

CHANGE: 2

EFFECTIVE DATE: March 12, 2009   **TRACKING #: 32- 17-5-11**

SPECIALIST/ROUTING: John Rupp x3-925-3121

1. <u>PARAGRAPH NUMBER AND TITLE</u>:

17-5-11. PROCESSING REQUESTS FOR REROUTES AND RESTRICTIONS FOR FACILITIES WITH NTML

2. <u>BACKGROUND</u>: Current procedures for processing restrictions for facilities with the National Traffic Management Log (NTML) require the field Traffic Management Unit (TMU) to make an entry in the NTML and initiate a phone call to the Air Traffic Control System Command Center (ATCSCC). The ATCSCC conferences in the providing facilities and verification that the restrictions were received in the NTML and the times and miles-in-trail are agreed upon.

3. <u>EXPLANATION OF CHANGE</u>: This new procedure allows the processing of most restrictions to be accomplished via the NTML, reducing workload for TMUs and ATCSCC operational personnel. This change cancels and incorporates N JO 7210.684 Processing Requests for Reroutes and Restrictions for Facilities with National Traffic Management Log (NTML), effective May 17, 2008.

4. <u>CHANGE</u>:

<u>OLD</u>	<u>NEW</u>
17-5-<u>10.</u> PROCESSING REQUESTS FOR REROUTES AND RESTRICTIONS FOR FACILITIES WITH NTML	17-5-**11**. PROCESSING REQUESTS FOR REROUTES AND RESTRICTIONS FOR FACILITIES WITH NTML
a. Restrictions that require ATCSCC review and approval:	a. Restrictions**/modifications** that require ATCSCC review and approval:
1. <u>Enter the restriction/modification in NTML, and then call the ATCSCC to coordinate.</u>	1. **Requesting facility must enter the restriction/modification in NTML.**
2. <u>The ATCSCC initiates a conference regarding the restriction/modification and the originating facility coordinates with all affected facilities. If an amendment is necessary, the ATCSCC amends the restriction while on the conference.</u>	2. **Providing facilities should review and respond using NTML within 15 minutes.**
Add	*<u>NOTE-</u>* *<u>The restriction/modification, if not responded to, will be placed in conference status 15 minutes after it has been entered by the requesting facility.</u>*
3. <u>After the restriction/modification is coordinated, the restriction or modification will be approved and sent to all affected facilities.</u>	3. **If all providing facilities accept the restriction/modification using the NTML software, the ATCSCC must approve or deny the restriction/modification as appropriate. The ATCSCC may deny/amend a restriction at**

anytime; however, it must call the requesting facility and explain the reason for the denial/amendment. For automation purposes, the ATCSCC should not approve a restriction until all field providers have accepted it; however, if the ATCSCC elects to override the automation and approves a restriction/modification before all provider(s) accept, it must coordinate this action with the affected provider(s).

Add

4. When a restriction is in conference status, the requestor must initiate a conference through the ATCSCC with providers. If an amendment is necessary, the ATCSCC amends and approves the restriction while on the conference.

Add

NOTE-
Any party may initiate a conference when deemed appropriate.

b. Restrictions/modifications that do not require ATCSCC review and approval will be entered by the originating facility in the NTML and followed up by verbal coordination with the affected facilities.

b. Restrictions/modifications that do not require ATCSCC review and approval**:**

Add

1. Requesting facility must enter the restriction/modification in NTML.

Add

2. Providing facilities should review and respond using NTML within 15 minutes.

Add

3. If all providing facilities accept the restriction/modification using the NTML software, it must be considered coordinated/approved.

Add

4. If a providing facility does not respond using the NTML within 15 minutes, the requesting facility must contact the providing facility/facilities to verbally coordinate the restriction/modification.

Add

NOTE-
In the event that no one at the providing facility is available to accept a restriction in NTML, the requesting facility does have the ability to force the restriction into its log so it can be used internally. This must only be done after the verbal coordination mentioned in Para 17-5-11b4 is complete.

c. Requests for reroutes and associated restrictions/modifications:

c. **Restrictions/modifications associated with reroutes coordinated through the NSST:**

1. Field facilities must share Flow Evaluation Areas (FEA) that may require implementation of traffic management initiatives. If requesting a reroute in conjunction with a shared FEA, notify the ATCSCC National System Strategy Team (NSST) via the NTML of the FEA and the proposed reroute. Any facility requiring a restriction in conjunction with a reroute must enter the initiative into NTML via the RSTN template with the SVR WX RERTE button enabled and transmit to the NSST.

1. **Restrictions/modifications that have been approved/coordinated will be discussed during the development of the reroute.**

2. The ATCSCC NSST must monitor NTML and respond to field facility requests for reroutes and restrictions associated with shared FEAs. The NSST must evaluate reroute requests and, if applicable, conference the appropriate facilities to coordinate the reroute. Restrictions will be discussed during the development of the reroute.

2. **Any facility requiring a restriction in conjunction with a reroute that has been coordinated through the NSST must enter the initiative into the RSTN template with the SVR WX RERTE button enabled. NTML processes these restrictions as approved and no further coordination is required.**

3. When applicable, the NSST must transmit the reroute and enter approved restrictions in the NTML.

Delete

4. Modifications to previously approved reroutes and associated restrictions must be verbally coordinated through the NSST prior to submitting the modification via NTML.

Delete

No further changes to paragraph.

5. **INDEX CHANGES:** None

6. **GRAPHICS:** None

7. **GENOT/NOTICE:** N JO 7210.684 Processing Requests for Reroutes and Restrictions for Facilities with National Traffic Management Log (NTML), effective May 17, 2008.
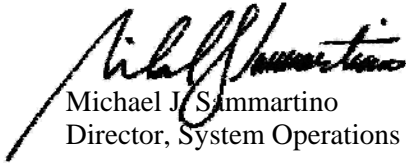
8. **SAFETY RISK MANAGEMENT:** (Check appropriate box).

☐ Proposed change meets full SMS requirements for safety risk assessment.

☐ (For organizations that have not fully implemented SMS), the proposed change is in accordance with FAAO 1100.161, Air Traffic Safety Oversight, Chapter 5, Paragraph 2 requirements.

$\boxtimes$ Proposed change is not safety related.

Comments:

Michael J. Sammartino
Director, System Operations   Date: 4/15/08