



Memorandum

**U.S. Department of
Transportation**
Office of the Secretary
of Transportation
Office of Inspector General

Subject: INFORMATION: Notification of Audit of
DOT's Rulemaking Tracking System
Project Number: 03F3013F000

Date: March 3, 2003

From: John L. Meche 
Assistant Inspector General for Financial
and Information Technology Audits

Reply To Meche:x61496
Attn Of:

To: See Distribution

The Office of Inspector General (OIG) has scheduled an audit of the Rulemaking Tracking System in the Department of Transportation (DOT). This audit is being conducted at the request of Congressman James L. Oberstar, ranking Democratic member of the House Committee on Transportation and Infrastructure. The objectives of this audit will be to determine how effective DOT is in managing its rulemaking process and in meeting its deadlines using the new tracking system. Specifically, we will determine: (1) how many rulemakings were completed on schedule; (2) whether rules are being delayed and, if so, where the biggest delays are occurring and the lengths of delays; and (3) best practices that would improve the rulemaking process.

The audit will be conducted at selected Operating Administrations and the Office of the DOT General Counsel. We will begin our work within 15 days. The Program Director for the project is Glenn Griser, and the Project Manager is Robert Falter. We will arrange an entrance conference through your audit liaisons.

If we can answer any questions, please call Glenn Griser or me at (202) 366-1496.

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