

# PARTICIPANT EXPERIENCE SURVEY



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A Technical Assistance Tool for States

DEVELOPED BY The MEDSTAT Group, Inc. FOR THE Centers for Medicare & Medicaid Services AN AGENCY OF The Department of Health & Human Services CONTRACT #500-96-0006 T.O. #2

THOMSON MEDSTAT



#### **Survey Instructions**

- Make sure you have the respondent's face sheet available when conducting the interview, since you are directed to refer to it at various points during the interview.
- \* Text read to the respondent is in mixed case. Text just for you is in all CAPS (with the exception of the Interviewer Comments Section).
- → Please answer every question by checking **one** box, X unless instructed to "Check all that apply," in which case multiple boxes may be checked.
- Do not leave any questions blank. If the respondent does not answer an item, check the box for "No Response."
- Record **only** responses provided by the respondent.
- \* Some questions require you to write in the respondent's answer, like the example below. Please record the respondent's verbatim response as best you can.

66. What kind of work do you do? (SPECIFY)

\* Some questions are skipped over in this survey. When this is necessary, an arrow directs you to the next question to be asked, like the example below.

NO  $\rightarrow$  Skip to Q.15 2

- 7 UNSURE  $\rightarrow$  Skip to Q.17
- 8 UNCLEAR RESPONSE → Skip to Q.17
  - 9 NO RESPONSE  $\rightarrow$  Skip to Q.17
- If there is no arrow next to a response category, like the "YES" response above, please continue with the very next item in the sequence.
- \* Some items have instruction boxes, like the example below. These boxes are intended to provide you with additional information or instructions. Do not read these to the respondent.

Refer to the face sheet for the case manager's or support	<ul> <li>1 I NAMES CASE MANAGER/SUPPORT COORDINATOR</li> <li>2 DOES NOT NAME CASE MANAGER/SUPPORT COORDINATOR</li> <li>8 UNCLEAR RESPONSE</li> <li>9 NO RESPONSE</li> </ul>
coordinator's	
name.	

#### PARTICIPANT EXPERIENCE SURVEY E/D

Hello, my name is \_\_\_\_\_\_ and I am from \_\_\_\_\_\_. How are you today? Thank you again for letting me come talk with you. I am very interested in hearing about your life and how satisfied you are with the assistance you get from the people paid to help you. If you have any questions, please stop me and ask me. Also, please let me know if you do not understand a question or if you would like me to repeat it. Are you ready to begin?

#### A. Access to Care

The first set of questions I am going to ask you have to do with some everyday activities, like getting dressed and taking a bath. Some people have no problem doing these things by themselves. Other people need somebody to help them.

1. Is there any special help that you need to take a bath or shower?

	lf respondent					
	indicates any help is received from	REVIEW RESPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.				
	another person,					
	including cueing or	1 NEEDS HELP FROM ANOTHER PERSON				
	standby assistance, check "Needs Help."	2				
		8				
		9 D NO RESPONSE $\rightarrow$ Skip to Q.4				

- 2. Do you ever go without a bath or shower when you need one?
  - 1 🗌 YES
  - 2 □ NO → Skip to Q.4
  - 7 □ UNSURE → Skip to Q.4
  - 8 UNCLEAR RESPONSE → Skip to Q.4
  - 9  $\square$  NO RESPONSE  $\rightarrow$  Skip to Q.4
- 3. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE

4. Is there any special help that you need to get dressed? (SPECIFY)

lf respondent	
indicates any help is received from	REVIEW RESPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
another person,	
including cueing or	1 NEEDS HELP FROM ANOTHER PERSON
standby assistance,	2 DOES NOT NEED HELP FROM ANOTHER PERSON $\rightarrow$ Skip to Q.7
check "Needs Help."	8 UNCLEAR RESPONSE → Skip to Q.7
	9 O RESPONSE $\rightarrow$ Skip to Q.7

- 5. Do you ever go without getting dressed when you need to?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.7
  - 7 UNSURE  $\rightarrow$  Skip to Q.7

  - 9  $\square$  NO RESPONSE  $\rightarrow$  Skip to Q.7
- 6. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 D NO RESPONSE

7. Is there any special help that you need to get out of bed?

lf respondent indicates any help is received from another person, including cueing or	REVIEW RESPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
standby assistance, check "Needs Help."	<ol> <li>NEEDS HELP FROM ANOTHER PERSON</li> <li>DOES NOT NEED HELP FROM ANOTHER PERSON → Skip to Q.10</li> <li>UNCLEAR RESPONSE → Skip to Q.10</li> <li>NO RESPONSE → Skip to Q.10</li> </ol>

- 8. Do you ever go without getting out of bed when you need to?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.10
  - 7 UNSURE  $\rightarrow$  Skip to Q.10
  - 8 UNCLEAR RESPONSE → Skip to Q.10
- 9. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE

€ 5

10. Is there any special help that you need to eat?

lf respondent			
indicates any help is			
received from	REV	/IEW RE	SPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
another person,			
including cueing or	1		NEEDS HELP FROM ANOTHER PERSON
standby assistance, check "Needs Help."	2		DOES NOT NEED HELP FROM ANOTHER PERSON → Skip to Q.13
check Needs Help.	8		UNCLEAR RESPONSE→Skip to Q.13
	9		NO RESPONSE $\rightarrow$ Skip to Q.13

- 11. Do you ever go without eating when you need to?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.13
  - 7 UNSURE  $\rightarrow$  Skip to Q.13
- 12. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE

13. Is there any special help that you need to make your meals?

If respondent indicates any help is received from another person,	REVIEW RESPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
including cueing or standby assistance, check "Needs Help."	1       □       NEEDS HELP FROM ANOTHER PERSON         2       □       DOES NOT NEED HELP FROM ANOTHER PERSON → Skip to Q.16         8       □       UNCLEAR RESPONSE → Skip to Q.16         9       □       NO RESPONSE → Skip to Q.16         95       □       NOT APPLICABLE , TUBE FED → Skip to Q.19

- 14. Do you ever go without a meal when you need one?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.16
  - 7 UNSURE  $\rightarrow$  Skip to Q.16
  - 8 UNCLEAR RESPONSE → Skip to Q.16
- 15. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE

16. Is there any special help that you need to get groceries?

	lf respondent			
	indicates any help is received from another person,	REV	IEW RE	SPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
I	including cueing or	1		NEEDS HELP FROM ANOTHER PERSON
I	standby assistance, check "Needs Help."	2		DOES NOT NEED HELP FROM ANOTHER PERSON $ ightarrow$ Skip to Q.19
	check Needs Help.	8		UNCLEAR RESPONSE → Skip to Q.19
		9		NO RESPONSE → Skip to Q.19
		95		NOT APPLICABLE, TUBE FED $\rightarrow$ Skip to Q.19

- 17. Are you sometimes unable to get groceries when you need them?
  - 1 🗌 YES
  - 2 □ NO → Skip to Q.19
  - 7 □ UNSURE → Skip to Q.19
  - 8 □ UNCLEAR RESPONSE → Skip to Q.19
- 18. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🔲 NO RESPONSE

19. Is there any special help that you need to do housework – things like straightening up or doing dishes?

lf respondent	
indicates any help is received from	REVIEW RESPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
another person,	
including cueing or	1 D NEEDS HELP FROM ANOTHER PERSON
standby assistance,	2 DOES NOT NEED HELP FROM ANOTHER PERSON $\rightarrow$ Skip to Q.22
check "Needs Help."	8
	9 D NO RESPONSE $\rightarrow$ Skip to Q.22

- 20. Does the housework not get done sometimes?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.22
  - 7 UNSURE  $\rightarrow$  Skip to Q.22
  - 8 UNCLEAR RESPONSE  $\rightarrow$  Skip to Q.22
  - 9 ON RESPONSE  $\rightarrow$  Skip to Q.22
- 21. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE

22. Is there any special help that you need to do laundry?

lf respondent	
indicates any help is received from	REVIEW RESPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
another person,	
including cueing or	1 NEEDS HELP FROM ANOTHER PERSON
 standby assistance,	2 DOES NOT NEED HELP FROM ANOTHER PERSON $\rightarrow$ Skip to
check "Needs Help."	8 UNCLEAR RESPONSE $\rightarrow$ Skip to Q.25
	9 ON RESPONSE $\rightarrow$ Skip to Q.25

- 23. Does the laundry not get done sometimes?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.25
  - 7 UNSURE  $\rightarrow$  Skip to Q.25
  - 8 □ UNCLEAR RESPONSE → Skip to Q.25
  - 9  $\square$  NO RESPONSE  $\rightarrow$  Skip to Q.25
- 24. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE
- 25. Can you always get to the places you need to go, like work, shopping, the doctor's office, or a friend's house?

to Q.25

- 1 🗌 YES
- 2 🗌 NO
- 7 🗌 UNSURE
- 8 🔲 UNCLEAR RESPONSE
- 9 🗌 NO RESPONSE

26. Is there any special help that you need to take medicine, such as someone to pour it or set up your pills?

If respondent indicates any help is received from another person,	REVIEW RESPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
including cueing or standby assistance, check "Needs Help."	1 $\square$ NEEDS HELP FROM ANOTHER PERSON2 $\square$ DOES NOT NEED HELP FROM ANOTHER PERSON $\rightarrow$ Skip to Q.298 $\square$ UNCLEAR RESPONSE $\rightarrow$ Skip to Q.299 $\square$ NO RESPONSE $\rightarrow$ Skip to Q.29

- 27. Do you ever go without taking your medicine when you need it?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.29
  - 7 UNSURE → Skip to Q.29
  - 8 □ UNCLEAR RESPONSE → Skip to Q.29
  - 9  $\square$  NO RESPONSE  $\rightarrow$  Skip to Q.29
- 28. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE

29. Is there any special help that you need to get to or use the bathroom?

If respondent indicates any help is received from another person,	REV	IEW RE	SPONSE ABOVE AND THEN CODE AS APPROPRIATE BELOW.
including cueing or standby assistance, check "Needs Help."	1 2 8 9		NEEDS HELP FROM ANOTHER PERSON DOES NOT NEED HELP FROM ANOTHER PERSON → Skip to Q.32 UNCLEAR RESPONSE → Skip to Q.32 NO RESPONSE → Skip to Q.32

- 30. Are you ever unable to get to or use the bathroom when you need to?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.32
  - 7 UNSURE  $\rightarrow$  Skip to Q.32

  - 9  $\square$  NO RESPONSE  $\rightarrow$  Skip to Q.32
- 31. Is this because there is no one there to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 D NO RESPONSE

- 32. Think about the people who are paid to help you with the everyday activities we have been discussing. Do they spend all the time with you that they are supposed to?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE
  - 95 🔲 NO HOME SUPPORT STAFF
- 33. Have you ever talked with your case manager or support coordinator about any special equipment, or changes to your home, that might make your life easier?
  - 1 🗌 YES
  - 2  $\square$  NO  $\rightarrow$  Skip to Q.36
  - 7 □ UNSURE → Skip to Q.36
  - 8 UNCLEAR RESPONSE  $\rightarrow$  Skip to Q.36
  - 9  $\square$  NO RESPONSE  $\rightarrow$  Skip to Q.36
- 34. What equipment or changes did you talk about? (SPECIFY)

- 35. Did you get the equipment or make the changes you needed?
  - 1 🗌 YES
  - 2 🗌 NO
  - 3 IN PROCESS
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE

### B. Choice and Control

These next few questions are about how much choice you have in the help you get, and the assistance you receive from your case manager or support coordinator.

36. Do you help pick the people who are paid to help you?

ſ		1	YES $\rightarrow$ Skip to Q.38
	Include anyone paid to provide	2	NO
		7	UNSURE
	assistance in any	8	UNCLEAR RESPONSE → Skip to Q.38
	setting.	9	NO RESPONSE → Skip to Q.38
		95	NO PERSONAL CARE STAFF → Skip to Q.41

- 37. Would you like to help pick the people who are paid to help you?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE
- 38. Did you know you can change the people who are paid to help you if you want to?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE

- 39. Thinking again about the people who are paid to help you, do you tell them what to help you with?
  - 1  $\Box$  YES  $\rightarrow$  Skip to Q.41
  - 2 🗌 NO
  - 3 SOMETIMES  $\rightarrow$  Skip to Q.41
  - 7 🗌 UNSURE
- 40. Would you like to tell them the things you want help with?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🔲 NO RESPONSE
- 41. If there is something wrong with the help you are getting, who do you talk with to get the problem fixed? (CHECK ALL THAT APPLY)

i
Probe,
if necessary,
to place the
response in the
appropriate
category.

- □ NO ONE
- 2 FAMILY/FRIEND
- 3 CASE MANAGER/SUPPORT COORDINATOR/OTHER STAFF
- 4 OTHER (SPECIFY)
- 7 🗌 UNSURE

1

- 8 UNCLEAR RESPONSE
- 9 🗌 NO RESPONSE

- 42. Who is your case manager or support coordinator?
- Refer to the face
   1
   NAMES CASE MANAGER/SUPPORT COORDINATOR

   sheet for the case
   2
   DOES NOT NAME CASE MANAGER/SUPPORT COORDINATOR

   manager's or
   8
   UNCLEAR RESPONSE

   support
   9
   NO RESPONSE

   name.
   NO RESPONSE
  - 43. Can you talk to your case manager or support coordinator when you need to?
    - 1 🗌 YES
    - 2 🗌 NO
    - 3 🗌 SOMETIMES
    - 7 🗌 UNSURE
    - 8 UNCLEAR RESPONSE
    - 9 🗌 NO RESPONSE
    - 95 🔲 NOT APPLICABLE HAVE NOT TRIED
  - 44. Does your case manager or support coordinator help you when you ask for something?
    - 1 🗌 YES
    - 2 🗌 NO
    - 3 🗌 SOMETIMES
    - 7 🗌 UNSURE
    - 8 UNCLEAR RESPONSE
    - 9 🗌 NO RESPONSE
    - 95 🔲 NOT APPLICABLE HAVE NOT ASKED

### C. Respect/Dignity

Now I would like to ask you about how you are treated by the people who are paid to help you. The next two questions are about people who come to your home.

to Q.59

45. Do the people paid to help you treat you respectfully in your home?

- $\square$ YES 1  $\square$ NO 2 SOMETIMES 3 UNSURE 7 UNCLEAR RESPONSE 8 □ NO RESPONSE 9 ■ NO STAFF IN HOME → Skip to Q.47 95
- 46. Do the people paid to help you listen carefully to what you ask them to do in your home?
  - 1 🗌 YES
  - 2 🗌 NO
  - 3 SOMETIMES
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🗌 NO RESPONSE
- 47. Have you ever been injured by any of the people paid to help you now?

1			
Reminder:	1		YES
Refer to your	2		NO $\rightarrow$ Skip to Q.49
state's policy on	7	Π	UNSURE $\rightarrow$ Skip to Q.49
reporting for any	8		UNCLEAR RESPONSE → Skip to Q.49
suspected	U U		· ·
incidents of abuse	9		NO RESPONSE → Skip to Q.49
or neglect. Record	95		NOT APPLICABLE (DOES NOT INTERACT WITH ANY PAID STAFF)→Skip
only reports of			
current abuse.			

48.	What happened? When? Would	you like any	help with this	problem?
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	49.	Are	any c	of the people paid to help you now mean to you, or do they yell at you?
Reminder:		1		YES
Refer to your		2		NO → Skip to Q.51
state's policy on		3		SOMETIMES
reporting for any suspected		7		UNSURE $\rightarrow$ Skip to Q.51
incidents of abuse		8		UNCLEAR RESPONSE → Skip to Q.51
or neglect. Record only reports of		9		NO RESPONSE → Skip to Q.51

50. What happens? Would you like any help with this problem?

51. Have any of the people paid to help you now ever taken your things without asking?

Reminder:
Refer to vou

current abuse.

- Refer to your state's policy on reporting for any suspected incidents of abuse or neglect. Record only reports of current abuse.
- ☐ YES

1

2

7

8

9

- $\square NO \rightarrow Skip to Q.53$
- □ UNSURE → Skip to Q.53
- □ UNCLEAR RESPONSE → Skip to Q.53
- NO RESPONSE → Skip to Q.53

52. What happened? When? Would you like any help with this problem?

53. Do you go to a day program outside your home?

- 1 🗌 YES
- 2  $\square$  NO  $\rightarrow$  Skip to Q.56
- 7 UNSURE  $\rightarrow$  Skip to Q.56
- 8 □ UNCLEAR RESPONSE → Skip to Q.56
- 54. Do the people paid to help you at a day program outside your home treat you respectfully?

	1	YES
Use specific	2	NO
information from	3	SOMETIMES
the face sheet	7	UNSURE
about services provided outside	8	UNCLEAR RESPONSE
the home.	9	NO RESPONSE

55. Do the people paid to help you at a day program outside your home listen carefully to what you ask them to do?

Use specific	1	YES
information from	2	NO
the face sheet	3	SOMETIMES
about services	7	UNSURE
provided outside	8	UNCLEAR RESPONSE
the home.	8	NO RESPONSE

- 56. Do you ride a van or use other transportation services?
  - YES 1 NO  $\rightarrow$  Skip to Q.59 2
  - □ UNSURE  $\rightarrow$  Skip to Q.59 7
  - □ UNCLEAR RESPONSE → Skip to Q.59 8
  - NO RESPONSE → Skip to Q.59 9
- 57. Do the people paid to help you on the van or with other transportation treat you respectfully?

Use specific
information from
the face sheet
about services
provided outside
the home.

NO 2

1

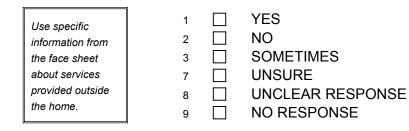
8

9

□ SOMETIMES 3 7

YES

- UNSURE
- UNCLEAR RESPONSE
- $\square$ NO RESPONSE
- 58. Do the people paid to help you on the van or with other transportation listen carefully to what you ask them to do?



#### D. Community Integration/Inclusion

The last few questions I'd like to ask you are about things you do in your community and the help you get to do these things.

59. Is there anything you want to do outside your home that you don't do now?

- 1 $\square$ YES2 $\square$ NO  $\rightarrow$  Skip to Q.617 $\square$ UNSURE  $\rightarrow$  Skip to Q.618 $\square$ UNCLEAR RESPONSE  $\rightarrow$  Skip to Q.619 $\square$ NO RESPONSE  $\rightarrow$  Skip to Q.61
- 60. What would you like to do? What do you need to make this happen? (SPECIFY)

61. Is there anything else you want to talk to me about?

## **BOX 1** IF RESPONDENT IS UNDER 65 YEARS OF AGE, ASK Q.62 OTHERWISE END INTERVIEW.

The last few questions I'd like to ask you have to do with your work experiences.

- 62. Are you working right now?
  - 1
     □
     YES

     2
     □
     NO → Skip to Q.66
  - 7 UNSURE  $\rightarrow$  End of interview
  - 8 UNCLEAR RESPONSE  $\rightarrow$  End of interview
  - 9  $\square$  NO RESPONSE  $\rightarrow$  End of interview
- 63. What kind of work do you do? (SPECIFY)

- 64. Did you help pick the job you have now?
  - 1 🗌 YES
  - 2 🗌 NO
  - 7 🗌 UNSURE
  - 8 UNCLEAR RESPONSE
  - 9 🔲 NO RESPONSE



- 66. Do you want to work?
  - YES
     NO
     UNSURE
     UNCLEAR RESPONSE
     NO RESPONSE

Thank you for talking with me today. I really appreciate all your help. If you have other questions, here is information on how you can contact me. INFORMAL PARTING OF YOUR CHOICE – GOOD-BYE, TAKE CARE, HANDSHAKE, ETC.

hat amount of the questions did the program participant answer by him/herself?

ALL
MOST
ABOUT HALF
SOME
A FEW
NONE

**Interviewer Comments and Observations** 

Who else provided responses? (If applicable)

Ε.