PREPARED BY			DATE		LE	EASI	LEASE NUMBER						
					A. REQUI	DEM							
NAME OF	DECLIESTING ACENOV			1			TELEPHONE NUMBER						
NAME OF REQUESTING AGENCY					NAME AND TITLE OF AGENCY REPRESENTATIVE				TELEPHONE NOWIDER				
BOMA USA	ARI F SF (Range)	OCCUPAN	CY DATE	GE	NERAL DELIN	IEATER	REIMB. WORK AUTHORIZATION						
BOMA USABLE SF (Range) OCCUPANCY DATE				J.	NEIVAL DELIN	LAILL	KEIMB. WORK ACTIONIZATION						
TYPE OF S	SPACE	1					☐ NOT REQUIRED						
							☐ IN FILE						
☐ OFFICE ☐ WAREHOUSE ☐ OTHER (Specify)							SF 81/REQUEST IN FILE						
	()			DA <sup>-</sup>	TE		ACTION						
							☐ TELEPHONE CALL ☐ LETTER		☐ YES				
							OTHER (Specify)		□ NO				
B. MARKET SURVEY AND NEGOTIATIONS													
1	ADDRESS OF OFFERE	ADDRESS OF OFFERED SPACE				LOC	ATION OF OFFERED SPACE	LOCATION IDENTIFIED FROM					
								REAL ESTATE TRADE PUBLICATION  IN-HOUSE FILE OTHER (Specify)					
								☐ IN-HOUSE FILE ☐ OTHER (Specify)					
	NAME OF PARTY CONTACTED					SUM	IMARY OF DISCUSSION POINTS	ficiencies, etc.)					
	PARTY'S AFFILIATION WITH OWNER						Committee of Electronia (Hoganana), Estata last, etc.)						
	FIRST CONTACT DATE BY TELEPHONE S				SITE VISIT								
				SITE									
	DATE OF ON-SITE INSF	TE INSPECTION											
	ATTENDEES				NEGOTIATED RESULTS (Include initial and final offer)								
					NESOTIATED RESULTS (Include Illidal and Illidal Ottel)								
	ACTION  SPACE IS AVAILABLE  CONSIDER FOR NEGOTIATION			YES	YES NO								
	OFFER SUBMITTED												
2	ADDRESS OF OFFERED SPACE						ATION OF OFFERED SPACE	LOCATION IDENTIFIED FROM					
								REAL ESTA	TE TRADE PUBLICATION  FILE				
								IN-HOUSE F	TILE UTHER (Specily)				
	NAME OF PARTY CON				SUMMARY OF DISCUSSION POINTS (Requirements, D			ficiencies, etc.)					
	DADT//O AFFILIATION												
PARTY'S AFFILIATION WITH OV			NER										
	FIRST CONTACT DATE	<u> </u>											
	TELEPHONE SITE VISIT												
	DATE OF ON-SITE INSP	PECTION											
	ATTENDEES				NEGOTIATED RESULTS (Include initial and final offer)								
ACTION  SPACE IS AVAILABLE			YES	NO	1								
				1	ĺ								
	CONSIDER FOR NEGOTIATION												
	OFFER SUBMITTED					1							

3	ADDRESS OF OFFERED SPACE			LOCATION OF OFFERED SPACE	LOCATION IDENTIFIED FROM							
					REAL ESTATE TRADE P							
					☐ IN-HOUSE FILE ☐	OTHER (Specify)						
	NAME OF PARTY CONTACTED			SUMMARY OF DISCUSSION POINTS (Requirements, Deficiencies, etc.)								
	PARTY'S AFFILIATION WITH OWNER											
	FIRST CONTACT DATE BY											
	☐ TELEPHONE	SITE \	/ISIT									
	DATE OF ON-SITE INSPECTION											
	ATTENDEES			NEGOTIATED RESULTS (Include initial and final offer)								
	ACTION	YES	NO									
	SPACE IS AVAILABLE	150	NO									
	CONSIDER FOR NEGOTIATION											
	OFFER SUBMITTED											
IF MORE	L E THAN THREE LOCATIONS SURVEYED, AT	TTACH SU	IPPLEMEI	L NTAL SHEETS AND CHECK H	IERE  NUMBER ATT	ACHED						
				<u> </u>	ATION NUMBER							
	C. RATIONALE FO	R AWARD										
LOWI	EST PRICE ACCEPTABLE OFFER. PRICE IS CONSIDEREI	D REASONAE	BLE BASED	UPON: (Include market comparables an	d other data, if available).							
OFFE	R REPRESENTS GREATEST VALUE TO THE GOVERNME	NT (Explain).										
D. APPROVAL OF AWARD												
NAME AND	TITLE OF CONTRACTING OFFICER		SIGNATUR	RE		DATE						
		E. ACCE	PTANCE	FOR OCCUPANCY								
NAME AND	DITITLE OF GOVERNMENT REPRESENTATIVE		SIGNATUR	RE		DATE						