

be prepared with gsa!



Shipping, Packaging, and Packing Supplies

Schedule 81 I B, Shipping, Packaging, and Packing Supplies, has everything you need when disaster strikes including weather resistant boxes capable of holding up to 280 lbs., pallets, shrink-wrap, and metal drums. In addition, you can even find moving and storage services, trailer and container services, plywood cases, and gloved isolation bags that allow an inspector to safely handle suspicious packages or evidence. If you can't find a shipping or storing item on Schedule 81 I B, they probably don't make it.

GSA Contact

Ralphine Holland
(212) 264-4173
ralphine.holland@gsa.gov



Data Storage

If your computer system goes down and you didn't backup your network, you could be in a lot of trouble. GSA can help with a wide selection of data-processing tapes on Schedule 75, Office Products/Supplies and Services and New Products/Technology. Data-processing tapes available on schedule include the 4mm and 8mm varieties from a number of manufacturers. These data-processing tapes are capable of holding up to 5GB of data. Don't be caught short when the next disaster strikes; stock up today.

GSA Contact:

Marino F. Abreu
(212) 264-3026
marino.abreu@gsa.gov



Automated External Defibrillator Training

Since cardiac arrest can occur anytime, the Cardiac Arrest Survival Act of 2000, HR2498, requires the placement of defibrillator equipment and trained personnel in all federal sites. To assist agencies in complying with this act, GSA offers CPR/Defibrillator training on Schedule 69, Training Aids and Devices, Instructor-Led Training; Course Development; Test Administration. In training students to use automated external defibrillators (AEDs) that allow a user to administer a shock only after the device has analyzed a victim's heart rhythm and determined that an electric shock is required. Upon successful completion of the course, trainees will receive American Heart Association (AHA) certification.

GSA Contact:

Spring Wells
(212) 264-3553
spring.wells@gsa.gov

Tony Zaza
(212) 264 3548
tony.zaza@gsa.gov

they're back! sheet protectors

A few years ago, the specs for indexed sheet protectors with colored tabs were changed to a straight-edged sheet. Our customers complained. Well, we heard you loud and clear! We've gotten the original protectors back—WITH TABS!

However, a new NSN has been issued!

The straight-edge NSN is the old 7510-01-318-6591 (DMD is N3-906.7/S3-808.4).
The new NSN for the old indexed-tab sheet is 7510-01-506-7475 (DMD N3-2.5/S3-6.8).

notice

Ref: MarkeTip September/October 2004 Volume 17, Number 5, article entitled "No One Wants Your Computer. Where Does It Go?" on page 83-84. Specifically, the paragraph that begins... "Hot Buttons to Consider when Choosing a Recycler" – we would like the following correction/clarification to the article: The intent in highlighting prison labor was to suggest the agency ensure they are satisfied that the remaining waste items, after recycling, are not sent to third-world countries, and that the hard drive destruction meets the agencies' data destruction requirements. It was not the intent of the article to imply prison labor could not be used and GSA recognizes that UNICOR has been providing E-Scrap recycling services to the federal government since 1994.

update on planners

Although initially, GSA assigned NSNs for all the traditional DayRunner items, contractual issues have limited our ability to obtain these items for 2005. We hope to resolve these issues and provide the DayRunner planners and refills in the future. Requisitions for DayRunner items will be cancelled once stock on hand is depleted. It is suggested that customers consider ordering the generically similar Franklin Covey items that remain in stock, but these will not be automatically substituted. We are sorry for any inconvenience.



TRAINING AND SEMINARS



unlock your potential

keep up with fast changing policies

learn new technologies

GSA sponsored seminars and training classes can help you order with ease, navigate changing regulations, and master the latest technology.





How Do I

arrange for Employee Relocation?
dispose of Excess Property?
navigate GSA Advantage!® ?
learn about GSA Global Supply?
take advantage of Total Solutions?

Let GSA Be Your Guide!

These are just some of the questions covered in GSA's local informational seminars for federal employees and military personnel. Topics address the wide range of products and services offered by GSA including supply programs, GSA's Personal Property, Fleet Management, and Travel and Transportation programs, as well as Environmental solutions, and NIB/NISH/JWOD.

Seminars are free, however, lodging and transportation, if required, are the attending agency's responsibility. For seminar details and online registration, go to our website at fss.gsa.gov/newsevents, or contact your local representative at the numbers listed on the right.

We'll Come To You!

GSA can customize training seminars to your needs at your location! Call your local group special point of contact listed on the right for more information.

New England

Connecticut, Maine, Massachusetts,
New Hampshire, Rhode Island, and
Vermont

Annie Khun
(617) 565-7300
annie.khun@gsa.gov

New England Group Specials:

Bob Cobbett
(617) 565-7303
robert.cobbett@gsa.gov

Northeast & Caribbean

New Jersey, New York, Puerto Rico, and
Virgin Islands

Christine Lincoln
(212) 264-3592
christine.lincoln@gsa.gov

Northeast & Caribbean Group Specials:

Judy Poskanzer
(212) 264-0305
judy.poskanzer@gsa.gov

Mid-Atlantic

Delaware, Maryland, Pennsylvania,
Virginia, Washington, DC, and West
Virginia

Angela Griffin
(215) 446-5047
angela.griffin@gsa.gov

Mid-Atlantic Group Specials:

Angela Griffin
(215) 446-5047
angela.griffin@gsa.gov

Southeast Sunbelt

Alabama, Florida, Georgia, Kentucky,
Mississippi, North Carolina, South
Carolina, and Tennessee

Adrian Wiley
(404) 331-3060
adrianr.wiley@gsa.gov

Greater Southeast Group Specials:

Adrian Wiley
(404) 331-3060
adrianr.wiley@gsa.gov

Great Lakes

Illinois, Indiana, Michigan, Minnesota,
Ohio, and Wisconsin

Sara Johnson
(312) 886-8959
sara.johnson@gsa.gov

Great Lakes Group Specials:

Sara Johnson
(312) 886-8959
sara.johnson@gsa.gov

Heartland

Iowa, Nebraska, Kansas, and Missouri

Timothy Benoit
(816) 926-5548
timothy.benoit@gsa.gov

Heartland Group Specials:

Timothy Benoit
(816) 926-5548
timothy.benoit@gsa.gov

Greater Southwest

Arkansas, Louisiana, New Mexico,
Oklahoma, and Texas

Charles Little
(817) 978-2892
charles.little@gsa.gov

Greater Southeast Group Specials:

Charles Little
(817) 978-2892
charles.little@gsa.gov

Pacific Rim

California, Arizona, Nevada, Hawaii,
and the Far East

(877) 836-4859

Pacific Rim Group Specials:

Arizona, California and Nevada
(877) 836-4859
Hawaii
(808) 541-1776
Mainland Japan
DSN 225-9252
Okinawa
DSN 634-3641
Korea
DSN 784-6515

Rocky Mountain

Colorado, Montana, North Dakota,
South Dakota, Utah, and Wyoming

Cheryl Wakeman
(303) 236-7575
cheryl.wakeman@gsa.gov

Rocky Mountain Group Specials:

Cheryl Wakeman
(303) 236-7575
cheryl.wakeman@gsa.gov

Northwest Arctic

Washington, Oregon, Idaho, and Alaska

Lorraine Morrow
(253) 931-7101
lorraine.morrow@gsa.gov

Northwest Arctic Group Specials:

Tara Hosmun
(253) 931-7119
tara.hosmun@gsa.gov

Alaska:

Linda Melton
(907) 271-3970
linda.melton@gsa.gov



WORLDWIDE Travel TRAINING FY 2005

Our People Make the Difference! We've got the knowledge, the expertise, and the most up-dated information to put you in control of all your travel needs.

How to Register for Travel Training

You can easily register by fax or mail.

Fax: Fax a fully completed agency training form (DD-1556, SF-182 or equivalent agency training form, or our purchase credit card form) to (703) 605-4820.

Mail: Mail the completed agency training form to:
Registrar, GSA Travel Training Branch
1235 S. Clark Street
Crystal Gateway One, Ste. 509
Arlington, VA 22202

Three Ways to Pay:

- By Training Form or Purchase Order
- By Government Purchase Card
- By Check payable to GSA/FSS – Travel Training Branch

To find out more about our on-site training courses, please contact Travel Training Branch at (703) 605-5113, e-mail us at travel.training@gsa.gov, or visit our website at www.gsa.gov/travel/training.

Special Needs: Employees with special needs who are nominated for training, please call Jeanette Phillips at (703) 605-5113, or email: travel.training@gsa.gov to discuss special arrangements.



GROUP SPECIALS AND CUSTOM COURSES

Let the GSA Mid-Atlantic Region come to you. We will hold any class listed in this catalog for a group formed by you at the site of your choice. Students may come from your organization, or you may join other federal, state, or local government agencies to fill a class. We'll also customize any course for your organization or develop a new course to meet your special needs.

To discuss “Group Specials” and customized courses, rates and services, please call the Travel Training Branch at (703) 605-5113, or e-mail: travel.training@gsa.gov.

TRAINING AND SEMINARS

TRAVEL TRAINING COURSE DESCRIPTIONS

1715 — Imprest Fund Cashiers On-Site Arrangements Only. Using dynamic lectures and an interactive discussion format, the responsibilities of imprest fund cashiers and the Department of Treasury regulations that govern them are taught. Covers how to use transmittals and prepare accountability reconciliation forms for finance offices (including standard forms 1128 and 1164), and how to process travel receipt documentation forms for collection. Calculator required for class.

1745 — Relocation Allowances-Federal Travel and Joint Travel Regulations Vol. 2
3-Day Course - \$950.00
Class explains in plain language the allowances provided to eligible civilian employees making a permanent change of duty station. Topics include shipment of household goods, property management, real estate expenses, travel authorizations, advances and vouchers, temporary quarters, and more.

1746 — Relocation Allowances-Joint Travel Regulations Vol. 2

2-Day Course - \$900.00
This course explains allowances provided to eligible civilian employees making a permanent change of duty station. Course includes travel authorizations, advances and vouchers; service agreements; househunting and enroute travel; temporary quarters; shipment of household goods/automobiles; property management; real estate expenses; miscellaneous expenses; last move home.

1761 — Approving Official Responsibilities On-Site Arrangements Only.

This course covers all aspects of travel regulations related to approving travel vouchers. Equips voucher examiners with the tools to review and ensure submitted vouchers are prepared according to pertinent regulations and agency procedures. A host of topics are discussed including travel authorizations, contract city-pairs, prompt payment of vouchers, agency responsibility, acceptable per-diem expenses, deviations for personal travel, requirements for voucher submission, use of personal vehicles,

and receipt requirements. For more information on scheduling a session, please contact GSA's Travel Training Branch at (703) 605-5113, or e-mail us at travel.training@gsa.gov.

1750 — Relocation Income Tax Allowances

2-Day Course - \$850.00
Using an interactive lecture and discussion format, this class examines federal tax regulations related to reimbursed moving expenses. Attendees learn to distinguish between Federal Tax Regulations and the Federal Travel Regulation in making decisions concerning Relocation Income Tax (RIT) allowances and their impact on personnel assigned to new duty stations. Frequent changes in tax law and regulations make annual training advisable for those who are required to identify and calculate allowable moving expenses and taxable income. Calculator required for class.

1780 — Conference Planning 3-Hour Session - \$450.00

Discussion covers travel regulations related to all aspects of conference planning including where and when to hold meetings and conferences nationwide, obtaining proposals, estimating budget costs, hotel accommodations, and agency requirements.

1755 — Shipping Household Goods 2-Day Course - \$950.00

This comprehensive, hands-on course examines regulations on household goods and transportation. Attendees get practical experience in preparing and making shipments, and processing loss and damage claims. Carrier selection, booking shipments, and issuing the Government Bill of Lading (GBL) are also covered.



Attendees gain practical knowledge that enables them to counsel employees on their entitlements, moving industry practices, and shipment handling. Market and replacement value of household goods, assisting employees in filing damage/loss claims, and analyzing carrier claim settlements are also covered.

TEMPORARY DUTY TRAVEL REGULATIONS COURSES

Each course detailed below covers temporary duty travel allowances and responsibilities relating to a specific area of the Federal Community. Travel authorizations, contract airfares, travel management system (TMS), rental cars, per-diem, and prompt payment of travel vouchers are just some of the topics covered. Information specific to DoD activities is described below.

1760 — Federal Travel Regulation (FTR)

2-Day Course - \$799.00

Covers all of the topics described above. General course designed for non-DoD employees.

1765 — Joint Federal Travel Regulations (JFTR) – Vol. 1 Uniformed Services

2-Day Course - \$799.00

Details temporary duty travel allowances and responsibilities for uniformed members of the Department of Defense. Covers all topics described above as well as contract travel office (CTO), and other topics of specific concern to the Department of Defense.

1770 — Department of Defense Joint Travel Regulations (JTR) – Vol. 2 Civilian DoD Employees

2-Day Course - \$799.00

Details temporary duty travel allowances and responsibilities for

civilian employees of the Department of Defense. Covers all topics described above as well as contract travel office (CTO), and other topics of specific concern to the Department of Defense.

2060 — Advanced Temporary Duty Travel – Federal Travel Regulation 1-Day Course - \$499.00

This is an advanced Continuing Education Unit (CEU) course that provides in-depth discussion of the statute pertaining to travel authorizations, per diem allowances for domestic and foreign travel. Discussion includes long-term Temporary Duty (TDY) assignments, mandatory use of the contract city pair fares, and arranging travel services in accordance with FTR amendment 2003-7, e-Travel Services, effective January 21, 2004. Additional topics include the mandatory use of the charge card, when conference per diem is allowed, miscellaneous expenses, receipt requirements and voucher submission.

DEPARTMENT OF DEFENSE — ON-SITE SPECIALS

1762 — APPROVING OFFICIALS RESPONSIBILITIES: Joint Federal Travel Regulations – Vol. 1

Uniform Services On-Site Arrangements Only.

The travel authorizing/approving official or his/her designee (e.g., supervisor of the traveler), must review and sign travel claims to confirm the authorized travel. The reviewing official must have full knowledge of the employee's activities. He/she must ensure: The claim is properly prepared in accordance with the pertinent regulations and agency procedures; a copy of authorization for travel is provided; the types of expenses claimed are authorized and allowable expenses; the amounts claimed are



accurate; and the required receipts, statements, and justifications are attached with the voucher. For more information, please call the Travel Training Branch at 703-605-5113, or e-mail us at: travel.training@gsa.gov.

1771 — APPROVING OFFICIALS RESPONSIBILITIES: Joint Federal Regulations – Vol. 2

On-Site Arrangements Only.

The travel authorizing/approving official or his/her designee (e.g., supervisor of the traveler), must review and sign travel claims to confirm the authorized travel. The reviewing official must have full knowledge of the employee's activities. He/she must ensure: The claim is properly prepared in accordance with the pertinent regulations and agency procedures; a copy of authorization for travel is provided; the types of expenses claimed are authorized and allowable expenses; the amounts claimed are accurate; and the required receipts, statements, and justifications are attached with the voucher. For more information, please call the Travel Training Branch at 703-605-5113, or e-mail us at: travel.training@gsa.gov.

TRAINING AND SEMINARS SCHEDULE

TRAVEL TRAINING COURSE DESCRIPTIONS

1715 — Imprest Fund Cashiers

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Offered on-site only.		

1745 — Relocation Allowances-Federal Travel and Joint Travel Regulations Vol. 2

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Atlanta, GA	1745-01	Jan. 25-27
	1745-02	April 19-21
Denver, CO	1745-03	March 15-17
	1745-04	May 3-5
	1745-05	June 21-23
	1745-06	July 19-21
Honolulu, HI	1745-07	April 5-7
	1745-08	June 7-9
Little Rock, AR	1745-09	Feb. 22-24
	1745-10	April 26-28
San Antonio, TX	1745-11	March 15-17
San Francisco, CA	1745-12	July 12-14
	1745-13	Feb. 8-10
Seattle, WA	1745-14	April 26-28
	1745-15	June 7-9
	1745-16	Aug. 9-11
Pensacola, FL	1745-17	Sept. 13-15
	1745-18	April 26-28
Phoenix, AZ	1745-19	June 7-9
	1745-20	July 26-28
	1745-21	Aug. 16-18
Virginia Beach, VA	1745-22	Nov. 16-18, 2004
	1745-23	Aug. 2-4
Washington, DC	1745-24	Nov. 16-18, 2004
	1745-25	Dec. 14-16, 2004
	1745-26	Jan. 25-27
	1745-27	Feb. 15-17
	1745-28	March 22-24
	1745-29	April 12-14
	1745-30	May 24-26
	1745-31	June 21-23
	1745-32	July 19-21
	1745-33	Aug. 23-25
	1745-34	Sept. 13-15

1746 — Relocation Allowances-Joint Travel Regulations Vol. 2

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Columbus, OH	1746-01	April 12-13
Pensacola, FL	1746-02	Nov. 16-17, 2004
	1746-03	Feb. 8-9
	1746-04	May 24-25
	1746-05	July 19-20
San Diego, CA	1746-06	Dec. 8-9, 2004
	1746-07	March 29-30
Virginia Beach, VA	1746-08	Oct. 27-28, 2004
	1746-09	Feb. 2-3
	1746-10	May 4-5
	1746-11	Aug. 23-24
Washington, DC	1746-12	March 23-24
	1746-13	May 4-5
	1746-14	July 27-28
	1746-15	Aug. 24-25
	1746-16	Sept. 14-15

1761 — Approving Officials Responsibilities

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Offered on-site only.		

1750 — Relocation Income Tax Allowances

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Washington, DC	1750-01	Jan. 12-13
	1750-02	Feb. 22-23
	1750-03	March 22-23
	1750-04	April 19-20
	1750-05	May 17-18
	1750-06	June 28-29
	1750-07	July 26-27
	1750-08	Aug. 23-24

1780 — Conference Planning

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Chicago, IL	1780-01	March 22
	1780-02	July 19
San Francisco, CA	1780-03	April 19
	1780-04	July 26
Washington, DC	1780-05	Feb. 24
	1780-06	April 28
	1780-07	Sept. 15

1755 — Shipping Household Goods

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Chicago, IL	1755-01	March 22-23
Kansas City, MO	1755-02	May 18-19
Washington, DC	1755-03	March 29-30
	1755-04	June 14-15
	1755-05	July 12-13
	1755-06	Sept. 21-22

TEMPORARY DUTY TRAVEL REGULATIONS COURSES

1760 — Temporary Duty Travel — Federal Travel Regulation (FTR)

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Anchorage, AK	1760-01	March 8-9
	1760-02	June 14-15
	1760-03	Sept. 13-14
Atlanta, GA	1760-04	Nov. 16-17, 2004
	1760-05	Jan. 4-5
Billings, MT	1760-06	March 22-23
	1760-07	May 3-4
	1760-08	April 5-6
	1760-09	July 19-20
Denver, CO	1760-10	Dec. 7-8, 2004
	1760-11	April 19-20
	1760-12	July 26-27
Las Vegas, NV	1760-13	Nov. 16-17, 2004
	1760-14	April 26-27
	1760-15	June 7-8
	1760-16	Aug. 16-17
	1760-17	Sept. 13-14
Little Rock, AR	1760-18	July 26-27
	1760-19	Dec. 7-8, 2004
Phoenix, AZ	1760-20	Feb. 1-2
	1760-21	April 5-6
	1760-22	May 17-18
	1760-23	June 14-15
	1760-24	Sept. 13-14
	1760-25	April 26-27
	1760-26	June 21-22
San Antonio, TX	1760-27	Aug. 30-31
	1760-28	March 22-23
	1760-29	June 21-22
San Francisco, CA	1760-30	Aug. 23-24

Seattle, WA	1760-31	March 29-30
	1760-32	May 17-18
Washington, DC	1760-33	July 26-27
	1760-34	Sept. 13-14
	1760-35	Oct. 26-27, 2004
	1760-36	Nov. 16-17, 2004
	1760-37	Dec. 7-8, 2004
	1760-38	Jan. 11-12
	1760-39	Feb. 8-9
	1760-40	March 15-16
	1760-41	April 5-6
	1760-42	May 10-11
	1760-43	June 14-15
	1760-44	July 12-13
	1760-45	Aug. 16-17
	1760-46	September 20-21

1765 — Temporary Duty Travel — JFTR-Volume I; Uniformed Services

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Long Beach, CA	1765-01	March 16-17
	1765-02	May 4-5
	1765-03	July 27-28
	1765-04	Aug. 10-11
	1765-05	Sept. 20-21
Pensacola, FL	1765-06	Jan. 26-27
	1765-07	March 30-31
San Diego, CA	1765-08	Feb. 9-10
	1765-09	June 14-15
	1765-10	Aug. 24-25
Virginia Beach, VA	1765-11	Nov. 3-4, 2004
	1765-12	April 5-6
	1765-13	June 8-9
	1765-14	Aug. 9-10
Washington, DC	1765-15	Dec. 7-8, 2004
	1765-16	March 29-30
	1765-17	April 26-27
	1765-18	May 24-25
	1765-19	June 28-29
	1765-20	July 19-20
	1765-21	Aug. 16-17

TRAINING AND SEMINARS SCHEDULE (CONT'D)

1770 — Temporary Duty Travel — Department of Defense JTR, Vol. 2

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Honolulu, HI	1770-01	May 24-25
	1770-02	June 14-15
Rock Island, IL	1770-03	March 1-2
	1770-04	June 14-15
Pensacola, FL	1770-05	Oct. 26-27, 2004
	1770-06	March 1-2
	1770-07	April 19-20
San Antonio, TX	1770-08	May 4-5
	1770-09	July 27-28
	1770-10	Feb. 9-10
San Diego, CA	1770-11	July 19-20
	1770-12	June 28-29
Virginia Beach, VA	1770-13	Aug. 9-10
	1770-14	Dec. 7-8, 2004
	1770-15	April 27-28
	1770-16	June 21-22
Washington, DC	1770-17	Sept. 14-15
	1770-18	Jan. 18-19
	1770-19	March 8-9
	1770-20	April 5-6
	1770-21	May 3-4
	1770-22	June 7-8
	1770-23	Aug. 9-10

2060 — Advanced Temporary Duty Travel

Federal Travel Regulation

<u>Location</u>	<u>Session #</u>	<u>Date</u>
Anchorage, AK	2060-01	March 10
	2060-02	June 16
	2060-03	Sept. 15
Atlanta, GA	2060-04	Nov. 18, 2004
	2060-05	Jan. 6
	2060-06	March 24
	2060-07	May 5
Billings, MT	2060-08	June 30
	2060-09	April 7
	2060-10	July 21
Denver, CO	2060-11	Dec. 9, 2004
	2060-12	April 21

Las Vegas, NV	2060-13	July 28
	2060-14	Aug. 18
	2060-15	Nov. 18, 2004
	2060-16	April 28
Little Rock, AR	2060-17	June 9
	2060-18	Aug. 18
	2060-19	Sept. 15
	2060-20	July 28
	2060-21	Dec. 9, 2004
	2060-22	Feb. 3
	2060-23	April 7
Phoenix, AZ	2060-24	May 19
	2060-25	June 16
	2060-26	Sept. 15
	2060-27	April 28
San Antonio, TX	2060-28	June 23
	2060-29	July 28
	2060-30	Sept. 1
San Francisco, CA	2060-31	March 24
	2060-32	June 23
	2060-33	Aug. 25
	2060-34	Sept. 15
Seattle, WA	2060-35	March 31
	2060-36	May 19
	2060-37	July 28
	2060-38	Aug. 4
	2060-39	Sept. 15
	2060-40	Oct. 28, 2004
	2060-41	Nov. 4, 2004
Washington, DC	2060-42	Dec. 9, 2004
	2060-43	Jan. 13
	2060-44	Feb. 10
	2060-45	March 17
	2060-46	April 7
	2060-47	May 12
	2060-48	June 16
	2060-49	July 14
	2060-50	Aug. 18

**DEPARTMENT OF DEFENSE —
ON-SITE SPECIALS**

**1762 — Approving Officials
Responsibilities: Joint Federal Travel
Regulations — Vol. 1 (Uniform Services)**

Location Session # Date

Offered on-site only.

**1771 — Approving Officials
Responsibilities: Joint Federal Travel
Regulations — Vol. 2**

Location Session # Date

Offered on-site only.

