

DOC Feasibility Study Proposal (ADD BUREAU NAME HERE)

TIPS: Consider any efficiency or restructuring activities that are currently underway within your bureau or office. Could you add some of the questions contained in the criteria to those current efforts to extract the data needed to complete this effort?

FY 2005 Studies:

(1) List the project manager for this effort: _____

(2) List the function (s) to be studied (**if more than one function, submit one per page**):

(3) Provide the activity codes and number of FTEs, part-time and / or job percentages (e.g., 10 FTEs, 50% of their duties) included in the feasibility study:

(4) Based on the timelines, required resources and expectations presented in the kick-off training, please list any obstacles you see to completing the draft report. The data collected here will be incorporated into ongoing communications and assistance provided to support this effort.

FY 2006 Studies and Beyond:

(1) Provide an estimate of the functions that could be considered for feasibility study in FY 2006 and FY 2007 AND the number of FTEs, part-time and / or job percentages involved:

(2) Provide an estimate of the functions that could be considered as longer-term feasibility study targets:
