

U.S. Department of Labor

Mine Safety and Health Administration



MSHA's Small Mine Office—Serving the small mines in America

Week 30

Location: _____ Supervisor: _____

Date: _____ Time: _____ Duration: _____

- 1) **Working in Hot Weather**
 - Drink plenty of water
 - If you feel faint or light headed, sit down in a cool/shady area and drink water
 - Wear clothing that “breathes” and allows moisture to evaporate

- 2) **Electrical Safety**
 - Never work on machinery without locking out and tagging out the power source
 - Don't go into electrical switchgear. That's a job for the electrician
 - Replace damaged extension and damaged drop light cords

- 3) **Take a Few Minutes for Safety-General Safety Precautions**
 - Always take a little time to assess the task at hand and evaluate potential hazards
 - Think Before You Act – STOP, SCAN, PLAN
 - Always look where you are walking and be aware of your surroundings
 - Never walk under a suspended load
 - If you see a hazard, alert your supervisor and barricade area
 - Always get the proper tools for the job! Before beginning the job, reference maintenance and operating manuals
 - Always wear Personal Protective Equipment

Attendees:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Employees Comments: