

CIRCULAR LETTER NO. 591

July 19, 2005

TO: Printing and Publishing Officials of the Federal Government

SUBJECT: Rider Orders for the *United States Government Manual*, 2005/06 edition, revised June 1, 2005

The Office of the Federal Register has issued a letter (copy enclosed) to agency Requisition Officers announcing the opportunity to submit rider orders for the *United States Government Manual*, 2005/06 edition, revised June 1, 2005. We are distributing this information by Circular Letter to help ensure that agencies receive this information in a timely manner.

Please note that your requisitions (SF-1s) for the above products are due to the Government Printing Office no later than **August 5, 2005**. Be sure to indicate the number of copies needed for all of the activities in your organization and include the OFR requisition number (**No. 5-00009-NF**) and **GPO jacket number 201-944** on your requisitions. This publication will be available in paper cover only and the estimated rider rate is \$7.50 per copy. (Please note that rider rates apply to single destination, local delivery orders only. Mailing costs, if incurred, will comprise an additional charge.) Field or regional activities should coordinate their requirements with their Washington, DC, area headquarters' printing officers before submitting any paperwork.

Your requisitions should be forwarded to Agency Publishing Services, Requisition Section, Stop CSA, U.S. Government Printing Office, Washington, DC 20401. If you have any questions about the information contained in this Circular Letter, please contact your GPO Agency Publishing Specialist or call Agency Publishing Services on 202-512-0320 or 202-512-0238.

Sincerely,

JIM BRADLEY  
Managing Director, Customer Services

Enclosure



# *National Archives and Records Administration*

## *Office of the Federal Register*

July 15, 2005

Dear Authorizing Officer:

The **United States Government Manual, 2005/06** edition, revised June 1, 2005, is being prepared for printing.

Under 1 CFR 12.3 (b), your agency may obtain copies for official use at actual cost. In order for your agency to obtain these copies, it is necessary that your Printing and Binding Requisition (**Standard Form No. 1**), covering the number of copies needed for all the activities in your organization, reach the Agency Publishing Services, Requisition Section, (Stop CSA), Government Printing Office, Washington, DC 20401 [telephone 202-512-0320 or 512-0238], **NO LATER THAN August 5, 2005:**

Federal Register Requisition No.  
**5-00009-NF**

GPO Jacket No.  
**201-944**

The Federal Register Requisition No. and the GPO Jacket Number must appear on your Standard Form No. 1.

Karen L. Allen  
Program Specialist  
Office of the Federal Register (NF)