

PRINT ORDER

You are hereby authorized to manufacture and ship the following described product in accordance with the purchase order and specifications indicated.

DEPARTMENT		REQ. NO.		DATE / /		PURCHASE ORDER NO.		PRINT ORDER NO.					
CONTRACTOR				JACKET NO.		ESTIMATED COST		SHIP/DEL DATE / /					
TITLE				OBJECT CLASS		STATE CODE		CONTR'S CODE		PROGRAM NO.			
PROOFS	SETS	DATE DUE TO GOVT	DAYS GOVT WILL HOLD	RETURN DATE TO CONTR.	APPROPRIATION CHARGEABLE			BILLING ADDRESS CODE (BAC)	QUANTITY				
Galley													
Page					COMPOSITION Phototype	Cold Type	Hot Metal	QUALITY LEVEL	TRIM SIZE				
Blues													
MATERIAL FURNISHED TO CONTRACTOR													
Manuscript		Halftones	Line Illus.	Camera Copy	Negatives	Binders	Other						
TEXT STOCK				COVER STOCK		NO. OF TEXT PAGES (Including Blanks)		FOLD-IN STOCK					
FOUR COLOR PROCESS PRNTG.				COLOR OF INK		COVER PRINTS		FOLD-INS/FORMS		STRIP-INS	NEGATIVES		
Cover 1	2	3	4	Text	Cover	Text	1	2	3	4	Face Only	Face & Back	(No. Required)
1 ULC	Sew			Band units of		Drill _____ round holes _____" in diameter on _____ side _____ inches c. to c. Center of holes _____ inches from _____ edge of sheet Pads of _____ sheets/sets each. Pad on the _____" side. Chipboard required. Pack _____ per shipping container. <input type="checkbox"/> Pallets required.							
Saddle	Trim 4 Sides			Shrink Film Wrap units of									
Side	Perf. on Fold			Other									
Perfect	Adhesive Strip												

DISTRIBUTION _____ RETURN NEGS TO GPO FOR STORAGE NO YES

RETURN ORIG. AND/OR NEGS. TO: _____

Departmental Authority (Signature and Title)	Purchase Obligation	DATE SENT TO CONTRACTOR / /
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CONTRACTOR TO COMPLETE BOTTOM PORTION AND MAIL ENTIRE FORM TO: COMPTROLLER-FME, FINANCIAL MANAGEMENT SERVICE, U.S. GOVERNMENT PRINTING OFFICE, WASHINGTON, D.C. 20401

Contractor Invoice No. _____ Date Prepared _____ / /

Date of Delivery/Shipment _____ / / Discount Terms _____

ARTICLES OR SERVICES	QUANTITY	UNIT PRICE		AMOUNT
		COST	PER	
TOTAL				

IF ADDITIONAL SPACE IS REQUIRED, USE STD. FORM 1034, 1035, OR ATTACH YOUR INVOICE.

I CERTIFY THAT THE MATERIAL, GOODS, OR SERVICES HAVE BEEN DELIVERED/SHIPPED ON THE DATE INDICATED ABOVE AND THAT PAYMENT OR CREDIT HAS NOT BEEN RECEIVED.

The penalty for making false statements to the Government is prescribed in 18 USC 1001.

(Signature of person authorized to sign)

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TITLE					OBJECT CLASS		STATE CODE		CONTR'S CODE		PROGRAM NO.	
PROOFS		SETS		DATE DUE TO GOVT	DAYS GOVT WILL HOLD	RETURN DATE TO CONTR.		APPROPRIATION CHARGEABLE		BILLING ADDRESS CODE (BAC)		QUANTITY
Galley												
Page												
Blues												

MATERIAL FURNISHED TO CONTRACTOR		Manuscript		Halftones		Line Illus.		Camera Copy		Negatives		Binders		Other	
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TEXT STOCK			COVER STOCK				NO. OF TEXT PAGES (Including Blanks)		FOLD-IN STOCK				
FOUR COLOR PROCESS PRNTG.				COLOR OF INK		COVER PRINTS				FOLD-INS/FORMS		STRIP-INS	NEGATIVES (No. Required)
Cover 1	2	3	4	Text	Cover	1	2	3	4	Face Only	Face & Back		
1 ULC				Sew									
Saddle				Band units of									
Side				Shrink Film Wrap units of									
Perfect				Other									

Drill _____ round holes _____" in diameter on _____ side _____ inches c. to c.
 Center of holes _____ inches from _____ edge of sheet
 Pads of _____ sheets/sets each. Pad on the _____" side. Chipboard required.
 Pack _____ per shipping container. Pallets required.

DISTRIBUTION _____ RETURN NEGS TO GPO FOR STORAGE NO YES

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Departmental Authority (Signature and Title)		Purchase Obligation		DATE SENT TO CONTRACTOR / /	
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PART 2 - CONTRACTOR - (BILLING COPY)

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TITLE				OBJECT CLASS		STATE CODE		CONTR'S CODE		PROGRAM NO.
PROOFS	SETS	DATE DUE TO GOVT	DAYS GOVT WILL HOLD	RETURN DATE TO CONTR.	APPROPRIATION CHARGEABLE			BILLING ADDRESS CODE (BAC)	QUANTITY	
Galley										
Page					COMPOSITION Phototype Cold Type Hot Metal			QUALITY LEVEL	TRIM SIZE	
Blues										

MATERIAL FURNISHED TO CONTRACTOR
 Manuscript Halftones Line Illus. Camera Copy Negatives Binders Other

TEXT STOCK		COVER STOCK		NO. OF TEXT PAGES (Including Blanks)		FOLD-IN STOCK			
FOUR COLOR PROCESS PRNTG. Cover 1 2 3 4 Text		COLOR OF INK Cover Text		COVER PRINTS 1 2 3 4		FOLD-INS/FORMS Face Only Face & Back		STRIP-INS	NEGATIVES (No. Required)

BINDING	1 ULC	Sew	Band units of		Drill _____ round holes _____" in diameter on _____ side _____ inches c. to c.				
	Saddle	Trim 4 Sides	Shrink Film Wrap units of		Center of holes _____ inches from _____ edge of sheet				
	Side	Perf. on Fold	Other		Pads of _____ sheets/sets each. Pad on the _____" side. Chipboard required.				
	Perfect	Adhesive Strip			Pack _____ per shipping container. <input type="checkbox"/> Pallets required.				

DISTRIBUTION _____ RETURN NEGS TO GPO FOR STORAGE NO YES

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Departmental Authority (Signature and Title)		Purchase Obligation		DATE SENT TO CONTRACTOR / /	
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MATERIAL FURNISHED TO CONTRACTOR										Other											
Manuscript		Halftones		Line Illus.		Camera Copy		Negatives		Binders											
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FOUR COLOR PROCESS PRNTG.						COLOR OF INK						COVER PRINTS				FOLD-INS/FORMS		STRIP-INS		NEGATIVES	
Cover 1 2 3 4 Text						Cover Text						1 2 3 4				Face Only		Face & Back		(No. Required)	
1 ULC		Sew		Band units of																	
Saddle		Trim 4 Sides		Shrink Film Wrap units of																	
Side		Perf. on Fold		Other																	
Perfect		Adhesive Strip																			
BINDING										Drill _____ round holes _____" in diameter on _____ side _____ inches c. to c. Center of holes _____ inches from _____ edge of sheet Pads of _____ sheets/sets each. Pad on the _____" side. Chipboard required. Pack _____ per shipping container. <input type="checkbox"/> Pallets required.											

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Page								COMPOSITION Phototype Cold Type Hot Metal			QUALITY LEVEL		TRIM SIZE					
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TEXT STOCK						COVER STOCK				NO. OF TEXT PAGES (Including Blanks)		FOLD-IN STOCK						
FOUR COLOR PROCESS PRNTG.				COLOR OF INK				COVER PRINTS				FOLD-INS/FORMS		STRIP-INS		NEGATIVES		
Cover 1		2	3	4	Text		Cover		Text		1	2	3	4	Face Only	Face & Back	(No. Required)	
1 ULC		Sew	Band units of															
Saddle		Trim 4 Sides	Shrink Film Wrap units of															
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Perfect		Adhesive Strip																
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Center of holes _____ inches from _____ edge of sheet																		
Pads of _____ sheets/sets each. Pad on the _____" side. Chipboard required.																		
Pack _____ per shipping container. <input type="checkbox"/> Pallets required.																		

DISTRIBUTION _____	RETURN NEGS TO GPO FOR STORAGE	NO <input type="checkbox"/> YES <input type="checkbox"/>
_____	RETURN ORIG. AND/OR NEGS. TO:	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Departmental Authority (Signature and Title)				Purchase Obligation				DATE SENT TO CONTRACTOR / /			
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Galley						
Page					COMPOSITION Phototype Cold Type Hot Metal	QUALITY LEVEL TRIM SIZE
Blues						

MATERIAL FURNISHED TO CONTRACTOR
 Manuscript Halftones Line Illus. Camera Copy Negatives Binders Other

TEXT STOCK	COVER STOCK	NO. OF TEXT PAGES (Including Blanks)	FOLD-IN STOCK
FOUR COLOR PROCESS PRNTG. Cover 1 2 3 4 Text	COLOR OF INK Cover Text	COVER PRINTS 1 2 3 4	FOLD-INS/FORMS Face Only Face & Back STRIP-INS NEGATIVES (No. Required)
BINDING 1 ULC Sew Band units of Saddle Trim 4 Sides Shrink Film Wrap units of Side Perf. on Fold Other Perfect Adhesive Strip	Drill _____ round holes _____" in diameter on _____ side _____ inches c. to c. Center of holes _____ inches from _____ edge of sheet Pads of _____ sheets/sets each. Pad on the _____" side. Chipboard required. Pack _____ per shipping container. <input type="checkbox"/> Pallets required.		

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Galley									
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MATERIAL FURNISHED TO CONTRACTOR				APPROPRIATION CHARGEABLE		BILLING ADDRESS CODE (BAC)		QUANTITY	
Manuscript		Halftones		Line Illus.		Camera Copy		Negatives	
								Binders	
								Other	
TEXT STOCK				COVER STOCK				NO. OF TEXT PAGES (Including Blanks)	
FOUR COLOR PROCESS PRNTG.				COLOR OF INK				COVER PRINTS	
Cover 1		2		3		4		Text	
Cover		Cover		Text		Text			
1 ULC		Sew		Band units of				FOLD-INS/FORMS	
Saddle		Trim 4 Sides		Shrink Film Wrap units of				Face Only	
Side		Perf. on Fold		Other				Face & Back	
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