

Minutes
CVISN Architecture Configuration Control Board
20 March 2008

Attendees:

Joe Foster (DC)	Dan Cline (TN)	Dan Coelho (Volpe)
Sharon Easley (FL)	Paul Hurd (TN)	Chris Flynn (Volpe)
Cliff Estes (LA)	Tammy Duncan (TX)	Harry He (Volpe)
Jodee Alm (MT)	Bill Goforth (WA)	Ken Mertz (Volpe)
Cathy Beedle (NE)	Renee Piraino (WI)	Larry Trudeau (Volpe)
John Casteel (NE)	Kris Weaver (ACS)	Jingfei Wu (Volpe)
Keith Dey (NE)	Bill Giuffre (CSI)	Sandra Boys (APL)
Beth Hartley (NE)	Lauri Brady (HELP/PrePass)	Nancy Magnusson (APL)
Steve Trudell (NY)	Chris Campbell (Iteris)	Mary Stuart (APL)
Terri Ungerman (OK)	Valinda Gorder (Parker Young)	
Hal Rumpca (SD)		

A meeting of the CVISN Architecture Configuration Control Board (ACCB) was held 20 March 2008. The list of Change Requests (CRs) that were discussed was posted to the ACCB Collaboration SharePoint site prior to the meeting. A list of all CVISN Architecture CRs may be found on the ACCB Collaboration site at:

https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CR_Status in the file: "ArchitectureCRs_all". For those CRs discussed at the meeting, the "Description" section of each CR summarizes the discussion and reflects changes to the CR.

Action items assigned appear in the relevant section of the minutes. Comments or corrections to these minutes or the CRs should be sent to Sandra Boys (sandra.boys@jhuapl.edu).

Items that the ACCB recommends submitting to FMCSA for approval are noted below the action item list.

The ACCB minutes and architecture CRs are posted on the Change Request page of the FMCSA CVISN Web site: <http://cvisn.fmcsa.dot.gov>.

The URL for the ACCB Collaboration site is <https://partners.jhuapl.edu/BA/hp/cvisn/ACCB>. To get a password for the CVISN Collaboration SharePoint site, contact Nancy Magnusson (nancy.magnusson@jhuapl.edu).

The next meeting will be held **17 April 2008** at 2:00 PM Eastern.

Discussion Items

1. Voting on Architecture CRs

None.

2. Architecture CRs for Voting at the next meeting

None.

3. Volpe/CVISN: Report on open SAFER CRs and next SAFER release

Volpe generated a StarTeam report with all SAFER CRs relevant to CVISN stakeholders and posted it to the ACCB Collaboration CR_Status page (https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CR_Status/Forms/AllItems.aspx).

The next SAFER release will be deployed at the end of March.

The SAFER Data Dictionary and SAFER ICD version 8.1 have been posted to the CVISN SharePoint site (https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/SAFER_Docs/Forms/AllItems.aspx). States are asked to send comments to Volpe with APL copied.

4. FMCSA Technical Support: Report on trouble tickets and defects

Access to HEAT System

Volpe is working on comments received from Kris Weaver. Those interested in using HEAT self-serve should e-mail Chris Flynn. A valid UAS is required. Testing has been completed, but the system has not yet been announced to the world.

CVISN and PRISM call logs are posted at:

https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CVIEW_Call_Logs.

States should send feedback on the report and any requests for formatting changes to Dan Coelho (Daniel.A.Coelho@volpe.dot.gov).

5. Volpe/PRISM: Report on PRISM CRs relevant to CVISN stakeholders

There were no new PRISM CRs for discussion this month.

6. Developers' Call Report

No report this month.

7. E-screening Focus Group Report

Bill Goforth reported on the letter that went out from WA to states regarding uploading vehicle data for carriers requesting e-screening enrollment. The interim solution for uploading of non-authoritative source data to SAFER will begin on April 21, 2008. The only question received to date was from MA, wanting to know how many vehicles are involved. Bill noted that since IL and OK are now CVIEW-certified, the actual number of vehicles has been greatly reduced and is now estimated at ~3500.

8. Proactive Data Quality Focus Group Report

After the February ACCB meeting, WA drafted a CR proposing that the SAFER support team implement a process to generate missing T0031 data on a weekly basis using a file prepared by Washington that contains USDOT numbers for all missing PRISM and ISS score updates since the last T0031 baseline. This process would be considered a temporary workaround while problems causing missing T0031 updates are being corrected.

States on the telecon decided to wait until after the March release and see if the problem is resolved. Volpe was asked to make this #1 priority if the problem is not resolved. Bill Goforth will run his program after the first week in April and see what happens.

8. Other Items

Trailer Registration

Terri Ungerman asked if states are interested in sending trailer registration data to SAFER. The vehicle-use codes include a code for trailer. States on the call did not express an interest in trailer data. However, Valinda Gorder noted that this might become an issue for border states screening trailers from Mexico, as it would enable analysis of decals on trailers. She will talk to Jingfei off-line. NE asked whether trailers have safety USDOT numbers. Valinda noted that OK is not planning on applying PRISM rules to trailers, since a trailer is running under the authority of whoever is pulling it.

Vehicle Use Type Codes

Terri Ungerman asked if SAFER vehicle-use type codes should align with the type codes used in ASPEN, MCSAP, and IRP. For instance, TR can mean both trailer and truck. Cathy Beedle noted that this was an action item from the 2007 CVISN Deployment Workshop that was never completed (#63-refer to <https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/Lists/Action%20Items/AllItems.aspx>). States on the call agreed that Terri should write a CR on this topic.

Baselining

Volpe noted that ACS states, Iteris states, NE, and MO have re-baselined. WA, WI, and CS states are not yet done. FMCSA Technical Support will send an e-mail when all states have re-baselined.

Border State Issues

Valinda has a number of potential CRs related to border state issues and will discuss with Volpe in early April.

Action Items from Recent ACCB Meetings*

- **Action Item 134 (Volpe-Jingfei Wu):** Provide a level of effort estimate for all SCRs scheduled for September 2008 release and present at next ACCB meeting. *Open. Volpe will provide this information at the April ACCB meeting.*
- **Action Item 144 (WA-Bill Goforth):** During the first week in April, run the program to identify missing T0031 data and inform Volpe of the results.
- **Action Item 145 (Volpe-Jingfei Wu):** Provide estimate of the work needed to implement the workaround CR to generate the missing data from a list of USDOT numbers supplied by WA.
- **Action Item 146 (Volpe-Chris Flynn and David Acker):** Look into the request for mapping ASPEN data fields into SAFER.
- **Action Item 147 (Volpe-FMCSA Technical Support):** Notify the group when re-certification of all states is complete so they can plan for the re-baseline.

* Action Item numbers line up with the Action Item list on the CVISN Collaboration SharePoint site.

Items that the ACCB Recommended for FMCSA ECCB Approval

None

Items that the ACCB Disapproved

None.

Note: Updates to the Architecture CRs discussed at this meeting can be found in the file: "ArchitectureCRs_all" which is on the ACCB Collaboration CR Status page (https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CR_Status).

Also please note that the comments in the "Description" sections of recent CRs have been re-organized so that the most recent information will be listed first.