

Minutes
CVISN Architecture Configuration Control Board
29 November 2007

Attendees:

Sharon Easley (FL)	Beth Hartley (NE)	Kris Weaver (ACS)
Tim Braxmeier (KS)	Steve Trudell (NY)	Bill Giuffre (CSI)
Mark Bell (KY)	Basheer Sheik (NC)	Chris Campbell (Iteris)
Cliff Estes (LA)	Terri Ungerman (OK)	Andrew Wilson (Volpe)
Manoj Pansare (MD)	Hal Rumpca (SD)	Jingfei Wu (Volpe)
Jodee Alm (MT)	Tammy Duncan (TX)	Sandra Boys (APL)
Cathy Beedle (NE)	Doug Deckert (WA)	Nancy Magnusson (APL)
Keith Dey (NE)	Bill Goforth (WA)	

A meeting of the CVISN Architecture Configuration Control Board (ACCB) was held 29 November 2007. The list of Change Requests (CRs) that were discussed was posted to the ACCB Collaboration SharePoint site prior to the meeting. A list of all CVISN Architecture CRs may be found on the ACCB Collaboration site at:

https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CR_Status in the file: "ArchitectureCRs_all". For those CRs discussed at the meeting, the "Description" section of each CR summarizes the discussion and reflects changes to the CR.

Action items assigned appear in the relevant section of the minutes. Comments or corrections to these minutes or the CRs should be sent to Sandra Boys (sandra.boys@jhuapl.edu).

Items that the ACCB recommends submitting to FMCSA for approval are noted below the action item list.

The ACCB minutes and architecture CRs are posted on the Change Request page of the FMCSA CVISN Web site: <http://cvisn.fmcsa.dot.gov>.

The URL for the ACCB Collaboration site is <https://partners.jhuapl.edu/BA/hp/cvisn/ACCB>. To get a password for the CVISN Collaboration SharePoint site, contact Nancy Magnusson (nancy.magnusson@jhuapl.edu).

The next meeting will be held **20 December 2007** at 2:00 PM Eastern.

Discussion Items

1. Voting on Architecture CRs

- **Architecture CR 4789 (SCR tbd) – Synopsis:** Implement SAFER-CVIEW interface for Unified Carrier Registration (UCR) information.
Recommended for approval – 16 approve, 0 abstain, 35 non-voters.

2. Architecture CRs for Voting at the next meeting

None.

3. Prioritization of CVISN Architecture/SAFER CRs

Volpe is incorporating states' input on priorities into the FY 2008 SAFER release plan.

4. FMCSA Technical Support: Report on trouble tickets and defects

Bugs in SAFER 7.3 release were discussed. Volpe said that states should use the old versions of the T20028, T0029, and T0031 transactions. States requested Volpe to disseminate information on SAFER problems via email from FMCSA Technical Support. States also requested Volpe to summarize the current problems and work-around for states in an email.

Heat tickets are posted biweekly.

https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CVIEW_Call_Logs/Forms/AllItems.aspx

States should send feedback on the report and any requests for formatting changes to Dan Coelho (Daniel.A.Coelho@volpe.dot.gov).

5. Volpe/PRISM: Report on PRISM CRs relevant to CVISN stakeholders

None this month. Jodee Alm asked for input on what barcode readers work for multiple applications.

6. Open SAFER CRs

Volpe reported on one revised and three new SAFER CRs.

SAFER CR 1842 “Develop edits to flag the change of the IRP_Status_Code” was rewritten to state that Volpe will generate a report of vehicle records that are outside of the expiration date grace period. There was discussion of how the grace period will be determined. Volpe will update the CR to include a table with state-specific grace periods based on the table on the IRP, Inc. website

(<http://www.irponline.org/InfoExchange/JurisdictionInformation/Registration/default.htm>

). States should check the information and let Volpe know what to use. The default will be the grace period defined in the table plus 30 days.

SAFER CR 2011 requests an indicator if a carrier exceeds the threshold in one or more BASIC measurements. Volpe will send more information on this request to the states.

8. Developers' Call

Jingfei reported that there is no firm answer yet on the impact of the ISO country code change on SAFER-CVIEW.

9. Other Items

Jingfei verified that the spreadsheet showing the status and frequency of states' uploads to SAFER will be made available to the states on a quarterly basis. Volpe will post the spreadsheet to the General Documents page of the CVISN ACCB Collaboration site.

Action Items from ACCB Meeting 29 November 2007*

- **Action Item 129 (APL/FMCSA):** Submit ACCB CR 4789 "Implement SAFER-CVIEW interface for Unified Carrier Registration (UCR) information" as an RFC to HEAT. Include the voting summary. *Done. Submitted by Jeff Secrist to Janet Curtis on 30 November 2007.*
- **Action Item 130 (Volpe):** Establish a process to notify states when there is a problem with SAFER. For example, send an email notification from FMCSA Technical Support.
- **Action Item 131 (Volpe):** Send an email notification from FMCSA Technical Support to explain what transaction versions states should use until the SAFER 7.3 bugs are corrected.
- **Action Item 132 (Volpe):** Update SCR 1842 "Develop edits to flag the change of the IRP_Status_Code" to include a table with state-specific grace periods based on the table on the IRP, Inc. website.
- **Action Item 133 (Volpe):** Provide more information on SCR 2011 "Provide indicator to ISS and Query central to show when a carrier is deficient in one or more BASICS."

* Action Item numbers line up with the Action Item list on the CVISN Collaboration SharePoint site.

Items that the ACCB Recommended for FMCSA ECCB Approval

Architecture CR 4789 (SCR tbd) Synopsis: Implement SAFER-CVIEW interface for Unified Carrier Registration (UCR) information.

Items that the ACCB Disapproved

None.

Note: Updates to the Architecture CRs discussed at this meeting can be found in the file: “ArchitectureCRs_all” which is on the ACCB Collaboration CR Status page (https://partners.jhuapl.edu/BA/hp/cvisn/ACCB/CR_Status).

Also please note that the comments in the “Description” sections of recent CRs have been re-organized so that the most recent information will be listed first.