

Minutes
CVISN Architecture Configuration Control Board
23 February 2006

Attendees:

Keith Kennedy (CT)	Beth Hartley (NE)	Chris Campbell (Iteris)
Terri Ungerman (LA, OK)	Diane Podany (NE)	Dan Coelho (Volpe)
Joe Foster (MD)	Linda Forrester (NJ)	Gary DeRusha (Volpe)
Manoj Pansare (MD)	Steve Trudell (NY)	John O'Hara (Volpe)
DJ Waddell (MD/APL)	Doug Deckert (WA)	Val Barnes (APL)
Barb Hague (MO)	Jean Larson (WA)	Nancy Magnusson (APL)
Jodee Alm (MT)	Gary Lowe (WY)	Beth Roberts (APL)
Cathy Beedle (NE)	Bill Guiffre (CSI)	Sandy Salazar (APL)
John Casteel (NE)	Marzen Boldonado (RL)	
Keith Dey (NE)	Polk	

A meeting of the CVISN Architecture Configuration Control Board (ACCB) was held 23 February 2006. The list of Change Requests (CRs) that were discussed was distributed to the ACCB members via e-mail prior to the meeting. CRs reviewed at the meeting are attached to these minutes.

Action items assigned appear in the relevant section of the minutes. Comments or corrections to these minutes or the CRs should be sent to Beth Roberts (<mailto:Onna.Roberts@jhuapl.com>).

Items that the ACCB recommends for submitting to FMCSA for approval are noted below the action item list. In the attached list of CRs discussed at the meeting, the "Description" section of each CR summarizes the discussion and reflects changes to the CR.

The ACCB minutes and architecture CRs are posted on the Change Request page of the CVISN Web site: <http://cvisn.fmcsa.dot.gov/index.html>.

For those who wish to join the CVISN System Architects' listserv, please contact Mary Beth Dill, mdill@wvadmin.gov, and ask her to add you to the list.

The next meeting will be held **23 March 2006** at 2:00 PM Eastern.

Discussion Items

- An action item was assigned at the previous ACCB Meeting to check the IFTA agreement and find out if the DBA (Doing Business As) name is a required element. According to P310.200 of the IFTA Procedures Manual, the DBA name is required. It was brought to the attention of the ACCB that a company can have multiple DBA names under one Corporate Legal name, but only one field is available in MCMIS for the DBA name. Multiple DBA names are concatenated into a string in the MCMIS DBA name field, which is uploaded to SAFER. When SAFER produces the T0031 transaction the DBA_NAME field is populated with the string of DBA names from MCMIS. Some states would like to use the

DBA_NAME field from the T0031 transaction to populate credential information, but can't rely on that data because the complete string of DBA names would be printed on the credential forms. States are requesting that MCMIS and SAFER allow multiple DBA_Name fields under one USDOT number.

- John O'Hara presented statistics regarding the instances of T0022 transactions containing an IRP_Account_Number that do not have a corresponding T0020 transaction. The statistics showed that only a handful of states are below 90% correspondence. The report is included as an attachment. NE asked if states have rebaselined their data because NE has a lot of T0022 records without corresponding T0020 records. NE requested to be informed by Volpe when other states are about to rebase their data. This would give NE enough time to clean out the other state's data before receiving the baseline from SAFER. This also led to a discussion of baselining schedules.

CR Discussion

1. **SAFER CR 133:** Allow SAFER to store one vehicle record per VIN for each jurisdiction. **Discussion:** Volpe presented an update on SAFER CR 133. Originally Volpe was directed by FMCSA to coordinate with the COMPASS program before implementing any database table changes to correct the issue in CR 133. Recent discussions with the COMPASS manager directed Volpe to revisit this CR and correct the issue as soon as possible. A more detailed and updated description of CR 133 is attached.

Action Items from ACCB Meeting 23 February 2006

1. **Action Item:** Beth Roberts (APL) will check with Susan Pauls (WI) regarding the disposition of Susan's action item from the January meeting. [Susan Pauls (WI) will send a description of the VIN Correction problem with a list of specific VINS to Volpe FMCSA Technical Support, FMCTechsup@VOLPE.DOT.GOV, so that they can track and forward to the SAFER team for investigation.]
2. **Action Item:** Doug Deckert (WA) will post a question to the CVISN System Architects listserv regarding the number of DBA names that need to be handled in MCMIS. *Done.*
3. **Action Item:** Val Barnes (APL) will explore the possibility of adding a calendar to the CVISN SharePoint site to handle the scheduling and notification of SAFER data baselining.
4. **Action Item:** Volpe will post a scheduling/notification procedure for baselining data to the CVISN System Architects listserv.

Items that the ACCB Recommended for FMCSA ECCB Approval

None.

Items that the ACCB Disapproved

None.