

Minutes
CVISN Architecture Configuration Control Board
23 June 2005 Meeting

Attendees:

Terri Ungerman (LA, OK)	Laura Ellenbecker (SD)	Jingfei Wu (Volpe)
Joe Foster (MD)	Alana Gourneau (SD)	Nancy Magnusson (APL)
DJ Waddell (MD/APL)	Tammy Duncan (TX)	Beth Roberts (APL)
Cathy Beedle (NE)	Linda Colby (WI)	Sandy Salazar (APL)
John Casteel (NE)	Dan Coelho (Volpe)	Mary Stuart (APL)
Beth Hartley (NE)	Gary DeRusha (Volpe)	
Steve Trudell (NY)	Andrew Wilson (Volpe)	

A meeting of the CVISN Architecture Configuration Control Board (ACCB) was held 23 June 2005. The list of CVISN Architecture Open Change Requests (CRs) for Discussion was distributed to the ACCB members via email. The Architecture and SAFER Change Requests reviewed at the meeting are attached to these minutes.

Action items assigned appear in the relevant section of the minutes. Comments or corrections to these minutes or the CRs should be sent to Beth Roberts (<mailto:Onna.Roberts@jhuapl.edu>).

Items that the ACCB recommends for submitting to FMCSA for approval are noted below the action item list. In the attached list of CRs discussed at the meeting, the "Description" section of each CR summarizes the discussion and reflects changes to the CR.

The ACCB minutes and architecture CRs are posted on the Change Request page of the CVISN Web site: <http://cvisn.fmcsa.dot.gov/index.html>.

The next meeting will be held 21 July 2005 at 2:00 PM EDT.

General Topics

- From the May ACCB meeting: Chris Campbell (ID/Iteris) asked for the status on the last_update_date field not being populated correctly in the T0031 transaction. Volpe suggests that states use file_create_date instead, as that is the field available from MCMIS. Volpe will follow up with Chris; if that solution is workable, nothing needs to be changed in SAFER.
- Architecture CR 2562 (SAFER CR 50) Subcommittee report by Mary Stuart: The first meeting was held on June 7th. The purpose of the subcommittee was clarified; it is to discuss IRP registration business rules and issues, not just data elements for the T0022 transaction. Attendees were requested to send their comments/detailed IRP issue scenarios to Tim Galbraith by June 10. Please send your comments/scenarios with clear descriptions to Tim or Mary before the next scheduled meeting to be held on July 12th at 12:00 PM ET.

- Sandy Salazar led a discussion on missing data in SAFER snapshots and why fields are not being filled in routinely. Incomplete information in SAFER was identified as a problem by several of the Expanded CVISN working groups. One recurring issue is that some states do not include the USDOT number in the vehicle registration transaction. It would be useful to try to identify the specific issues for those states and provide that information to FMCSA. Volpe suggested looking at the data empirically and determining which states are currently populating which fields. Volpe also stated that the next FMCSA PRISM technical announcement will request that any state signing a PRISM grant be trained and recertified to make sure they are filling in all of the fields.

CR Discussion

1. **CR 3114 (SAFER CR 173):** Enhance T0032 transaction to include additional company information.

This CR was presented for informational purposes only since it was already recommended for FMCSA approval last month. Volpe responded to WI's request for additional fields in the T0032 Licensing and Insurance Update transaction. EIN and ownership/company officers are currently stored in MCMIS. SAFER currently gets EIN from MCMIS via the MCMIS load program but not ownership/company officers. Volpe would need to add ownership/company officers to the company snapshot in order to get the data from MCMIS. Volpe suggested that since the snapshots were being changed, the additional fields should be requested from MCMIS. These fields will be incorporated in the T0031V2 MCMIS Safety and Census Update Output Transaction under CR 3115.

2. **CR 3115 (SAFER CR 174):** Create T0031V2 transaction to send additional company information.

OK requested that the new MCS150 data elements be added to T0031V2 MCMIS Safety and Census Update Output Transaction. This would require MCMIS work and needs FMCSA approval. SAFER CR 109 addresses the MCS150 fields and remains open pending further discussion with the MCMIS team. See Action Item 1.

OK also requested that T0031V2 contain a count of how many inspections, conducted within the last 24 months, included overweight enforcement. Volpe said that this could be accomplished during the weekly MCMIS load by adding it to the program that performs the counts. This would require additional MCMIS work.

3. **CR 3670 (SAFER CR 302):** Develop deletion function for T0024 transaction.

This CR, submitted by CSI, requests a delete function for the T0024 Vehicle Transponder ID Input Transaction. It was suggested that resending the T0023 Carrier Authorization Input Transaction (E-Screening Enrollment) with a state removed would accomplish the goal of removing an authorized jurisdiction. Alana Gourneau (SD) offered to talk to CSI for further information/clarification of this CR. CR remains open pending further discussion.

4. **CR 3671 (SAFER CR 306):** Add CANU to GlobalType.xsd.

This CR was submitted by CSI after the new Canadian jurisdiction code “CANU,” for Nunavut, was found in data for Connecticut. Alana Gourneau (SD) offered to talk to CSI for further information/clarification of this CR. CR remains open pending further discussion.

Action Items from ACCB Meeting 23 June 2005

1. **Architecture CR 2637 (SAFER CR 109):** SAFER XML doesn't contain new elements of updated MCS150 form.
Action Item: Terri Ungerman (OK) will compile a list of the new MCS150 elements that are not contained in the T0031v2 MCMIS Safety and Census Update Output Transaction and will send the list to Volpe.
2. **Architecture CR 3670 (SAFER CR 302):** Develop delete function for T0024 transaction.
Action Item: Alana Gourneau (SD) will talk to CSI for more information/clarification of this CR and report back to the ACCB.
3. **Architecture CR 3671 (SAFER CR 306):** Add CANU to GlobalType.xsd
Action Item: Alana Gourneau (SD) will talk to CSI for more information/clarification concerning the necessity of this CR and report back to the ACCB.
4. **T0022D Transaction:** Volpe will write a CR that will enforce/explain the proper use of the T0022D IRP Registration (Cab Card) Delete Input Transaction and suggest adding logic to the T0022D processing to flag an attempt to delete a vehicle that is associated with an OOS Carrier. Volpe will post the CR to the CVISN System Architects list serv for comment.
5. Action Item: Andrew Wilson (Volpe) will post a request to the CVISN System Architects list serv for volunteers to help with XML subscription beta testing. Any states interested in helping out, please contact Andrew - Andrew.Wilson@volpe.dot.gov. Currently, Chris Campbell (Iteris) and WI have volunteered.
6. Action Item: Volpe will check to see which states are currently populating which data fields in the SAFER snapshots. This is an attempt to discover the reasons why certain snapshot fields are not routinely filled in.
7. **Architecture CR 3013 (SAFER CR 139):** Standardization of data values in XML input transactions
Action Item: Volpe will provide an update at the next ACCB.
8. **Architecture CR 3115 (SAFER CR 174):** Create T0031V2 transaction to send additional company information.
Action Item: After a conversation with Jingfei that took place after the meeting, Volpe will update the CR by adding the additional fields requested in the CR 3114 discussion to this CR and reposting it to the ListServ for comments.

Items that the ACCB Recommended for FMCSA Approval

None.

Items that the ACCB Disapproved

None.