

# REPORT OF EXCESS REAL PROPERTY

1. HOLDING AGENCY NO.	DATE RECEIVED <i>(GSA use only)</i>
2. DATE OF REPORT	GSA CONTROL NO. <i>(GSA use only)</i>

3. TO <i>(Furnish address of GSA regional offices)</i> General Services Administration	4. FROM <i>(Name and address of holding agency)</i>
5. NAME AND ADDRESS OF REPRESENTATIVE TO BE CONTACTED	6. NAME AND ADDRESS OF CUSTODIAN
7. PROPERTY IDENTIFICATION	8. PROPERTY ADDRESS <i>(Give full location)</i>

### 9. SPACE DATA

### 10. LAND

USE	NUMBER OF BUILDINGS (1)	FLOOR AREA <i>(Sq. ft./M<sup>2</sup>)</i> (2)	NUMBER OF FLOORS (3)	FLOOR LOAD CAPACITY (4)	CLEAR HEADROOM (5)	<i>(From SF 118B)</i>	ACRE/HECTARE OR SQ. FT./M <sup>2</sup>
A. OFFICE						A. FEE	
B. STORAGE						B. LEASED	
C. OTHER <i>(See 9F)</i>						C. OTHER	
D. TOTAL <i>(From SF 118A)</i>						D. TOTAL	
E. GOV'T INTEREST:			F. SPECIFY "OTHER" USE ENTERED IN C ABOVE				
(1) OWNER							
(2) TENANT							

### 11. COST TO GOVERNMENT

### 12. LEASEHOLD(S) DATA *(Use separate sheet if necessary)*

ITEM	SCHEDULE	COST	A. TOTAL ANNUAL RENTAL	\$
A. BUILDINGS, STRUCTURES, UTILITIES, AND MISCELLANEOUS FACILITIES	A <i>(Col. d)</i>	\$	B. ANNUAL RENT PER SQ. FT./M <sup>2</sup> OR ACRE/HECTARE	\$
B. LAND	B <i>(Col. f)</i>		C. DATE LEASE EXPIRES	
C. RELATED PERSONAL PROPERTY	C <i>(Col. h)</i>		D. NOTICE REQUIRED FOR RENEWAL	
D. TOTAL <i>(Sum of 11A, 11B, and 11C)</i>		\$	E. TERMINAL DATE OF RENEWAL RIGHTS	
E. ANNUAL PROTECTION AND MAINTENANCE COST <i>(Government-owned or leased)</i>			F. ANNUAL RENEWAL RENT PER SQ. FT./M <sup>2</sup> OR ACRE/HA.	\$
			G. TERMINATION RIGHTS <i>(in days)</i>	
			LESSOR	GOVERNMENT

13. DISPOSITION OF PROCEEDS	14. TYPE OF CONSTRUCTION
15. HOLDING AGENCY USE	16. RANGE OF POSSIBLE USES

17. NAMES AND ADDRESSES OF INTERESTED FEDERAL AGENCIES AND OTHER INTERESTED PARTIES

18. REMARKS

19. REPORT AUTHORIZED BY	NAME	SIGNATURE
	TITLE	

**BUILDINGS, STRUCTURES, UTILITIES,  
AND MISCELLANEOUS FACILITIES**

SCHEDULE A - SUPPLEMENT TO REPORT OF EXCESS REAL PROPERTY

1. HOLDING AGENCY NO.

2. PAGE OF PAGES  
OF THIS SCHEDULE

GSA CONTROL NO. (GSA use only)

3. ANNUAL RENTAL

LINE NO.	HOLDING AGENCY BUILDING NO.	DESCRIPTION	COST	OUTSIDE DIMENSIONS	FLOOR AREA (Sq. ft./M <sup>2</sup> )	NO. OF FLOORS	CLEAR HEAD-ROOM	FLOOR LOAD RANGE	RESTRICTIONS ON USE OR TRANSFER OF GOVERNMENT INTEREST
(a)	(b)	(c)	(d)	(e)	(f)*	(g)*	(h)*	(i)*	(j)
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TOTAL									

**LAND**

SCHEDULE B - SUPPLEMENT TO REPORT OF EXCESS REAL PROPERTY

1. HOLDING AGENCY NO.

2. PAGE OF PAGES

OF THIS SCHEDULE

3. GOVERNMENT INTEREST

GSA CONTROL NO. (GSA use only)

LEASE  
 PERMIT  
 FEE

LICENSE  
 EASEMENT  
 INFORMAL AGREEMENT

LINE NO.	TRACT NO.	NAME OF FORMER OWNER OR LESSOR AND ADDRESS	TRACT ACQUIRED <i>Acres/Hectares or sq. ft./m<sup>2</sup></i>	EXCESS REAL PROPERTY			TYPE OF ACQUISITION	RESTRICTIONS ON USE OR TRANSFER OF GOVERNMENT INTEREST
				ACRES/ HECTARES OR SQ. FT./M <sup>2</sup>	COST	ANNUAL RENTAL		
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
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TOTAL								

**RELATED PERSONAL PROPERTY**

1. HOLDING AGENCY NO.

2. PAGE OF PAGES

**SCHEDULE C - SUPPLEMENT TO REPORT OF EXCESS REAL PROPERTY**

3. SCC GROUP (2 digits)

GSA CONTROL NO. (GSA Use Only)

ITEM NO. (a)	DESCRIPTION (b)	STANDARD COMMODITY CLASSIFICATION (c)	CON- DITION (d)	UNIT (e)	NUMBER OF UNITS (f)	UNIT COST (g)	TOTAL COSTS (h)	<b>DO NOT THIS SPACE USE THIS SPACE</b> (j)	
<b>TOTAL</b>									