

# Agreements/Memorandum of Understanding Log

FY 04 This is a Read only/Print only file - password protected so that the Acquisition Support Team are not halted from doing their work. This page is updated from a replica page stored in another (safe) location.

MOU/IAG #	Service Description	From	To	Date Recvd	Date Funds Cert Recvd	Date D&F Apprvd	Date to OGC	Date Apprvd from OGC	Acq Waiver Submitted	Acq Waiver Approval	Primary Office Resp.	Contact Person	Expires	Transfer Amount	Life Cycle Amount	Status
1301-04-SA-00089	Transit Benefit Program with DOT		DOT	08/19/03		10/02/03					OAS	Lisa Martin, OAS, 202-482-2459	09/30/04	601229.00	601229.00	
1301-04-SA-00090	EOP Event in Milwaukee		White House	10/01/03		10/30/03					OS	Rick Dubick, OS, 202-482-7888	09/30/04	50000.00	50000.00	
1301-04-SA-00091	EOP Event in Greenville SC		White House	11/17/03		11/20/03					OS	Rick Dubick, OS, 202-482-7888				
1301-04-SA-00092	Warehousing Services and Furniture/ equipment disposal via the NOAA Warehouse.		NOAA	12/03/03		12/05/03					OAS	Mary Beth Guasta, OAS, 202-482-3722	09/30/04	215514.15	215514.15	
1301-04-SA-00093	CLDP to reimburse FTC for the salary and benefits of FTC employees who serve as trainers and advisors in CLDP Programs Overseas during FY US Team Guide	CLDP	FTC	12/03/03		12/05/03					OS	Stuart Kerr, OGC, CLDP, 202-482-2400		70000.00	70000.00	
1301-04-SA-00094	CLDP to reimburse FTC for the salary and benefits of FTC employees who serve as trainers and advisors in CLDP Programs Overseas during FY US Team Guide			11/12/03		12/05/03					OAS	Peter Wixted, OAS, 202-482-3444	09/30/04	5000.00	5000.00	
1301-04-SA-00095	EOP Event in Baltimore SC			12/08/03		12/11/03					OS	Rick Dubick, OS, 202-482-7888	09/30/04	35000.00	35000.00	
1301-04-SA-00001	Transfer of Funds in Support of Outreach Event for the Administrator's Jobs and Growth Program in Washington DC.	OS	White House	01/13/04		01/13/04	01/12/04	01/12/04	N/A	Per T, done end of FY03	OS	Rick Dubick, OS, 202-482-7888		40000.00	40000.00	Complete
1301-04-SA-00002	Agreement between NOAA/CAMS and CBC of DOC (OSEC) and OIG through which the ordering agency will pay CBC to adm bankcard series.	NOAA	CBC	12/19/04	New Column 2/2/04	01/14/04		Ed to handle Legal Concurrence	N/A	N/A	BIS	Ed Ryan, BIS, 202-482-1667 Janette M. Labbee, NOAA, 816-823-3847	09/30/04	250000.00	250000.00	Memo from T. explaining that all of these have already received CFO approval. During my CO review, I suggested that for future requests he remove any and all references to purchases and stick to transferring funds. Complete
1301-04-SA-00003	Amendment to an existing agreement dtd 4/5/01 for Financial and Accounting Support Services simply adding funds for 2004 in the amount of \$350,000	BIS	CBC	12/19/04	New Column 2/2/04	01/15/05		Ed to handle Legal Concurrence	N/A	N/A	BIS	Ed Ryan, BIS, 202-482-1667 Janette M. Labbee, NOAA, 816-823-3847	09/30/05	350000.00	350000.00	Memo from T. explaining that all of these have already received CFO approval. During my CO review, I suggested that for future requests he remove any and all references to purchases and stick to transferring funds. Complete
1301-04-SA-00004	D&F for Reimbursement Agreement between BIS and Commerce Bankcard Center for Services	BIS	CBC	01/05/04	New Column 2/2/04	01/14/04		Ed to handle Legal Concurrence	N/A	N/A	BIS	Ed Ryan, BIS, 202-482-1667 Janette M. Labbee, NOAA, 816-823-3847	09/30/04	10315.86	10315.86	Memo from T. explaining that all of these have already received CFO approval. During my CO review, I suggested that for future requests he remove any and all references to purchases and stick to transferring funds. Complete
1301-04-SA-00005	D&F for Reimbursement Agreement between OSEC/OIG and Library of Congress for FEDLINK	OIG	Library of Congress	01/08/04	New Column 2/2/04	01/20/04	1/20/2004 Howard Roth 27427		N/A	Per T, done end of FY03	OAS	Sam Williams, OAS, 482-2794	09/30/04	79993.60	79993.60	Verbal from Sam re: funds certified. He questioned Legal review...I told him that B. DiGiacomo requested...I will forward today and call him once that has been done. 1/28/04 - Sam called, "where is the MOU?" I if OGC has put a call into SAM...Answer No. I then called Barbara Frederick's office, spoke with Debbie...she help me get to Mr. Howard Roth at 27427. Spoke with Howard, he recommended we merge requirements with BEA for same services to save money. I asked if a NO decision would stop the Clearance, he said no. When would we be able to expect clearance? Ans...shortly after discussion. 12:30 PM 1/28/04 - I called Sam to relay the info and asked that he place a call to discuss Howard's issues. 2/3/04 checked on status...Sam picked up...awaiting copy for file...complete. Called Sam on 2/26/04 to obtain copy of clearance and signed MOU.
1301-04-SA-00006	MOU OSEC/OIG Transferring funds to BankCard Center for Bankcard Support	OIG	CBC	01/08/04	02/17/04	02/17/04	02/17/04	2/28/04	N/A	N/A	OAM	Janet Labbee, 816-918-7829 Kathleen Penny, 26436	09/30/04	12000.00	12000.00	Numerous called to Janet Labbee. As a result of a meeting with Kathleen Penny on 1/30/04, I provided the subject MOU for her to obtain funding certification. On 2/2/04, I called Kathleen to confirm she would be working on funding. Left a voice message. Kathleen called, working on Funds Cert...will forward to me upon receipt of OEB funds cert. Called 2/12/04 to check on status. Recvd Funds Cert 2/17/04. To OGC 2/17/04. Received OGC initial (clearance) no formal rightup other than routing slip initial on 2/26/04. Signed MOU...called Janette to confirm approval. Will Fax. Complete.
1301-04-SA-00007	DOC OIG CLDP - FTC for Trainers and Advisors for CLDP program overseas	CLDP	FTC	01/08/04	01/23/04	01/23/04	01/23/04		N/A	N/A	CLDP	Abigail Dos Santos, OGC, 29024	09/30/04	30000.00	30000.00	1/20/04 called Steve Gardner, Stuart Keer, and Abigail Dos Santos...on travel or leave, hopefully to be back on 1/22/04. Called OEB for advices. Received Email from Deb bailey certifying funds on 1/22/04. Completed package and forwarded to Lucia Homick per routing slip previously received from CLDP. 2/4/04...called Ms. Dos Santos to see if she had received OGC Clearance...she commented that she expected receipt by 2/8/04. She will call when signed and will send a copy. Signed Copy received and filed 3/3/04.
1301-04-SA-00008	DOC OSEC and DOC HCHB Network Operations Center for HCHB Telecommunications Infrastructure Support Services. <b>SEE 1301-04-SA00035</b>			1/8/2004 re-received 2/2/04					N/A		OCIO	Rob Moffett, 27870 ON HOLD PER ROB MOFFETT as of 2/2/04 Received from Paulette Dawson on 2/20/04	09/30/04	214215.00	214215.00	Called Rob Moffett at 1:00 PM, 1/20 with questions: (1) Funds Cert, (2) Funding type for DUNS designation, (3) will there be a contract awarded by the servicing agency? Clarify the from and to for fundings...OSSEC to OCIO??? 2/2/04 Rob called and requested to obtain the MOU. Apparently his folks have heartburn with OGC review. Rob picked up MOU on 2/4/04. 2/20/04 Received email from T with MOU document for processing. Reviewed Document...No acting data other than amount. Sent email to Paulette Dawson requesting funding info. Also called Rob Moffett...this is the one he and I worked on some time ago...he did not know the funding source/office...I attempted to contact Ruby May, George Imber, and Doris Sullivan, & Demetria. All not available today. Will work on this next Tuesday when I come back in. 2/20/04 Met with Sharon Davis and Lyndal Lee re: Funding. They are not aware. Gave them a copy as a heads up. Rec. email from Paulette - Hi Dan Don't close until 1 p.m. today. Hoping for the best. Funding issue: I tried to make that clear but I guess I didn't. This SLA is unusual. We (OCIO) will be IPACing the operating unit for these services. The operating unit, in this case, the Office of the Secretary, will process a CD-435 to the COMMTTS office and will use their appropriation code on the 435 and get it cleared through O/Budget before delivering to COM
1301-04-SA-00009	<b>This left blank due to potential duplication</b>				New Column 2/2/04							Re				
1301-04-SA-00010	DOC OSEC and NOAA for Equipment Warehousing Support Services...	OS	NOAA	01/08/04	N/A	01/22/04	01/22/04	02/06/04	N/A	N/A	NOAA	Eston Lewis, 22131	09/30/04	214514.15	214514.15	Called Beth on 1/20/04...n/a awaiting return call. Questions: (1) Funds available, (2) Funds type for DUNS designation, (3) explain the difference between the two MOUs. Spoke with Eston Lewis 22131, he directed me to Carol Brown. Carol pick up MOUs on 1/21/04, returned with OEB Funds Certified on 1/22/04. Prepd Cover, D&F, and CD 15 for Barbara Fredericks. Sending to OGC on 1/22/04. Called 2/4/04 to see if Mr. Lewis has received OGC Clearance...awaiting return call. Received back from OGC 2/6/04. Called Eston on 2/17/04 to pickup.
1301-04-SA-00011	DOC OSEC and NOAA for Furniture Warehousing Support Services	OS	NOAA	01/08/04	N/A	01/22/04	01/22/04	02/06/04	N/A	N/A	NOAA	Eston Lewis, 22131	09/30/04	111684.05	111684.05	Called Beth on 1/20/04...n/a awaiting return call. Questions: (1) Funds available, (2) Funds type for DUNS designation, (3) explain the difference between the two MOUs. Spoke with Eston Lewis 22131, he directed me to Carol Brown. Carol pick up MOUs on 1/21/04, returned with OEB Funds Certified on 1/22/04. Prepd Cover, D&F, and CD 15 for Barbara Fredericks. Sending to OGC on 1/22/04. Called 2/4/04 to see if Mr. Lewis has received OGC Clearance...awaiting return call. Received back from OGC 2/6/04. Called Eston on 2/17/04 to pickup.
1301-04-SA-00012	DOC OCIO and GSA transfer funds in support of Development and Maintenance of I-TIPS including installation instruction.	OCIO	GSA	02/02/04	02/02/04	02/02/04			N/A	N/A	OCIO	Stuart Simon, 20275 OEB Sharon Davis 20739	01/30/05	100000.00	100000.00	Apparently, OCIO wishes to support GSA's Information Technology Investment Portfolio System (I-TIPS). Question: Will GSA issue an order under it's GWAC to provide support services...or is this money from OCIO to go to a fund in support of general ITIP work. Also plan to ask who is OCIO's OEB budget analyst? Spoke with S. Simon on 2/2/04. He stated that funds are available, that these funds are going to GSA as a Joint Partnering Agreement among multiple agencies to fund the development and maintenance of the ITIP system. Called GSA POC Regina Einhaus @ 215 446 5814 requesting a DUNS Number. 3:20 PM 2/2/04 - Researched D&B, found DUNS for GSA. Called Stuart 2/4/04 Completed
1301-04-SA-00013	DOC OSEC Security Office and US DOJ JABS Program Mgmt. Office for transfer of funds in support of Civil Applicant System Services	OS	DOJ	02/02/04	01/29/04	02/04/04	2/4/2004 John Gift OGC called 2/10/04. Under	02/18/04	N/A		OS	Marjorie Dewey, 28116	09/30/04	100000.00	100000.00	01/29/04 Received MOU package...obtained Funds Cert...1/29/04. Delayed process for OAS Purchase Card Training and QAM review Board Meeting. Also 3 days of snow - liberal leave. 2/4/04 Reviewed Package...completed D&F. Called FBI for Duns Number - 138926238. Called Marj. Dewey to get project 0127000. To legal 2/4/04. Called Marjorie to alert...on their way to OGC. 2/10/04 received a call from John Gift OGC. Under review, should be out 2/13/04. Received from OGC on 2/18/04. Called for Marjorie to pickup.

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MOU/IAG #	Service Description	From	To	Date Recvd	Date Funds Cert Recvd	Date D&F Apprvd	Date to OGC	Date Apprvd from OGC	Acq Waiver Submitted	Acq Waiver Approval	Primary Office Resp.	Contact Person	Expires	Transfer Amount	Life Cycle Amount	Status
1301-04-SA 00014	DOC OSEC Security Office and DOJ FBI Finance Division for Transfer of funds for Federal Non-Criminal Justice Applicant Fingerprint Card/Name Check Services	OS	DOJ	02/02/04	01/29/04	02/04/04	2/4/2004 John Giff OGC called 2/10/04. Under review	02/18/04	N/A	N/A	OS	Marjorie Dewey, 28116	09/30/04	26000.00	26000.00	8/12/04 Received MOU package...obtained Funds Cert...1/29/04. Delayed process for OAS Purchase Card Training and QAM review Board Meeting. Also 3 days of snow - liberal leave. 2/4/04 Reviewed Package...completed D&F. Called DOJ JABS Program Management Office, Mr. Brian McGrath and Mr. Oswald for a Duns Number. Since this order is less than \$100,000, no waiver is required. Forward to OGC prior to DUNS...will include when returned. Called Marjorie to let her know that the MOU is on it's way to OGC. Laura Chalmers called 2/4/04 th Duns 136149775. 2/10/04 received a call from John Giff OGC. Under review due out 2/13/04. Received from OGC on 2/18/04. Called Marjorie to pick up 2/18/04
1301-04-SA 00015	OGC & ESA for Information Technology Support Services	OGC	ESA	02/06/04	02/12/04	02/12/04	01/23/04	02/19/04	N/A	N/A	OGC	Virginia Phillips, 28157	09/30/04	47315.00	47315.00	Received from Virginia 2/6/04. Apparently went to OGC Brian DiGiacomo first...Reviewed 2/9/04. Issues with funding ob. class codes...taking to OEB for funds cert, then will prep D&F target 2/9/04. Revisions required...completed. Called Kathy Peterson 2/12/04 for funds cert. left message...awaiting call. Then will Prep OGC Cover. Funds cert recvd from Kathy and Jane...D&F completed...Called Virginia per her request. Called 3/9/04 to check on status. (25387). 3/9/04 Called OGC Office to check on status - apparently this one was closed as of 2/19/04. I need a copy. Went directly to Virginia Phillips to sign off - 20490. Called Ms. Phillips...left a message asking for a copy of the OGC clearance and of the signed MOU. Completed.
1301-04-SA 00016	OAM & OCIO and CSC for Interface between CSTARs and CAMS <b>CANCELLED 2/9/04</b>			02/05/04			2/6/04 Informally Harold Roth	NO GO 2/9/04	N/A		OAM	Tom Cochran, 24424 & Chris Makris	03/0/05	2170083.00	2170083.00	Rec'd 2/5/04 - Called OGC Harold Roth for a quick opinion (informal). My concern is that this MOU reads like a procurement contract. Also, acct. data incorrect. Spoke with K. Penny for correct data. Met with Tom Cochran 2/9/04 to discuss, he would like to set a meeting with Chris Makris to discuss. Met with Chris Makris and Tom Cochran 3:15 PM. Discussed the MOU and agreed to the following. (1) Based on COAP-1 and OGC Harold Roth's opinion that this is not an MOU, rather a procurement...or if no funds transpire, then just an agreement between internal parties...requiring only to be a memo to file. (2) Contractor signature requirements to be removed. Other formatting changes. Tom to handle. No further action required.
1301-04-SA 00017	OAM & NIST for Education, training and development component for Acquisition Career Management Program. Ref 04-OAM-01	OAM	NIST	02/06/04	01/30/04	N/A	02/12/04	3/11/2003 no clearance required	N/A	N/A	OAM	Kathleen Penny, 26436 Verna Evans, 23484 Barbara Camp, 301975-6338	09/30/04	15000.00	15000.00	Rec'd 2/6/04...00016 took precedence until 2/10/04. No expiration date? Checked with K. Penny...fund exp. 9/30/04. Prep OGC memo. To OGC 2/12/04. 3/3/04 Verna called at 8:30 AM to ask me to call OGC...Andrea Tourston - To answer question re: MOUS asked of Mike Sade. 3/3/04 8:34 AM Called Andrea T. Left message out today. 3/3/04 10:30 AM Received Call from Andrea T. Re: How does this tra work. I read here a copy of an opinion from Tom Alridge (OGC) dated 5/9/00 stating the following: You forwarded to our office for review two agreements. The first was between the Office of Acquisition Management (OAM) and NIST and the second between OAM and NOAA (no control number on the NOAA agreement). Under both of these agreements, the purpose is to provide the education, training, and development component of the Department's Acquisition Career Management Program. It is my understanding that the funds transferred by each of these bureaus to OAM were originally earmarked by those bureaus to acquire educational services and the transfer would merely allow those bureaus to directly acquire the services it needs without having to go through OAM to contract on their behalf. OAM is transferring back to NIST and NOAA funds for
1301-04-SA 00018	OAM & NOAA or Education, training and development component for Acquisition Career Management Program. Ref 04-OAM-02	OAM	NOAA	02/06/04	01/30/04	N/A	N/A		N/A	N/A	OAM	Kathleen Penny, 26436 Verna Evans, 23484	09/30/04	20000.00	20000.00	Rec'd 2/6/04...00016 took precedence until 2/10/04. No expiration date? Checked with K. Penny...fund exp. 9/30/04. Prep OGC memo. To OGC 2/12/04. 3/3/04 Verna called at 8:30 AM to ask me to call OGC...Andrea Tourston - To answer question re: MOUS asked of Mike Sade. 3/3/04 8:34 AM Called Andrea T. Left message out today. 3/3/04 10:30 AM Received Call from Andrea T. Re: How does this tra work. I read here a copy of an opinion from Tom Alridge (OGC) dated 5/9/00 stating the following: You forwarded to our office for review two agreements. The first was between the Office of Acquisition Management (OAM) and NIST and the second between OAM and NOAA (no control number on the NOAA agreement). Under both of these agreements, the purpose is to provide the education, training, and development component of the Department's Acquisition Career Management Program. It is my understanding that the funds transferred by each of these bureaus to OAM were originally earmarked by those bureaus to acquire educational services and the transfer would merely allow those bureaus to directly acquire the services it needs without having to go through OAM to contract on their behalf. OAM is transferring back to NIST and NOAA funds from the working Capital Fund. I
1301-04-SA 00019	OAM & DOI University for Government-wide Acquisition Management Inter Program Amendment 1 to 03-OAM-06	OAM	DOI	02/06/04	01/30/04	N/A	N/A		N/A	N/A	OAM	Kathleen Penny, 26436 Verna Evans	09/30/04	62645.00	62645.00	Rec'd 2/6/04...00016 took precedence until 2/10/04. No expiration date? Checked with K. Penny...fund exp. 9/30/04. Question to T regarding Acq. Waiver Req. change to 100K. No Acq Waiver req 2/12/04. Per OGC no clearance required for Mods to funding only. Called Verna 2/17/04 to pick up.
1301-04-SA 00020	OAM & DOI University for Government-wide Acquisition Management Inter Program Amendment 1 to 02-OAM-03	OAM	DOI	02/06/04	01/30/04	N/A	02/12/04		N/A	N/A	OAM	Kathleen Penny, 26436 Verna Evans	09/30/04	49225.00	49225.00	Rec'd 2/6/04...00016 took precedence until 2/10/04. No expiration date? Checked with K. Penny...fund exp. 9/30/04. Question to T regarding Acq. Waiver Req. change to 100K. No Acq Waiver req 2/12/04. Per OGC no clearance required for Mods to funding only. Called Verna 2/17/04 to pick up.
1301-03-SA00089	OGC CDLP & ITA for Salary and Expense Cost for Mr. Paulo Mendes Also in FY 03 Log.	CLDP	ITA	01/23/04	02/10/04	02/10/04	02/17/04		N/A	N/A	CLDP	Paulo Mendes, 22400	09/30/03	64000.00	64000.00	Received inquiry from Sharon Smith-Lynn OEB regarding this MOU. Checked history...not on file. T identified in shared files as of 2/9/04. Prep'd Cover and D&F. Then will forward to Ms. Smith-Lynn for OEB funds Certification, then to Mr. Mendes. Funds certified by Sharon OEB on 2/10/04. Placed call to Mr. Mendes on 2/10/04 to check on how to proceed. 2/12/04 Sent email requesting Duns Number and to check to see if this agreement is still necessary. 2/12/04 Paulo called, will get the DUNS Number. Still waiting for DUNS. 2/17/04 Sent to OGC for clearance. OGC Called on 3/1/04 - they are not clearing this since the agreement is after the fact. They are forwarding directly to D. Wells for approval. Recvd call from Linda Wells 482-2400 5:20 PM 3/1/04. Called Linda 7:30 AM 3/12/04...left message.
1301-04-SA 00021	OGC CDLP & NOAA for Fisheries Study in Angola	CLDP	NOAA	02/11/04	02/12/04	02/12/04	02/12/04	02/26/04	N/A	N/A	CLDP	Abigail Dos Santos, OGC, 29024	09/30/04	35000.00	35000.00	Received request to expedite processing on 2/11/04. Have developed Cover Memo and D&F. Received Funds Certification. CD 16 prep'd...to OGC 2/12/04. Received back from OGC on 2/26/04. Called Abigail to get the DUNS...she commented that this program is on hold. Received DUNS...Called Abigail...she will pick up the MOU today - Complete.
1301-04-SA 00022	DOC OSEC Office of Financial Mgmt & dep. Manag. Sal and Expenere with A&R for Audit Services	OS	?	02/12/04	02/12/04	02/12/04	02/12/04	02/12/04	04/11/03	N/A	OSEC Fin Mgm	Thomas McCauthey, 202-482-0025	12/31/07	18861.00	18861.00	Received 2/12/04...urgent. T originally working...Reviewed, dev. Cover, funds cert. d&f completed. T working legal clearance. Tiffany in discussions with B. DiGiacomo
1301-04-SA 00023	DOC OSEC Office of Financial Mgmt & with OIG for Financial Audit Services	OS	OG	02/17/04	02/17/04	02/17/04	N/A Lyndal from OEB coordinating	N/A	N/A	N/A	OIG	Michael Sears, 202-482-1934	12/31/07	5800.00	5800.00	Received 2/17/04...Urgent from Lyndal (OEB). Reviewed, check on funds cert...Lyndal said funds are certified with Michael Sears signature 2/13/04. Prepared D&F 2/17/04. Forwarded to Lyndal 2/17/04
1301-04-SA 00024	DOC OSEC & Executive Office of the President Office of Administration for Outreach Event for Administration's Jobs and Growth Program in Springfield, Missouri.	OS	White House	02/17/04	02/13/04	02/17/04	02/13/04	02/13/04	N/A	N/A	OSEC	Rick Dubik, 27888	09/30/04	50000.00	50000.00	Received 2/17/04...Urgent. Funds were certified and OGC clearance already obtained. Prep'd D&F...called Rick for pickup.
1301-04-SA 00025	DOC OSEC OAM and EAS OCIO for IT Support Services (BOP)	EAS	OAM	03/08/04	03/05/04	03/05/04	04/08/04	04/15/04	N/A	N/A	OAM	D. Alexander, 27426; Terry O'Bryant	09/30/04	28021.00	28021.00	Received the final draft on 3/8/04. Prepped package...to LL in OEB to check funding availability...LL sent me to Terry O'Bryant. Terry to work up CD-435 due by 3/11/04. Sent email notification back to ESA, OGC, CAS et al. Spoke with Terry on 3/12/04...he is taking care of everything! He had prep'd the 435 and sent to Sharon Leigh for signature. 4/7/04 Checked with Terry...The MOU has been sent out for signature. Gave Malcolm...OGC Clearance obtained 4/15/04. LL from OEB 4/19/04 requested funding code revisions...done. Terry Came by wanted to check on whereabouts of BOP MOU. I called Joann Bensky at 202-606-9628...she is checking and will call back. (6/10/04).
1301-04-SA 00026	DOC OIG & Treasury OIG, IGATI in support of Training Services	OIG	IGATI	02/25/04	02/25/04	03/01/04	03/02/04	03/09/04	N/A	N/A	OIG	Mary Bryant, 21024	09/30/04	22850.00	22850.00	02/25/04 Received word that MOU was coming. Tiffany asked me to research the cited authority "under Government Management Reform Act of 1994, PL 03-356. Found the cite...no mention of MOU authority of IG specific authority. Called Mary Bryant to confirm the cite. She commented that the cite was being revised to the Economy Act. I request an electronic Copy for MOU Processing. Email cert. Funds Avail 2/25/04. 02/26/04 Received fax from IGATI - MOU between IGATI and the Dept of Treasury. OIG 03/01/04 Processed D&F. To OGC 3/2/04. Clearance obtained from OGC on 3/9/04. Called Mary for pickup. Logged - Complete.
1301-04-SA 00027	DOC OSEC & Executive Office of the President Office of Administration for Outreach Event for Administration's Jobs and Growth Program in Louisville, KY	OS	White House	03/01/04	02/27/04	03/02/04	02/27/04	02/27/04	N/A	N/A	OSEC	Rick Dubik, 27888	09/30/04	25000.00	25000.00	Received email notification from Friday 2/27/04 (RDO) on 3/1/04. 3/2/04 Received formal package from Rick Dubik. OEB stamp indicates Funds Available. OGC clearance contained in an Email above dated 2/27/04 from Gordon Fields. D&F prep'd and signed. 3/4/04 Requested electronic copy of MOU for file. MOU logged and completed.
1301-04-SA 00028	DOC OSEC & Executive Office of the President Office of Administration for Outreach Event for Administration's Jobs and Growth Program in Long Island, NY	OS	White House	03/18/04	03/18/04	03/18/04	03/16/04	03/17/04	N/A	N/A	OSEC	Rick Dubik, 27888	09/30/04	32000.00	32000.00	Completed
1301-04-SA 00029	CAMS Support Center - Not an active action...provided assistance to CITS PM for a sample.															Completed
1301-04-SA 00030	DOC OSEC Working Capital Fund and Nist for financial and accounting services	OS	NIST	03/18/04	04/07/04	04/07/04	03/18/04	04/15/04	04/11/04	05/17/04	OSEC	Jane & Pat Davis, OEM	09/30/04	1196336.00	1196336.00	4/7/04 Met with Pat Davis at 8:48 AM...received verbal funds available...she will find the NIST financial data and stamp the cover. Copy of D&F to Malcolm Orr 4/7/04. Full copy of MOU to Malcolm 4/8/04. 10:00 AM. Acq Waiver package prep'd and forwarded to TH on 4/11/04. OGC Clearance received 4/15/04. Completed and signed approved 5/17/04

# Agreements/Memorandum of Understanding Log

FY 04 This is a Read only/Print only file - password protected so that the Acquisition Support Team are not halted from doing their work. This page is updated from a replica page stored in another (safe) location.

MOU/IAG #	Service Description	From	To	Date Recvd	Date Funds Cert Recvd	Date D&F Apprvd	Date to OGC	Date Apprvd from OGC	Acq Waiver Submitted	Acq Waiver Approval	Primary Office Resp.	Contact Person	Expires	Transfer Amount	Life Cycle Amount	Status
1301-04-SA 00031	DOC OSEC and Nist for financial and accounting services	OS	NIST	03/18/04	04/07/04	04/07/04	03/18/04	04/15/04	04/11/04	05/17/04	OSEC	Jane & Pat Davis, OEM	09/30/04	626618.00	626618.00	4/7/04 Met with Pat Davis at 8:48 AM...received verbal funds available...she will find the NIST financial data and stamp the cover. Copy of D&F to Malcolm Orr 4/7/04 Full copy of MOU to Malcolm 4/8/04 10:00 AM.Acq Waiver package prepped and forwarded to TH on 4/11/04. OGC Clearance received 4/15/04Completed and signed approved 5/17/04
1301-04-SA 00032	DOC OIG & NOAA Central Administrative Support Ctr for EAP services	OIG	NOAA	03/21/04	05/17/04	05/17/04	05/05/04	Called Joyce Baker for copy of OGC Clearance 6/8/04	N/A	N/A	OIG	Mary Bryant, 21024	09/30/04	1000.00	1000.00	4/8/04 Email to Mary requesting CASC funding data as well as funds certification and funding strings for CASC. Called Mary Bryant 4/20/04 requesting funds certification. 5/4/04 sent email requesting funds cert and NTE amount. Prior to surgery, I forwarded the incomplete MOU to OGC on 5/5/04. Hector got the ball rolling. Email 5/17/04 - Mary states that funds are available. Prepped D&F and forwarded to OGC. Mary Bryant picked up from OGC. Received a copy of the MOU, however no documentation of OGC clearance. Called on 6/8/04 joyce baker at 21023 to obtain a copy of OGC documentation.
1301-04-SA 00033	DOC OLIA and EDA for Salary and benefit Costs for Mr. Nathaniel Weinecke	OLIA	EDIA	03/29/04	04/05/04	04/05/04	03/22/04	03/24/04	N/A	N/A	OLIA	Karen Swanson-Woolf, 24556	07/02/04	37000.00	37000.00	as of 4/8/04 awaiting Duns number .... Called Ms. Karen Swanson-Woolf 10:15 AM on 4/8/04. Completed.
1301-04-SA 00034	DOC OSEC & Executive Office of the President Office of Administration for Outreach Event for Administration's Jobs and Growth Program in Appleton, Wisconsin	OS	White House	04/02/04	03/30/04	04/02/04	03/31/04	03/31/04	N/A	N/A	OSEC	Rick Dubik, 27888	09/30/04	10000.00	10000.00	Completed 4/2/04
1301-04-SA 00035	BIS and NOAA for Warehousing Services	BIS	NOAA	03/29/04	03/29/04	04/19/04	03/29/04		N/A	N/A	NOAA	Ed Ryan, BIS, 202-482-1667	Renewed Yearly	35521.90	35521.90	Called and spoke with Ed Ryan on 4/8/04 to ask about working to approve an MOU that started in October 2003? Hector Benetis OGC ..... Ed will forward information .... this item is temp. on hold
1301-04-SA 00036	OAM and NOAA for Procurement Support Services (Carol Silverman Detail)	OAM	NOAA	04/30/04	05/04/04	05/04/04	05/05/04	05/14/04	N/A	N/A	COMMITTS	Sharon Leigh and Terry O'Bryant	05/15/04	14298.00	14298.00	Completed 5/5/04
1301-04-SA 00037	SLA - NTIA and OCIO for HBHC Telecomm services	NTIA	OCIO	04/30/04	04/30/04	04/30/04	04/30/03	04/30/04	N/A	N/A	OCIO	Mary Libscomb-21056 (NTIA), Shirely Bowie-Dean-27422 (OCIO), Linh K Nguyen-24458(OCIO) Rick Dubik, 27888	9/30/04	39984.00	39984.00	Received 11:00 AM on Friday 4/30/04. Reviewed and needed accting data. Called NTIA for info. Received Email 5/3/04 and included in SLA. SPECIAL NOTE: PRE CLEARED via Template through OGC. Comp and PDF sent via email. Filed 6/8/04
1301-04-SA 00038	OSEC and Treasury for Jobs Growth Trip to Washington/Oregon Feb 2004	OS	Treasury	05/03/04	05/03/04	05/05/04	04/30/04	04/30/04	N/A	N/A	OSEC	Rick Dubik, 27888	09/30/04	4745.00	4745.00	Completed 5/5/04
1301-04-SA 00039	DOC OCIO and Treasury for ITIPS Software and Implementation Support Services	OCIO	Treasury	05/18/04	05/18/04	05/18/04	05/19/04	05/24/04	N/A	N/A	OCIO	Stuart Simon, 20275	05/27/05	125000.00	125000.00	Received 5/18/04. Funds certified 5/18/04. Missing Treasury info...called Gerry Smith Treasury Program analyst at 202-622-6218 for ALC, Appro Code, Fiscal Data and Duns... Called Stuart on 5/18/04 to let him the status. He mentioned that the MOU was already in OGC. I forwarded a PDF Copy of the D&F to Sarah COE on 5/19/04. Lihn sent request to make a few minor changes. Still awaiting treasury numbers and ogc clearance (5/28/04). Sent email to stuart and linh updating status and requesting information from Treasury. Called Lihn on 6/8/04 for info. She will check with Stuart Simon. 6/14/04 - Stuart requested an electronic copy of the MOU for his corrections - Sent!
1301-04-SA 00040	CLDP and Department of State for MEPI-Funded Technical Assistance Activities in Algeria and Tunisia	CLDP	State	05/17/04	05/17/04	05/18/04	05/19/04		N/A	N/A	CLDP	Hazel Walker, 22400	09/30/04	79000.00	79000.00	Received 5/17/04 after being on SL for 10 days. Reviewed on 5/18/04. Prepped D&F and forwarded to OGC on 5/19/04. Called Hazel on 5/19/04 to let her know. Called Hazel Walker on 6/23/04 to ask if she had received clearance and asked for a copy of the OGC clearance and signed MOU (left message).
1301-04-SA 00041	NOAA and OIG for legal services - This one came to CAS/COAP after all phases of clearance and approval for numbering	OIG	NOAA	05/25/04	03/16/04	02/17/04	02/13/04	02/13/04	N/A	N/A	NOAA	Virginia Phillips, 28157	09/30/04	200000.00	200000.00	Received a copy, logged and filed as of 6/8/04
1301-04-SA 00042	DOC OHRM & OPM for Federal Human Resources Line of Business support	OHRM	OPM	06/23/04					N/A	N/A	OHRM	Denise A. Yaag, 23600	09/30/04	40098.00	40098.00	Received copy on 6/23/04. reviewed and prepped. Sent my comments to OHRM for completion and resubmission on 6/23/04.
1301-04-SA 00043	DOC OIG & OPM for Gov On-Line Learning Center	OIG	OPM	06/10/04	5/18/04	06/10/04	05/21/04	05/21/04	N/A	N/A	OTKM	Lisa Brandon-Clark, 22972	05/21/05	2158.43	2158.43	D/F Signed 6/10/04. Filed 6/23/04
1301-04-SA 00044	DOC OS & OPM for Gov On-Line Learning Center	OS	OPM	06/10/04	5/18/04	06/10/04	05/21/04	05/21/04	N/A	N/A	OTKM	Lisa Brandon-Clark, 22972	05/21/05	17788.63	17788.63	D/F Signed 6/10/04. Filed 6/23/04
1301-04-SA 00045a	US DOC OAM CASD & NOAA Acq & Grants Office	OAM, CASD	NOAA	07/27/04								Yancey Stern, 25781	09/30/04	??	??	Received 7/27/04. Reviewed - need funds certification (OEB) stamp, initial, and date. Is the amount 3k or 6k? The Agreement states 6K the 435 contains 6k. Once corrected, prep D&F and then forward to OGC for review.
1301-04-SA 00045	DOC OHRM & US Army, CECOM, C2d for Hiring Management System -	OHRM	Army	07/03/04	06/28/04	7/3/04 revised 7/15/2004	07/14/04	OGC refused to clear	Told by Sharon that this was not required ... Approved by name N/A		OHRM	Tom Krider	09/30/04	542500.00	542500.00	This is a procurement to the Army that OGC refused to clear.
1301-04-SA 00046	DOC OAS OBM and GSA for feasibility Study for Power system EOC, Gurad	OAS OBM	GSA	07/07/04	07/06/04	07/13/04	07/13/04	07/22/04		N/A	OAS OBM	Jay Loveless, 21340 Doug Elsnic, 21340, Lisa Martin	09/30/04	34808.79	34808.79	Received MOU, prepped and sent to OGC 7/13/04. Received OGC clearance 7/26/04. Prepped PDF for submission to GSA and sent. GSA = Anthony Mondy responded that the amount was incorrect. Contacted Lisa Martin who said she would provide the additional funds on a CD 435.
1301-04-SA 00047	DOC OAM & CLDP for Procurement Support Services	CLDP	OAM	07/13/04								Paulo Mendes, 22400				Received request to check into this action. Met with Paulo on 7/22/04. He requested two things to have this money used to pay for a dedicated resource and to have some input on performance. Developed/edited an MOU and forwarded to Paulo for his review and comment on 7/26/04. Deb taking on this task per her memo to Paulo dated 7/26/04.
1301-04-SA 00048	DOC OHRM & OPM for Leadership Assessment Ctr.	OHRM	OPM	07/19/04	07/15/04	N/A	OHRM Handling		N/A	N/A	OHRM					