



2002 ECONOMIC CENSUS CLASSIFICATION FORM

DUE DATE
FEBRUARY 12, 2003

AS-56191

Mail your completed form to:

U.S. CENSUS BUREAU
1201 East 10th Street
Jeffersonville, IN 47134-0001

Need help or have questions about filling out this form?

Visit our Web site at
www.census.gov/econhelp

- OR -

Write to the address above.
Include your 11-digit Census File Number (CFN) printed in the mailing address.

**INFORMATION COPY
DO NOT USE TO REPORT**

(Please correct any errors in this mailing address.)

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

- Use blue or black ink.
- Do not use pencil.
- Place an "X" inside the box.
- Please center numbers in their respective boxes.
- Do not put slashes through 0 or 7.

Examples:

0	1	2	3	4	5	6	7	8	9
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The reporting unit for this form is an establishment. An **establishment** is generally a single physical location where business is conducted or where services or industrial operations are performed.

1-2 Not Applicable.

3 PHYSICAL LOCATION

A. Is this establishment's physical location the same as shown in the mailing address?
(P.O. box and rural route addresses are not physical locations.)

0031	<input type="checkbox"/> Yes	0035 Number and street		
0032	<input type="checkbox"/> No - Enter physical location →	0036 City, town, village, etc.	0037 State	0038 ZIP Code

B. Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

0041 Yes 0042 No 0043 No legal boundaries 0044 Do not know

C. Type of municipality where this establishment is physically located

0046 City, village, or borough 0047 Town or township 0048 Other or do not know

4-17 Not Applicable.



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18 KIND OF BUSINESS OR ACTIVITY

Principal kind of business or activity in 2002

(Mark "X" only ONE box.)

Document preparation and court reporting services

0700

- 561 410 00 13 Typing, word-processing, or other secretarial services
- 561 410 00 39 Document preparation services, including editing, typing, and transcription
- 561 492 00 14 Court reporting or stenotype services

Telephone call centers

- 561 421 00 10 Telephone answering services
- 561 422 00 19 Telemarketing bureaus - selling, taking orders, soliciting information, etc., on a contract basis
- 561 421 00 28 Voice mail/mailbox services

Credit bureaus, collection, and repossession services

- 561 440 10 15 Collection agencies
- 561 450 10 12 Consumer credit reporting agencies
- 561 450 20 10 Mercantile credit reporting agencies
- 561 440 20 13 Adjustment bureaus
- 561 491 00 15 Repossession services
- 561 440 10 23 Debt recovery services

Business service centers, including duplication and mailing services

- 323 114 00 17 Quick printing - providing printing services using small offset presses or duplicators with or without photocopying services
- 561 439 00 36 Copy centers/shops, providing photocopying, blueprinting, or other document copying services without in-house printing operations (*Printing may be contracted out.*)
- 561 431 00 18 Private mail centers, providing mailbox rental, postal shipping services, and related office support services (fax services, on-site PC rental, office product sales, etc.)
- 561 499 00 17 Mail presorting and mailing services
- 491 110 00 16 Post office contract stations
- 541 860 00 10 Direct mail advertising services, excluding mailing list services

Other administrative and business support services

- 561 499 00 41 Fundraising services, on a contract or fee basis
- 561 499 00 33 Association or similar group of health practitioners formed solely for the purpose of sharing expenses (*Employer Identification Number is assigned to the association.*)
- 561 910 00 18 Packaging and labeling services (e.g., apparel folding and packaging, shrink wrapping), excluding aerosol packaging
- 561 920 00 16 Convention and trade show organizers or management services
- 561 591 00 14 Convention and visitor bureaus
- 561 990 30 15 Economic/industrial development organizations

CONTINUE WITH **18** ON PAGE 3

CONTINUE ON PAGE 3

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

18 KIND OF BUSINESS OR ACTIVITY - Continued

Other administrative and business support services - Continued

- 0700 541 890 30 18 Sign painting and lettering shops
- 561 990 20 17 Water softening and conditioning services
- 561 990 90 46 Auctioneer - independent, providing calling services on a contract basis

Other kind of business or activity

- 562 111 00 13 Solid waste, recyclables, and yard waste (excluding hazardous waste) collection services, local
- 562 112 00 12 Hazardous waste collection services
- 562 910 10 14 Remediation services - remediating/cleaning up contaminated buildings, mine sites, soil, or ground water
- 562 920 00 14 Materials recovery facilities (MRF) - separating and sorting recyclable materials from garbage or from commingled recyclable waste (e.g., paper, plastic, cans) for sale or reuse
- 561 611 00 10 Detective agencies
- 561 622 00 17 Lock installation, repair, rebuilding, or adjusting services, with or without sales of locking devices
- 812 990 10 24 Bail bonding services
- 561 990 10 19 Trading stamp sales offices or redemption stores
- 561 510 00 12 Travel agencies
- 561 310 00 14 Employment agencies
- 561 320 00 20 Temporary help supply services
- 561 330 00 10 Employee leasing services
- 561 710 00 10 Exterminating services
- 561 720 00 18 Janitorial services
- 561 730 00 16 Lawn and garden services
- 561 790 10 52 Ventilation duct, chimney, and gutter cleaning services (Exclude installation or repair.)
- 773 000 00 28 Other kind of business or activity - Specify ↴

0701

19-25 Not Applicable.

26 SPECIAL INQUIRIES

MERCHANDISE SALES

Did the sale of merchandise account for more than half of the total receipts of this establishment in 2002?

3531 Yes - Specify merchandise sold ↴

0831

3532 No

27-28 Not Applicable.

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29 OPERATIONAL STATUS

Activity that best describes this establishment's status at the end of 2002
(Mark "X" only ONE box.)

0011 <input type="checkbox"/> In operation	0014 <input type="checkbox"/> Ceased operation - Give date at right →	0018	Month	Day	Year
0013 <input type="checkbox"/> Temporarily or seasonally inactive	0015 <input type="checkbox"/> Sold or leased to another operator - Give date at right AND enter new name and mailing address below ↴				

0060 Name of new owner or operator		0061 Employer Identification Number			
		Enter EIN of new owner (9 digits) →		-	
0062 Mailing address (number and street, P.O. Box, etc.)					
0063 City, town, village, etc.			0064 State	0065 ZIP Code	

Remarks (Please use this space for any explanations that may be essential in understanding your reported data.)

30 CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.

Is the time period covered by this report a calendar year?

0078 Yes 0079 No - Enter time period covered →

FROM 0070	Month	Year	TO 0071	Month	Year

0072 Name of person to contact regarding this report			0073 Title		

Telephone 0074	Area code	Number	Extension	Fax 0075	Area code	Number

0076 Internet e-mail address			Date completed 0069	Month	Day	Year

Thank you for completing your 2002 Economic Census form.
PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS AND RETURN THE ORIGINAL.

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