U.S. DEPARTMENT OF COMMERCE Economics and Statistics Administration U.S. CENSUS BUREAU

FORM
RT-45201

## DUE DATE FEBRUARY 12, 2003

Mail your completed form to:

## U.S. CENSUS BUREAU <br> 1201 East 10th Street Jeffersonville, IN 47134-0001

Please read the accompanying information sheet(s) before answering the questions.

Need help or have questions about filling out this form?
Visit our Web site at www.census.gov/econhelp

Call 1-800-233-6136, between 8:00 a.m. and 8:00 p.m., Eastern time, Monday through Friday.

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Write to the address above. Include your 11-digit Census File Number (CFN) printed in the mailing address.

2002 ECONOMIC CENSUS
DEPARTMENT, VARIETY, AND OTHER GENERAL MERCHANDISE STORES

## RT-45201

YOUR RESPONSE IS REOUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, YOUR CENSUS REPORT IS CONFIDENTIAL. It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

- Use blue or black ink.
- Do not use pencil.
- Place an "X" inside the box.
- Please center numbers in their respective boxes. Examples:
- Do not put slashes through 0 or 7 .

The reporting unit for this form is an establishment. An establishment is generally a single physical location where business is conducted or where services or industrial operations are performed. For further clarification, see information sheet(s).

## MONTHS IN OPERATION

Number of months in operation during 2002 (If none, mark " $X$ " and go to 9 .) . . . . . . 0002

| Mark " $X^{\prime}$ if None | 2002 |
| :---: | :---: |
|  | Number of months |
|  |  |

EMPLOYER IDENTIFICATION NUMBER
Is the Employer Identification Number (EIN) shown in the mailing address the same as the one used for this establishment on its latest 2002 Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return?
$0021 \square$ Yes
0022
$\square \quad$ No - Enter current EIN (9 digits) $\square$
$\square$
PHYSICAL LOCATION
A. Is this establishment's physical location the same as shown in the mailing address?
(P.O. box and rural route addresses are not physical locations.)

B. Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

004$0042 \square$ No
0043No legal boundaries
0044Do not know
C. Type of municipality where this establishment is physically locatedCity, village, or borough
0047Town or townshipOther or do not know


5 E-COMMERCE SALES, SHIPMENTS, RECEIPTS, OR REVENUE
A. Did this establishment have any e-commerce sales and/or receipts in 2002? (E-commerce sales and/or receipts are sales of goods or services where an order is placed by the buyer, or price and terms of sale are negotiated, over an Internet, Extranet, Electronic Data Interchange (EDI) network, electronic mail, or other online system. Payment may or may not be made online. Please see the information sheet(s) for further clarification.)

0181Yes - Go to line $B$

0182
No - Go to 6
B. E-commerce sales and/or receipts of this establishment (Include e-commerce sales and/or receipts in 4. Include shipping and handling charges. Exclude sales taxes.).

0185


6

## EMPLOYMENT AND PAYROLL

## Include:

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) shown in the mailing address or corrected in 2.


## Exclude:

- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN.
- Temporary staffing obtained from a staffing service.

For further clarification, see information sheet(s).
A. Number of employees for pay period including March 12 . $\qquad$

| Mark "X" |  |
| :---: | :---: |
| if None | 2002 |
|  |  |
|  |  |
|  |  |

0320

B. Payroll before deductions (Exclude employer's cost for fringe benefits.)

1. Annual payroll 0300
2. First quarter payroll (January-March, 2002). 0310

| Mark "X" if None | 2002 |  |  |
| :---: | :---: | :---: | :---: |
|  | \$ Mil. | Thou. | Dol. |
| $\square$ |  |  |  |
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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.
(7) LEASED EMPLOYMENT AND PAYROLL
A. Did this establishment have any full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN?

## Exclude:

- Temporary staffing obtained from a staffing service.
- Contractors, subcontractors, or independent contractors.
- Purchased or managed services, such as janitorial, guard, or landscape services.
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services.
- Employees already reported in $\boldsymbol{6}$.

For further clarification, see information sheet(s).
0241Yes - Go to line B
$0242 \quad$ No - Go to 18
B. Number of leased employees for pay period including March 12
12. $\qquad$

| Mark "X" <br> if None | 2002 |
| :---: | :---: |
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C. Payroll for leased employees before deductions (Exclude employer's cost for fringe benefits.)

1. Annual payroll for leased employees

0350

2. First quarter payroll for leased employees (January-March, 2002)

| Mark "X" if None | 2002 |  |  |
| :---: | :---: | :---: | :---: |
|  | \$ Mil. | Thou. | Dol. |
| $\square$ |  |  |  |

## 8-17 Not Applicable.

18 KIND OF BUSINESS
Principal kind of business in 2002
(Mark "X" only ONE box.)
0700
45211040
Department store, except discount or mass merchandising

45211020Discount or mass merchandising department store
$4529904015 \quad \square$ General merchandise store

4529102016Supercenter
$4529901011 \square$ Variety store, including limited-price, dollar, and five and dime
$4529904023 \quad \square$ Catalog showroom, inventory at location
$4529101018 \quad \square$ Warehouse club

4529904031
Home and auto supply store
$4541105013 \quad \square$ Electronic shopping, general merchandise
$4541107019 \quad \square$ Mail-order house, general merchandise
$4541107027 \quad \square$ Catalog store, including telephone order offices

4481400010
Family clothing store
18 KIND OF BUSINESS - Continued

| $0700 \quad 4481100016$ | $\square$ | Men's clothing store |  |
| :--- | :--- | :--- | :--- |
|  | 4481200014 | $\square$ | Women's clothing store |

$4421101017 \quad \square$ Furniture store, except custom
$4431110016 \quad \square$ Household appliance store
$4431124017 \quad \square$ Radio, TV, stereo, and electronics store
$4532200013 \square$ Gift, novelty, souvenir store
$4511202014 \quad \square$ Craft supply store
$7720000012 \quad \square$ Other kind of business - Specify 7

0701
19 CLASS OF CUSTOMER
A. As a general business practice, did this establishment sell to household consumers and individual users in 2002?

0251Yes

0252No
B. Were $\mathbf{7 5 \%}$ or more of this establishment's sales to retailers/wholesalers for resale in 2002?

0256Yes

0257No
C. Did this establishment require proof of business or professional license from new customers in 2002?

0276Yes

0277 No

## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.
## CLASS OF CUSTOMER - Continued

D. Estimate the percentage of this establishment's total sales (reported in 4) by class of customer.

1. Household consumers and individual users
2. Retailers for resale 0263
3. Wholesale establishments for resale
4. Repair shops for use in repair work
5. Manufacturing and mining industrial users for use as input goods in production
6. Restaurants, hotels, food services, and contract feeding.
7. Businesses for end use in their own operation, not for resale or production 0268
8. Building contractors, heavy construction, and special trade contractors
9. Farmers for use in farm production
10. Governmental bodies (Federal, state, and local)
11. Export sales
12. Other-Specify

0874 $\qquad$ 0272
13. TOTAL

| Whole percent <br> of sales and <br> receipts |  |
| :--- | :--- |
|  | $\%$ |
|  | $\%$ |
|  | $\%$ |
|  | $\%$ |
|  | $\%$ |
|  | $\%$ |
|  | $\%$ |
|  | $\%$ |
|  | $\%$ |
| 1 | 0 |$\%$

## METHOD OF SELLING

Principal method of selling in 2002
(Mark "X" only ONE box.)
$0751 \quad \square$ Electronic commerce (selling goods or facilitating the sale of goods via the Internet or other electronic means)
$0752 \square$ Store or display showroom (selling from a fixed or permanent location with physical displays of priced merchandise and/or from a counter)

0753Warehouse or office (including telephone/fax orders or outside sales representatives)

0754Mail order

0755 Home shopping via televisionDirect selling (selling in a face-to-face manner away from a fixed location, such as house-to-house, party plan, or temporary kiosk sales)

0757
Vending machines

0758
Other - Specify

Not Applicable.

| HOW TO REPORT PERCENTS | If figure is $\mathbf{3 8 . 7 6 \%}$ of total sales: |  | 2002 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Estimates are acceptable. Report dollars OR percents. |  |  |  |
|  |  |  | \$ Mil. | Thou. | Dol. | Percent |
|  |  | Report whole percents |  |  |  | 39 |

DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE
(Report sales for each merchandise line sold by this establishment, either as a dollar figure or as a whole percent of total sales (reported in 4). See HOW TO REPORT DOLLAR FIGURES on page 2 and HOW TO REPORT PERCENTS above.)

Description of sales, shipments, receipts, or revenue

0723

1. Women's, juniors', and misses' wear (Report girls', infants', and toddlers' wear on line 3, custom-made garments on line 1 m , and footwear on line 4.)
a. Furs, fur garments
b. Dresses, including all types
c. Dressy and tailored coats, outer jackets, rainwear
d. Suits, pantsuits, sport jackets, blazers
e. Slacks/pants, jeans, walking shorts, skirts
f. Tops, including t-shirts, knit and woven shirts, blouses, sweaters
g. Women's sports apparel, including tennis, golf, jogging, swimming, and other exercise apparel
h. Hosiery, including pantyhose, socks, tights
i. Bras, girdles, corsets
j. Lingerie, sleepwear, loungewear
k. Hats, wigs, hairpieces
I. Accessories, including handbags, wallets, neckwear, gloves, belts, rain accessories, etc. (Report costume jewelry on line 32c.)
m. Custom-made garments
n. Women's sweat tops, pants, and warm-ups
o. Other apparel, including uniforms, smocks, and other apparel items not listed above
p. Sum lines 1 a through 10
2. Men's wear (Report boys' wear on line 3a, custom-made garments on line $2 m$, and footwear on line 4.)
a. Men's overcoats, topcoats, raincoats, outer jackets
b. Men's suits and formal wear
c. Men's sport coats and blazers

| $\begin{array}{\|l} \text { Cen- } \\ \text { sus } \\ \text { use } \end{array}$ | 2002 |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Estimates are acceptable. Report dollars OR percents. |  |  |  |
|  | \$ Mil. | Thou. | Dol. | Percent |
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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

## DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue
2. Men's wear - Continued
d. Men's tailored and dress slacks
e. Men's casual slacks and jeans, walking shorts, etc.
f. Men's career and work uniforms
g. Men's dress shirts
h. Men's sport shirts, including t-shirts, knit and woven shirts, etc.
i. Men's sweaters
j. Men's hosiery, pajamas, robes, underwear
k. Men's sports apparel, including tennis, golf, jogging, swimming, and other exercise apparel
I. Men's accessories, including hats, gloves, neckwear, handkerchiefs, belts, rain accessories, etc.
m. Custom-made garments
n. Men's sweat tops, pants, and warm-ups

## o. Sum lines $\mathbf{2 a}$ through $\mathbf{2 n}$

3. Children's wear, including boys' (sizes 2 to 7 and 8 to 20), girls' (sizes 4 to $6 x$ and 7 to 14), and infants' and toddlers' clothing and accessories (Report footwear on line 4.)
a. Boys' (sizes 2 to 7 and 8 to 20) clothing and accessories
b. Girls' (sizes 4 to $6 x$ and 7 to 14 ) clothing and accessories
c. Infants' and toddlers' clothing and accessories
d. Sum lines 3a through 3c
4. Footwear, including accessories
a. Men's footwear, including dress and casual footwear
b. Women's footwear, including dress and casual footwear
c. Children's footwear, including boys', girls', infants', and toddlers' dress and casual footwear
d. Men's athletic footwear, including sneakers and outdoor hiking/sports boots
e. Women's athletic footwear, including sneakers and outdoor hiking/sports boots

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Description of sales, shipments, receipts, or revenue
4. Footwear, including accessories - Continued
f. Children's athletic footwear, including boys', girls', infants', and toddlers' sneakers and outdoor hiking/sports boots
g. Footwear accessories, including polishes, laces, trees, storage bags, etc.
h. Sum lines $\mathbf{4 a}$ through $\mathbf{4 g}$
5. Curtains, draperies, blinds, slipcovers, bed and table coverings
a. Curtains and draperies
b. Vertical and horizontal blinds, woven wood blinds, and shades
c. Furniture coverings, including ready-made and custom-made
d. Domestics, including towels, sheets, blankets, table linens and coverings, etc.
e. Sum lines 5a through 5d
6. Sewing, knitting, needlework goods, including fabrics, patterns, sewing supplies, notions, yarns, laces, trimmings, needlework kits, etc.
7. Kitchenware and homefurnishings, including cookware, cooking accessories, dinnerware, glassware, giftware, decorative accessories, clocks, mirrors, closet and bathroom accessories, etc.
a. Cookware and cooking accessories, including strainers, sifters, grinders, cutlery, canning supplies, etc.
b. Dinnerware, china, glassware, tableware, giftware, including all flatware and holloware
c. Decorative accessories, including lamps, lampshades, mirrors, pictures, clocks, magazine racks, spice racks, desk sets, etc.
d. All other kitchenware and homefurnishings, including closet and bathroom accessories, etc.

## e. Sum lines 7a through 7d

8. Major household appliances (Report parts installed in repair on line 47a.)
a. Kitchen appliances, parts, accessories, including refrigerators, freezers, dishwashers, microwave ovens, etc.
b. Laundry appliances, parts, accessories, including clothes washers and dryers
c. Other major household appliances, parts, accessories, including room airconditioners, dehumidifiers, vacuum cleaners, sewing machines, etc.
d. Sum lines 8a through 8c

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## DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue

0723
9. Small electric appliances, including mixers; blenders; can openers; toasters; coffee makers; frypans; and personal care appliances, such as hair dryers, curling irons, shavers, etc.
10. Furniture, sleep equipment (Report repair receipts on line 47 and rental receipts on line 47f.)
a. Upholstered furniture (Report dual-purpose pieces on line 10b.)
b. Sleep sofas, daybeds, futons, and other dual-purpose pieces
c. Sleep equipment, including mattresses, springs, cots, waterbeds, etc. (Report sleep sofas on line 10b.)
d. Other living room, dining room, bedroom furniture, including headboards
e. All other furniture, including outdoor, office, computer-related, kitchen
f. Sum lines 10a through 10e
11. Televisions, video recorders, video cameras, video tapes, DVDs, etc., including electronic game/DVD combination devices, parts, and accessories (Report electronic games and electronic game devices on line 34b, video tape and player rentals on line 47f, other rentals on line 47f, and parts installed in repair on line 47a. Report computer game software on line 14b.)
a. Televisions
b. Video recorders, cameras, tapes, DVDs, and electronic game/DVD combination devices (Report electronic games and electronic game devices on line 34b. Report receipts from video tape and DVD rental on line 47 f. Report computer game software on line 14b.)
c. Sum lines 11a and 11b
12. Audio equipment, musical instruments, radios, stereos, compact discs, records, tapes, audio tape books, sheet music, accessories (Report parts installed in repair on line 47a and rental receipts on line 47f.)
a. Audio equipment, components, parts, accessories, including radios, stereos, tape recorders and players, compact disc players, and other sound reinforcement and recording equipment
b. Records, tapes, audio tape books, and compact discs
c. Musical instruments, sheet music, and related items
d. Sum lines 12a through 12c

| Cen- <br> sus <br> use | Estimates are acceptable. <br> Report dollars OR percents. |  |  |  |
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|  | \$ Mil. | Thou. | Dol. | Percent |

Description of sales, shipments, receipts, or revenue
13. Flooring and floor coverings
a. Soft-surface (textile) floor coverings and accessories
b. Hardwood flooring
c. Other hard-surface floor coverings and accessories, including tile and sheet goods
d. Sum lines 13a through 13c
14. Computer hardware, software, and supplies, including computer game software (Report computer-related furniture on line 10e. Report calculators and office equipment, such as adding machines, copiers, fax machines, etc., on line 15. Report office supplies on line 38. Report electronic games and electronic game devices on line 34b. Report electronic game/DVD combination devices on line 11b.)
a. Computer and peripheral equipment
b. Prepackaged (off-the-shelf) computer software (Report electronic games and electronic game devices on line 34b. Report electronic game/DVD combination devices on line 11b.)
c. Sum lines $14 a$ and $14 b$
15. Office equipment, including fax machines, dictaphones, copying machines, calculating machines, etc. (Report office supplies on line 38.)
16. Drugs, health aids, beauty aids, including cosmetics
a. Prescriptions
b. Nonprescription medicines
c. Vitamins, minerals, and other dietary supplements
d. Health aids, including first-aid products; foot products; prescription accessories; eye/contact lens care products; convalescent aids; orthopedic equipment, except shoes; and artificial limbs (Report first-aid and footcare nonprescription medicines on line 16b. Report orthopedic shoes on line 4.)
e. Cosmetics, including face cream, make-up, perfumes and colognes, etc.
f. Other hygiene needs, including deodorants; hair and shaving products; oral, feminine, and baby hygiene needs; hand products; etc.
g. Sum lines $16 a$ through $16 f$


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## DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

## Description of sales, shipments, receipts, or revenue

17. Automotive tires, tubes, batteries, parts, accessories (Report parts installed in repair on line 47a.)
a. Automotive tires and tubes
b. Automotive parts (over-the-counter), accessories, and sundry supplies, including polishes, paint, decorative items, etc.
c. Storage batteries
d. Sum lines 17a through 17 c
18. Automotive lubricants, including oil, greases, etc.
19. Household fuels, including oil, LP gas, wood, coal
20. Groceries and other food items for human consumption off the premises, including candy, gum, packaged snacks, etc. (Report vitamins on line 16c and pet food on line 26.)
21. Meals, unpackaged snacks, sandwiches, unpackaged ice cream and yogurt, bakery items, and nonalcoholic beverages generally served for immediate consumption
22. Packaged liquor, wine, and beer
23. Cigars, cigarettes, tobacco, and smokers' accessories, excluding sales from vending machines operated by others
24. Soaps, detergents, and household cleaners
25. Paper and related products, including paper towels, toilet tissue, wraps, bags, foils, etc. (Report stationery products on line 36 and computer printer paper on line 37.)
26. Pet foods and supplies
27. Hardware, tools, and plumbing and electrical supplies
28. Lawn, garden, and farm equipment and supplies; cut flowers; plants and shrubs; fertilizers; etc.
a. Cut flowers
b. Indoor potted plants and floral items
c. Outdoor nursery stock, including trees, shrubs, bedding plants, bulbs, sod, seeds, etc.
d. Fertilizer, lime, chemicals, and other soil treatments
e. Lawn and garden tools
f. Lawn and garden machinery, equipment, and parts
g. Farm machinery, equipment, and parts

|  | 2002 |
| :---: | :---: |
| Cen- <br> sus | Estimates are acceptable. |


| $\begin{array}{l}\text { sus } \\ \text { use }\end{array}$ |
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| 0720 |

use

Report dollars OR percents.

| 0720 | 0721 |  |  |  |
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| 20780 |  |  |  |  |
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CONTINUE WITH 2 ON PAGE 12

Description of sales, shipments, receipts, or revenue
28. Lawn, garden, and farm equipment and supplies; cut flowers; plants and shrubs; fertilizers; etc. - Continued
h. All other farm supplies, including grain and animal feed (Report saddlery on line 31 and pet food on line 26.)
i. All other lawn and garden supplies, including fencing, irrigation equipment, and sprinklers
j. Sum lines 28a through 28i
29. Dimensional lumber and other building/structural materials and supplies (Report wallpaper on line 46. Report paint and sundries on line 30.)
30. Paint and sundries
31. Sporting goods
a. Exercise/fitness equipment
b. Firearms, hunting equipment, and supplies
c. Fishing tackle, including bait
d. Camping and backpacking equipment and supplies
e. Bicycles, parts and accessories (Report parts installed in repair on line 47a.)
f. Boats, motors, parts and accessories
g. All other sporting goods, including snowmobiles, go-carts, etc.
h. Sum lines 31a through 31g
32. Jewelry, including watches, watch attachments, novelty jewelry, etc. (Report flatware and holloware on line 7b and receipts from watch, clock, and jewelry repair and engraving on line 47b or 47c.)
a. Karat gold jewelry - all karat gold jewelry items (rings, necklaces, etc.) in which there are no diamonds, colored stones, or pearls set, or if diamonds, colored stones, or pearls constitute less than 50 percent of the value of the finished piece of jewelry
b. Diamond, gemstone, and pearl jewelry (Report all watches on line 32c.)
c. All other jewelry, including watches; watchbands; gold-filled, sterling, platinum, and novelty jewelry
d. Sum lines 32a through 32c
33. Optical goods, including eyeglasses, contact lenses, sunglasses, etc.

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DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue
34. Toys, hobby goods, and games, including video and electronic games, electronic game devices, and wheel goods, except bicycles (Report bicycles on line 31e. Report computer game software on line 14b. Report electronic game/ DVD combination devices on line 11b.)
a. Toys, including wheel goods
b. Games, including video and electronic games (Report computer game software on line 14b. Report electronic game/DVD combination devices on line 11b.)
c. Hobby goods
d. Sum lines 34a through 34c
35. Photographic equipment and supplies (Report photofinishing on line 47f.)
36. Stationery products, including stationery, tablets, pads, and related products
37. Office paper, including computer printer, copier, fax, and typewriter cut sheet paper
38. Office and school supplies
39. Greeting cards
40. Books (Report audio tape books on line $12 b$ and comic books on line 41.)
41. Magazines and newspapers
42. Luggage and leather goods (Report men's and women's small leather apparel accessories on line 1/ or 2l.)
43. Telephones
44. Souvenirs and novelty items
45. Seasonal decorations
46. All other merchandise (Report receipts for services on line 47.) Specify principal lines and estimated sales below
a.
b.
c.
$\qquad$

> Description of sales, shipments, receipts, or revenue

0723
47. All nonmerchandise receipts, including receipts from rentals, storage, and other services provided to customers EXCLUDING SALES AND OTHER TAXES
a. Parts installed in repair
b. Labor charges for work performed by this establishment, including charges for automobile and other repair, maintenance, installation, construction, alteration, etc. (Report carpet cleaning receipts for work performed by this establishment on line 47f.)
c. Labor charges for work contracted out to other establishments (Report carpet cleaning receipts for work contracted out to other establishments on line 47f.)
d. Delivery charges
e. Value of service contracts
f. All other nonmerchandise receipts, including charges for storage, rental or lease of tools and equipment, photofinishing, formal wear rental, carpet cleaning, etc.
g. Sum lines 47a through 47f
48. TOTAL (Should equal (4) if reporting in dollars.)


Not Applicable.

## SHIPPING AND HANDLING

A. Did this establishment have any receipts from customers for shipping and handling of merchandise in 2002?

0981Yes - Go to line B

0982
No - Go to 96
B. Receipts of this establishment from customers for shipping and handling of merchandise.

| 2002 |  |  |
| :---: | :---: | :---: |
| Estimates are acceptable |  |  |
| \$ Mil. | Thou. | Dol. |
|  |  |  |
|  |  |  |

C. Are receipts for shipping and handling included in sales and receipts (reported in 4)?


Not Applicable.

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

SPECIAL INQUIRIES
A. FLOOR SPACE

## Include:

- Only the floor space used/controlled by this company.
- All space occupied by this establishment on every floor of multi-story buildings.

EXAMPLE: How to compute floor space in square feet
(1) Under-roof selling space is: 200 ft . $\times 80 \mathrm{ft} .=16,000 \mathrm{sq} . \mathrm{ft}$.
(2) Total under-roof floor space is: $200 \mathrm{ft} . \times 100 \mathrm{ft} .=20,000 \mathrm{sq} . \mathrm{ft}$.


1. Under-roof selling space
(Enter the square footage of in-store selling space at the end of 2002. Include all store areas open to customers, including aisles, elevators, etc. Exclude display windows fronting onto streets or walks, outdoor entrance ways, or other outdoor space.) . . . . . 2111
2. Total under-roof floor space
(Enter the total square footage of all under-roof selling space plus all other space available at the end of 2002. Include dry storage, refrigerated space, offices, workrooms, display windows, and enclosed entrance ways. Exclude outdoor space, even if covered.).

| 2002 |
| :---: |
| Square feet as of | December 31

CENTRALIZED CHECKOUT
Did this establishment have a CENTRALIZED check-out area with MULTIPLE cash registers in 2002?

2131Yes

2132No
C. CATALOG ORDER DESK

1. Sales from catalog order desk

2. Are sales from catalog order desk included in sales and receipts (reported in 4)?

2146Yes

2147 No

## LEASED DEPARTMENTS

A. Were any departments or concessions, NOT OWNED BY THIS FIRM, operated within this establishment during 2002?

## Exclude:

- Coin-operated amusement or vending machines operated by others.

Mark "Yes" if:

- Any department operated by another firm is normally considered by customers to be part of this establishment, or if this establishment bills customers for sales of such departments.
- Any department is operated by a subsidiary firm or the parent firm.

B. List each department or concession located in this establishment (If more space is needed, continue in the same format on a separate sheet of paper.)


If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

## ESTABLISHMENT ACTIVITIES

A. Indicate activities that were performed by this establishment or were performed for this establishment by another company during 2002.
(Mark "X" ALL that apply.)

## 1. Product Development

a. Product design/engineering
b. Materials fabrication/processing/assembly/blending
2. Order Fulfillment
a. Bundling or kitting (combining multiple items into a prepackaged product)
b. Pick and pack (taking goods from inventory and packaging them to fill orders)
c. Warehousing
d. Breaking bulk (reducing large shipments into smaller portions for customers)
e. Local delivery (within a city, town, or other local area, including adjoining towns and suburban areas).
f. Long distance delivery (beyond local areas and commercial zones)
g. Less than truckload
3. Other Services
a. Customs brokerage (providing the services of a licensed customs broker).
b. Logistics consulting (providing advice and expertise)
c. Processing of returned merchandise

| This activity was performed by this establishment | This activity was performed for this establishment by another company | This activity was not provided by this establishment |
| :---: | :---: | :---: |
| ${ }_{0921} \square$ | $0941 \square$ | $0961 \quad \square$ |
| $0922 \quad \square$ | $0942 \square$ | $0962 \square$ |
| ${ }_{0923} \square$ | $0943 \quad \square$ | ${ }_{0963} \square$ |
| $0924 \quad \square$ | 0944 | $0964 \quad \square$ |
| $0925 \quad \square$ | $0945 \quad \square$ | $0965 \square$ |
| ${ }_{0926} \square$ | 0946 | $0966 \square$ |
| $0927 \quad \square$ | $0947 \quad \square$ | $0967 \quad \square$ |
| 0928 | 0948 | $0968 \quad \square$ |
| $0929 \quad \square$ | 0949 | 0969 |
| ${ }_{0930} \square$ | $0950 \quad \square$ | $0970 \quad \square$ |
| $0931 \quad \square$ | $0951 \quad \square$ | $0971 \quad \square$ |
| $0932 \quad \square$ | $0952 \quad \square$ | $0972 \quad \square$ |

B. During 2002 did this establishment:

1. Manage inventory owned by this establishment AND held at this location? . . . 0936 $\square$ Yes $\quad 0937$ No
2. Manage inventory owned by this establishment BUT held at a customer's location? 0956


OPERATIONAL STATUS
Activity that best describes this establishment's status at the end of 2002 (Mark "X" only ONE box.)

0011
 In operation

0013
Temporarily or seasonally inactive
0014

0015Ceased operation - Give date at right
Sold or leased to another operator - Give date at right AND enter new name and mailing address below 7


Remarks (Please use this space for any explanations that may be essential in understanding your reported data.)

CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.


