## DUE DATE FEBRUARY 12, 2003

Mail your completed form to:

## U.S. CENSUS BUREAU <br> 1201 East 10th Street Jeffersonville, IN 47134-0001

Please read the accompanying information sheet(s) before answering the questions.

Need help or have questions about filling out this form?

Visit our Web site at www.census.gov/econhelp

Call 1-800-233-6136, between 8:00 a.m. and 8:00 p.m., Eastern time, Monday through Friday.

- OR -

Write to the address above. Include your 11-digit Census File Number (CFN) printed in the mailing address.

## IN-51 106

OMB No. 0607-0887: Approval Expires 09/30/2004

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, YOUR CENSUS REPORT IS CONFIDENTIAL. It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.
$\bullet$ Use blue or black ink. $\quad$ Please center numbers in their respective boxes. Examples:

- Do not use pencil. - Do not put slashes through 0 or 7 .
- Place an "X" inside the box.

The reporting unit for this form is an establishment. An establishment is generally a single physical location where business is conducted or where services or industrial operations are performed. For further clarification, see information sheet(s).

## MONTHS IN OPERATION

Number of months in operation during 2002 (If none, mark "X" and go to 99.) . . . . . . 0002

| Mark "X" | 2002 |
| :---: | :---: |
| if None | Number of months |
| $\square$ |  |

2 EMPLOYER IDENTIFICATION NUMBER
Is the Employer Identification Number (EIN) shown in the mailing address the same as the one used for this establishment on its latest 2002 Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return?
$0021 \square$ Yes
0022
$\square \quad$ No - Enter current EIN (9 digits) $\square$
$\square$
PHYSICAL LOCATION
A. Is this establishment's physical location the same as shown in the mailing address?
(P.O. box and rural route addresses are not physical locations.)

| $\begin{array}{l\|l} 0031 & \square \\ 0032 & \square \end{array}$ | Yes <br> No - Enter physical $\rightarrow$ location | 0035 Number and street |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  | 0036 City, town, village, etc. | 0037 State | 0038 ZIP Code |  |
|  |  |  |  | - |  |

B. Is this establishment physically located inside the legal boundaries of the city, town, village, etc.?

004

$0042 \square$ No
$0043 \quad \square \quad$ No legal boundaries
0044Do not know
C. Type of municipality where this establishment is physically locatedCity, village, or borough
0047

Town or township


> Dollar figures should be rounded to thousands of dollars.

If a figure is $\mathbf{\$ 1 , 0 2 5 , 6 2 8 . 7 9 :}$
If a value is " 0 " (or less than $\$ 500.00$ ):

| Mark "X" |
| :---: |
| if None |

Report $\longrightarrow \square$
Report $\longrightarrow \square$

| 2002 |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| \$ Bil. | Mil. | Thou. | Dol. |  |
|  |  | 1 | 0 | 2 | 6

SALES, SHIPMENTS, RECEIPTS, OR REVENUE

Operating receipts $\qquad$

## E-COMMERCE SALES, SHIPMENTS, RECEIPTS, OR REVENUE

A. Did this establishment have any e-commerce sales, receipts, and/or revenue in 2002? (E-commerce includes sales, receipts, and/or revenue from any transaction completed over an Internet, Extranet, Electronic Data Interchange (EDI) network, electronic mail, or other online system. Transactions are agreements between buyers and sellers to transfer ownership of, or rights to use, goods or services. Payment for these goods or services may or may not be made online. Please see the information sheet(s) for further clarification.)

0181Yes - Go to line B
0182No - Go to $\boldsymbol{6}$
B. E-commerce sales, receipts, and/or revenue of this establishment (Include e-commerce sales, receipts, and/or revenue in 4. Exclude sales taxes.). .

0185

| 2002 |  |  |  |
| :---: | :---: | :---: | :---: |
| Estimates are acceptable |  |  |  |
| \$ Bil. | Mil. | Thou. | Dol. |
|  |  |  |  |
|  |  |  |  |

EMPLOYMENT AND PAYROLL

## Include:

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) shown in the mailing address or corrected in 2.


## Exclude:

- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN.
- Temporary staffing obtained from a staffing service.

For further clarification, see information sheet(s).
A. Number of employees for pay period including March 12 .

0320

| $\begin{aligned} & \text { Mark "X" } \\ & \text { if None } \end{aligned}$ | 2002 |
| :---: | :---: |
|  | Number |

B. Payroll before deductions (Exclude employer's cost for fringe benefits.)

1. Annual payroll 0300
2. First quarter payroll (January-March, 2002) 0310


If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.
(7) LEASED EMPLOYMENT AND PAYROLL
A. Did this establishment have any full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN?

## Exclude:

- Temporary staffing obtained from a staffing service.
- Contractors, subcontractors, or independent contractors.
- Purchased or managed services, such as janitorial, guard, or landscape services.
- Professional or technical services purchased from another firm, such as software consulting, computer programming, engineering, or accounting services.
- Employees already reported in $\boldsymbol{6}$.

For further clarification, see information sheet(s).

0241Yes - Go to line B

0242No - Go to 10
B. Number of leased employees for pay period including March 12
. Mark "X
if None

C. Payroll for leased employees before deductions (Exclude employer's cost for fringe benefits.)

1. Annual payroll for leased employees.

0350

2. First quarter payroll for leased employees (January-March, 2002)


8-9 Not Applicable.

10 INVENTORIES
(Report inventories using generally accepted accounting practices.)
A. Did this establishment have inventories at the end of 2001 or 2002?
$0486 \quad \square$ Yes - Go to line $B$
0487No - Go to 18
B. Were inventories of this establishment subject to the Last-in, First-out (LIFO) method of valuation?
$0481 \quad \square$ Yes - Use the sum of the LIFO amount (E2) plus the LIFO reserve (E1) for completing lines C and D2.
$0482 \quad \square$ No - Complete only lines C1 through D1. Line D1 should equal line C4.
C. Inventory by category

1. Finished goods
. .
2. Work-in-process
.
3. Materials, supplies, fuels, etc.
4. Total inventories (Sum lines C1 through C3).
D. Of the value on line C4 report:
5. Amount not subject to LIFO costing (Report detail in (1.)
6. Amount subject to LIFO costing (gross) . . . . . 0465 $\square$
E. Of the value on line D2 report:
7. Amount of LIFO reserve.
8. Amount of LIFO value (net) .

## INVENTORY VALUATION

Methods of valuation for inventories not subject to LIFO costing at the end of 2002
(Using the inventory value reported in 10, line D1 above, report the breakdown of the value for end of 2002 according to the inventory valuation methods shown below.)
A. First-in, First-out (FIFO).
B. Average cost
C. Standard cost
D. Other methods - Specify

0895 $\qquad$ 0494
E. TOTAL (Sum of lines A through D should equal the value reported in (10, line D1 for end of 2002.)

0490

## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.
## 12-17 Not Applicable.

18 KIND OF BUSINESS OR ACTIVITY
Principal kind of business or activity in 2002
(Mark "X" only ONE box.)

## Software publishing

0700
$5112100010 \square$ Software publishers, including developing and publishing or publishing only, packaged software
$5112100028 \quad \square$ Sales offices of software publishers
$7775110617 \quad \square$ Other software publisher's office - Specify

0701 $\qquad$

## Other publishing

$7775110625 \square$ Publishers, including directory, map, book, etc. (Exclude publishing exclusively on the Internet.) - Specify type of content $マ$
$7775100030 \quad \square$ Internet publishers, publishing exclusively on the Internet - Specify type of content $\nabla$

0701
Other kind of business or activity

| 5415110039 | $\square$ | Software developers or designers, on a contract basis |
| :--- | :--- | :--- |
| 5415110013 | $\square$ | Custom computer programming services |
| 5415121028 | $\square$ | Computer systems integrators |
| 5142100089 | $\square$ | Application service providers (ASPs) - providing computer applications to businesses and <br> individuals on a pay-per-use or periodic fee basis over the Internet |
| 5142100022 | $\square$ | Business process management services - providing hardware and software to support, host, and <br> manage a business process for clients, including human resources management, supply chain <br> management, etc. |

0701
19-21 Not Applicable.

| HOW TO REPORT PERCENTS | If figure is $\mathbf{3 8 . 7 6 \%}$ of total sales: |  | 2002 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | Estimates are acceptable. Report dollars OR percents. |  |  |  |  |
|  |  |  | \$ Bil. | Mil. | Thou. | Dol. | Percent |
|  |  | Report whole percents |  |  |  |  | 39 |

[^0]Line 2c - Include professional accounting software, human resource management software, customer relations management software, geographic information system software, web page/site design software, etc.
Line 2d - Include software that performs a wide range of business functions for a specific industry such as manufacturing, retail, healthcare, engineering, restaurants, etc.
Line $\mathbf{2 e}$ - Include small computer programs that perform a specific task. Examples include: compression, anti-virus, search engine, font, file viewer, and voice recognition programs.
Line 3 - Include expert advice or testimony on technical matters such as hardware and software requirements and procurement, systems integration, and systems security. Exclude advice on issues related to business strategy, and where advice service is bundled with the design and development of an IT solution.
Line 4 - Include designing the structure and/or writing the computer code necessary to create and/or implement a software application.
Line 5 - Include the provision of leased software applications from a centralized, hosted, and managed computing environment.
Line 6 - Include bundled service package that combines information technology-intensive services with labor (manual or professional depending on the solution), machinery, and facilities to support, host, and manage a business process for a client.
Line 7 - Include the provision of customer support in using or trouble-shooting the software, including upgrade services and the provision of patches and updates.
Line 9 - Include training services for the use of computer hardware, software, networks, or other IT-related topic.

> Description of sales, shipments, receipts, or revenue

## 0723

1. System software publishing
a. Operating systems software publishing
b. Network software publishing
c. Database management software publishing
d. Development tools and programming languages software publishing
e. Other systems software publishing - Specify 7
f. Sum lines 1 a through $1 e$
2. Application software publishing
a. General business productivity and home use applications publishing, excluding game publishing
b. Game software publishing
c. Cross-industry application software publishing
d. Vertical market application software publishing


If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

## DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued

Description of sales, shipments, receipts, or revenue
2. Application software publishing - Continued
e. Utilities software publishing
f. Other application software publishing - Specify
g. Sum lines 2a through $2 f$
3. Information technology (IT) technical consulting services
4. Custom application design and development services
a. Web site design and development services
b. Database design and development services
c. Customization and integration of cross-industry applications
d. Customization and integration of vertical-market applications
e. Other custom application design and development services - Specify 7
f. Sum lines $\mathbf{4 a}$ through $\mathbf{4 e}$
5. Application service provisioning
6. Business process management services
7. Software-related technical support services
8. Resale of computer hardware and software
9. Information technology (IT) related training services
10. Sale of merchandise, excluding computer hardware and software Specify
$\qquad$
11. All other receipts - Specify if more than 10 percent of total receipts $\nabla$
12. TOTAL RECEIPTS - Sum of lines should equal 4 if reporting in dollars

Not Applicable.

## EXPORTS OF GOODS AND SERVICES

NOTE - An export is a tangible or intangible product (i.e., good, license agreement, reproduction right, service) that is sold or transferred to a customer or client (individual, government, business establishment, etc.) located outside the United States (i.e., outside the 50 States, District of Columbia, U.S. Commonwealth Territories, or U.S. possessions). Products transferred to, sold to, or services performed for unaffiliated and affiliated foreign firms (i.e., foreign parent firms, subsidiaries, branches, etc.) are included. Products provided to domestic subsidiaries of foreign firms are excluded.
A. Did the receipts (reported in 4) include any amounts for exported goods or services?

B. Amount of receipts for exported goods or services

0914

| 2002 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| \$ Bil. | Mil. | Thou. | Dol. |  |
|  |  |  |  |  |
|  |  |  |  |  |

Not Applicable.

## OPERATIONAL STATUS

Activity that best describes this establishment's status at the end of 2002
(Mark "X" only ONE box.)


Remarks (Please use this space for any explanations that may be essential in understanding your reported data.)

CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.



[^0]:    DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE
    (Report receipts by source either as a dollar figure or as a whole percent of total receipts (reported in 4). See HOW TO REPORT DOLLAR FIGURES on page 2 and HOW TO REPORT PERCENTS above. Do not combine data for two or more receipts lines.)

