## DUE DATE FEBRUARY 12, 2003

Mail your completed form to:
U.S. CENSUS BUREAU

ATTENTION: Island Areas 1201 East 10th Street Jeffersonville, IN 47134-0001

Please read the accompanying information sheet(s) before answering the questions.
Need help or have questions about filling out this form?

Visit our Web site at www.census.gov/econhelp

Call 1-800-681-3012, between 8:00 a.m. and 8:00 p.m., Eastern time, Monday through Friday.

- OR -

Write to the address above. Include your 11-digit Census File Number (CFN) printed in the mailing address.

IA-97123
(Please correct any errors in this mailing address.)

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code and an Act of the Legislature of Puerto
Rico No. 11 of March 27, 1950, require businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same laws, YOUR CENSUS REPORT IS CONFIDENTIAL. It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

- Use blue or black ink.
- Do not use pencil.
- Place an "X" inside the box.
- Please center numbers in their respective boxes. Examples:
- Do not put slashes through 0 or 7 .

The reporting unit for this form is a construction establishment. A construction establishment is generally a permanent office, payroll office, or other place where business activities related to construction are conducted. A construction establishment manages one or more projects or jobs and is usually maintained on a continuing basis. For examples and further clarification, see information sheet(s).
(1) MONTHS IN OPERATION

Number of months in operation during 2002 (If none, mark "X" and go to 69.) . . . . . . 0002
2 EMPLOYER IDENTIFICATION NUMBER
Is the Employer Identification Number (EIN) shown in the mailing address the same as the one used for this establishment on its latest 2002 Internal Revenue Service Form 941-PR, Employer's Quarterly Federal Tax Return?


3 PHYSICAL LOCATION
A. Is this establishment's physical location the same as shown in the mailing address? (P.O. box and rural route addresses are not physical locations.)


| HOW TO REPORT DOLLAR FIGURES | Dollar figures should be rounded to thousands of dollars. <br> If a figure is $\mathbf{\$ 1 , 0 2 5 , 6 2 8}$. $\mathbf{7 9}$ : <br> If a value is " 0 " (or less than $\$ 500.00$ ): | Mark "X" if None | 2002 |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  | \$ Mil. | Thou. | Dol. |
|  |  | Report | 1 | 026 |  |
|  |  | Report $\longrightarrow$ 区 |  |  |  |

SALES, SHIPMENTS, RECEIPTS, OR REVENUE
A. Receipts, billings, or sales for construction work . 0152
(Construction work includes new construction and remodeling as well as maintenance and repair work. The activities of prime and trade contractors are considered to be construction. Some trades, not traditionally thought of as construction are included, such as land subdivision, excavation, building demolition, painting, carpet-laying, and water well drilling. For a complete list of construction activities, refer to the information sheet(s).)

## Include:

- Receipts (or billings) derived from contract construction work done for others.
- Sales of houses and other buildings you built and sold.
- Construction management and design-build contracts.
- Site preparation, such as land clearing, laying roads, installing utilities, and subdividing land into lots.


## Exclude:

- Cost of land other than site preparation.
- Cost of manufacturing and production machinery, furniture, etc. (any item installed that is not part of a building structure).
B. Receipts for all other business activities done by this establishment. 0153


## Include:

- Architectural services, except the design portion of integrated design-build contracts.
- Engineering services.
- Manufacturing.
- Mining and quarrying.
- Rental or lease of properties.
- Real estate commissions and property management fees.
- Rental of construction machinery or equipment to others, without an operator.
- Retail trade.
- Transportation.
- Wholesale trade.
- Other business activities.
C. TOTAL (Sum lines $A$ and $B$ )


## E-COMMERCE SALES, SHIPMENTS, RECEIPTS, OR REVENUE

A. Did any of the amount reported in 4, line C include e-commerce sales, receipts, or revenue?
(E-commerce sales, receipts, or revenue are receipts by this establishment where price and/or terms of the work are accepted, negotiated, or bid via Internet, Extranet, Electronic Data Interchange (EDI) network, electronic mail, or other online system. Payment may or may not be made online. Please see the information sheet(s) for further clarification.)

2002 Percent
B. Percent of 4, line C using e-commerce (Report whole percents. Estimates are acceptable.) usin -

## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.
## EMPLOYMENT AND PAYROLL

## Include:

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941-PR, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) shown in the mailing address or corrected in 2.
- Proprietors, partners, and unpaid family members working at this establishment.


## Exclude:

- Temporary staffing obtained from a staffing service.
- Subcontractors and their employees.

For further clarification, see information sheet(s).
Number of construction workers includes:

- Apprentices.
- Working foremen.
- Equipment operators and mechanics.
- Journeymen.
- Job-site record keepers.
- Craftsmen.
- Laborers.
- Truck drivers and helpers.
- Others engaged directly in construction.

Number of other employees includes:

- Supervisors above working foremen.
- Office staff.
- Executives.
- Architects.
- Personnel staff.
- Engineers.
- Accounting staff.
- Purchasing agents.
- Others engaged in nonconstruction activities.
A. Total employment

1. Number of paid construction workers for pay period including:
a. March 12
b. May 12
c. August 12
d. November 12
2. Sum lines A1a through A1d.

| Mark "X" <br> if None | 2002 |
| :--- | :---: |
|  |  |
|  |  |
|  |  |

3. Average annual construction workers (Divide line 2 by 4 - omit fractions.)
4. All other paid employees for pay period including March 12.
5. 
6. TOTAL (Sum lines A3 and A4).
B. Proprietors and partners that worked 15 or more hours during the week which included March 12 0345
C. Unpaid family members that worked 15 or more hours during the week which included March 12
D. Total payroll before deductions (Report payroll only for employees reported in lines A1 and A4. Exclude employer's cost for fringe benefits.)
7. Annual payroll
a. Construction workers

0301
b. All other employees.

0302
c. TOTAL (Sum lines D1a and D1b) 0300
2. First quarter payroll (January-March, 2002)
（9）HOURS WORKED
（Report hours worked by construction workers reported in $\boldsymbol{6}$ ，line A1．）
Number of hours worked by construction workers for pay period including：
A．March 12 ．
12 ．
B．May 12 ．
C．August 12 0213

D．November 12 ． 0214

E．TOTAL（Sum lines A through D）． 0210
10－11 Not Applicable．
ASSETS，CAPITAL EXPENDITURES， RETIREMENTS，AND DEPRECIATIO＇N

A．Gross value of depreciable assets （usually original cost）at the beginning of the year

B．Capital expenditures for NEW automobiles，trucks， etc．（intended primarily for highway use）

C．Capital expenditures for NEW buildings， machinery，and job－site vehicles．

D．Capital expenditures for USED buildings and machinery（Include USED automobiles，trucks，etc．） ．．．．．．．

E．Gross value of depreciable assets sold， retired，scrapped，destroyed，etc．．

F．Gross value of depreciable assets at the end of the year（Sum lines A through D minus E）． ．．．．．．．．．．．．．．．

G．Depreciation charges $\qquad$ $\square$

| 2002 |  |  |
| :---: | :---: | :---: |
| Buildings，job－site，trailers， additions，and related facilities，excluding land |  |  |
| \＄Mil． | Thou． | Dol． |



RENTAL PAYMENTS
（Exclude capital leases（leases with a contract to own at the end of the lease）．）
A．Rental or lease of construction equipment and tools，machinery，office equipment，furniture，and vehicles

B．Rental or lease of buildings，job－site trailers，and other structures． 0551

| Mark＂X＂ if None | 2002 |  |  |
| :---: | :---: | :---: | :---: |
|  | \＄Mil． | Thou． | Dol． |
| $\square$ |  |  |  |
| $\square$ |  |  |  |

Not Applicable．

## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.
## SELECTED EXPENSES

A. Cost of materials, subcontract work, fuels, and electricity (Include current account expenses normally considered as cost of work performed or job-specific costs.)

1. Cost of materials, parts, and supplies


Include:

- All job-site, office, and construction materials and supplies.
- Cost of materials purchased by this establishment for subcontractors.


## Exclude:

- Cost of manufacturing and production machinery, furniture, etc. (any item installed that is not part of a building structure).

2. Cost of construction work subcontracted out to others (Exclude the cost of materials purchased by this establishment for subcontractors.) $\qquad$
3. Gasoline and diesel fuel . 0427
4. All other fuels for heat or power, including propane gas and lubricants, oils, and greases . 0434
5. Cost of electricity 0425
B. Selected purchased services

## Include:

- Current account expenses normally considered as overhead or non-job related costs purchased from other companies.


## Exclude:

- Cost of CONSTRUCTION activities subcontracted to others and reported in (15, line A2.
- Salaries paid to employees of this establishment for performing these services.

1. Purchased maintenance and repair of construction equipment and tools; machinery; office equipment, furniture, and vehicles, including related service contracts 0401
2. Purchased maintenance and repair of buildings, job-site trailers, and other structures (Exclude janitorial services.) 0400
3. Purchased communication services (Include telephone, pager, data transmission, fax, and related service contracts.)

## Not Applicable.

KIND OF BUSINESS
Principal kind of business in 2002
(Mark "X" only ONE box.)
2361100031
New single-family, multifamily housing construction or residential remodelers contractors
$2373100037 \quad \square$ Highway, street, and bridge construction
2382100028
Electrical contractors
$2382200026 \square$ Plumbing, heating, and air-conditioning (HVAC) contractors
$7330000030 \quad \square$ Other kind of business or activity - Specify $\nabla$

| HOW TO <br> REPORT <br> PERCENTS |
| :--- |
| 22 If figure is $\mathbf{3 8 . 7 6 \%}$ of |
| Kind of business |
| Percent of the total reported in 4, line $C$ due to - |

## A. Construction work activities

Construction management
Subdividing and servicing raw land into lots for sale
Building construction on land owned by you, for sale
Building construction on land owned by others
Remodeling
Paving contractor -- asphalt/concrete for highways, streets, bridges, airport runways
Heavy construction contractor, such as bridges, tunnels, pipelines, and utility lines
Rental of construction machinery or equipment (except cranes) with operator
Rental of cranes with operator
Plumbing, heating, ventilation and air-conditioning contractor, including duct work
Septic tank, cesspool and dry well contractor (except sewer hookups to buildings)
Paint and wall covering contractor including paint or wall covering removal
Highway and traffic line painting contractor
Electrical contractor, including environmental control installation contractors
Masonry, stonework and exterior plastering contractor, including brick, concrete block, stone or stucco

Interior plastering, drywall, acoustical, and insulation contractor including fresco work Tile, terrazzo and mosaic contractor including, ceramic tile floor, stone floor, marble, granite and slate (interior only)

Floor laying contractor including carpet, linoleum, hard wood, and vinyl tile floor
Framing carpentry contractor, except structural steel or concrete
Finish carpentry contractor
Roofing contractor
Siding contractor including vinyl, wood, and aluminum
Specialty sheet metal work contractor, including metal ceiling, panel or shelving installation (except HVAC, roofing or siding)

Concrete contractor, except paving
Asphalt, concrete, and brick paving contractor, residential or commercial driveways and parking areas

Water well drilling contractor

|  |  | 2002 |  |
| :---: | :---: | :---: | :---: |
|  |  | $3 \quad 9$ |  |

If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE - Continued
A. Construction work activities - Continued

Forming, decorative steel and wrought iron work contractor
Structural steel erection contractor

| Code | 2002 |
| :---: | :---: |
|  | Percent of <br> total business |
|  | 0711 |

Glass, glazing, and tinting contractor
Excavation work, earthmoving, or land clearing contractor
Wrecking, demolition, or blasting contractor, connected with buildings and other structures
Elevator, escalator, and other building equipment installation contractor
Swimming pool contractor
Welding contractor, operating at the site of construction
Other kinds of construction - Specify

0712
B. Other business activity

Architectural and engineering services
Retail trade
Wholesale trade, manufacturing, and transportation
Other business activities - Specify

0712
C. TOTAL (Percentages reported in A and B should equal 100\%)


## TYPE OF CONSTRUCTION

Percent of the construction work reported in 4, line A involved in the following types of construction. (Report these percentages in column (1) below and on page 8. IMPORTANT: Complete column (1) on both pages before completing columns (2) through (4). Then in columns (2), (3), and (4) allocate the percent for each line according to the three categories of construction. The sum of columns (2) through (4) should equal the entry in column (1). Refer to the information sheet(s) for a step by step example and for definitions of the three categories of construction.)

## Type of construction

## A. BUILDING CONSTRUCTION

Single-family houses, attached and detached, such as town houses and row houses
Apartment buildings with two or more units such as rentals, apartment type condominiums and walk-ups Industrial and manufacturing buildings such as pharmaceutical plants, factories, manufacturing or packing plants, and waste disposal plants

| Code | 2002 |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Percent of construction work |  | Categories of construction |  |  |  |  |  |
|  |  |  | New construction |  | Additions, alterations, or reconstruction |  | Maintenance and repair work |  |
| 0616 | 0614 |  |  |  | 0613 |  |
|  |  | \% |  | \% |  |  |  | \% |  | \% |
| 318 |  | \% |  | \% |  | \% |  | \% |
| 320 |  | \% |  | \% |  | \% |  | \% |

 columns (2) through (4) should equal $100 \%$ in column (1).)

## Not Applicable.

## SPECIAL INQUIRIES

## A. OWNERSHIP OF CONSTRUCTION PROJECTS

Percent of the construction work reported in 4, line A on projects owned by the following:

1. Private businesses and individuals
2. Federal, Commonwealth, and municipal governments 9003
3. TOTAL (Percentages reported in lines A1 and A2 should equal 100\%.)

## If not shown, please enter your 11-digit Census File

 Number (CFN) from the mailing address.LEGAL FORM OF ORGANIZATION
A. Legal form of organization that best describes this establishment at the end of 2002 (Mark "X" only ONE box.)

0691Individual proprietorship

0692Partnership

0693Cooperative organization

0694Corporation (Do not mark if any form of cooperative association.) - Go to line $B$

0695Government - Specify

0805 $\qquad$
0696Other - Specify 0806
B. If a corporation:

1. Type of corporation (Mark "X" only ONE box.)

8913Private corporation (nonprofit)

8911Private corporation (for-profit)

8912Public corporation
2. Status that best describes this corporation (Mark "X" only ONE box.)
7901Puerto Rico corporation
8914United States corporation
8916Foreign corporation - Specify country

8917
Not Applicable.

OPERATIONAL STATUS
Activity that best describes this establishment's status at the end of 2002
(Mark "X" only ONE box.)


Remarks (Please use this space for any explanations that may be essential in understanding your reported data.)

CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.


Thank you for completing your 2002 Economic Census form.

