

UNITED STATES OFFICE OF PERSONNEL MANAGEMENT Washington, DC 20415

The Director

July 2, 2008

# MEMORANDUM FOR CHIEF HUMAN CAPITAL OFFICERS

FROM:

LINDA M. SPRINGER Director

**SUBJECT:** 

2008 Annual Review of Special Rates

This memorandum announces the 2008 annual review of special rates authorized under 5 U.S.C. 5305 and 5 CFR part 530, subpart C. The U.S. Office of Personnel Management (OPM) authorizes special rates for specific occupations, grades, and locations to alleviate existing or likely significant recruitment or retention difficulties. Under 5 CFR 530.307(a), OPM may, at any time, conduct general or targeted reviews of established special rates to determine whether they should be increased, decreased, or discontinued based on staffing considerations.

In conducting the annual review of special rates, we rely on the reviews conducted by agencies employing special rate employees. **Attachment 1** provides detailed instructions for the 2008 annual review of special rates, including new instructions for submitting information to assist us in administering the special rates program. For this year's annual review, we are requesting agencies to—

- 1. Conduct a general review of special rate schedules to determine the special rate adjustments in January 2009. Consistent with last year's annual review, all special rate schedules will be adjusted by the same percentage as the January 2009 General Schedule (GS) pay adjustment under 5 U.S.C. 5303 (or similar provision of law), unless an agency requests otherwise. For this general review, agencies must submit information to OPM only when requesting (1) an adjustment greater than or less than the January 2009 GS annual pay adjustment for a special rate schedule or (2) the reduction or termination of a special rate schedule. OPM will review agency submissions and make determinations regarding the appropriate adjustments. Attachment 2 provides an index of the current special rate schedules by agency.
- 2. Conduct a specific review of special rate schedules currently covering zero employees to determine if the schedules are needed. As part of OPM's authority to administer special rates, we periodically perform housekeeping responsibilities to ensure special rate schedules are needed by agencies. For this year's annual review, we propose to terminate special rate schedules for which there are no longer any covered employees—i.e., zero population special rate schedules. Attachment 3 provides a list of zero population special rate schedules based on December 2007 Central Personnel Data File data. Please review these schedules carefully and, if necessary, consult with your

www.opm.gov

agency's payroll provider to confirm no employees are covered by the identified schedules. We plan to terminate zero population special rate schedules, unless an affected agency specifically requests otherwise.

3. Review a proposal to split each nationwide and worldwide special rate schedule into multiple special rate schedules with more specific geographic coverage. We propose to break each nationwide and worldwide special rate schedule into (1) a schedule covering the 48 contiguous states and the District of Columbia, (2) schedules covering certain nonforeign areas, and, for worldwide schedules, (3) a schedule covering all foreign areas. These changes will allow OPM and agencies to use the special rate program to respond to staffing and labor market situations on a more localized basis. Attachment 4 provides our proposed breakout of the current nationwide and worldwide special rate schedules. We propose establishing a schedule only in those locations where there are covered employees (based on December 2007 Central Personnel Data File data). Please carefully review the coverage of the proposed new schedules to confirm your agency's employees currently covered by each nationwide and worldwide special rate schedule will continue to be covered under one of the proposed new schedules.

Agencies must submit all annual review materials requested in this memorandum to OPM by **October 10, 2008**. Agency headquarters should bring any problems encountered in implementing the annual review process to our attention as they arise. Please contact the Center for Pay and Leave Administration by telephone at (202) 606-2858, by fax at (202) 606-0824, or by email at pay-performance-policy@opm.gov.

cc: Human Resources Directors

Attachments

Attachment 1

## **2008 ANNUAL REVIEW INSTRUCTIONS**

## 1. General

The U.S. Office of Personnel Management (OPM) is conducting the 2008 annual review of special rates authorized under 5 U.S.C. 5305 and 5 CFR part 530, subpart C. OPM authorizes special rates for specific occupations, grades, and locations to alleviate existing or likely significant recruitment or retention difficulties. Under 5 CFR 530.307(a), OPM may, at any time, conduct general or targeted reviews of established special rates to determine whether they should be increased, decreased, or discontinued based on staffing considerations.

## 2. Deadline

Agencies must submit all annual review materials to OPM by **October 10, 2008**, unless an extension is approved by OPM. Please send your materials to the Center for Pay and Leave Administration by email at <u>pay-performance-policy@opm.gov</u>, by fax at (202) 606-0824, or by mail to the following address:

U.S. Office of Personnel Management Division for Strategic Human Resources Policy Center for Pay and Leave Administration Attn: Special Rates Annual Review Team 1900 E Street, NW., Room 7H31 Washington, DC 20415-8200

#### 3. Agency Reviews

In conducting the annual review of special rates, OPM relies on the reviews conducted by agencies employing special rate employees. As explained further in these instructions, for the 2008 annual review of special rates, OPM requests agencies to—

- Conduct a general review of special rate schedules for the purpose of determining the special rate adjustments in January 2009.
- Conduct a specific review of special rate schedules currently covering zero employees to determine if the schedules are needed.
- Review a proposal to split each nationwide and worldwide special rate schedule into multiple special rate schedules with more specific geographic coverage.

# 4. Special Rate Adjustments, Reductions, and Terminations

Please review the special rate schedules listed in Attachment 2 applicable to your agency for possible adjustment, reduction, or termination in January 2009. (Note: The six schedules for information technology (IT) employees, tables 999A-999F, are listed in the

third row of the index and are applicable to all agencies employing General Schedule (GS) IT employees even though they are not shown in the individual agency listings.) Agencies must submit information to OPM only when requesting (1) an adjustment greater than or less than the January 2009 GS annual pay adjustment for a special rate schedule or (2) the reduction or termination of a special rate schedule. In conducting reviews for adjusting special rates, agencies must consider the circumstances and factors consistent with OPM's regulations at 5 CFR 530.304 and 530.306.

Note that under 5 CFR 530.304(c), a special rate generally is computed by adding a special rate supplement (i.e., a fixed dollar amount or fixed percentage amount) to the underlying GS rate. At the time of a GS annual pay adjustment, special rate employees will receive the same adjustment in their underlying GS rate (or law enforcement officer (LEO) special base rate) as other GS employees. However, OPM must make a separate determination as to whether to adjust (increase or decrease) or discontinue a special rate supplement, taking into account the circumstances and factors that led to establishing the special rate schedule. Based on the adjustment of a special rate supplement, the corresponding special rate (i.e., underlying GS rate plus supplement) may be increased, reduced, or discontinued.

## Adjustments Equal to the GS Adjustment

Agencies do not need to submit any documentation to request adjustments in special rate schedules equal to the GS annual pay adjustment in January 2009. As permitted by 5 CFR 530.307, special rate schedules will be adjusted automatically in January 2009 by the GS annual pay adjustment without any agency action, unless OPM specifically approves an alternative adjustment. This means fixed-dollar special rate supplements will be adjusted by approximately the same percentage as the January 2009 GS annual pay adjustment, while fixed-percentage supplements will remain at the same percentage amount.

## Adjustments Greater Than the GS Adjustment

Agencies requesting special rate adjustments **greater than** the January 2009 GS annual pay adjustment must submit additional data in accordance with OPM regulations and the instructions on OPM Form 1397. (See 5 CFR 530.304 and 530.306.) Staffing data should cover the period from May 27, 2007, through May 24, 2008, if possible. (A copy of OPM Form 1397 is available at

http://www.opm.gov/oca/compmemo/2000/ssrpage.asp.)

All requests for special rate adjustments greater than the January 2009 GS annual pay adjustment must address the existing or likely significant recruitment or retention difficulties justifying the proposed increase. Requests for special rate increases to keep up with GS locality pay increases or to maintain an advantage over GS locality rates without evidence of an existing or likely significant recruitment or retention difficulty will not be considered.

When determining whether to request a special rate adjustment greater than the January 2009 GS annual pay adjustment, agencies also should consider the use of other human resources flexibilities to address targeted, short-term recruitment and retention problems. These flexibilities include recruitment, relocation, and retention incentives; the superior qualifications and special needs pay-setting authority; and the student loan repayment program. For example, recruitment, relocation, and retention incentives are appropriate for short-term staffing problems and do not confer the same ongoing impact on agency salary outlays associated with a special rate increase. Information on these flexibilities is available at <a href="http://www.opm.gov/oca/pay/HTML/factindx.asp">http://www.opm.gov/oca/pay/HTML/factindx.asp</a>.

#### Adjustments Less Than the GS Adjustment

Agencies requesting special rate adjustments **less than** the January 2009 GS annual pay adjustment must submit a written justification and any applicable supporting data in accordance with OPM regulations and the instructions on OPM Form 1397. Such a request may be appropriate if you have determined special rates are no longer necessary to prevent a serious staffing problem and you wish to phase out special rates by reducing the special rate supplement. (See also "*Reduction or Termination of Special Rate Schedules.*")

#### Reduction or Termination of Special Rate Schedules

Agencies may request to reduce or terminate special rate schedules or grades of a schedule as part of the annual review process. (See also section 5 of these instructions regarding OPM's proposal to terminate zero population special rate schedules.) These types of requests trigger the pay retention provisions of 5 U.S.C. 5363 for eligible employees. Therefore, OPM advises agencies to consider phasing out special rates they no longer need by reducing special rate supplements without reducing the corresponding special rate. (A special rate supplement may be reduced without triggering pay retention as along as the employee's underlying base rate is increased simultaneously by a sufficient amount to prevent the employee's special rate from being reduced. In other words, if the increase in the underlying base rate exceeds the reduction in the special rate supplement, the employee will still have a net increase in his or her special rate.)

Under 5 U.S.C. 5305(h) and 5 CFR 530.303(d), an employee's entitlement to a special rate is eliminated if the employee is entitled to a higher rate of basic pay, such as a locality rate under 5 U.S.C. 5304. As a result of the January 2009 GS annual pay adjustment, some special rate schedules may be terminated because higher locality rates apply at all steps of each covered grade, or certain grades or steps of a special rate schedule may be discontinued because higher locality rates apply. Some special rates also may be terminated because the applicable locality rate is equal to the special rate, or they are included in zero population special rate schedules listed in Attachment 3. (See section 5 of these instructions.) The termination of special rates will not result in a loss in pay for any covered employees because all affected employees will receive an equal or higher locality rate to which they are otherwise entitled. OPM will notify agencies of any

terminated special rates when we announce the results of the 2008 annual review of special rates.

If a special rate schedule (or grade of a schedule) applicable to a position is discontinued or decreased by OPM, and the employee holding the position is placed in a non-special rate position or a lower-paid special rate position, the employee may be entitled to pay retention under 5 CFR 536.301(a)(8). Agencies must follow the rules in 5 CFR 536.304 to determine the employee's pay retention entitlement. (See also the *Grade and Pay Retention Examples* at

http://www.opm.gov/oca/pay/HTML/Grade\_PayRetention\_EX.asp.)

#### Certification

The head of each agency must document and certify his or her recommendation for any special rate adjustment not equal to the January 2009 GS annual pay adjustment or to terminate a special rate schedule and submit such certification to OPM on OPM Form 1397. A headquarters official designated to act on behalf of the head of the agency may sign the certification.

If there are substantial differences among agency recommendations for a particular special rate schedule, OPM will designate a lead agency (usually the agency with the largest number of covered employees). The lead agency will be responsible for obtaining a consensus from the major agencies involved and submitting a final recommendation for that schedule. We expect each agency covered by a schedule to cooperate with the designated lead agency in attempting to reach a consensus.

## 5. Special Rate Schedules with Zero Populations

For the 2008 annual review, we propose to terminate special rate schedules for which there are no longer any covered employees—i.e., zero population special rate schedules—unless an affected agency specifically requests otherwise. Attachment 3 provides a list of zero population special rate schedules based on December 2007 Central Personnel Data File data.

OPM will retain a special rate schedule listed in Attachment 3 if an agency determines it currently has employees covered by the schedule or plans to have employees covered by the schedule. We suggest consulting with your payroll provider to confirm that none of your agency's employees are covered by the listed schedules. Your payroll provider can check special rate ID codes or pay rate determinate (PRD) codes to determine if an employee in your agency would be impacted by the termination of any of the schedules.

Please send your agency's concurrence with the termination of the special rate schedules listed in Attachment 3 in your annual review report to OPM (see section 2 "Deadline"). If you propose to retain a zero population special rate schedule, please specify the reason. We will terminate each zero population special rate schedule, unless an agency specifically requests OPM to retain a schedule.

#### 6. Splitting Nationwide and Worldwide Special Rate Schedules

For the 2008 annual review, we propose to break each nationwide and worldwide special rate schedule into (1) a schedule covering the 48 contiguous states and the District of Columbia, (2) schedules covering certain nonforeign areas, and, for worldwide schedules, (3) a schedule covering all foreign areas. Attachment 4 provides our proposed breakout of the current nationwide and worldwide special rate schedules. We propose establishing a schedule to replace the nationwide and worldwide special rate schedules only in those locations where there are covered employees (based on December 2007 Central Personnel Data File data).

Please carefully review the coverage of the proposed new schedules to confirm that those employees currently covered by each of the nationwide and worldwide special rate schedules will be covered under one of the proposed new schedules. (You may need to consult with your payroll provider to confirm.) For example, unless an agency requests otherwise, we plan to establish a replacement special rate schedule for the nonforeign areas of Alaska, American Samoa, Guam, Hawaii, Midway Atoll, Northern Mariana Islands, Puerto Rico, and U.S. Virgin Islands only if there are employees in those locations currently covered by the applicable nationwide or worldwide schedule. Please inform OPM in your annual review report if you need additional replacement schedules to ensure employee coverage under the proposed breakout of the nationwide and worldwide special rate schedules. (See section 2 "Deadline.") However, if your agency identifies a need for additional replacement schedules after this year's annual review cycle, OPM will establish new schedules on an expedited basis.

#### 7. New Requests Not Part of the Annual Review

Agencies should indicate how requests to establish a new special rate schedule submitted between now and December 31, 2008, relate to the anticipated January 2009 GS annual pay adjustment.

#### 8. Effective Date

Adjustments in special rate schedules, termination of special rate schedules, and splitting the nationwide and worldwide special rate schedules resulting from this year's annual review will take effect on the first day of the first applicable pay period beginning on or after January 1, 2009. If there is no GS pay adjustment in 2009, the amount of the special rate adjustment will be zero, unless an adjustment greater than the GS pay adjustment is requested and approved. Any such adjustment will take effect on the first day of the first applicable pay period beginning on or after January 1, 2009. However, OPM may authorize new schedules and changes in existing special rate schedules at any time during the year if all the required criteria for establishing or adjusting special rates are met. (Note: Incomplete requests for special rate supplement increases greater than the January 2009 GS annual pay adjustment may delay OPM review and approval beyond the first day of the applicable first pay period beginning on or after January 1, 2009.)

# 9. For More Information

For more information on the 2008 annual review of special rates, contact the Center for Pay and Leave Administration by telephone at (202) 606-2858, by fax at (202) 606-0824, or by email at <u>pay-performance-policy@opm.gov</u>. Agencies contemplating a request for an adjustment greater than or less than the January 2009 GS annual pay adjustment or a reduction or termination of a special rate schedule should contact OPM's Center for Pay and Leave Administration for additional information and instructions.

# INDEX TO TITLE 5 SPECIAL RATE TABLES BY AGENCY

Attachment 2

Note: The six schedules for information technology (IT) employees, tables 999A-999F, are listed in the third row of the index and are applicable to all agencies employing General Schedule (GS) IT employees even though they are not shown in the individual agency listings.

	y Subel		SPECIAL RATE TABLES
AN	00	AFRICAN DEVELOPMENT FOUNDATION	0029
AM	00	AGENCY FOR INTERNATIONAL DEVELOPMENT	0029 0499 0524
A*	00	ALL FEDERAL GOVERNMENT AGENCIES	999A 999B 999C 999D 999E 999F
AB	00	AMERICAN BATTLE MONUMENTS COMMISSION	0414
BT	00	ARCHITECT & TRANS BARRIER COMPLIANCE BD	0029
LA	00	ARCHITECT OF THE CAPITOL	0029 0180 0304 0414 0422
RH	01	ARMED FORCES RETIREMENT HOME-GULFPORT	0290
RH	02	ARMED FORCES RETIREMENT HOME-WASHINGTON	0029 0039 0156 0290 0303 0304 0334 0414 0428
IB	00	BROADCASTING BOARD OF GOVERNORS	0012 0029 0070 0414 0422
DJ	03	BUR OF PRISONS/FEDERAL PRISON SYSTEM	0013 0466
HS	BD	BUREAU OF CUSTOMS AND BORDER PROTECTION	0348 0570 0571 0572 0573
HE	39	CENTERS FOR DISEASE CONTROL & PREVENTION	0417
НВ	00	CMTE FOR PURCH FRM BLIND & OTH SEV HAND	0029
CF	00	COMMISSION OF FINE ARTS	0029
CC	00	COMMISSION ON CIVIL RIGHTS	0029 0070
SK	00	CONSUMER PRODUCT SAFETY COMMISSION	0012 0029 0032 0057 0414 0422
EQ	00	COUNCIL ON ENVIRONMENTAL QUALITY	0029
DD	07	DEFENSE LOGISTICS AGENCY	0105 0556 0562 983P 983S
BF	00	DEFENSE NUCLEAR FACILITIES SAFETY BOARD	0029
AG		DEPARTMENT OF AGRICULTURE	
A0		DEFARINENT OF AGRICULTURE	0012    0023    0029    0032    0057    0070    0112    0115    0137    0159    0222    0223      0256    0304    0305    0382    0414    0417    0422    0484    0490    0499    0524    0564
СМ		DEPARTMENT OF COMMERCE	0012 0023 0029 0032 0057 0070 0071 0072 0159 0223 0304 0305
			0414 0422 0569 0576 0589 980D 983C 983D
DD		DEPARTMENT OF DEFENSE (EXCL MIL DEPTS)	0012    0023    0029    0032    0057    0065    0070    0071    0072    0137    0150    0151      0152    0156    0174    0198    0223    0282    0302    0305    0414    0422    0428    0484
-			0567 0589
ED		DEPARTMENT OF EDUCATION	0012 0023 0029 0057 0070
DN	00	DEPARTMENT OF ENERGY	0012 0023 0029 0032 0137 0173 0290 0304 0305 0329 0349 0414
			0415 0422 0499 0504
HE		DEPARTMENT OF HEALTH AND HUMAN SERVICES	0012 0023 0029 0032 0039 0057 0070 0071 0112 0138 0168 0187
			0269 0270 0271 0290 0304 0305 0323 0329 0414 0417 0422 0474 0499 0524 983D
HS	00	DEPARTMENT OF HOMELAND SECURITY	0012 0023 0029 0057 0070 0071 0112 0140 0159 0187 0224 0290
			0304 0305 0316 0329 0334 0348 0365 0366 0414 0422 0499 980A
			980B 980C 980D 980E 980F 983A 983B 983C 983D 983E 983F
DJ		DEPARTMENT OF JUSTICE	0012 0013 0023 0029 0032 0057 0070 0071 0112 0124 0152 0187
			0190    0214    0224    0230    0282    0286    0287    0288    0289    0290    0292    0293      0294    0296    0299    0301    0304    0316    0357    0365    0366    0379    0384    0385
4 1.15			0410 0414 0422 0438 0440 0453 0464 0492 0495 0496 0497 0498

EXPORT-IMPORT BANK OF THE UNITED STATES EDERAL BUREAU OF INVESTIGATION EDERAL COMMUNICATIONS COMMISSION EDERAL ELECTION COMMISSION EDERAL LABOR RELATIONS AUTHORITY EDERAL MARITIME COMMISSION EDERAL MEDIATION AND CONCILIATION SERV EDERAL MINE SAFETY & HEALTH REVIEW COMM EDERAL RETIREMENT THRIFT INVESTMENT BD EDERAL TRADE COMMISSION EDERAL SERVICES ADMINISTRATION	0012  0023  0029  0032  0057  0070  0112    0012  0029  0070  0414  0415  0417  0422    0348
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EDERAL BUREAU OF INVESTIGATION	0012 0029 0070 0414 0415 0417 0422
	0012 0029 0070 0414 0415 0417 0422
XPORT-IMPORT BANK OF THE UNITED STATES	
	0012 0023 0029 0032 0057 0070 0112
QUAL EMPLOYMENT OPPORTUNITY COMMISSION	
INVIRONMENTAL PROTECTION AGENCY	0012 0023 0029 0032 0057 0112 0305 0414 0415 0422 0524
DEPTMENT OF HOUSING & URBAN DEVELOPMENT	0012 0023 0029 0057 0070 0071 0112 0137 0414
DEPARTMENT OF VETERANS AFFAIRS	0029 0032 0057 0112 0137 0305 0370 0414 0422 0499
DEPARTMENT OF TRANSPORTATION	0012    0023    0029    0032    0057    0070    0140    0159    0223    0290    0304    030      0316    0329    0334    0414    0422    0490    0524    983E    0000
PRADTAPAIT OF TRANSPORT NO.	0187 0224 0290 0304 0305 0414 0415 0417 0422 983D
DEPARTMENT OF THE TREASURY	0012 0023 0029 0032 0053 0057 0070 0071 0072 0112 0137 015
	0377    0378    0414    0422    0424    0428    0463    0484    0486    0490    0499    052      0556    0559    0565    0577    0589    0591    983P    983R    983S    983T    983U
	0303 0305 0316 0323 0324 0328 0329 0334 0346 0351 0360 037
	0072 0105 0115 0137 0139 0140 0150 0151 0156 0174 0182 019 0208 0223 0224 0227 0230 0235 0238 0252 0276 0282 0290 030
DEPARTMENT OF THE NAVY	0012 0022 0023 0029 0032 0046 0057 0058 0065 0066 0070 007
	0305 0349 0368 0414 0415 0417 0422 0429 0435 0490 0563 983 983B 983C 983F
	0012 0023 0029 0057 0070 0111 0159 0168 0223 0241 0256 030
	0514 0522 0524 0556 0563 0565 0566 0568 0575 0577 983P 983 983R 983S 983T 983U
	0415    0420    0422    0424    0425    0428    0430    0431    0433    0435    0440    0455      0456    0465    0469    0470    0476    0477    0481    0484    0486    0490    0499    050
	0290    0302    0303    0305    0314    0316    0318    0319    0323    0328    0329    0333      0336    0337    0338    0339    0350    0354    0357    0360    0397    0399    0409    041
	0133 0150 0151 0156 0182 0188 0195 0200 0206 0214 0218 022 0224 0225 0230 0233 0238 0250 0252 0258 0259 0260 0280 028 0200 0200 0200 0200 0201 0214 0218 0200 0200 0200 0200 0200 0200 0200
DEPARTMENT OF THE ARMY	0007 0012 0023 0029 0032 0056 0057 0065 0068 0070 0071 007
	0558 0565 0566 0577 0589 0593 983Q 983R 983S 983T
	0329 0334 0336 0354 0376 0409 0414 0415 0422 0425 0428 043 0435 0465 0476 0499 0507 0511 0512 0513 0517 0520 0524 053
	0133 0134 0137 0143 0156 0173 0174 0198 0202 0214 0224 023 0238 0252 0278 0282 0290 0302 0303 0305 0314 0316 0318 032
DEPARTMENT OF THE AIR FORCE	0007 0011 0012 0023 0029 0032 0057 0065 0070 0071 0072 010
DEPARTMENT OF STATE	0012 0023 0029 0057 0070 0223 0290 0302 0304 0414 0422
	0414 0417 0422 0499
	0578 0579 0580 0581 983A 983D 983E 0012 0023 0029 0032 0057 0070 0071 0112 0137 0159 0304 030
_	EPARTMENT OF LABOR

AH	03	INSTITUTE OF MUSEUM & LIBRARY SERVICES	0029
IF	00	INTER-AMERICAN FOUNDATION	0029
TR	93	INTERNAL REVENUE SERVICE	0442 0443 0444 0448 0450
LC	00	LIBRARY OF CONGRESS	0029 0304
BD	00	MERIT SYSTEMS PROTECTION BOARD	0012 0023 0029 0057 0112
СХ	00	NAT CMSN ON LIBRARIES AND INFO SCIENCE	0029
NN		NATIONAL AERONAUTICS AND SPACE ADMIN	0012 0029 0070 0071 0290 0305 0414 0422 0499 0524
NQ	00	NATIONAL ARCHIVES AND RECORDS ADMIN	0023 0029 0057 0071 0414
NP	00	NATIONAL CAPITAL PLANNING COMMISSION	0029
AH	01	NATIONAL ENDOWMENT FOR THE ARTS	0029
AH	02	NATIONAL ENDOWMENT FOR THE HUMANITIES	0029
SM	01	NATIONAL GALLERY OF ART	0029 0414
HE	38	NATIONAL INSTITUTES OF HEALTH	0424
NL	00	NATIONAL LABOR RELATIONS BOARD	0012 0023 0029 0057 0070
NM	00	NATIONAL MEDIATION BOARD	0029
NF	00	NATIONAL SCIENCE FOUNDATION	0029 0414
NS	00	NATIONAL SECURITY COUNCIL	0029
ТВ	00	NATIONAL TRANSPORTATION SAFETY BOARD	0029 .0057 0070 0112 0414 0415 0422 0499 0589
OS	00	OCCUPATIONAL SAFETY & HLTH REVIEW COMM	0029 0112
EC	00	OFFICE OF ADMINISTRATION	0029
GG	00	OFFICE OF GOVERNMENT ETHICS	0029
BO	00	OFFICE OF MANAGEMENT AND BUDGET	0029
QQ	00	OFFICE OF NATIONAL DRUG CONTROL POLICY	0029
OM	00	OFFICE OF PERSONNEL MANAGEMENT	0012 0023 0029 0032 0057 0137 0159 0282 0304 0349
TS	00	OFFICE OF SCIENCE AND TECHNOLOGY POLICY	
FW	00	OFFICE OF SPECIAL COUNSEL	
TN	00	OFFICE OF THE U.S. TRADE REPRESENTATIVE	
GB	00	OVERSEAS PRIVATE INVESTMENT CORPORATION	
CM	56	PATENT AND TRADEMARK OFFICE	
BG	00	PENSION BENEFIT GUARANTY CORPORATION	
SS	00	SELECTIVE SERVICE SYSTEM	
SB	00		
SM		SMALL BUSINESS ADMINISTRATION	0012 0029 0057 0070 0071 0414
	00	SMITHSONIAN INSTITUTION	0012 0023 0029 0070 0223 0302 0304 0305 0414 0422 0499 0589
SZ	00	SOCIAL SECURITY ADMINISTRATION	0023    0029    0032    0039    0057    0070    0071    0072    0112    0138    0187    0304      0305    0323    0414    0422    0499    0
AF	0B	U.S. AIR FORCE ACADEMY	0481
	00	U.S. ARMS CONTROL & DISARMAMENT AGENCY	0029

HD	00	U.S. HOLOCAUST MEMORIAL COUNCIL	0029 0414
тс	00	U.S. INTERNATIONAL TRADE COMMISSION	0029
NV	27	U.S. MARINE CORPS	0565 0566
LT	00	U.S. TAX COURT	0029
AR	MC	US ARMY MEDICAL COMMAND	

# Current Special Rate Schedules With Zero Populations (December 2007 Central Personnel Data File Data)

The U.S. Office of Personnel Management proposes to terminate the special rate schedules listed in the table below for which there are no longer any covered employees (zero population special rate schedules), unless an affected agency requests otherwise.

Table	Series	GS Grades	Occupation	Location
0007	0651	5/6/7/8	Respiratory Therapist	Washington, DC, area
0039	0660	9/11	Pharmacist	Washington, DC, area
0046	0648	5/6/7	Therapeutic Rad. Tec.	Portsmouth, NH
0053	0356	2/3	Data Transcriber	Holtsville, NY
0056	0662	11	Optometrist	Carlisle Barracks, PA
0057	3XXX	2	Clericals	Dallas, TX
0058	0648	5/6	Therapeutic Rad. Tec.	San Diego, CA
0066	0085	4	Security Guard	Warminster, PA
0068	0642	4/5/6	Nuclear Med. Technician	Washington, DC, area
0071	3XXX	2/3	Misc. Clericals	Orange County, CA
0105	1910	5/7	Quality Assur. Specialist	Nassau/Suffolk counties, NY
0111	0189	3	Lifeguard	New York City, NY
0112	0986	3	Legal Clerk/Tec.	Atlanta, GA
0115	8XXX	4/5	Misc. Engineers	Kittery, ME
0134	0660	9	Pharmacist	Fort Dix, NJ
0139	0620	3/4/5	Practical Nurse	Groton, CT
0143	0610	5	Nurse	Fort Dix, NJ
0173	0610	5/7	Nurse	Albuquerque, NM
0174	0083/0 085	3/4	Police/Guard	Montgomery/Philadelphia, PA
0180	0633	5/7/9	Physical Therapist	Washington, DC, area
0182	0083	3	Police	New York City, NY
0187	3XXX	2/3	Misc. Clericals	Westchester, NY
0190	0312	7/8/9/10/11	Stenographer	New York City, NY
0200	8XXX	5/7/9	Misc.Engineers	Fort Irwin, CA
0208	0601	5/7	General Health Science	San Diego, CA
0223	1370	5/7	Cartographer	Washington, DC, area
0235	0610	5/7/8	Nurse	Charleston, SC
0269	0696	5	Consumer Safe. Specialist	San Diego, CA
0270	0696	5	Consumer Safe. Specialist	Misc. counties in PA
0271	0696	5	Consumer Safe. Specialist	Chittenden, VT
0276	0601	5/7/9/11	General Health Science	Scott AFB, IL

Table	Series	GS Grades	Occupation	Location
0278	0601	9	General Health	Portsmouth, VA
			Science	
0280	0610	9	Nurse	Fort Gordon, GA
0287	0180	11/12	Psychologist	Loretto, PA
0288	0180	11/12	Psychologist	Ray Brook, NY
0293	0180	11	Psychologist	Danbury, CT
0296	0180	11/12	Psychologist	Leavenworth, KS
0299	0180	11	Psychologist	Morgantown, WV
0301	0180	11	Psychologist	Phoenix, AZ
0304	0610	5/9	Nurse	Washington, DC Area
0319	0660	11	Pharmacist	Dugwat/Tooele, UT
0323	0610	5	Nurse	Cook/Lake counties, IL
0324	0610	7/9	Nurse	Twentynine Palms, CA
0328	0682	4/5/6/7	Dental Hygienist	California
0337	0193	5/7/9	Archeologist	Misc. counties in NJ/NY
0338	1360	5/7/9	Oceanographer	Misc. counties in NJ/NY
0348	3XXX	2/3	Misc. Clericals	Misc. counties in NY (DJ/HS
0340	JAAA	213	wilse. Cicilcais	only)
0350	1310	13	Physicist	Washington, DC, area
0351	0682	6	Dental Hygienist	Charleston, SC
0357	0660	9/11	Pharmacist	Leavenworth, KS
0360		4/5/6/7/8		
	0648		Therapeutic Rad. Tec.	Washington, DC, area
0365	1802	4/5	Detention Enf. Officer	Miami/Dade, FL
0366	1802	4/5/6/7	Detention Enf.	California
			Officer	
0370	3XXX	4/5	Misc. Clericals	Fresno, CA
0375	0620	5	Practical Nurse	Port Hueneme, CA
0376	0601	9	General Health	Wichita Falls, TX
			Science	
0379	0660	9/11/12	Pharmacist	Springfield, MO
0397	0647	5	Diagnostic Rad.	Fort Knox, KY
			Technician	
0417	0880	5/7/9/11	Mining Engineer	Nationwide
0420	0665	13/14	Speech Path. &	Washington, DC, area
			Audiologist	
0424	1311	4	Phys. Science	Washington, DC, area
			Technician	
0430	0647	5/6/7	Diagnostic Rad.	Fort Rucker, AL
	0017	5, 6, 7	Technician	
0431	0647	6	Diagnostic Rad.	Fort Stewart, GA
	0011		Technician	, or owning or
0438	0180	11/12	Psychologist	Talladega, AL
0440	0610	5/7	Nurse	Lexington/Richmond, KY
0443	0512	5/6/7/8	IRS Agent	Mendocino, CA
0444	0512	5/6/7/8		
0444	0512		IRS Agent	Imperial, CA
		5/6/7/8	IRS Agent	Cheshire/Coos counties, NH
0453	0180	11/12	Psychologist	La Tuna, TX

Table	Series	GS Grades	Occupation	Location
0454	0649	8	Medical Instr.	Fort Jackson, SC
0456	0647	516	Technician	E . I 1 . CC
0456	0647	5/6	Diagnostic Rad.	Fort Jackson, SC
0.1.60	0.640	-	Technician	D (1 174
0463	0649	7	Medical. Instr.	Portsmouth, VA
0.1.6.1	0.00		Technician	
0464	0660	11	Pharmacist	Allen/Vernon counties, LA
0469	0642	7/9	Nuclear Med.	Fort Jackson, SC
			Technician	
0470	0660	11	Pharmacist	Fort McClellan, AL
0474	0610	9/10/11	Nurse	Carville, LA
0476	0644	5/7/9	Medical Technologist	Honolulu, HI
0477	0644	7	Medical Technologist	Fort Jackson, SC
0484	3XXX	2	Clerical	Howard County, MD
0492	0651	4/5/6/7	Respiratory Therapist	Rochester, MN
0495	0660	11	Pharmacist	Talladega, AL
0496	0660	11	Pharmacist	Lexington/Manchester, KY
0501	0610	5/7	Nurse	Aurora, CO
0502	0660	9/11	Pharmacist	Fort Worth, TX
0507	0660	11	Pharmacist	MacDill AFB, FL
0510	0180	11/12	Psychologist	Minersville, PA
0511	0610	5/7	Nurse	Lompoc/Vandenburg AFB,
				CA
0512	0610	9	Nurse	Fairchild AFB, WA
0513	0682	6	Dental Hygienist	MacDill AFB, FL
0517	0620	4/5	Practical Nurse	MacDill AFB, FL
0518	0660	11/12	Pharmacist	Minersville, PA
0520	0620	4	Practical Nurse	Lompoc/Vandenburg AFB,
				CA
0527	0180	11/12	Psychologist	Stafford, AZ
0537	0649	9	Medical Instr.	Biloxi. MS
			Technician	STATISTICAL STATE
0539	0633	9/11	Physical Therapist	Rochester, MN
0563	0817	5/6/7/8/9	Survey Technician	Rochester, MN
0569	1340	5/7/9/11/	Meteorologist	Key West, FL
0007	1510	12/13/14	incontrologist	1107 11000, 112
0589	1321	5/7/9/11	Metallurgist	48 contiguous states
0593	8XXX	9/11/12	Misc. Engineers	Kirtland AFB, NM
0575	οΛΛΛ	J/11/12	wilse. Eligineers	Kitualiu ATD, INIVI

## Attachment 4

# Proposed Replacement of Worldwide and Nationwide Special Rate Schedules (December 2007 Central Personnel Data File Data)

The U.S Office of Personnel Management (OPM) proposes to break each nationwide and worldwide special rate schedule into (1) a schedule covering the 48 contiguous states and the District of Columbia, (2) schedules covering the nonforeign areas of Alaska, American Samoa, Guam, Hawaii, Northern Mariana Islands, Puerto Rico, and U.S. Virgin Islands, and for worldwide schedules, (3) a schedule covering all foreign areas. These changes will allow OPM and agencies to use the special rate program to respond to staffing and labor market situations on a more localized basis.

Current/Proposed	Table	Location	Occupation
	Number		
Current	0224	Nationwide	Chemist
Proposed	0224	48 contiguous states	
		(location change only)	
Current	0290	Worldwide	Medical Officer (Clinical)
Proposed	0290	48 contiguous states	
		(location change only)	
	290A	Alaska	
	290H	Hawaii	
	290P	Puerto Rico	
	290F	Foreign Areas	
Current	0305	Worldwide	Industrial Hygienist
Proposed	0305	48 contiguous states	
		(location change only)	
	305A	Alaska	
	305G	Guam	
	305H	Hawaii	
	305P	Puerto Rico	
	305F	Foreign Areas	
Current	0316	Nationwide	Physician's Assistant
Proposed	0316	48 contiguous states	
		(location change only)	
	316A	Alaska	
	316H	Hawaii	
	316P	Puerto Rico	
Current	0372	Nationwide	Medical Technologist
			(IHS only)
Proposed	0372	48 contiguous states	
		(location change only)	
	372A	Alaska	
Current	0414	Worldwide	Engineer
			(Selected Occupations)

Proposed	0414	48 contiguous states	
		(location change only)	
	414A	Alaska	
	414G	Guam	
	414H	Hawaii	
	414N	Northern Mariana	
		Islands	
	414P	Puerto Rico	
	414F	Foreign Areas	
Current	0415	Nationwide	Petroleum Engineer
Proposed	0415	48 contiguous states	
		(location change only)	
	415A	Alaska	
Current	0417	Nationwide	Mining Engineer
Proposed	0417	48 contiguous states	
		(location change only)	
Current	0422	Worldwide	Engineer (Selected Occupations)
Proposed	0422	48 contiguous states	· · · · · · · · · · · · · · · · · · ·
		(location change only)	
	422A	Alaska	
	422G	Guam	
	422H	Hawaii	
-	422P	Puerto Rico	
	4228	American Samoa	
	422F	Foreign Areas	
Current	0487	Nationwide	Diagnostic Radiologic Technologist (IHS only) and Medical Instrument Technician (IHS only)
Proposed	0487	48 contiguous states	· · · · · · · · · · · · · · · · · · ·
		(location change only)	
	487A	Alaska	
Current	0499	Worldwide	Medical Officer (Other)
Proposed	0499	48 contiguous states (location change only)	
	499A	Alaska	
	499H	Hawaii	
	499P	Puerto Rico	
	499F	Foreign Areas	
Current	0524	Worldwide	Medical Officer (Research)
Proposed	0524	48 contiguous states (location change only)	
	524F	Foreign Areas	
Current	0558	Nationwide	Pilot (other selected occupations, Air Force only)

Proposed	0558	48 contiguous states (location change only)	
	558A	Alaska	
	558H	Hawaii	
	558P	Puerto Rico	
Current	0565	Worldwide	Air Traffic Controller (Radar Approach)
Proposed	0565	48 contiguous states (location change only)	
	565A	Alaska	
	565H	Hawaii	
	565F	Foreign Areas	
Current	0566	Worldwide	Air Traffic Controller (Non- Radar Approach)
Proposed	0566	48 contiguous states (location change only)	
	566A	Alaska	
	566H	Hawaii	
	566F	Foreign Areas	
Current	0576	Nationwide	Patent Types (selected occupations)
Proposed	0576	48 contiguous states (location change only)	•
Current	0589	Nationwide	Metallurgist
Proposed	0589	48 contiguous states (location change only)	
Current	999A	Worldwide	Information Technology (selected occupations)
Proposed	999A	48 contiguous states (location change only)	
	99AA	Alaska	
	99AG	Guam	
	99AH	Hawaii	
	99AP	Puerto Rico	
	99AV	U.S. Virgin Islands	
	99AF	Foreign Areas	