

**Existing Guidelines Subcommittee of the
Wind Turbine Guidelines Advisory Committee**
Telephone Conference – May 21, 2008

Draft Summary

Participants:

Ed Arnett	Aimee Delach	Greg Hueckel
Mike Azeka	Andy Linehan	Abby Arnold, Kearns & West
Cheryl Amrani, Facilitator	Rachel London, FWS	

- The group discussed a draft statement of work prepared by Greg Hueckel and Kathy Boydston, which outlines a mechanism for guideline user input on the pros and cons of various existing guidelines. Thoughts that were shared during the discussion included:

Framework:

- ✓ Need for a framework so that guideline user input is solicited consistently
- ✓ Framework should be a tool for gathering information, not a prescription of what the recommendations should look like
- ✓ Input from guideline users should be focused on the FAC purpose in the Charter

Guideline User Input:

- ✓ The experience and viewpoints of actual users of various guidelines is some of the most valid and useful information available
- ✓ Input should include as broad a base as possible.
- ✓ Subcommittee could focus on most recent guidelines, as those have incorporated the latest developments in science and are up-to-date.
- ✓ Subcommittee needs Dave Stout's input as to whether to address the comments received during the FWS public comment on the interim guidelines.

Process/Work Products:

- ✓ Subcommittee should develop a "top ten" of what works and doesn't work to share with FAC
- ✓ Subcommittee should develop a timeline of milestones, and share with other subcommittees to coordinate interactions with respect to the timeline.

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- Members of the subcommittee had concerns about the timeframe of carrying out the draft statement of work given the difficulties and complexities inherent in developing an appropriate method of collecting input, and in interpreting the responses. It was suggested that the subcommittee will develop a framework to distribute at the June 18th Workshop, allow the FAC time to review the framework, and will schedule a conference call to discuss the framework before the next FAC meeting in July.

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▪ Next steps were identified:

- ✓ Subcommittee will submit comments on the draft Statement of Work to Greg Hueckel
- ✓ Greg and Kathy Boydston will incorporate comments into draft and e-mail to Rachel to distribute to the subcommittee
- ✓ The FWS will respond to subcommittee questions about obligations to respond to comments received during the interim guideline public comment
- ✓ The next subcommittee call is scheduled for **Wednesday, May 28, 5:00 pm EST**

Call-in Number: 1-877-927-7159
Participant Passcode: 7782916

Deleted: <#>Greg will contact AFWA to see if they are interested and available to assist in developing/implementing the subcommittee's framework.¶

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