

II. How to Make a FOIA Request

Provide a brief description of the component's response-time ranges. It usually takes approximately one to nine days to process the simple FOIA/PA requests and approximately twenty to fifty-one days to process the more complex ones.

IV. Exemption 3 Statutes

A. List of Exemption 3 statutes relied on by component during reporting fiscal year.

None

Please answer by listing the information in the following chart format.

Statute/Rule	Type of Information Withheld	Case Citation
(List Exemption 3 statutes relied on.)	(Provide brief description of type of information withheld.)	(Cite court case that upheld the statute. If not upheld, write "None.")
	N/A	

Component Name: INTERPOL-USNCB

V. Initial FOIA/PA Access Requests

A. Number of initial requests.

Total of the numbers in Lines 1 and 2, minus the number in Line 3, should equal the number in Line 4. This should include all access requests, whether first-party or third-party.

- 1. Number of requests pending as of end of preceding fiscal year 1
- 2. Number of requests received during current fiscal year 337
- 3. Number of requests processed during current fiscal year 336
- 4. Number of requests pending as of end of current fiscal year 2
(Enter this number also in Line VII.B.1.)

B. Disposition of initial requests.

- 1. Number of total grants 14
- 2. Number of partial grants 93
- 3. Number of denials 24

a. number of times each FOIA exemption used
(counting each exemption once per request)

- (1) Exemption 1 0
- (2) Exemption 2 54
- (3) Exemption 3 0
- (4) Exemption 4 0
- (5) Exemption 5 0
- (6) Exemption 6 64
- (7) Exemption 7(A) 5
- (8) Exemption 7(B) 0
- (9) Exemption 7(C) 103
- (10) Exemption 7(D) 54
- (11) Exemption 7(E) 16
- (12) Exemption 7(F) 3

(13) Exemption 8 0

(14) Exemption 9 0

4. Other reasons for nondisclosure (total) 205

- a. No records 178
- b. Referrals 2
- c. Request withdrawn 0
- d. Fee-related reason 2
- e. Records not reasonably described 1
- f. Not a proper FOIA request for some other reason 5
- g. Not an agency record 0
- h. Duplicate request 0
- i. Other (specify) 16 Failure to comply
1 Unable to locate

Component Name: INTERPOL-USNCB

VII. Compliance with Time Limits/Status of Pending Requests

Using "working days," count days from the time at which a request is "perfected."

Separately report each track of a multi-track system, as well as an "expedited processing" track. A component may report any other type of request at its option.

A. Median processing time for requests processed during the year.

1. Simple requests (if multiple tracks used)

a. Number of requests processed 327

b. Median number of days to process 9

2. Complex requests (specify for any and all tracks used)

a. Number of requests processed 10

b. Median number of days to process 51

3. Requests accorded expedited processing

a. Number of requests processed 1

b. Median number of days to process 7

B. Status of pending requests.

Components using multiple tracks should provide numbers for each track, as well as totals.

1. Number of requests pending as of end of current fiscal year 2
(Enter this number from Line V.A.4.)

2. Median number of days that such requests were pending as of that date 12

Examples for calculation of median:

Given 7 requests completed during the fiscal year, aged 10, 25, 35, 65, 75, 80, and 400 days from date of perfection to date of completion, the total number of requests completed during the fiscal year would be 7 and the median age of the completed requests would be 65 days.

If there were 6 pending cases aged 10, 20, 30, 50, 120, and 200 days from date of perfection to date of completion, the total number of requests completed would be 6 and the median age would be 40 days (the average of the 2 middle numbers)

Component Name: INTERPOL-USNCB

VIII. Comparisons with Previous Year(s) (Optional)

- A. (Will be handled at Departmentwide level.)
- B. (Will be handled at Departmentwide level.)
- C. (Will be handled at Departmentwide level.)
- D. Other statistics significant to component * 13
- E. Other narrative statements describing component efforts to improve timeliness of FOIA performance and to make records available to the public (e.g., backlog-reduction efforts; specification of average number of hours per processed request; training activities; public availability of new categories of records).

*As of this year, to the extent practicable, all components are asked to specify the number of requests for expedited processing that were received, in addition to the number granted.

Component Name: INTERPOL-USNCB

IX. Costs/FOIA Staffing

Components such as EOUSA, Tax, Civil, and OIP should include attorneys who handle FOIA litigation in court.

A. Staffing levels.

- 1. Number of full-time FOIA personnel 1
- 2. Number of personnel with part-time or occasional FOIA duties (in total work-years) .05
- 3. Total number of personnel (in work-years) 1.05

B. Total costs (including staff and all resources).

- 1. FOIA processing (including appeals * \$54,389.80)
- 2. Litigation-related activities (estimated) ** 2,513.25
- 3. Total costs \$56,903.05
- 4. Comparison with previous year(s), including percentage of change (optional) N/A

C. Statement of additional resources needed for FOIA compliance (optional) N/A

X. Fees

Includes charges for search, review, document duplication, and any other direct cost permitted under agency regulations.

- A. Total amount of fees collected for processing requests \$14.80
- B. Percentage of total costs 100%

**In addition to personnel costs, this may include estimates for such items as photocopying, postage, data-processing services, and any items of overhead that are reasonably allocable to your FOIA operations.*

***Provide best estimate in accordance with supplemental annual report guidance (Attachment F). Also includes such litigation-related activities as writing declarations, Vaughn Indexes, briefs, and letters; and meetings, depositions, conferences, telephone calls, etc.*

Component Name: INTERPOL-USNCB

(13) Exemption 8 0

(14) Exemption 9 0

4. Other reasons for nondisclosure (total) 204 1 Unable to locate

a. No records 178

b. Referrals 2

c. Request withdrawn 0

d. Fee-related reason 1

e. Records not reasonably described 1

f. Not a proper FOIA request for some other reason 5

g. Not an agency record 0

h. Duplicate request 0

i. Other (specify) 16 Failure to comply

1 Unable to locate